

**Great Falls Public Library  
Board of Trustees  
Monday, June 20, 2011  
4:30 P.M.**

**MINUTES**

BOARD MEMBERS PRESENT: Ms. Mary Brinkley, Ms. Judy Riesenber, Mr. Mitch Tropila, and Ms. Dea Nowell

BOARD MEMBERS ABSENT: Ms. Bunny Albers

STAFF PRESENT: Ms. Kathy Mora and Ms. Korri Shupe

GUESTS PRESENT: None.

Ms. Riesenber called the meeting to order at 4:31 p.m.

I. CONSENT ITEMS

Ms. Nowell moved and Mr. Tropila seconded the motion to approve the consent items as presented.

MOTION . . . passed unanimously

II. OPERATING VOUCHERS

Ms. Nowell moved and Mr. Tropila seconded the motion to approve the operating vouchers as presented.

MOTION . . . passed unanimously.

III. STAFF REPORT

None.

IV. DIRECTOR'S REPORT

We had our initial meeting with the City Manager to review our proposed budget for FY2012. Our budget looks quite similar to this year, however we will be restructuring/adding some staff if it's approved as presented. Next week we will be having a budget work session with the commissioners.

The Foundation Board had a meeting this week and approved their budget for FY2012. The library will receive a substantial increase in funding compared to the past FY. This is due to increased earnings of the foundations investments. We will receive an additional \$50,000 in revenue and it will fund non-fiction materials, cultural events and various other projects.

We had our first marketing meeting with Jenn Reichelt, Deputy City Manager, to work on putting together a formal marketing plan for the library.

We are planning to start circulating bike locks, to help our patrons that don't own one, secure their property. The patrons will check out the lock for the day. The library board felt this was a great service to provide for our patrons.

We have a unique (free to the library) advertising for the library this summer at the stock car races. One of the cars will have the Great Falls Public Library lettered on the back of it. This is a friend with a stock car and a private donation for the lettering on car.

Ms. Mora contacted Short Grass Development (Doug Ormseth) to get a bid on having the library's web-page redesigned. The bid came back and it was very reasonable so this is something we will look into further. Ms. Mora thanked Ms. Brinkley for getting her the contact information on this vendor.

We will not have a board meeting in July. The board meeting on August 15<sup>th</sup> will be the Meet and Greet with the library staff and board, it will begin at 3:30 in the Cordingley Room.

We have posted the job position and hope to hire soon for Kathy's old IT position. It has been restructured and is now called Library Systems Coordinator.

Jude Smith is looking into having Friends of the Library T-Shirts printed for the group. Ms. Brinkley felt that was a great idea.

## VII. OLD BUSINESS

None.

## VIII. NEW BUSINESS

Ms. Nowell moved and Ms. Brinkley seconded the motion to approve the long range plan as presented.

MOTION . . . passed unanimously.

## IX. CHAIRMAN'S REPORT

Ms. Riesenbergh thought it would be fun to take the *World Wonder's Geography*, that Nola is using for her summer reading program, to the library board and foundation social. Ms. Riesenbergh asked what the board thought and they were agreeable to it.

Ms. Riesenbergh is a CASA volunteer and has a family she is working with that would like to come to the library but can't because of transportation. Discussion ensued about the section in the paper highlighting the Summer Activities for kids that were quite expensive and Ms. Brinkley feels it's important to keep kids engaged during the summer. She noted that library does offer both, programs for kids that are free and keeps kids engaged.

## X. BOARD REPORTS

Ms. Brinkley attended a function with friend that is a volunteer at the jail, and she stated they really need books and volunteers and wondered if the library could help. Ms. Mora let her know that we already help with the jail program. We have a former employee that is also a volunteer at the jail and any of the books that we receive as donations that aren't added we give to her to help distribute at the jail.

Mr. Tropila noticed in the partial staff minutes that barcodes are being taken out of library material and he questioned why? We believe it's a patron that wants to take the material and thinks the barcode is what sets off the gates so they remove them. This is not what sets off the gate, there is a strip in the library materials that works with the gate and sets it off.

Mr. Tropila asked what is going to happen with the in-state library courier project now that the legislature didn't approve funding for it. Ms. Mora let him know it will not be continuing as the costs are just too great for the individual libraries to try and keep it going.

Ms. Nowell was very impressed with the work that went into the long range planning. Ms. Brinkley would be interested in taking the Myers-Briggs test and asked if the board could participate. Ms. Mora will look into this and let them know.

## XI. ADJOURNMENT

Adjournment at 5:20 p.m.