



GREAT FALLS PUBLIC LIBRARY MASTER PLAN

Great Falls, Montana

22.004 | 10.03.22



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river

Elks Riverside Park

Riverside Park

Gibson Park Duck Pond

Gibson Park
Oasis with
bright gardens
& an old cabin

Library Park

Great Falls Public Library

Cascade C
Treasur

1 | EXECUTIVE SUMMARY



Construction on the main branch of the Great Falls public library system was started in 1966. Since its completion, it has stood virtually unchanged as a source of knowledge and connection in the community. Through public outreach, data analysis, and a physical inspection, our team has developed a master plan that addresses both the needs of the community, and the library itself, for the present and looking forward to the future.

The team conducted public outreach, including an online and paper survey and multiple in-person and virtual community discussion sessions. We heard directly from people throughout the community, in addition to staff. It was clear the community values the library and their friendly, supportive staff. But they also feel the library has fallen behind in being a warm and inviting space, instead being too dark and comfortless. The team also analyzed library staffing, collection utilization, and library occupancy. We discovered the current library space programming directly corresponded to the comments by the community on how they used the space.

In our physical inspection of the site and building, we evaluated the characteristics of the library itself and how well it has held up over time. The most critical pieces of the building required for long term occupancy, including the structural system and building envelope, seem to be in acceptable, if not ideal condition. However, much of the building's infrastructure is at the end of its useful life and is in desperate need of replacement. Additionally, the user experience is diminished due to the limited accessibility, outdated interior environment, and a lack of natural lighting that is commonplace in modern libraries.

In this master plan, our team has laid out what we believe to be the most effective ways to implement the needed changes and re-engage the community with the library building in a more meaningful way. Programmatically, these recommendations include increasing the space provided for children within the library, reconfiguring the floor plates to allow for separation between quiet and loud spaces, and adding program spaces that reflects the values of the community as it stands today. Architecturally, these recommendations include updating critical building systems, like the electrical and mechanical systems, increasing accessibility through improved vertical circulation and updated restrooms, and creating physical and visual connections to the community. Exterior of the building, our recommendations include reconfiguring the front plaza and park bandshell to address security concerns and create a more welcoming, inclusive environment.

Sincerely,

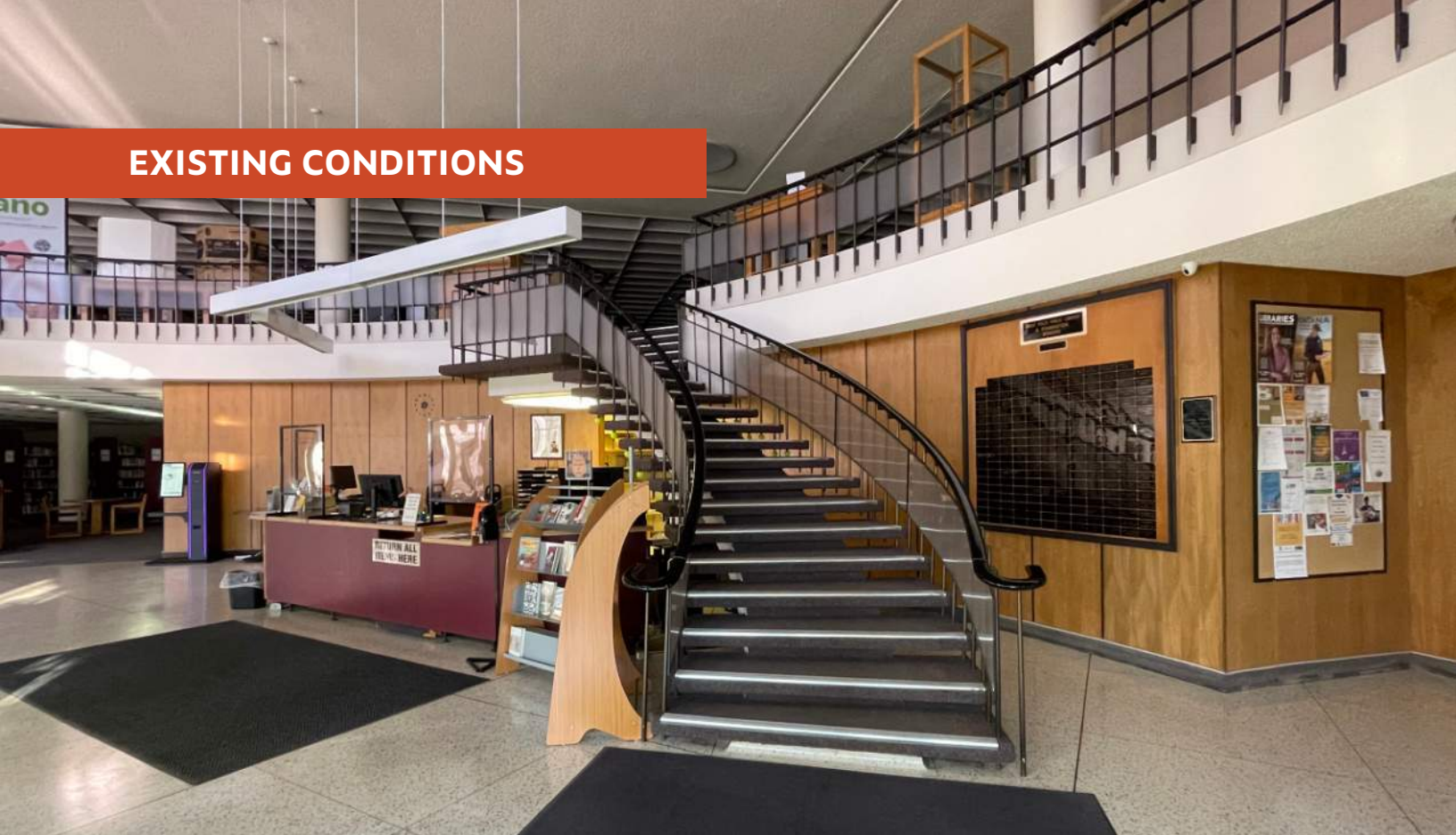
A handwritten signature in black ink, appearing to read 'Jacob Wright', with a long horizontal flourish extending to the right.

Jacob Wright, AIA, LEED AP
Principal Architect



2 | EXISTING CONDITIONS

EXISTING CONDITIONS



The Great Falls Public Library (GFPL) is a well-loved, well-worn building. Though the collections and patrons are constantly changing, much of the library remains true to the original 1960s design. There have been a few noticeable updates including a bathroom renovation, a mechanical system upgrade (for the lower floors), and a roof renovation. These renovations, while significant, don't fully address the needs of a modern library of this scale.

Architecture and Patron Experience

In the 56 years since the library's construction in 1966, every single building code has changed. Where this is most obvious in the library is as it pertains to accessibility. The two key components to the building's accessibility are access, both vertical and horizontal, and restrooms. The current elevator is original to the building and is not adequately sized to accommodate wheelchair or stroller accessibility to the upper and lower levels. It also does not function well for emergency egress or rapid responder access, as stretchers will not fit. In the restrooms, there are only two "accessible" restrooms for the public. They both have a door that makes the restroom inaccessible to individuals with physical impairments, though the space allocation would allow for full accessibility once inside. Reconfiguring both the elevator and the accessible egress and restroom experience will be key to a successful future design.

From the user experience perspective, the GFPL is dark and closed off, with limited access points, and turns it's back to the community with solid brick walls. The primary windows are located along the curved wall of the Southeast corner as storefront with poorly aging solar film applied. There are also smaller windows along the East wall in the children's area and in the offices on the third floor. Day-lighting is a key component to modern library design, which allows for a greater connection to the community while providing better lighting for patrons within the library. Increasing the windows will also provide the added benefit of creating a sense of "eyes on the street," which will help to deter the unsavory behavior that is currently happening in the library park. Reworking the entry sequence and creating a connection to the park and reconfiguring the band-shell will help with programming and physical safety of the community, while reinforcing the "eyes-on" concept and inviting the neighborhood back into the library.

Building Systems

In the same way that the visible portions of the building are dated, the infrastructure systems are equally ill-equipped for the needs of modern libraries. The Great Falls Public Library has already started to address these critical issues as they've upgraded the Mechanical Unit in the basement and in various Low Voltage systems that

EXISTING CONDITIONS

Building Systems (Cont.)

support the latest IT needs for the library. Unfortunately, the building systems are in the greatest need of replacement. The entire electrical system, including wiring, panels and equipment is largely original and past the useful service life. Additionally, while one air-handler has been replaced, the upper floor mechanical system is still original and not up to current code standards. The plumbing systems are still in acceptable condition, though the restroom fixtures are outdated and need to be reconfigured, both for better access and for water-use efficiency. The structural systems in the building is a concrete slab and column system. It is fully intact, though there is superficial cracking throughout the building that should be addressed in the interior renovations.

Program and Space Layout

A variety of analysis and assessment tools were used to develop an understanding of the library's current spaces and future needs. After reviewing the existing drawings and walking the building in person, the team defined the existing program areas. Then, the team utilized a tool from ReThinking Libraries, the Space Needs Analysis Spreadsheet, to do a ground-up, build-out of space allocation needs, based on everything we observed and heard through our community engagement. This tool was utilized iteratively with MMW's conceptual design work to develop a final space allocation plan represented in the conceptual designs included in the report.



Additionally, a space assessment worksheet and space needs questionnaire were completed by the library staff. The input we received from the various analysis and assessment tools allowed the team to develop a list of space need priorities and key elements to cover and highlight in the conceptual design included herein. The following represent some key space programmatic needs for the library based on all the stakeholder input and best practices from around the country. These do not represent every change and improvement that the library needs. However, they represent the most important space program aspects that need to be addressed in any building renovation.

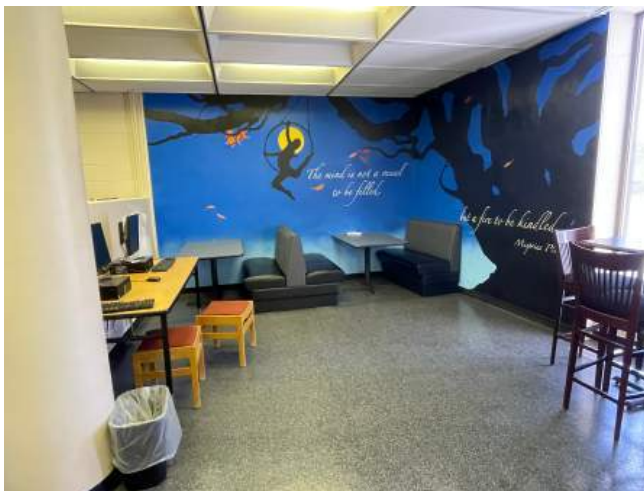
- **Larger youth areas:** The amount of space allocated to youth must be dramatically increased. Currently sized at about 2,826 sqft for youth and 1,000 for teens, these spaces should be closer to 10,000 sqft for youth and 3,000 for teens.
 - This space should be zoned for both younger pre/early literacy children and older children/pre-teen (8 – 12). As long as the elevator is replaced with a larger, more modern conveyance system, this youth space could be located on any of the 4 floors of the library and might be best served moving to the lowest level. However, if the elevator isn't replaced, the youth area needs to remain on the main floor.
 - The younger area should be highly interactive and have space for play and ideally support story time and other types of programs on the floor of the youth spaces. Flexible furniture and shelving on casters should be utilized to support this day-to-day flexibility of space usage.
 - The older kids' area should have an older look

EXISTING CONDITIONS

Program and Space Layout (Cont.)

and feel (similar to the library teen spaces of the last 20 years) but be located within the children's room and fully visible to staff. It should have interactive elements but provide the feeling of a safe social space for this age level.

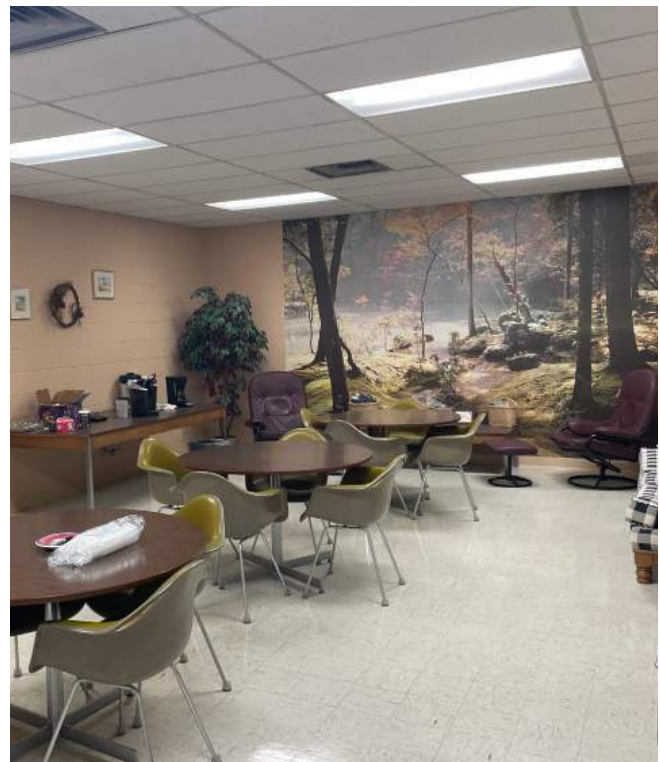
- **Teen space improvements:** The teens of the area need a better and larger teen space, that provides some glassed off social space to support their social gathering needs. This space also needs to be positioned in a spot where it can be better monitored. Teen collections should be in this area but be located outside of the glassed teen social space to allow non-teens or teens that do not want to be social to still access these collections.



