

**Great Falls Public Library
Board of Trustees
Monday, April 18, 2011
4:30 P.M.**

MINUTES

BOARD MEMBERS PRESENT: Ms. Mary Brinkley, Ms. Judy Riesenber, Ms. Bunny Albers, and Ms. Dea Nowell

BOARD MEMBERS ABSENT: Mr. Mitch Tropila

STAFF PRESENT: Ms. Kathy Mora

GUESTS PRESENT: Ms. Sharon Oakland, Great Falls Public Library Foundation Liaison

Ms. Riesenber called the meeting to order at 4:31 p.m.

I. CONSENT ITEMS

Ms. Albers moved and Ms. Nowell seconded the motion to approve the consent items as presented. Ms. Riesenber asked for clarification of the revenue and expense reports. Ms. Mora explained the city has moved to a new system, which generates reports differently than in the past. Ms. Shupe is still working on adjusting them so we can present the information as clearly as possible. MOTION . . . passed unanimously

II. OPERATING VOUCHERS

Ms. Nowell moved and Ms. Albers seconded the motion to approve the operating vouchers as presented. Ms. Brinkley inquired who Brodart was, as it is typically one of the larger expenses on the vendor report. Ms. Mora explained Brodart is our major book vendor. MOTION . . . passed unanimously.

III. STAFF REPORT

None.

IV. DIRECTOR'S REPORT

We have completed our last full staff meeting in the long range planning process. Ideas and suggestions will be compiled by Ms. Mora and Mark Willmarth and will then be brought to department head staff for review and revision. It will then be presented to the board for further comment.

The Travel Channel filmed an interview with Ken Robison in the Montana Room this month for the "Dead Files" series, to be aired this coming fall. The series deals with mysterious/unexplained events in various parts of the country.

Ms. Mora attended MLA in Billings, along with several other staff members. The sessions provide training and continuing education credits to staff, along with opportunities to network with librarians from across the state. This conference was a joint conference with MPLA (Mountain Plains Library Association), so there were also attendees representing 12 other states.

Ms. Mora attended a city department head staff retreat in Fort Benton on April 11. Discussion of challenges and opportunities, ways in which we might work more collaboratively and strategies for managing commission meeting interactions were topics covered.

The \$25,000 bequest we received from the estate of Kenneth Strait will go toward a new reference desk for the 2nd floor and replacement of the chairs in the large meeting room. Both items are original to the building and in need of replacement. Both will provide a more welcoming environment to the community and new reference desks will contribute to better interactions with the public.

A proposed revision to the Collection Management Policy is included in this month's packet. We currently do not purchase/add DVDs and CDs that represent mainstream releases. While our materials budget cannot support purchase of mainstream titles, we could add mainstream titles that are donated to the library. The revision proposes that we begin to accept, and consider for addition, mainstream titles that are donated.

Ms. Mora thanked Mitch Tropila for his work in the legislature this year on behalf on Montana libraries, specifically his support of the courier project and the State Library's budget. There was some discussion of the bad press the state has received over some of the proposed legislation this year. Ms. Brinkley stated that the Tribune coverage of Walter Bruening has been a source of good press for the community and the state.

We were able to get approximately \$3000 worth of DVD and CD security cases from Parmly Billings Library at no cost. Parmly has moved to a different system and is no longer using the cases that we use here. Thanks to Angela Claver, Irene Meier for helping to arrange the donation to us and to Gwen Carter for picking up the supplies when she went to Billings for the MLA conference.

VII. OLD BUSINESS

None.

VIII. NEW BUSINESS

Ms. Brinkley moved and Ms. Nowell seconded the motion to approve the revision to the Collection Management Policy as presented. MOTION . . . passed unanimously.

IX. CHAIRMAN'S REPORT

Ms. Riesenbergh had a card, to be signed by board members, for Gale Bacon of Belgrade Community Library. Belgrade's library was the recipient of the Library of the Year award at this year's library conference.

X. BOARD REPORTS

Ms. Brinkley explained that she wrote a letter to the editor regarding the gardening series and the trivia contest. It was never published on the editorial page; when she inquired of the Tribune, she was informed that they do not typically publish time-sensitive information on the editorial page. However, her letter and the information it contained served, in part, as the impetus for the March 27 article in the Guide to Great Falls (Tribune, March 27, page 41).

Ms. Brinkley stated that her comment in the last board meeting regarding placing the 2 BTOP children's computers in the 2nd floor computer area (due to high use in the area) were received and passed on from an acquaintance. It was not her recommendation, but rather a comment that was passed on to the board.

XI. ADJOURNMENT

Adjournment at 4:59 p.m.