

**Great Falls Public Library
Board of Trustees
Monday, December 21, 2009
4:30 P.M.**

MINUTES

BOARD MEMBERS PRESENT: Ms. Dea Nowell, Ms. Mary Brinkley, Ms. Judy Riesenbergs and Mr. Mark Meyer

BOARD MEMBERS ABSENT: Ms. Bunny Albers

STAFF PRESENT: Ms. Kathy Mora and Ms. Korri Shupe

GUESTS PRESENT: Ms. Sharon Oakland, Great Falls Public Library Foundation Liaison

Mr. Meyer called the meeting to order at 4:33 p.m.

I. CONSENT ITEMS

Ms. Nowell moved and Ms. Riesenbergs seconded the motion to approve the consent items as presented. MOTION . . . passed unanimously.

II. OPERATING VOUCHERS

Ms. Riesenbergs moved and Ms. Nowell seconded the motion to approve the operating vouchers as presented. MOTION . . . passed unanimously.

III. STAFF REPORT

None.

IV. INTERIM DIRECTOR'S REPORT

The library has submitted a grant application to the Great Falls Ad Club requesting funds for a professional re-design of our website. A timeline for the awarding of the grant hasn't been announced. Ms. Brinkley asked who currently designs our web-page and if we received the grant would they design it and all the updating. Ms. Mora created our web-page and is the one responsible for updating our web-page and would continue to if we received the grant, but an outside agency would just redesign it.

We have started to distribute the Budding Babies literacy outreach bags. It was decided to distribute the bags to the City/County Health Department and the Indian Health Services organizations. The Great Falls Clinic already has a children's literacy program in place. Ms. Huey and Ms. Smith worked together on this project and they are looking into private practice pediatricians to expand it.

Ms. Mora thanked our staff for all their hard work on updating the Collection Management Policy. This is an important document and is reviewed and updated every 3 years and then is submitted to the Montana State Library for evaluation.

The City Commission repealed the code that prohibits smoking within 20 feet of the entrance of a public building. Due to this change, we have revised our Patron Behavior Policy to prohibit smoking on library property within 20 feet of any library entryway or air intake apparatus and are asking the library board to approve the new policy tonight.

We are looking at revising our internet access for minor. Our new policy would provide an opt-out for the minors that are not authorized by their parents to use the internet. We could set it profiles in the time management system and then it would be more efficient than the current procedure we are doing now. Our goal is to have the revisions to Internet Policy done in time to discuss at the next board meeting.

V. CHAIRMAN'S REPORT

None.

VI. BOARD REPORTS

It was brought to Ms. Oakland's attention by the foundation that we had a misspelling on our website link to the foundation and asked if we could fix it. It was also brought to her attention that the foundation isn't listed as a 501C3 on there and asked us to fix that wording also. Ms. Mora will look into both of these things and make any necessary changes.

Ms. Oakland will not be able to attend the board meeting in January.

VII. OLD BUSINESS

None.

VIII. NEW BUSINESS

Ms. Riesenberg moved and Ms. Nowell seconded the motion to approve the Patron Behavior Policy as presented. MOTION . . . passed unanimously.

Ms. Brinkley moved and Ms. Riesenberg seconded the motion to approve the 2010 Library Board Meeting Schedule as presented. MOTION . . . passed unanimously.

Ms. Brinkley moved and Ms. Riesenberg seconded the motion to approve the Collection Management Policy as presented. MOTION . . . passed unanimously.

IX. PROPOSALS FROM TRUSTEES

None.

X. PROPOSALS FROM OTHERS

None.

XI. ADJOURNMENT

Adjournment at 5:00 p.m.