- **Collaboration spaces and Meeting Rooms:** The library should have areas that support a variety of collaboration functions and group meeting needs. These should be not only in a variety of enclosed flexible meeting rooms, but also in more casual non-enclosed meeting/collaboration spaces.
- **Quiet space:** The library needs an area where users can come and find a quiet place to work, read, or study. Though some of this could also be supported through the flexible meeting rooms. The library needs an open area that is predominantly free from talking and noise. The 4 floors of this library should provide a few good solution opportunities to meet this need.
- **Popular Library right at entrance:** One of the concepts that was very popular in the community sessions was the idea of the new and popular materials being right in the entrance space of the library. So as soon as users enter the library they

are surrounded by the newest and most popular content the library has to offer. Shifting the main service point just out of this main entry to one of the sides would provide a much more positive entrance experience for users and allow the service desk to be better positioned for work flow and staff site lines. Keeping it close but not right in the entrance should allow staff to still provide a friendly greeting to users entering and keep an eye on the entrance for safety's sake.

- **Staff spaces need improvement:** Staff areas are largely inefficient, and configured in ways that do not support staff or effective work flows. Many staff areas are too small, and are positioned in areas that make work less effective. Really all of the staff offices and spaces need to be reconsidered, rethought, and repositioned for better overall layout and flow.
- **Improved Montana Room:** This service area needs more space overall than it currently has, and the space needs to more effectively support the materials and function of the library. High density shelving would also be an ideal option for this area especially for lower frequency access items. It is currently only open limited hours, staffed 100% by volunteers and yet occupies some of the best "real-estate" within the library building. A relocation is probably in order along with the expansion.



EXISTING CONDITIONS

Program and Space Layout (Cont.)

- **General Building Issues:**
 - The double elevator should be replaced with a single larger, modern elevator with full adjustable access control.
 - The lower level needs public access via a staircase. This is regardless of what areas end up in the lower level.
 - The building needs more windows and natural lighting.
 - The drive-up service windows while great, needs to be done in a way that is more serviceable by staff. The current setup is not ADA compliant for staff and is hugely inefficient for them.



Non-Building Related Key Issues

This project's work in studying the library and community uncovered a few issues that, though not directly tied to the building assessment, are very much connected with the library's success and future.

- **Library Funding:** Funding for GFPL is quite low at around \$19/capita which makes it the lowest funded library in Montana in a community with a population over 10,000. Maintaining the services levels that are clearly expected by the community

of Great Falls and Cascade County is unlikely to be possible at this level of funding. The limits this funding puts on library staffing further limits the library's ability to serve the community and staff the library safely and appropriately.

- **Library Staffing:** As mentioned, the limited budget is most pronounced in its impact on library staffing. The 2019 benchmark analysis shows a total FTE count for GFPL at 18 compared to a Montana average of 27 for libraries with populations over 25,000. This low level of staffing is particularly stretched in support a 4-floor facility. Currently, the library does not staff the 3rd floor for public use. (Note: The Montana room located on the 3rd floor is staffed by volunteers when open.) This staffing level will make it very difficult, if not impossible to appropriately and safely staff a renovated building.
- **Increased Community Support:** All possible mechanisms and measures to increase the financial commitment of the county and city to the library should be evaluated and considered. This will be true for not only the capital costs of a renovated library but for the ongoing operational cost impacts of a renovation in addition to upgrades in services that are desired by the community.
- **Community Awareness:** Support for the library is high, but awareness of all that the modern GFPL and public libraries in general offer is not. Increased awareness by the fuller community and engagement in the financial needs of the library will be key to successfully winning support for increases in the library's future funding.





COMMUNITY ENGAGEMENT

Overall Process

The project team worked in close collaboration with the library's leadership to craft a community engagement strategy that reached a broad swath of Cascade County residents, not just city residents but those living in the smaller communities and rural areas also served by the library. The two primary mechanisms of public outreach effort were community engagement discussion sessions (which included the library staff and library board, in addition to the residents) and a community survey (online and paper options). The rest of this section outlines specifically how the team facilitated the community engagement strategy and some of the highlights we learned from the process, in addition to what was synthesized out of the full public outreach process.

Overall Takeaways

What is clear when taking both the survey and the community discussions into account, is the importance that the library plays throughout all the communities in Cascade County. The library is viewed as an important community asset to most of the residents we heard from, with many viewing it as vitally important to the health of the community. Overall, the community would like to see improvements and updates to the building so that the library better aligns with current community needs, which is vastly different compared to when it was built. Key improvements around youth spaces, quiet vs. active spaces, general aesthetics, and inclusive, safe spaces are some of the key aspects that need to be addressed with any future changes to the library.

COMMUNITY ENGAGEMENT

Discussion Groups

The project team had 10 scheduled in-person stakeholder sessions, May 2-4, 2022 and 3 virtual sessions over Zoom on May 24, 2022. A variety of resident groups from both the city of Great Falls & Cascade County were hosted in these sessions. These groups included the general public, teens, library staff, Friends of the Library, community leaders and officials, and educators. Additionally, the Library Board participated. Overall, 89 people attended the various sessions. Topics of discussion covered library services and spaces (inside and outside) today as well as what they would like to see from the library going forward. See the Appendix for full sessions summary.

Common issues raised in sessions included:

- Library Funding and lack of staff to fully support the desired level of library services and hours.
- Insufficient children’s space.
- Noise issues everywhere in the building but the 3rd floor.
- Lack of easy access and stairway to lower-level meeting spaces.
- Feelings of insecurity created by those that linger outside the library around the entrance.
- Desire for better and safer outdoor space at the library.
- Lack of sufficient free and convenient parking.



COMMUNITY ENGAGEMENT

Survey

Four hundred and two respondents completed the survey with 93% of those coming from the three Great Falls zip codes and the rest primarily coming from around the county. As is often the case in these convenience type surveys, older residents were more heavily represented in the survey. The overall mix and balance of ages, other than the youngest segment (under 25), was good with about 1/3 of the respondents having children under 18 living in their household. Racial and ethnic makeup was mostly in line with the local population. Most respondents were, as they often are for these types of surveys, regular library users with less than 20% of respondents being infrequent or non-users. When considering these results, it's important to note that the survey is done without much background and often people aren't familiar with newer trends and services of libraries. This in turn suppresses the numbers and opinions related to newer trends, especially when compared to how they are viewed and perceived in the community discussions where context and examples can be shared. See the Appendix for the full survey results and compilation.



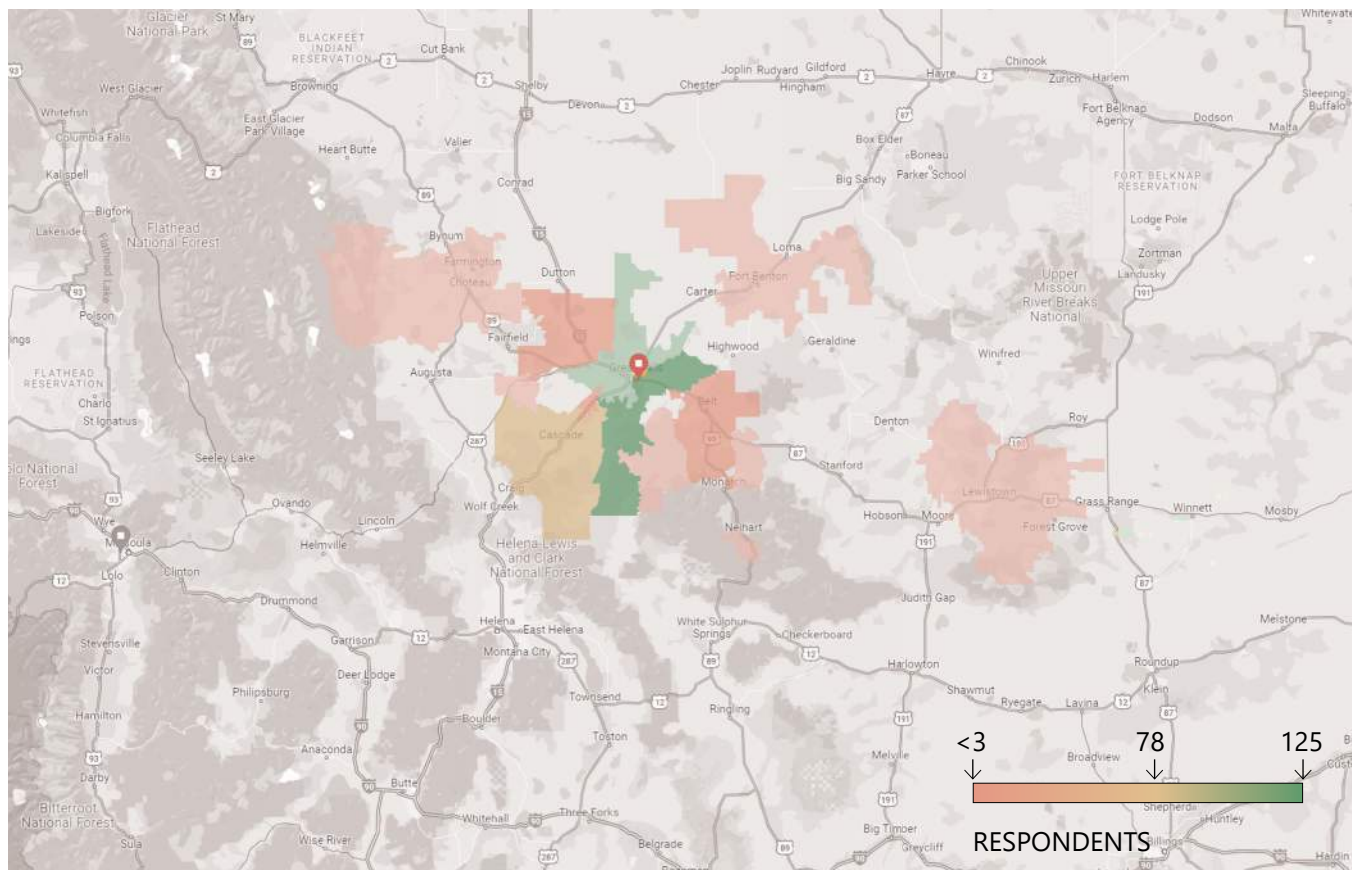
Great Falls Public Library Community Survey 2022

Library Use - Continued

3. Which Cascade County library location do you use most frequently?
- Arden G. Hill Memorial Library: Malmstrom AFB
 - Belt Public Library: Belt
 - Great Falls Public Library: Great Falls
 - Wiedworth Memorial Library: Cascade
 - Other (please share which library you visit most often)
 - Bookmobile
 - Online services (Libby, MontanaLibrary2Go)
 - I don't use any of these libraries

4. Why do you visit the Library? Check ALL
- Access database
 - Find a book
 - Find DVD, audiobook, etc.
 - Attend storyline
 - Attend a library program
 - For class instruction
 - Get help with an assignment
 - Other (please specify)
 - For group study
 - To study alone
 - Use audiovisual equipment
 - Use printer/copier/fax/scanner
 - Attend meeting
 - Meet up with friends
 - Use library wi-fi
 - For career services needs
 - For computer help
 - Use a library computer
 - Volunteer time or services
 - Read a magazine or newspaper
 - Visit the Montana Room and/or Genealogy Society

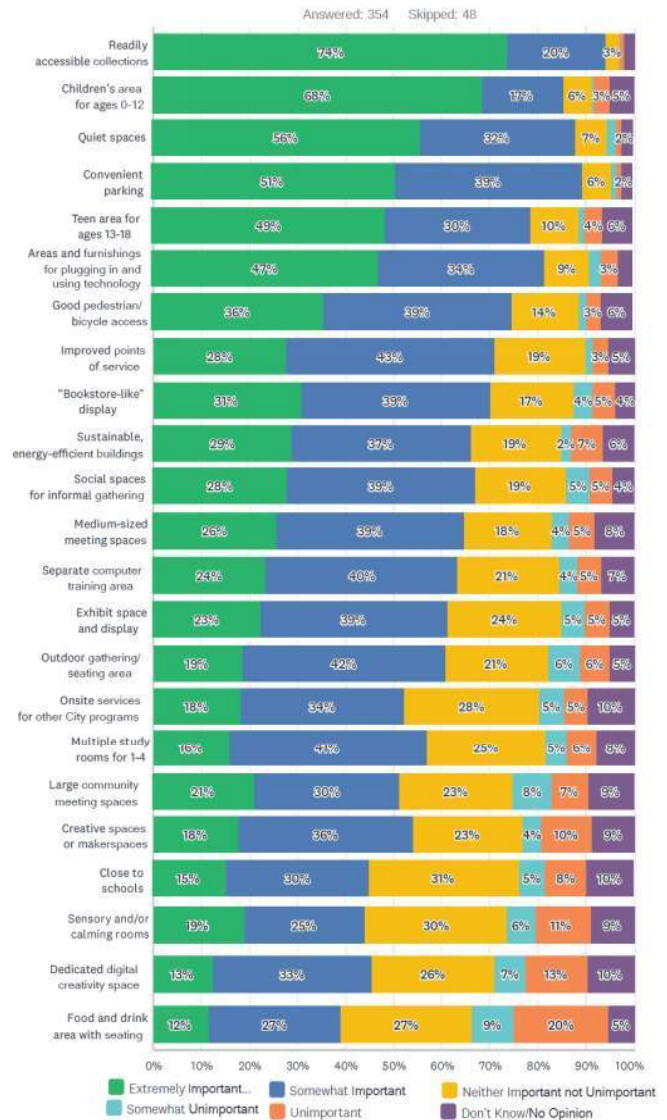
5. For each of the following statements describing the library location you use most often, please indicate how strongly you agree or disagree.
- | | Strongly Agree | Somewhat Agree | Neither Agree or Disagree | Somewhat Disagree | Strongly Disagree | Don't Know/No Opinion |
|--------------------------------|-----------------------|-----------------------|---------------------------|-----------------------|-----------------------|-----------------------|
| There is adequate space for my | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |



COMMUNITY ENGAGEMENT

Survey Highlights

- Physical and digital materials are still the top driver of library usage with 80% using the Library to find a book or other resources. However, 31% also indicated they came to the library for programs.
- 97% considered the Library an important part of the community (strongly agreed or agreed), 92% felt the staff is knowledgeable and helpful, and 92% felt the Library is clean and properly-maintained.
- The areas people were least satisfied with was having parking readily available with an approval of 61% and disapproval of 25%, and having up-to-date technology with an approval of 64% and disapproval of 10%.
- The most important library facility features were:
 - Readily Accessible Collections: 94% (Extremely Important or Important),
 - Convenient Parking: 90%
 - Children’s Area for ages 0-12: 85%,
 - Quiet Spaces: 88%.
- Least important library facility features were:
 - Food and Drink Area with Seating: 39% Important / 29% Unimportant,
 - Dedicated Digital Creativity Space: 46% Important / 20% Unimportant,
 - Sensory/Calming Rooms: 44% Important / 17% Unimportant, and
 - Close to Schools: 45% Important / 13% Unimportant.
- Many comments focused on concerns about the homeless and improving the feelings of safety at the library, wanting updates to the building, the importance of convenient/free parking, and about the library being loved and important.
- Children’s Programming was considered the most important services offered, followed by Downloadable or Streaming Content, Teen Programming and Access to Public Computers.
- There were many very positive comments about the staff, the Library and how they are appreciated as a community resource. The community felt that staff are friendly and welcoming, and people are very impressed with the services offered.
- The Montana Room and Genealogy Society was cited frequently as a valued resource.



