

**Great Falls Public Library
Board of Trustees
Tuesday, February 18, 2014
4:30 p.m.**

BOARD MEMBERS PRESENT: Mr. Mitch Tropila, Ms. Mary Brinkley, Ms. MaryEllen Kropp, Ms. Judy Riesenber, and Ms. Dea Nowell

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: Ms. Kathy Mora and Ms. Korri Shupe.

GUESTS PRESENT: Teresa Shiner.

Ms. Riesenber called the meeting to order at 4:30 p.m.

I. CONSENT ITEMS

Mr. Tropila asked on the Vendor Report what Kone is. This is the company that maintains our elevators.

After discussing the above Ms. Nowell moved and Ms. Brinkley seconded the motion to approve the consent items as presented. MOTION . . . passed unanimously.

II. OPERATING VOUCHERS

Ms. Brinkley moved and Ms. Kropp seconded the motion to approve the consent items as presented. MOTION . . . passed unanimously.

III. DIRECTOR'S REPORT

Ms. Mora began by reporting the new telephone system was installed on March 6. The system was purchased with Cordingley Funds from the Library Foundation. The installation and training went well, although we are still working on some minor adjustments.

Matthew Donnelly was hired as the part-time page in the Information Department. Matthew had been working at the library previously as volunteer.

The MLA 2014 Conference will be April 9-12 in Billings. We have several staff member attending. This fiscal year we had to cut all travel funds from our budget. These employees are attending by paying their own expenses. We appreciate the dedication these staff members have for their profession.

We have had two incidents of theft or attempted theft and destruction of material in the last month. Each has been reported to the police, but still no resolution to the matter. The first theft happened to one of our artists that had 2 bronzes stolen out of our locked cases. Someone was able to get into the cases without being noticed. We have added an additional lock to the case to make it more secure. The second incident happened when a woman tried to steal several books. She wound up destroying most of them by either getting them wet or tearing out pages in them. She said she was going to her car to get her wallet to pay for them and didn't return. Sue Sargent was able identify her in a police lineup.

The Friends of the Library funded projects for the library totaling \$1300. The funds will pay for the following: the library's annual email newsletter subscription, funds for two Book Festival Presenters, the design cost of the posters for the Murder Mystery Contest, and the Civil War Program coming in May, a prize for the Murder Mystery Contest, and for an appearance by the MT Repertory Theater Outreach production in October.

The Library Foundation approved \$3,000 in library projects. The funds will go toward the purchase of an additional flat-bed scanner and DVD player for public use, purchase of materials, and a ceiling mounted LCD projector in the Kids Place.

May 2 the Library Foundation is holding a reception for area book clubs. If you know of any that should be invited please get their contact information to Kathy.

Next month we will go through the Library Board's By Laws.

IV. CHAIRMAN'S REPORT

Ms. Riesenberg asked what the status of the Little Free Libraries was. Ms. Mora said 6 are at GFHS, 2 are CMR and 2 are at Central to be painted. Sheila Rice is very excited for these and has been promoting them in the community.

V. BOARD REPORTS

Mr. Tropila noticed in partial staff minutes that it noted it was Tony's last day, he questioned who that was. Tony was an Experience Works worker that was working here as a maintenance man.

Mr. Tropila discussed with his friend the PPL grant and put in a good word to support it. Ms. Mora commented that Library Foundation has received another bequest and asked if we don't receive the PPL grant for MakerSpace if we could use it toward that.

Mr. Tropila overheard two gentlemen at the PEAK discuss coming to the library to use our computers to look at what was on their USB device, because our computers are so much faster than theirs.

Mr. Tropila asked which board members would like to be on the Word Meister Team. It was decided it will be Mitch, Dea and Mary Ellen.

VI. OLD BUSINESS

VII. NEW BUSINESS

VIII. PROPOSALS FROM TRUSTEES

IX. REPORTS FROM OTHERS

X. ADJORNMENT AT 4:55 P.M.