Question 6: Rate the importance of these Library Features

COMMUNITY ENGAGEMENT

Data and Demographics

The project team completed a number of data and demographic analyses of the library and community. The following elements summarize that analysis with the supporting content contained in the Appendix.

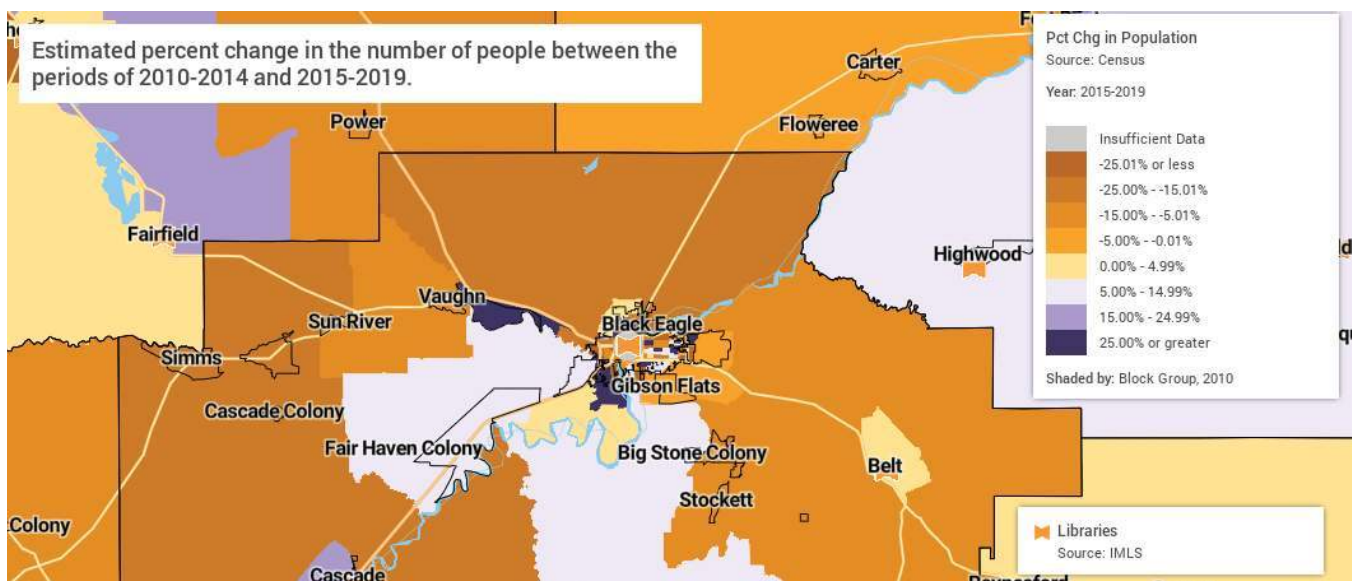
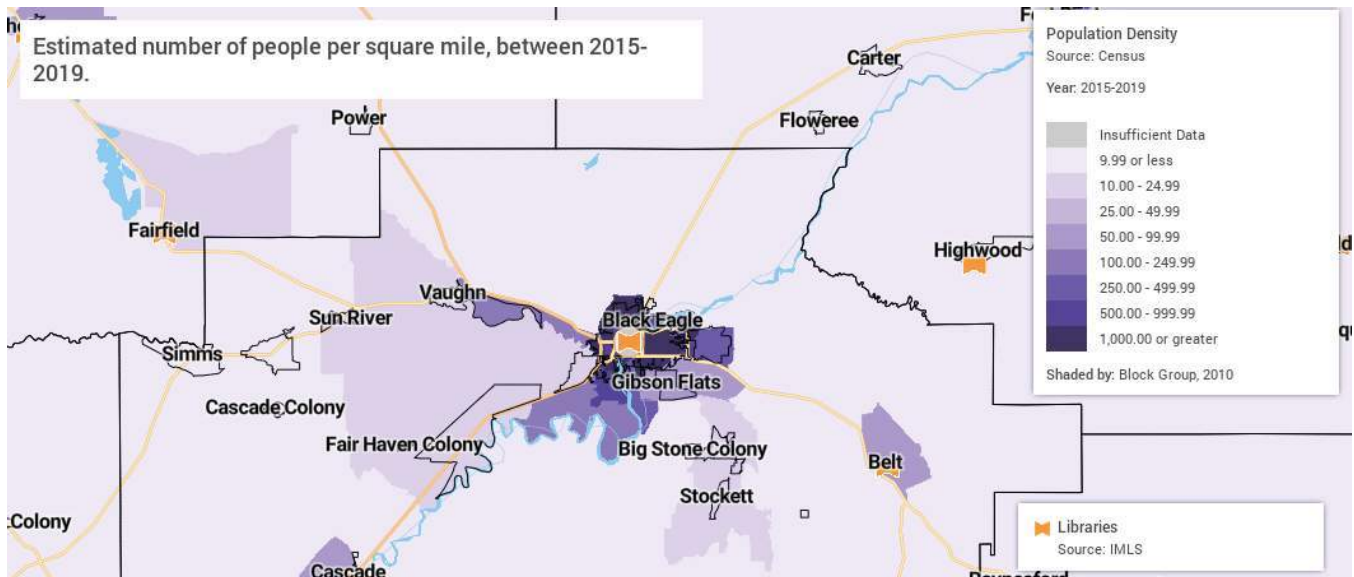
Demographics

Great Falls and Cascade County both are growing, though at a slower pace than the overall state of Montana and much slower than the pace of the other large cities of the state. Great Falls is slightly more diverse than the state as a whole, but similar to the rest of the state in terms of age distribution. The residents of

Great Falls on average have lower incomes than county and state averages with a median household income of about \$49,800 vs a county median of \$52,000 and state median of about \$56,500. Seventy eight percent (78%) of Cascade County residents live within a 5 mile radius of the library. See Appendix for more details and demographic mapping.

Benchmarks and Data Trends

The project team compiled a multi-cohort benchmark analysis of GFPL. The comparison developed 4 separate comparison cohorts: Montana libraries of comparable size, Western US libraries of similar size, national



COMMUNITY ENGAGEMENT

Benchmarks and Data Trends (Cont.)

libraries of similar size, and an aspirational cohort of very high usage libraries of comparable size (pulled from Library Journal's annual Star Libraries list). The team also completed a 10 year trend assessment of the library and other reports on usage. All of this data and the full comparison spreadsheet can be found in the appendix. Key takeaways from the data and the benchmark analysis:

- Funding is extremely low at \$19/capita (see more information in non-building related issues)
- Some usage levels (visits and circulation) are a bit below average for comparable Montana libraries but funding, hours, parking, and the conditions at the library all play into that.
- Program attendance and computer usage are actually just above average, suggesting the library is a needed and desirable resource.
- Staffing is extremely low for the community and particularly for a 4-floor library at 18 (Full time equivalent) staff. This is compared to the Montana average of 27.
- GFPL physical collection size is above average with 1.9 physical items per capita verses a MT average of 1.6. Combined with the lower than average circulation the total collection turnover (utilization) is below average at 1.6 verses 3.5 for Montana libraries.

Date	Library Name	City	County	Circulation	Books	Book Months	Logan/Innocence Population	Total Items / Copies	Phy. Circulation / Copies	Phy. Circulation / Copies	Physical Items / Copies	Physical Items / Copies	Physical Items / Copies	Physical Items / Copies	Per Capita
MT	GREAT FALLS PUBLIC LIBRARY	GREAT FALLS	CASCADE	1	0	1	78,322	19	2.3	3.1	1.9	1.6	2.1	0.69	\$ 142.92
Montana Libraries							74,351	31	3.8	5.7	1.6	3.5	2.2	0.45	\$ 121.28
Regional (Western US)							80,145	40	4.3	7.4	1.7	4.4	2.5	0.37	\$ 157.88
National							79,482	31	3.1	6.0	2.0	2.9	2.4	0.43	\$ 142.31
LA Star Libraries							63,833	121	8.3	18.4	5.3	3.7	8.5	0.33	\$ 369.34
Average of Cohorts							74,448	56	4.5	9.5	2.7	3.6	3.9	0.45	\$ 197.71
MT	BITTERROOT PUBLIC LIBRARY	HAMILTON	RAVALLI	1	0	0	25,577	24	2.8	4.2	1.0	4.2	1.3	0.31	\$ 26.95
MT	BUTTE-SILVER BOW PUBLIC LIBRARY	BUTTE	SILVER BOW	1	2	0	34,200	24	2.7	1.6	1.1	1.5	1.6	0.99	\$ 46.41
MT	BOZEMAN PUBLIC LIBRARY	BOZEMAN	GALLATIN	1	0	1	62,164	39	6.9	11.9	2.6	4.4	3.4	0.30	\$ 199.79
MT	LEWIS AND CLARK LIBRARY	HELENA	LEWIS AND CLARK	1	1	1	83,395	54	4.7	5.8	1.8	3.3	3.6	0.83	\$ 204.00
MT	HAZINGEE/KALISPELL	KALISPELL	FLATHEAD	1	3	0	44,571	39	3.7	6.1	1.2	4.8	2.8	0.38	\$ 142.86
MT	MISSOULA PUBLIC LIBRARY	MISSOULA	MISSOULA	1	6	1	109,299	27	3.2	6.2	2.1	2.8	2.0	0.32	\$ 132.61
MT	BILLINGS PUBLIC LIBRARY	BILLINGS	YELLOWSTONE	1	1	2	141,254	24	2.5	4.9	1.5	3.2	1.3	0.26	\$ 126.42

Collection Utilization Analysis

The project team also completed a collection utilization analysis of the library's physical collections. Looking at turnover and relative use of all collection segments. Turnover assesses the number of times the average book in any given collection or collection segment circulates in a 12-month period. Ideal turnover levels vary by collection segment but best practices suggest an overall target of around 3.0 with no collection segments under 1.5. Lower overall circulation levels (on a per capita basis) will typically lead to lower turnover levels where collection coverage needs have to be balanced against usage level dictated sizing.

Relative use reflects the ratio of collection size vs usage. Ratios over 1 represent segments that are performing best, the bigger the number, the better. However, this also indicates that the collection size MIGHT not be large enough for the level of utilization for that segment. Ratios less than 1 are under performing segments where holding's levels are bigger than utilization requires. The lower the relative use ratio, the more utilization is out of balance with holdings levels. However, relative use is not as impacted overall by total circulation level but is more about how the balance of collection segments as a portion of the whole are performing, so a good relative use ratio doesn't always mean that the collection is appropriately sized. See the Appendix for the full collection utilization analysis. Below are some key takeaways from the analysis:

- The non-fiction collections (both adult and youth, which are currently interfiled due to a lack of space in the youth area) both have very low utilization and relative use levels.
- Adult collections in general (other than new books) have low levels of utilization. Even DVDs, which have a high relative use, have a turnover rate much lower than normal (best practice for this segment is over 5 even at lower circulating libraries).
- In youth collections, which on a national level have been more resilient in terms of utilization, there are some segments which look to be oversized to a degree. These segments should be further examined for deep trends in utilization levels and with perhaps more aggressive weeding criteria being implemented.
- RTL is recommending that a total cut of physical collections on the magnitude of 25% be given strong consideration. This reduced and "tightened" collection should lead to higher circulation and will free up additional space for other space priorities that have come out of this process. Reductions to many segments are being suggested but the biggest cut in terms of volumes is to Adult Non-Fiction.

Collection	Holdings	Circulation	Turnover Rate	% of Total Colct.	% of Total Circ.	Relative Use	Proposed Collection Size	Projected Turnover
ADULT								
Adult Popular Library								
New Fiction	1,382	10,816	7.8	1.2%	6.5%	5.8	1,600	6.8
New Non Fiction	1,483	4,971	3.4	1.2%	3.0%	2.4	1,500	3.3
DVDs	6,281	14,362	2.3	5.3%	8.6%	1.6	5,745	2.6
Grab and Go	299	4,315	14.4	0.3%	2.6%	10.3	500	8.6
Audiobooks	2,428	3,301	1.4	2.0%	2.0%	1.0	1,320	2.6
ADULT POPULAR TOTAL	11,853	37,766	3.2	9.9%	22.6%	2.3	10,683	3.5
General Adult Collection								
Fiction	28,870	25,766	0.9	24.1%	15.4%	0.8	17,177	1.5
Large Print Fiction	4,649	8,792	1.9	3.9%	4.1%	1.0	4,528	1.5
Large Print Non Fiction	847	863	0.8	0.7%	0.4%	0.8	442	1.5
Western Fiction	1,905	1,887	1.0	1.8%	1.1%	0.7	1,900	1.0
Graphic Novels	1,036	1,253	1.2	0.9%	0.8%	0.9	835	1.5
Non-Fiction	29,108	13,284	0.6	24.4%	8.0%	0.3	13,853	1.0
GENERAL ADULT TOTAL	66,213	49,655	0.7	56.8%	29.7%	0.5	38,745	1.3
ADULT TOTAL	78,066	87,421	1.1	65.5%	52.4%	0.8	49,411	1.8



SCOPE OF WORK

The projects listed below are broken out, where feasible, to aid in understanding the scope and scale of these proposed upgrades. These projects and estimated costs are preliminary in nature and designed to support a funding and outreach process. The final scope of work and construction cost will be dependent on many factors including, but not limited to, inflation, project timing, and final design. Total project costs include typical adjustments such as General Conditions, Bonding and Insurance, Contractor Overhead and Profit, and Contingencies increase the project budget by over 68%.

Total Estimated Construction Cost

Estimated Subtotal: \$7,440,000

Adjustments and Contingencies: \$5,080,000

Total Hard Costs: \$12,520,000

Additional Soft Costs: \$2,500,000

1. Accessibility - Circulation Upgrades

This project includes replacing the two original existing elevators with one multi-sided modern elevator and relocating and reconfiguring the existing stairs to provide a clear means of access from the Basement to the third floor.

Approx. Cost - \$315,000

2. Accessibility - Restroom Upgrades

This project includes upgrading and reconfiguring restrooms that allow for full access by all members of the public to each restroom and on each floor.

Approx. Cost - \$450,000

3. Visibility, Connection, and Safety - Library Park Entrance

This project includes reconfiguration of the existing loading bays, adding a new storefront facing the Library park, road striping across the alley, and the construction of an occupiable stair/ramp connection.

Approx. Cost - \$220,000

4. Visibility, Connection, and Safety - Library Park and Band shell

This project includes removal of the existing band shell, a new band shell/ site storage structure, and the reconfiguration of the south half of the Library Park, to make the park a safer, more accessible space.

Approx. Cost - \$1,200,000

5. Visibility, Connection, and Safety - Plaza and Main Entrance

This project includes relocating the existing entrance vestibule closer to the parking lot and reconfiguring the entry plaza closer to the original design into a safe and programmable space.

Approx. Cost - \$370,000

6. Visibility, Connection, and Safety - Exterior Glazing Upgrades

This project includes replacing the glazing in the existing storefront to improve thermal performance and adding new storefront to increase daylighting and visibility.

Approx. Cost - \$275,000

7. Critical Infrastructure - Electrical System Upgrade

This project includes replacing all the existing wiring and electrical equipment in the building, as well as updated fire alarms and city connections.

Approx. Cost - \$1,275,000

8. Critical Infrastructure - Mechanical System Upgrade

This project includes replacing the original air handler on the Third Floor with a modern, up-to-code, air handler and the associated chiller and ducting.

Approx. Cost - \$1,460,000

9. Responding to Community Feedback - Space Reconfiguration and Updates

This project includes reconfiguring the library to accommodate a larger children's area, creating more public space, better work spaces for the library staff, and updating lighting fixtures, furniture and finishes.

Approx. Cost - \$1,875,000



GREAT FALLS PUBLIC LIBRARY MASTER PLAN

Great Falls, MT

September 20, 2022

Project No: 22.004

<u>Division</u>		<u>Base Cost</u>
Division 2 - Existing Conditions	6.2%	\$463,873
Division 3 - Concrete	0.6%	\$45,795
Division 4 - Masonry	0.0%	\$0
Division 5 - Metals	1.4%	\$107,000
Division 6 - Woods & Plastics	3.7%	\$276,099
Division 7 - Thermal & Moisture Protection	0.0%	\$0
Division 8 - Doors & Windows	8.6%	\$643,525
Division 9 - Finishes	11.2%	\$831,359
Division 10 - Specialties	0.3%	\$20,000
Division 11 - Equipment	0.0%	\$0
Division 12 - Furnishings	0.0%	\$0
Division 13 - Special Construction	0.0%	\$0
Division 14 - Elevators & Lifts	2.6%	\$195,000
Division 21 - Fire Protection	0.0%	\$0
Division 22 - Plumbing	3.6%	\$268,955
Division 23 - HVAC	19.6%	\$1,456,780
Division 26 - Electrical	23.8%	\$1,772,653
Division 31 - Excavation	0.0%	\$0
Division 32 - Exterior Improvements	18.3%	\$1,366,000
Subtotal Estimated Division Costs		\$7,447,039
Subtotal Adjusted to Phasing @ 3%		\$7,670,450
General Conditions @ 10%		\$767,045
Bonding & Insurance @ 2%		\$168,750
Contractor Overhead and Profit @ 15%		\$1,290,937
Total including O&P		\$9,897,182
Estimating Contingency @ 15%		\$1,484,577
Base Bid Estimate		\$11,381,759
Construction Contingency @ 10%		\$1,138,176
Construction Cost Estimate		\$12,519,935
Design Basic Services @ 10%		\$1,251,994
FFE Allowance @ 8%		\$1,001,595
Permitting/Inspections @ 2%		\$250,399
Project Cost Estimate		\$15,023,922
2023 Projected Cost @ 4% Inflation		\$15,624,879
2024 Projected Cost @ 4% Inflation		\$16,249,874
2025 Projected Cost @ 4% Inflation		\$16,899,869



FACILITY ASSESSMENT





FACILITY CONDITION ASSESSMENT

Great Falls Public Library

Project Number: 22.004
Address: 301 2nd Ave N
Great Falls, MT 59401

Assessment Date: 7/1/2022
Assessors: Jacob Wright (MMW Architects), Russell Wisniewski (MMW Architects), Katie Eberth (MMW Architects), Lukash Pruss (Morrison Maierle Engineers), Eric Webber (Morrison Maierle Engineers), Jordyn Mallett (Morrison Maierle Engineers), and Steve Brackman (DCI Engineers)

Legal Description:

GREAT FALLS ORIGINAL TOWNSITE, S12, T20 N, R03 E, BLOCK 252, Lot 011, LTS 11-14 AND LTS 1-2

Overall Project Description:

A cursory code review was conducted referencing the current applicable codes 2021 IBC, 2021 IECC, and A117.1-2017. The Great Falls Public Library is a 3-story building with a single story below-grade basement built in 1967-1968, prior to the adoption of a formal building code within the state of Montana. The library structure is comprised of concrete columns with drop capitals and concrete slab floors. The initial analysis of the structural systems indicated that the columns are taking all the primary vertical and lateral loads. The exterior brick and concrete masonry unit walls and curtain walls are non-load bearing. There is no fire sprinkler system in the building, making the library equivalent to a modern Type I-B structure today. Based on that assumption, the existing square footage does not exceed the allowable building area for a type I-B library building.

Purely from an occupant standpoint, the egress system and restrooms are adequately sized, however both systems are not appropriately configured for typical modern usage. The vertical system for egress is inconsistent and confusing. This makes the potential for emergency egress risky for the public in the event of an actual emergency and evacuation from either the basement or third floor. Additionally, the elevators in use are original to the building and do not provide a means of accessible egress or emergency access to upper and lower floors. Providing a more clearly defined, consistent, path of vertical circulation, with a modern elevator, would help to create a simpler understanding of the emergency egress system and increase accessibility. The location of restrooms, public and staff only, do not provide appropriate facilities per floor for the current users. Additionally, even the more recently upgraded restroom facilities, are not fully accessible with heavy doors and door hardware original to the building. Upgrading and reallocating the restroom facilities across the building by floor and use will improve the user experience (both public and staff) and help make the library truly accessible to the public.

The building has had several small renovations of the course of its existence including an asbestos abatement in the lobby and second floor during the 1990s, a basement flooding repair and drainage installation in the 2010s, and a recent mechanical upgrade and roof replacement in 2021. Unfortunately, there are still several building systems past the end of their useful life, and in need of replacement, including the entire electrical system and the mechanical system for the upper floors. The library is in fair condition for a building of its age, typology and construction, but is clearly due for an upgrade from both an aesthetic and functional standpoint.

FACILITY CONDITION ASSESSMENT

Civil/Landscaping/Site

Project Description:

Site Access, Parking, and Landscaping

The Site is bound by 2nd Ave. N to the south, 3rd St. N to the west, a public alley, parking spaces, and public park to the north, and the Cascade County courthouse to the east. The main access to the site is off 2nd Ave. N, with a N/S oriented drive aisle that connects through to a public alley that borders the site to the north. There is a 15-space single stacked parking area that runs along the main drive aisle that also includes 2 designated ADA spaces that appeared to meet ADA requirements. The County courthouse parking area abuts the site's parking, with concrete wheel stops used to delineate the edge of the library's parking spaces. An approximately 3' dirt strip separates the two parking areas. Site asphalt is in good condition, considering the age of the asphalt; with some very minor cracking likely related to age and wear.

The building's main entrance is off 2nd Ave. N with additional secondary access points on each side of the building. Several garage bay doors are located on the north face of the building that exit onto the alley. Additional staff parking is located in a City-owned parking lot immediately west of the site.

A single dumpster was located on the north side of the building where trash pickup occurs in the public alley.

City sidewalks are located around the site's frontage of 2nd Ave. N and 3rd St. N. Internal site sidewalks are limited to around the building's perimeter, providing access to the main building entry points. ADA accessibility from designated parking spaces to the building entrances was generally in fair condition and appeared to meet ADA requirements. The remaining site sidewalks are generally in fair condition with some warped panels and cracks. Minimal replacement or repair of City-owned sidewalks is expected to be required, beyond what is disturbed during construction.

The site landscaping consists of lawn and small mulched landscape beds. Landscaping along the building's frontage of 2nd Ave. W was in fair condition, with spotty grass coverage. The remaining site landscaping was in good condition with mature trees and shrubs that appeared to be well maintained.



Utilities

Municipal water is located within 2nd Ave N (6") and 3rd St. N (12"), and municipal sanitary sewer is located 3rd St. N and the public alley north of the site. Building as-builts indicate that the building is served by a 2" domestic water service, 4" sanitary sewer service, and 3" gas service. The building's domestic water service curb stop appeared to be located on the west face of the building, and no meter pit was observed. The gas meter is located on the north face of the building and is fed from a gas main located in the alley.

The building's 4" sanitary sewer service exits the east side of the building and connects to an existing 10" municipal sanitary sewer main. Based on the proposed building programming, a new grease interceptor will likely be required for the proposed kitchen.

Storm roof drain piping connects to City storm system according to building as-builts.

There are two stormwater catch basins located on either side of the site's main driveway entrance off 2nd Ave N. Some sediment was present in each inlet, and we assume that the inlets connect to the municipal stormwater main on the south side of 2nd Ave. N. No other stormwater infrastructure was identified on site. Upgrades to the stormwater system may be required depending on the scope of proposed site improvements.

There are two site lighting poles in the dirt strip abutting the parking area, and City streetlights are located around the site's public ROW frontage. Site power and data enter the building from overhead lines running in the alley to the north. Refer to the electrical section for additional details on power metering and distribution.

General Recommendations

The scope and extent of necessary site improvements will largely be driven by the scope of the building remodel. The existing parking area and drive aisle are in decent shape and would not require upgrades beyond repairing what is disturbed in construction. Building utilities services similarly appear to be in good shape but may require upsizing or replacement if additional fixture units are added. Site stormwater may require new treatment units if the threshold for disturbed surface is met or exceeded; however, the existing infrastructure appears to perform as intended and would require no upgrades otherwise.

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle.
1	CRITICAL	Extremely worn or damaged.

CIVIL/LANDSCAPING/SITE	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

Civil

C1	Emergency Vehicle Access								X	No designated Emergency Vehicle Access. No signage
C2	Equipment / Stormwater Fencing								X	No Stormwater Fencing on site.
C3	On-Site Sidewalks / Crosswalks (Erosion)				X					Some chipping on corners of sidewalks. Minimal cracking. See comments.
C4	Off-Site Sidewalks / Crosswalks				X					Off site sidewalks are in similar conditions to on site. Crosswalks in decent condition.
C5	Paving – Parking Lot (Asphalt / Concrete)				X					Asphalt paving in most places. Some concrete. See comments.
C6	Curbing						X			Minimal curbing; Some damage at vehicle entrance.
C7	On-Site Signage					X				Signage is in decent condition.
C8	Pedestrian Access (ADA & Safety)				X					2 ADA spots are located in the main parking lot. Building is ADA accessible.

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Other Comments:

Sidewalks:

- Sidewalks on 2nd Ave N are in good condition with minimal cracking.
- Sidewalks on 3rd St are older but in decent condition.

Paving:

- The main parking lot is in good condition with minor cracking from age and wear. Driveways are of concrete construction in decent condition.

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

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CIVIL/LANDSCAPING/SITE	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

Landscape

L1	Exterior Furniture					X							Benches are located at the front area.
L2	Bike Racks / Storage (Safe & Accessible)					X							Bike racks are located at the front entrance. Good condition.
L3	Irrigation System (Condition or Needed)									X			Irrigation system not found.
L4	Landscape Vegetation (Condition & Type)					X							Mostly grass, some small bushes and trees
L5	Landscape Walls / Structures					X							No retaining walls. Some boulders for landscape. A stone arch at the front of bldg
L6	Trees (Proximity to Bldg.) and Shade Systems					X							Trees at the front of the building are young and about 20 feet away
L7	Patio Systems (Paver, Brick, etc.)					X							Front patio area is concrete and some pavers around the arch

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

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CIVIL/LANDSCAPING/SITE	SOURCE			CONDITION						ASL	COMMENTS
	F	U	O	5	4	3	2	1	N/A		

Site Facilities

SF1	Walkway Canopies (freestanding)					X						Walkway canopy around the front entrance. Good condition
SF2	Dumpster (Apron, pad, enclosure)							X				Dumpster located on the north side of the bldg. No pad or enclosure.

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

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CIVIL/LANDSCAPING/SITE	SOURCE			CONDITION						ASL	COMMENTS
	F	U	O	5	4	3	2	1	N/A		

Site Utilities

U1	Electrical Service						X					
U2	Gas Distribution System						X					
U3	Sanitary Collection / Septic System						X					
U4	Storm Water Management							X				Two inlets at driveway; some debris blocking inlets.
U5	Water Distribution System (Identify Galvanized)						X					Curb inlet on west side of building, no exterior meter pit

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

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CIVIL/LANDSCAPING/SITE	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

Site Regulatory

		F	U	O	5	4	3	2	1	N/A	ASL	COMMENTS
SR1	Natural Resource Protection (Existing)									X		Existing systems not observed.
SR2	NPDES Compliance (Potential Need)							X				Stormwater inlets filled with debris. Need to be cleaned.

Site ADA Compliance

		F	U	O	5	4	3	2	1	N/A	ASL	COMMENTS
AC1	Handicap Parking						X					
AC2	Passenger loading zones						X					
AC3	Accessible Entry					X						Front entrance is accessible. No designated accessible entry
AC4	Barrier free route (ROW – Sidewalk to Bldg. Entry)					X						
AC5	Building Entry						X					Building entrance is ADA compliant

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

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4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle.
1	CRITICAL	Extremely worn or damaged.

EXTERIOR BUILDING ENVELOPE	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

Roofing

R1	Condition Rating					X						Roof access, drains, and mechanical equipment look good. Ponding water is small.
R2	Roof Openings (Access)					X						Roof access is in good condition.
R3	Roof Equipment Curbing						X					Curbing for equipment is in decent condition.
R4	Leakage					X						No leakage reported.
R5	Ponding Water						X					Ponding water is minimal.
R6	Roof Drains					X						Roof drains are present. There are 3 drains

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

FACILITY CONDITION ASSESSMENT

Mechanical & Plumbing Systems

Project Description:

Air Distribution

The existing mechanical air distribution system consists of 2 air handling units, AHU-1, and AHU-2. These units are located on the third floor and in the basement, respectively.

AHU-1 is a multi-zone hot/cold deck style air handling unit, which appears to be original to the building. The unit consists of a filter section (Roll-O-Matic), supply fan, heating water coil, chilled water coil, and a hot deck / cold deck. The unit operates by simultaneously creating hot & cold air, which is then mixed to meet the required demand of each zone. The unit serves parts of Level 1 and all of Level 2 and 3, split into 12 zones total. The supply duct system for the unit consists of zone dampers located at the discharge of the unit. The zone ducts are then routed to their respective zones where air is supplied to the zones via ceiling-mounted supply diffusers, or by supplying air into a ceiling supply distribution plenum. The majority of level 1 & 2 is served by a ceiling supply distribution plenum; supply air is distributed into the ceiling space where it diffuses into the occupied space through gaps between ceiling tiles. Return air is conveyed to AHU-1 via a plenum return system. Outside air is conveyed to the unit via a rooftop louver. AHU-1 and its corresponding zone dampers are controlled by a pneumatic control system.

AHU-2 is a multi-zone variable-air-volume (VAV) air handling unit, Trane model CSAA semi-custom air handler. The unit was installed in 2019. The unit consists of a filter section, supply fan, heating water coil, and chilled water coil. The unit operates by supplying 55°F air to zone VAV re-heat terminals, which modulate & heat the supply air per the zone demand. AHU-2 serves the basement and part of level 1, split into 6 zones total. AHU-2 replaced a prior hot/cold air handling unit. The new VAV re-heat terminals were retrofitted onto the existing zone supply ducts. The zone supply ducts are routed from the air handling unit to their respective zones where they supply air to the zones via ceiling-mounted supply diffusers, or by supplying air into a ceiling supply distribution plenum. Return air is conveyed to AHU-2 via a ducted return grill located in the center stairwell, and via another ducted return grill serving the basement multi-use conference space. Outside air is conveyed to the unit via a wall-louver. AHU-2 and its corresponding VAV units are controlled by a DDC control system.

2 roof mounted exhaust fans exhaust air from the building's restrooms. The fans are located on the northeast and southwest portion of the roof. The fans are Carnes model BE3 1/4 HP and 1/8 HP (respectively) down blast fans.

Heating Plant

The existing heating plant is located in the third-floor mechanical room and consists of the following equipment:

- 2 boilers – Aerco model BMK 1000, 95% efficient, 1,000 MBH, natural gas.
- 2 heating water pumps – Taco model EM3218T, 5 HP, 140 GPM, base-mounted, variable speed via VFD.
- 1 expansion tank – Taco model CA90-125, 23 gallon tank volume.
- 1 air separator – Taco model AC04F.

The heating plant is a variable primary piping system, which provides heating water to AHU-1, AHU-2 and its associated VAV terminals, a stairwell cabinet unit heater, and to the loading dock unit heaters. The heating plant appears to have been installed in 2017/2018 as part of a boiler system replacement project. Distribution piping is routed from the heating plant to the heating equipment. The heating plant is controlled by a DDC control system.



Cooling Plant

The cooling plant is located in the third floor mechanical room and consists of a chilled water pump, expansion tank, air separator, and a roof-mounted air-cooled chiller. The chiller plant is believed to be installed in the 1990's as a replacement of the original indoor chiller & cooling tower plant. The make & model of the air-cooled chiller, expansion tank, and air separator is unknown. The chilled water pump is a base mounted pump, Marathon Electrical model 5A. The chilled water system appears to be a primary-pumping constant volume system. Distribution piping is routed from the cooling plant to AHU-1 and AHU-2.

Mechanical Assessment - Overall

The mechanical system appears to be in an overall working condition. While AHU-1 is original to the building, the equipment's components (fan motor & belt, coils, filters, etc.) can continue to be maintained and replaced for the foreseeable future. Nevertheless, AHU-1 is a highly inefficient style of air handling unit that is no longer code compliant in new construction projects. It's possible that the Authority Having Jurisdiction (AHJ) may require the unit be replaced if a future major renovation impacts the air handler's distribution system. For the purposes of increased energy efficiency, it is recommended that the air handler be replaced in tandem with any future major renovation.

Additional mechanical system considerations:

- The air-cooled chiller is nearing the end of its service life. Replacement should be evaluated during future renovations. At the time of the facility assessment the chiller was inoperable and maintenance staff was waiting for a control panel replacement part.
- Many of the AHU-1 zones cover large open building areas. If future renovations divide these open spaces into smaller areas, it may require substantial ductwork modifications to provide corresponding zone control.
- The ceiling supply distribution system present on levels 1, 2, and 3 is an uncommon and inefficient system. It is recommended that these zones are modified during future renovations by adding ceiling-mounted supply diffusers. Ceiling-mounted supply diffusers will provide more efficient airflow distribution, especially in heating.



Plumbing Systems

The existing plumbing services consists of a 2" water service, 4" sanitary service, 3" gas service. The plumbing fixtures consists of:

- Flush-valve water closets in the basement and level 1 restrooms.
- Flash-tank water closets in all single-occupant restrooms on floors 1, 2, & 3
- Wall-mounted lavatories with manual faucets on all floors.
- Mop/Service sinks on each floor
- Break-room sinks on floors 0, 2, and 3.

The domestic hot water system consists of a 50-gallon, 38,000 btuh natural gas water heater – Rheem model 22v50F1, an 85-gallon hot water storage tank, and a domestic hot water recirculation pump. The domestic hot water heater was newly installed in 2013

Plumbing Assessment – Overall

The existing plumbing system appears to be in an overall working condition. With the exception of the main floor restroom, all fixtures are centrally grouped near the center staircase core. It is recommended that future renovations strategically place new fixtures near this core for ease of connection to existing piping. The existing plumbing systems appear to have adequate capacity for additional fixtures.



Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle.
1	CRITICAL	Extremely worn or damaged.

Mechanical & Plumbing Systems	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

Cooling Plant

CP1	Air-Cooled Chiller	X	X				X			0	At end of ESL
CP2	Chilled Water Pumps	X					X			0	At end of ESL
CP3	Air separator	X				X					
CP4	Piping	X				X					

Heating Plant

HP1	Boilers	X			X					20	New, 2018
HP2	Heating Water Pumps	X			X					20	New, 2018
HP3	Air Separator	X			X						New, 2018
HP4	Expansion Tank	X			X						New, 2018
HP5	Bypass Feeder	X			X						New, 2018
HP6	Piping	X			X	X					Mechanical room piping is new, building distribution is original.

Air Handling Equipment

AH1	Level 03 AHU	X				X	X			0	At end of ESL, parts can be continually replaced.
AH2	Level 00 AHU	X			X					20	
AH3	Level 00 VAV Terminals	X			X					20	
AH4	Ductwork	X				X					

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
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	SOURCE			CONDITION						ASL	COMMENTS
	F	U	O	5	4	3	2	1	N/A		
Mechanical & Plumbing Systems											

Miscellaneous Mechanical Equipment

		F	U	O	5	4	3	2	1	N/A	ASL	COMMENTS
ME1	DDC Control System	X			X						15	New, 2018/2019
ME2	Pneumatic Control System	X					X	X			0	At end of ESL
ME3	Ldg Dock Unit Heaters	X			X						20	New, 2018/2019
ME4	NE Stairwell Heater #1	X			X						20	New, 2018/2019
ME5	Roof Exhaust Fan #1 (NE)	X					X					Unknown age
ME6	Roof Exhaust Fan #2 (SW)	X					X					Unknown age

Plumbing

		F	U	O	5	4	3	2	1	N/A	ASL	COMMENTS
P1	Water Heater	X				X					7	Installed 2013
P2	Storage Tank	X					X					
P3	DHW Recirc Pump	X					X					
P4	Plumbing Fixtures	X				X						
P5	Roof Drains	X				X						
P6	Water Service Entry	X					X					
P7	Gas Service Entry	X					X					
P8	Domestic Piping	X					X					
P9	Sanitary/Vent/Storm Piping	X					X					

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

FACILITY CONDITION ASSESSMENT

Electrical Systems & Fire Alarm

Electrical Service and Distribution

The Great Falls Library is powered from 480/277V 3-Ph 800A Service provided by the utility Northwestern Energy. The existing utility feed is delivered from a Utility Pole located in the north alley of the building. The service descends below grade and is routed to the building where it rises 4 levels in exterior column chase behind brick facade to the roof level. The building's utility transformer is roof mounted. No exterior disconnect is observed on the building. The meter is located in 3rd floor mechanical/electrical room directly below the transformer location as well as the building service entrance disconnect means.

Main Switchboard A (MSB A) is 480/277V 3-Ph 800A Square D Power-Style Switchboard and appears to be original to the building. Original building drawings are dated 1966. MSB A contains an 800 A Main Circuit Breaker acting as the building disconnect. MSB A contains a separately bussed emergency breaker section before supplying the main circuit breaker. The unit's emergency breakers feed the building fire alarm panel and what was assumed to be emergency lighting circuits. MSB A supplies the 480/277V panels of the building, air handler located in the boiler room, roof top chiller unit and elevator distribution panel. Distribution Branch Panelboards appear to be a combination of panelboards and lighting contactor panels that integrate with the building's lighting system. All Branch Panelboards appear to be Square D NY1B (480/277V) and NQOB (208/120V) panelboards. All Branch panelboards appear to be original to the building.

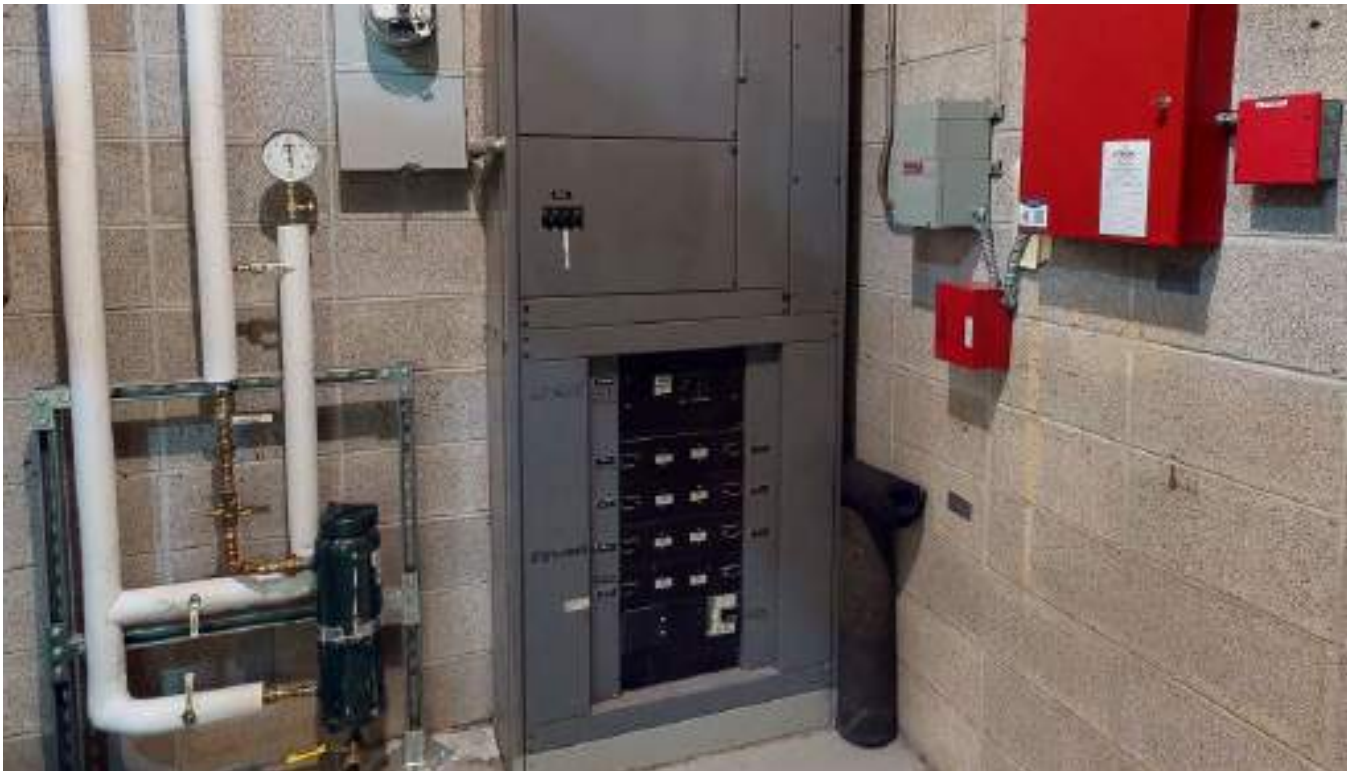
208Y/120V for convenience receptacles and low voltage devices is derived utilizing (1) 45kVA transformer located in the 3rd floor boiler room and (1) 75kVA transformer located in the basement mechanical/electrical room. Both Transformers are SIB Hevi-Duty Electric and appeared to be original to the building. The 2nd floor 208Y/120V distribution is fed from the 3rd floor while the 1st floor 208Y/120V distribution is fed from the basement level.

Lighting and Lighting Controls

In general, interior lighting throughout the facility appear to consist of fluorescent and incandescent fixtures. Some features of the existing lighting include a sound dampening construction of the 2x4 fixtures located within the general library areas and the 4' diameter semi-recess mount round fixture highlighting the building entrance and main areas along the curved glass windows located on the south east portion of the building.

Exterior lighting of the facility consists of a few key components. In- Ground Waterproof fixtures encircle the water feature located in the main entry pavilion. It did not appear that these fixtures or the water feature had been used in some time. Building-mount wall-wash spotlight fixtures highlighted key areas of the building's façade and building signage. Exterior Wall Sconces highlight the columns at the entry to the building. The Band Shell located in the park to the north of the building also appeared to be powered and controlled by the building electrical system. General pedestrian pole lighting within the park appeared to be owned and powered by the utility provider Northwestern Energy.

Emergency Egress Lighting within the building appeared to consist of lit exit signage, assumed to have integral battery packs and emergency battery pack lighting units powered from the emergency sub feed in MSB A. Exit signage was present within the main public areas of the building, however it did not appear that emergency egress lighting was present in the main public areas of the building except for in the building stairwells and 3rd floor staff areas, where egress lighting was covered via the emergency battery pack lighting units.



Lighting controls within the building consisted of local manual controls for individual rooms within the building and a central manual switched lighting contractor system that controls lighting within the main public areas. The public area lighting controls manual switching is located on the 1st floor staff area adjacent to the front desk. Contactors for the public lighting controls circuits reside within the contactor panelboards described in the Electrical Service and Distribution system of the building. It did not appear that the building lighting controls incorporated any occupancy sensor controls. Time Clock controls may be present within the building lighting control system; however, one was not specifically noted at the time of visit.

Exterior lighting controls appeared to consist of manual switching with the building lighting controls system and with either centralized photocell control/contactor or integral to fixtures. This was not verifiable at the time of visit. The Building's Central lighting control system appeared to also operate the controls for the building's front entry snow melt system as well as the pumps for the water feature at the building entry pavilion.

General and Mechanical Power

In general, it appeared that building distribution was segmented by floor, where all lighting, power and receptacles loads were fed by a panel common to the floor. Panelboard labeling, and circuit directories did not appear to be complete. In the engineer's estimate, 50-75% of panelboards and circuits were appropriately labeled. General receptacles throughout the building were sparse. Receptacles that were seen through the public facing areas of the building were provided in tombstone style floor boxes or within structural columns. In both instances, pathways and junction were concealed within concrete slab/columns. At the time of visit, it did appear that power poles had been added in certain areas to supply power to public computers and extension cords utilized to route power into library staff desks in public facing areas. At the time of construction, consumer electronics were not common, and abundant general receptacles were likely not considered for these public facing areas. Back of house staff areas were provided with limited general receptacle locations but in quantities lower than current construction standards.

The building is provided with (3) elevators, the public facing elevator, staff elevator, and utility dumbwaiter for small freight within the building. Power for the elevator is provided by a dedicated panel in the elevator penthouse located on the roof, which also contains the elevator controllers. Elevator power and controls appear to be original to the building.

Other power provided through the building includes mechanical units, snow melt equipment, communications, and door hardware devices. Mechanical equipment power appeared to originate primarily from the basement and 3rd floor mechanical/electrical rooms, feeding the boiler plants and primary HVAC equipment for the facility. Powered door hardware devices included door alarm panel and auto operated doors that did not appear to be interlocked with the access controls, which primarily consisted of manual locks.

Fire Alarm and Systems

The building contained a manual fire alarm system. The Fire Alarm Control Panel is a First Alert FA1600C Zoned fire alarm panel. There did not appear to be any automatic smoke or heat detectors within the building, including at elevator landings. There did not appear to be any fire suppression sprinkler system within the building and thus no sprinkler monitoring devices were present. Occupant Notification was seen throughout the facility and included Strobes, Horn Strobes and Bell's. The Bells were present, but it was not confirmed at the time of visit if they were operational.



The Building Telecommunications system main demarcation point and telephone backboard is located within the mechanical/electrical room in the basement level. Structured Cabling is also distributed through the upper levels of the facility with a punch down block located in the 3rd floor mechanical/electrical room. Work Area outlets within the facility are limited and primarily consist of POTS lines original to the building. More recently, it appears that the library has implemented a Local Area Network and structural cabling system throughout the facility with the Telecommunications room located in the basement level, adjacent to the I.T. Staffs office. At the time of visit, it was mentioned that the library would be conducting an I.T. services renovation.

It appears that the existing paging system original to the building is no longer in use. The current wireless paging/intercom system appeared to utilize multiple speakers throughout the facility in staff and public areas. Additionally, a security camera was observed in the library with the head-end unit located in the staff area of the 1st floor.

Electrical Assessment - Overall

Due to the existing electrical main switchboard, branch panelboards, transformers, wiring, and pathways being original to the building it is assumed that these electrical and distribution items are nearing or have passed their industry standard useful life. These items appeared to be working at the time of visit. However, given age and use of the equipment, adjustments to the system may leave undesirable conditions such as deteriorated wire insulation. Additional loading to existing circuits may further heat-induced deterioration of distribution components. Electrical distribution equipment appeared to have limited capacity for additional branch circuit breakers. There were several instances of existing installations of the building distribution equipment that do not meet current electrical code requirements. Two such instances were of infringement of the dedicated equipment working space in front of distribution panelboards of the 3rd floor and basement mechanical/electrical rooms, where the step-down transformers were located in front of the panelboards they served.

- It is recommended, due to age and normal wear, that all electrical switchboards, panelboard, transformers, feeders, and pathways be replaced.
- It is recommended that dedicated electrical spaces within the library be revised to meet current electrical code requirements.
- It is recommended that the electrical service entrance capacity and age be considered in any renovations of the building, coordination with the utility provider to follow requirements as necessary.

The existing lighting controls system does not meet current energy code requirements, due to lack of dimming controls or automatic controls such as time clock, occupancy sensors and photocells. Building fluorescent and incandescent lighting likely does not meet the power density requirements of the current energy codes.

- It is recommended that existing facility lighting be replaced with new high efficiency LED bulbs or lighting fixtures, and that consideration be provided for dimming of these fixtures throughout the facility. It is also recommended that the lighting controls system for the building be replaced with a new digital lighting control system capable of meeting current energy codes.
- It is recommended that certain existing facility lighting be replaced with fixtures containing integral emergency battery packs to provide code-required emergency egress lighting throughout the facility. Where integral emergency battery packs are not feasible, it is recommended that battery-powered emergency lighting units or remote emergency inverter battery packs be utilized to provide egress lighting.



The existing branch circuits for power, lighting, mechanical equipment appear to be mostly original to the building. Over time, breakdown of wire insulation and damage to conductors can occur, degrading performance and possibly creating hazardous conditions. Branch circuit receptacles and mechanical disconnect devices may also suffer from similar breakdown. Breakdown may also be increased through renovations where wiring and connections are disturbed. Due to the limited availability of electrical receptacles through the facility, it was observed that users utilized extension cords to route power to desk locations in open work areas. The extended use of extension cords for power distribution can lead to tripping and electrical hazards.

- It is recommended, that where applicable to the scope of work, that branch circuits and branch circuit devices be replaced to enhance the life and operational capability of the building electrical system.
- It is recommended that additional convenience power outlets be positioned through the facility to accommodate the electrical requirements of a 21st century library and to eliminate the use of extension cords.

The building fire alarm system did not provide code-required automatic smoke detection for the elevator landings for code required elevator recall. It is assumed that the elevators are not provided with any controls integration to the fire alarm system.

- It is recommended that automatic smoke detection be provided for the elevator landings and hoist way. Upgrading or replacing the building fire alarm control panel/system as required to accommodate the additional code-required functionality and/or to meet the fire alarm detection and notification needs of renovated spaces.

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle.
1	CRITICAL	Extremely worn or damaged.

Electrical Systems	SOURCE			CONDITION						ASL	COMMENTS
	F	U	O	5	4	3	2	1	N/A		

Electrical Equipment & Lighting

Item	Description	F	U	O	5	4	3	2	1	N/A	ASL	Comments
EL1	Building Main Switchboard	X						X				Original to Building, at or approaching ASL
EL2	Building Branch Panelboards & Transformers	X						X				Original to Building, at or approaching ASL
EL3	Building Electrical Distribution Feeders	X						X				Original to Building, at or approaching ASL
EL4	Branch Circuits and Power	X						X				Limited Locations, still in use. Recommended replace in locations where scope of work indicated.
EL5	Lighting	X					X					Original to Building, limited life span and does not meet current energy codes.
EL6	Lighting Controls	X					X					Original to Building, limited life span and does not meet current energy codes.

Fire Alarm & Systems

Item	Description	F	U	O	5	4	3	2	1	N/A	ASL	Comments
FS1	Fire Alarm	X				X						Appeared to be in good condition however was missing code required smoke detection and elevator interface.
FS2	Lighting Controls	X					X					Original to Building, limited life span and does not meet current energy codes.
FS3	Paging	X				X						
FS4	Door Monitoring	X				X						
FS5	Security	X				X						

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Other Comments:

- Much of the buildings electrical and lighting system appear to be original to the building.
- Fire alarm and low voltage systems appear to be newer design, however the fire alarm system in particular may need to be revised to accommodate new code requirements.

FACILITY CONDITION ASSESSMENT

Building Structure

DCI Engineers was contacted by MMW Architects to provide structural consultation on the review and assessment of the Great Falls Library building. DCI was not present for the on-site walk-through review of the building, but was provided access to the original construction documents (CDs), dated May 25, 1966, as well as photographic and limited video walk-through documentation of the building.

From the limited review of the existing structure we did, we didn't observe any deficiencies in the structure.

The original Great Falls Public Library building was constructed ca. 1966-1967.

- The CDs indicate that the building is a three-story concrete structure (not including the basement) composed of two-way dropped panel concrete slabs over concrete columns bearing on independent concrete pad footings at the interior columns and bearing on continuous concrete walls and pad footings around the perimeter.
- The dropped panel concrete slabs are shown as 7 ½" thick with 14" thick dropped panels on top of each column, reinforced with #5 or #6 rebar at various spacings. The perimeter of the slab at the floor levels is rimmed with a minimum 16" deep reinforced concrete beam.
- The CDs indicate that the perimeter concrete columns are generally rectangular in shape with corner columns being 'L' shaped. The size of the perimeter columns as shown on the original CDs is uniform from basement to the third floor. The vertical rebar in the columns increases in size from third floor to basement, from #5 bar at the third floor to #8 or #9 bar at the basement. The rebar ties that wrap around the vertical rebar in the columns are called out on the drawings as #2 (1/8" diameter) ties. See note below regarding the seismic design of the structure.
- The CDs indicate that the interior concrete columns are round in shape with increasing size from third floor to foundation, starting at 16" diameter at the third floor increasing to 24" diameter at the basement. The rebar increases in size from #7 to #9 or #10. The rebar ties that wrap around the vertical rebar in the round columns are #2 (square shape) at the second and third floor columns and are 3/8" diameter spiral ties (circular shape) at the main floor and basement columns.
 - Modern codes specify that concrete columns be tied with #3 or #4 ties to provide more ductile (flexible) behavior of the concrete column in case of a seismic event. See note below regarding the seismic design of the structure.

Unspecified on the original drawings, but assessed from the details, plans and structure type:

- The original structure is designed to carry all vertical and lateral (wind or seismic) loads from the floor slabs into the interior and exterior concrete columns. The original UBC classifies this as a 'space frame-moment resisting'. By current code definition we would classify this structure type as 'ordinary reinforced concrete moment frame'.
 - The original building code for the library was likely the 1961 UBC, or possibly the 1964 UBC. This (1961) code specified that structures were to be designed for:
 - Dead load: "shall include the weight of the walls, permanent partitions, framing, floors, roofs and all other permanent stationary construction [as] part of a building".
 - Floor Live Load:
 - Auditoriums, movable seats: 100 psf
 - Corridors, public: 100 psf
 - Libraries:
 - Reading rooms: 60 psf
 - Stack rooms: 125 psf
 - Offices: 50 psf
 - Public rooms: 100 psf
 - Stairways: 100 psf
 - Storage – light: 125 psf
 - Roof Load: 20 psf, unless exceeded by snow load
 - Seismic: Minimum earthquake forces for the building are based on type of structure, seismic zone, and approximate period of the structure, similar to modern codes.
 - Wind: Based on height, ranging from 15 psf to 25 psf wind pressure on surface area of the building.
 - The design loads listed above are comparable to modern code requirements, with three comments or exceptions:
1. The 2021 IBC (current code) requires that library stack rooms be designed for 150 psf live load, whereas the 1961 UBC notes a design load of 125 psf.
 - a. Note: We spot checked the capacity of the floor and roof slabs based on the thickness and reinforcing as shown in the CDs and find that, if the structure was constructed according to the plans, the slabs are adequate to support a uniform floor load of at least 150 psf.
 2. Roof snow load isn't specifically noted in the 1961 UBC. The state of Montana currently requires that all roofs be designed for a minimum 30 psf roof snow load, with increase for drifting as required.
 - a. Note: We spot checked the capacity of the roof slab based on the thickness and reinforcing as shown in the CDs and find that, if the structure was constructed according to the plans, the roof slab is adequate to support a uniform roof load of at least 150 psf.

3. The seismic design forces calculated from the 1961 UBC are less than the seismic forces calculated from the 2018 IBC. Additionally, as noted above, the original CDs show that the concrete columns have #2 rebar ties around the vertical rebar in the column, which is less than what would be specified today in a seismic region.
 - a. Note: A full seismic analysis of the structure falls outside of the current scope of DCI's work for this assessment. Given that the Great Falls Library is in a low seismic category (Seismic Design Category B, which is second from the lowest), we don't see these two items listed above as structural concerns that require immediate attention. However, we do recommend that a full seismic analysis of the structure be performed to review the capacity of the columns with respect to current design loads to determine if any reinforcement of the columns is required. The International Existing Building code, under which code jurisdiction this building falls, doesn't generally require that existing buildings be upgraded to meet current codes. But since this is a public building that can house significant numbers of people, in our opinion this closer review is warranted. To be clear, from our limited review of the pictures of the structure we don't see any signs of structural distress or compromise, but we still recommend this review be done.

Conclusion:

From the high-level assessment that we did via review of CDs and the site visit photos we were given access to, the Great Falls Public Library building appears to be in good condition, and has performed well structurally over the life of the building. We didn't observe any visible structural distress of the building or select elements of the structure, nor did we observe any visible reasons for structural concern. As noted above, because of the smaller diameter rebar ties specified in the drawings, DCI recommends that in the near future a full structural analysis of the building be done to determine if any upgrades to the concrete columns would be required.

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle.
1	CRITICAL	Extremely worn or damaged.

BUILDING STRUCTURE	SOURCE			CONDITION						ASL	COMMENTS
	F	U	O	5	4	3	2	1	N/A		

Foundation/Footings

1	Structure			X		X							Exterior/perimeter foundation walls were only visible in a few locations. What was visible looks to be in reasonable shape with minor cracking only. Footings are not visible.
2	Slab on Grade			X		X							Multiple cracks in the SOG were observed. They appear typical and not excessive in size. They don't appear to be increasing in size over time.
3	Floor Framing			X		X							Where viewable, the elevated conc slabs (main floor slabs) appear to be in good shape. No visible signs of distress or atypical cracks were visible in the limited pictures viewed.

Columns/Beams/Walls

1	Structure			X		X							From limited review, the columns, beams and walls appear to be in good shape. No obvious structural distress nor visible signs of concern.
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Code Deficiencies

1	Open Code Issues												See seismic comments in the summary notes above.
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(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

FACILITY CONDITION ASSESSMENT

Interior Elements

The Great Falls Public Library is well used by the public. The overall assessment of the facility showed outdated fixtures, furniture and finishes throughout the building, as well as cosmetic damages to various spaces. In many places the existing hardware and building systems has been lovingly maintained, but the functional standards from 60 years ago do not meet current needs and a lack of replacement options was obvious in missing and broken hardware through the building. Additionally, the film on the exterior windows, the ceiling tiles, walls, and carpets are all starting to show significant wear and/or staining. The library shows its age in many ways while maintaining its place as an integral part of the community.

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 0	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

001 – Staff Lounge

1	Flooring					x					
2	Furniture						x				
3	Equipment						x				
4	Walls					x					Daylight would be nice
5	Wall Base					x					
6	Casework						x				
7	Plumbing fixtures						x				
8	Openings / Doors/ Windows										
9	Ceiling						x				Needs update, one stained tile
10	Light Fixtures						x				
11	Misc. Systems						x	x			Kitchen not accessible

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life



Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 0	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

002 – Women’s RR (Staff)

1	Flooring										
2	Furniture										
3	Equipment										
4	Walls										
5	Wall Base										
6	Casework										
7	Plumbing fixtures										Fixtures need to meet code/acc, update sanitary product dispenser
8	Openings / Doors/ Windows										
9	Ceiling										
10	Light Fixtures										
11	Misc. Systems										

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 0	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

003 – Men’s RR (Staff)

1	Flooring					x					
2	Furniture								x		
3	Equipment								x		
4	Walls						x				
5	Wall Base						x				
6	Casework						x				
7	Plumbing fixtures							x			Fixtures code/ADA
8	Openings / Doors/ Windows						x				
9	Ceiling						x				Needs update, stained tiles
10	Light Fixtures						x				
11	Misc. Systems									x	

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle.
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 0	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

004 – Single Occupant ADA RR (Public)

1	Flooring					x					
2	Furniture								x		
3	Equipment								x		
4	Walls					x					FRP not in other bathrooms
5	Wall Base					x					
6	Casework					x					
7	Plumbing fixtures					x					
8	Openings / Doors/ Windows							x			Door is not accessible
9	Ceiling					x					
10	Light Fixtures					x					
11	Misc. Systems								x		

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 0	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

005 – Men’s RR (Public)

1	Flooring					x					
2	Furniture								x		
3	Equipment								x		
4	Walls					x					
5	Wall Base					x					
6	Casework					x					
7	Plumbing fixtures						x				Fixtures need to be accessible, one toilet OOO while visiting – urinal has hands free flush
8	Openings / Doors/ Windows					x					
9	Ceiling					x					Needs update, no specific issues
10	Light Fixtures					x					
11	Misc. Systems								x		

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life



Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 0	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

006 - Janitor

1	Flooring							x			Old tile, needs update, verify asbestos in ?
2	Furniture									x	
3	Equipment									x	
4	Walls				x						Clean and tidy, no change
5	Wall Base				x						
6	Casework									x	
7	Plumbing fixtures									x	
8	Openings / Doors/ Windows							x			Doors needs handle, used as storage, no shelves
9	Ceiling				x						Clean and tidy, no change
10	Light Fixtures				x						
11	Misc. Systems									x	

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 0	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

007 - Women's RR (Public)

1	Flooring						x				Two types of ? needs update
2	Furniture								x		
3	Equipment								x		
4	Walls					x					
5	Wall Base					x					
6	Casework					x					
7	Plumbing fixtures						x				Fixture code/ADA – Also used as storage
8	Openings / Doors/ Windows					x					
9	Ceiling					x					Needs update
10	Light Fixtures					x					
11	Misc. Systems								x		

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life



Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

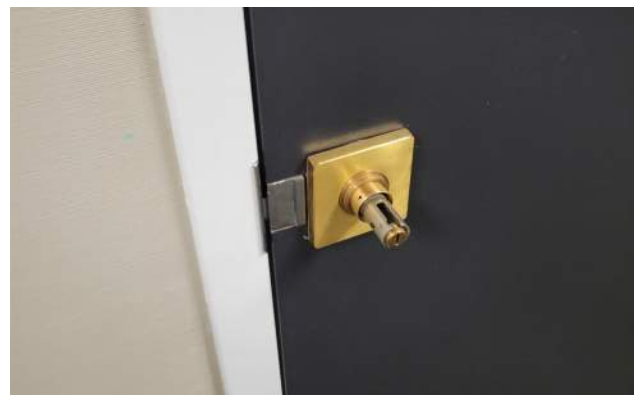
5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 0	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

008 - Hall

1	Flooring				x							Part of remodel
2	Furniture									x		
3	Equipment									x		
4	Walls				x							Part of remodel
5	Wall Base				x							
6	Casework									x		
7	Plumbing fixtures									x		
8	Openings / Doors/ Windows				x							
9	Ceiling				x							Part of remodel
10	Light Fixtures						x					
11	Misc. Systems									x		

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life



Missing Door Hardware on hall side Janitor closet

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 0	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

009 – Large Conference Room

1	Flooring				x						
2	Furniture								x		
3	Equipment				x						
4	Walls				x						
5	Wall Base				x						
6	Casework								x		
7	Plumbing fixtures								x		
8	Openings / Doors/ Windows				x						
9	Ceiling				x						Just remodeled
10	Light Fixtures						x				
11	Misc. Systems								x		

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life



Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 0	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

009A – Kitchenette (Lrg Conf Rm)

1	Flooring				x						
2	Furniture								x		
3	Equipment								x		
4	Walls				x						
5	Wall Base				x						
6	Casework				x						
7	Plumbing fixtures						x				Kitchenette needs refresh, sink is not ADA
8	Openings / Doors/ Windows				x						
9	Ceiling				x						Part of remodel
10	Light Fixtures				x						
11	Misc. Systems						x				Kitchenette needs refresh, sink is not ADA

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life



Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 0	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

009B – Storage (Lrg Conf Rm)

1	Flooring				x						
2	Furniture								x		
3	Equipment				x						
4	Walls				x						
5	Wall Base				x						
6	Casework								x		
7	Plumbing fixtures								x		
8	Openings / Doors/ Windows				x						
9	Ceiling				x						
10	Light Fixtures						x				
11	Misc. Systems								x		

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life



Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 0	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

009C – Storage (Lrg Conf Rm)

1	Flooring					x						Old flooring could be replaced
2	Furniture									x		
3	Equipment									x		
4	Walls					x						
5	Wall Base					x						
6	Casework									x		
7	Plumbing fixtures									x		
8	Openings / Doors/ Windows					x						
9	Ceiling						x					Need update, some stained/dirty tiles
10	Light Fixtures						x					
11	Misc. Systems						x					Has old book chute

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

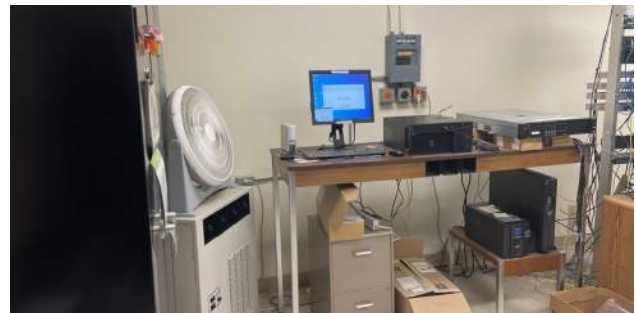
5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 0	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

010 – IT Office / Server Room

1	Flooring					x					
2	Furniture					x					
3	Equipment				x						
4	Walls					x					
5	Wall Base					x					
6	Casework									x	
7	Plumbing fixtures									x	
8	Openings / Doors/ Windows							x			Door is missing handle
9	Ceiling						x				
10	Light Fixtures						x				
11	Misc. Systems						x				verify IT office is in wk room, off sewer/equip room, HVAC (ventilation) needs are met, on same zone as work room, separate, can't meet both demands

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life



Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 0	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

011 – Meeting Room

1	Flooring				x							
2	Furniture					x						
3	Equipment				x							
4	Walls				x							
5	Wall Base				x							
6	Casework									x		
7	Plumbing fixtures									x		
8	Openings / Doors/ Windows				x							
9	Ceiling				x							
10	Light Fixtures					x						
11	Misc. Systems					x						Video conferencing could better, Ron mentioned Zoom?

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life



Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 0	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

012 – Open Office / Work Room

1	Flooring										
2	Furniture										Mismatched, no clear definition of work spaces
3	Equipment									x	
4	Walls										
5	Wall Base										
6	Casework										
7	Plumbing fixtures										
8	Openings / Doors/ Windows										
9	Ceiling										
10	Light Fixtures										
11	Misc. Systems										Has old book chute? off, kitchen space code/ADA

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life



Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 0	SOURCE			CONDITION						ASL	COMMENTS
	F	U	O	5	4	3	2	1	N/A		

013 – Warehouse / Stack Area

1	Flooring									x	
2	Furniture									x	
3	Equipment									x	
4	Walls										Efflorescence thru walls
5	Wall Base									x	
6	Casework									x	
7	Plumbing fixtures									x	
8	Openings / Doors/ Windows										
9	Ceiling									x	No finishes, no update unless occ. Change
10	Light Fixtures										Lights need update
11	Misc. Systems										Flammable liquids storage under lowered conc slab. Open to the rest of the space

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life





Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 0	SOURCE			CONDITION					N/A	ASL	COMMENTS
	F	U	O	5	4	3	2	1			

014 – Mechanical Room

1	Flooring										Wearing out
2	Furniture										
3	Equipment										See mechanical section
4	Walls										
5	Wall Base										
6	Casework										
7	Plumbing fixtures										
8	Openings / Doors/ Windows										
9	Ceiling										No finishes
10	Light Fixtures										Lights need to be brighter
11	Misc. Systems										

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 0	SOURCE			CONDITION						ASL	COMMENTS
	F	U	O	5	4	3	2	1	N/A		

015 – Maintenance Office

1	Flooring												
1	Flooring												Floor finish wearing out
2	Furniture												
3	Equipment												
4	Walls												
5	Wall Base												
6	Casework												
7	Plumbing fixtures												
8	Openings / Doors/ Windows												
9	Ceiling												Needs update
10	Light Fixtures												
11	Misc. Systems												

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 1	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

101 - Extension

1	Flooring										
2	Furniture										
3	Equipment										
4	Walls										
5	Wall Base										
6	Casework										
7	Plumbing fixtures										
8	Openings / Doors/ Windows										
9	Ceiling										Needs update
10	Light Fixtures										
11	Misc. Systems										Drive-thru book drop is not accessible, handrail to basement wrapped in tape

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 1	SOURCE			CONDITION						ASL	COMMENTS
	F	U	O	5	4	3	2	1	N/A		

101A – Circulation Desk

1	Flooring											
2	Furniture											No ADA Desk access, either side
3	Equipment											
4	Walls											
5	Wall Base											
6	Casework											
7	Plumbing fixtures											
8	Openings / Doors/ Windows											
9	Ceiling											Needs updates, some stained tiles
10	Light Fixtures											
11	Misc. Systems											

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

	SOURCE			CONDITION							
INTERIOR – LEVEL 1	F	U	O	5	4	3	2	1	N/A	ASL	COMMENTS

101B – First Aid / Safe Room

1	Flooring					x					
2	Furniture									x	
3	Equipment									x	
4	Walls					x					
5	Wall Base					x					
6	Casework					x					
7	Plumbing fixtures									x	
8	Openings / Doors/ Windows					x					
9	Ceiling					x					
10	Light Fixtures					x					
11	Misc. Systems					x					Contains building safe, in working order

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 1	SOURCE			CONDITION						ASL	COMMENTS
	F	U	O	5	4	3	2	1	N/A		

102 – Children’s Area

1	Flooring										
2	Furniture										
3	Equipment									x	
4	Walls										
5	Wall Base										
6	Casework										
7	Plumbing fixtures									x	
8	Openings / Doors/ Windows										
9	Ceiling										Needs update, some stains
10	Light Fixtures										
11	Misc. Systems									x	

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life



Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 1	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

102A – Boy’s RR

1	Flooring										
2	Furniture										
3	Equipment										
4	Walls										
5	Wall Base										
6	Casework										
7	Plumbing fixtures										
8	Openings / Doors/ Windows										
9	Ceiling										
10	Light Fixtures										
11	Misc. Systems										Verify accessibility/Req's

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 1	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

102B – Girl’s RR

1	Flooring										
2	Furniture										
3	Equipment										
4	Walls										
5	Wall Base										
6	Casework										
7	Plumbing fixtures										
8	Openings / Doors/ Windows										
9	Ceiling										Needs update
10	Light Fixtures										
11	Misc. Systems										Verify accessibility/Req’s

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 1	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

103 - Lobby

1	Flooring						x					Terrazzo is cracked, face of library
2	Furniture									x		
3	Equipment									x		
4	Walls					x						Needs update
5	Wall Base					x						
6	Casework					x						
7	Plumbing fixtures									x		
8	Openings / Doors/ Windows					x						
9	Ceiling						x					Needs update, popcorn ceiling, dirty/effect IAQ, Update lights, one pendant damaged - Stairs encroach/tennis balls
10	Light Fixtures					x						
11	Misc. Systems					x						Handrail loose

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life



Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 1	SOURCE			CONDITION						ASL	COMMENTS
	F	U	O	5	4	3	2	1	N/A		

104 – Popular Library

1	Flooring										
2	Furniture										Public furniture is old
3	Equipment										
4	Walls										
5	Wall Base										
6	Casework										Computer stations are too tall
7	Plumbing fixtures										
8	Openings / Doors/ Windows										
9	Ceiling										Needs update
10	Light Fixtures										
11	Misc. Systems										

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life



Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 1	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

105- Women’s RR

1	Flooring					x					
2	Furniture								x		
3	Equipment								x		
4	Walls					x					
5	Wall Base					x					
6	Casework						x				Purse shelves are damaged
7	Plumbing fixtures					x					
8	Openings / Doors/ Windows					x					
9	Ceiling					x					Needs update, stained tiles
10	Light Fixtures					x					
11	Misc. Systems						x				Fixtures need code/ADA update

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 1	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

106 - Men's RR

1	Flooring										
2	Furniture										
3	Equipment										
4	Walls										
5	Wall Base										
6	Casework										
7	Plumbing fixtures										
8	Openings / Doors/ Windows										
9	Ceiling										Update needed
10	Light Fixtures										
11	Misc. Systems										Fixtures need code/ADA update

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 1	SOURCE			CONDITION					N/A	ASL	COMMENTS
	F	U	O	5	4	3	2	1			

107- Janitor

1	Flooring					x					
2	Furniture								x		
3	Equipment					x					
4	Walls					x					
5	Wall Base					x					
6	Casework								x		
7	Plumbing fixtures					x					
8	Openings / Doors/ Windows							x			Door hardware is damaged lock doesn't work
9	Ceiling					x					Could update but back-of- house
10	Light Fixtures					x					
11	Misc. Systems								x		

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 1	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

108 – Ext Librarian

1	Flooring										
2	Furniture										
3	Equipment										
4	Walls										
5	Wall Base										
6	Casework										
7	Plumbing fixtures										
8	Openings / Doors/ Windows										
9	Ceiling										Needs update
10	Light Fixtures										
11	Misc. Systems										

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 1	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

109 – Loading Dock / Book Mobile

1	Flooring											Exposed concrete, no finish		
2	Furniture											x		
3	Equipment													
4	Walls											Efflorescence at columns		
5	Wall Base											x		
6	Casework													
7	Plumbing fixtures											x		
8	Openings / Doors/ Windows											x	Garage door/personnel access needs update	
9	Ceiling												No finishes	
10	Light Fixtures													
11	Misc. Systems												x	Need new walk-off mat

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Other Comments:



Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

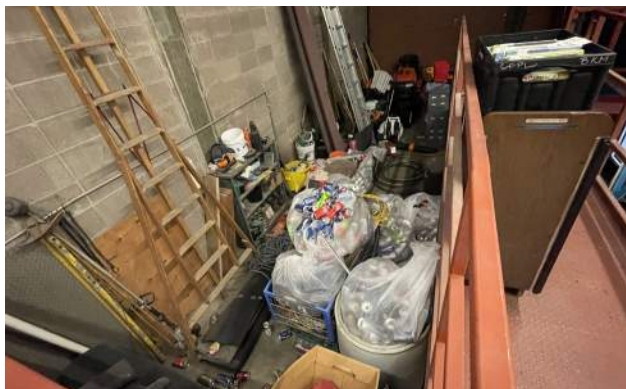
5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 0	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

109A – Loading Dock Storage

1	Flooring										
2	Furniture										
3	Equipment										
4	Walls										
5	Wall Base										
6	Casework										
7	Plumbing fixtures										
8	Openings / Doors/ Windows										Broken door/lock system, no knob
9	Ceiling										No finishes
10	Light Fixtures										
11	Misc. Systems										

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life



Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 2	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

201 – Open Area/ Seating

1	Flooring										
2	Furniture										Furniture is worn and stained/damaged
3	Equipment										
4	Walls										
5	Wall Base										
6	Casework										
7	Plumbing fixtures										
8	Openings / Doors/ Windows										
9	Ceiling										Needs update, popcorn ceiling is old, Bad for light damaged, substructure visible
10	Light Fixtures										
11	Misc. Systems										

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 2	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

201A – Information Desk

1	Flooring					x					
2	Furniture				x						
3	Equipment								x		
4	Walls					x					
5	Wall Base					x					
6	Casework						x				Kitchenette ADA/Code update
7	Plumbing fixtures								x		
8	Openings / Doors/ Windows								x		
9	Ceiling					x					
10	Light Fixtures					x					
11	Misc. Systems					x			x		Desk scuffed/damaged

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life



Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 2	SOURCE			CONDITION					N/A	ASL	COMMENTS
	F	U	O	5	4	3	2	1			

201B – North Stacks / Computer Area

1	Flooring					x					
2	Furniture						x				Computers/furniture should match needs/new internet avail
3	Equipment						x				
4	Walls					x					
5	Wall Base					x					
6	Casework								x		
7	Plumbing fixtures								x		
8	Openings / Doors/ Windows								x		
9	Ceiling					x					Need update
10	Light Fixtures					x					
11	Misc. Systems								x		

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life



Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 2	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

201C – East Stacks

1	Flooring										
2	Furniture										
3	Equipment										
4	Walls										
5	Wall Base										
6	Casework										
7	Plumbing fixtures										
8	Openings / Doors/ Windows										
9	Ceiling										Needs update
10	Light Fixtures										
11	Misc. Systems										

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life



Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 2	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

201D – Teen Scene

1	Flooring					x					Nice and new
2	Furniture					x					
3	Equipment								x		
4	Walls						x				Mural is fine – Some obvious patching?
5	Wall Base						x				
6	Casework								x		
7	Plumbing fixtures								x		
8	Openings / Doors/ Windows					x					
9	Ceiling						x				Needs update/Same as rest of floor
10	Light Fixtures						x				
11	Misc. Systems								x		

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life



Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 2	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

201E – West Stacks

1	Flooring										
2	Furniture										Mixed furniture, some older than others
3	Equipment										
4	Walls										
5	Wall Base										
6	Casework										
7	Plumbing fixtures										
8	Openings / Doors/ Windows										
9	Ceiling										Needs update, some stained tiles
10	Light Fixtures										
11	Misc. Systems										

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life



Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 2	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

202 – Work Room / Staff Office

1	Flooring					x					
2	Furniture					x					
3	Equipment								x		
4	Walls					x					
5	Wall Base					x					
6	Casework						x				Desk scuffed/damaged
7	Plumbing fixtures					x					
8	Openings / Doors/ Windows					x					
9	Ceiling					x					Need update, some stained/dirty tiles
10	Light Fixtures					x					
11	Misc. Systems								x		Kitchenette ADA/Code update

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Other Comments:



Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 2	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

203 - Janitor

1	Flooring										Needs update
2	Furniture									x	
3	Equipment									x	
4	Walls										Needs update, fix crack at door
5	Wall Base										
6	Casework									x	
7	Plumbing fixtures									x	
8	Openings / Doors/ Windows										
9	Ceiling										
10	Light Fixtures										
11	Misc. Systems										Elec bus/duct loose

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life



Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 2	SOURCE			CONDITION						ASL	COMMENTS
	F	U	O	5	4	3	2	1	N/A		

205 – Social Services Office

1	Flooring											
1	Flooring											
2	Furniture											
3	Equipment											
4	Walls											
5	Wall Base											
6	Casework											
7	Plumbing fixtures											
8	Openings / Doors/ Windows											
9	Ceiling											Needs update, micro file/track damage
10	Light Fixtures											
11	Misc. Systems											

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 3	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

301 – Library Society Office

1	Flooring					x					
2	Furniture					x					
3	Equipment								x		
4	Walls					x					
5	Wall Base					x					
6	Casework					x					
7	Plumbing fixtures								x		
8	Openings / Doors/ Windows					x					
9	Ceiling					x					Tile mastic asbestos?
10	Light Fixtures					x					
11	Misc. Systems								x		

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 3	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

302 – Admin Asst. Office

1	Flooring											
1	Flooring											
2	Furniture											
3	Equipment											
4	Walls											
5	Wall Base											
6	Casework											
7	Plumbing fixtures											
8	Openings / Doors/ Windows											
9	Ceiling											
10	Light Fixtures											
11	Misc. Systems											

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 3	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

303 – Public Relations Office

1	Flooring					x					
2	Furniture					x					
3	Equipment								x		
4	Walls					x					Needs paint
5	Wall Base					x					
6	Casework								x		
7	Plumbing fixtures								x		
8	Openings / Doors/ Windows					x					
9	Ceiling					x					Loose files tiles
10	Light Fixtures					x					
11	Misc. Systems								x		

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

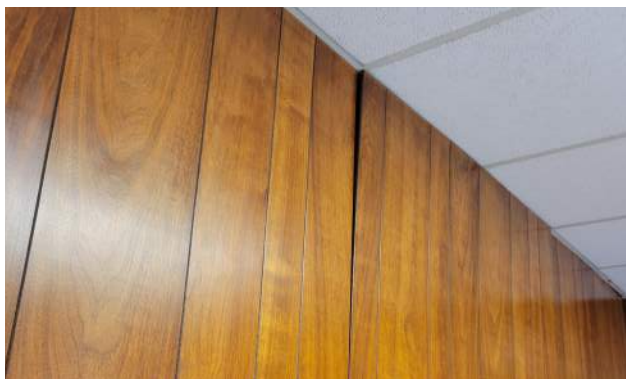
5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 3	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

304 – Director’s Office

1	Flooring										
2	Furniture										
3	Equipment										
4	Walls										Broken panel see image, wood is outdated
5	Wall Base										
6	Casework										
7	Plumbing fixtures										
8	Openings / Doors/ Windows										
9	Ceiling										
10	Light Fixtures										
11	Misc. Systems										

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life



Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 3	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

304A – Storage (Dir Off)

1	Flooring										
2	Furniture										
3	Equipment										
4	Walls										
5	Wall Base										
6	Casework										
7	Plumbing fixtures										
8	Openings / Doors/ Windows										
9	Ceiling										
10	Light Fixtures										
11	Misc. Systems										

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 3	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

304B – RR (Dir Off)

1	Flooring										
2	Furniture										
3	Equipment										Existing restroom equipment is original and does not work all the time
4	Walls										
5	Wall Base										
6	Casework										
7	Plumbing fixtures										
8	Openings / Doors/ Windows										
9	Ceiling										
10	Light Fixtures										
11	Misc. Systems										

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 3	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

305 – Law Office

1	Flooring										
2	Furniture										
3	Equipment										
4	Walls										
5	Wall Base										
6	Casework										
7	Plumbing fixtures										
8	Openings / Doors/ Windows										
9	Ceiling										
10	Light Fixtures										
11	Misc. Systems										

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 3	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

306 – Montana Room

1	Flooring										
2	Furniture										
3	Equipment										
4	Walls										Gapping at wallpaper/ceiling finish, can't see cracks through wallpaper
5	Wall Base										
6	Casework										
7	Plumbing fixtures										
8	Openings / Doors/ Windows										
9	Ceiling										Damage at one spot, see image
10	Light Fixtures										cool lights, update bulb fixture?
11	Misc. Systems										

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life



Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 3	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

307 – Genealogy Society Office / Archive

1	Flooring										
2	Furniture										
3	Equipment										
4	Walls										
5	Wall Base										
6	Casework										
7	Plumbing fixtures										
8	Openings / Doors/ Windows										
9	Ceiling										
10	Light Fixtures										
11	Misc. Systems										Need finishes and good HVAC for delicate documents

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 3	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

308 – Stack Area / Book Sale Area

		F	U	O	5	4	3	2	1	N/A	ASL	COMMENTS
1	Flooring						x					
2	Furniture									x		
3	Equipment									x		
4	Walls						x					Damage at Montana Room wall, see images, add wall height at public access
5	Wall Base									x		
6	Casework									x		
7	Plumbing fixtures									x		
8	Openings / Doors/ Windows						x					
9	Ceiling						x					No finishes
10	Light Fixtures						x					
11	Misc. Systems							x				Update light & acoustics, add finishes in office/public use areas, fire egress access issue with screen

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life



Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 3	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

309 – Store Room

1	Flooring										No finishes
2	Furniture										
3	Equipment										
4	Walls										No finishes
5	Wall Base										
6	Casework										
7	Plumbing fixtures										
8	Openings / Doors/ Windows										
9	Ceiling										No finishes, crack in wall, see images
10	Light Fixtures										
11	Misc. Systems										

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life



Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 3	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

310 – Misc. Storage

1	Flooring						x					Old/outdated, Bad taped
2	Furniture								x			
3	Equipment								x			
4	Walls						x					Old/outdated, Cracks
5	Wall Base					x						
6	Casework								x			
7	Plumbing fixtures								x			
8	Openings / Doors/ Windows							x				Door at hall damaged/barely useable, accessibility issue
9	Ceiling						x					Old/outdated, stained & loose tiles
10	Light Fixtures					x						
11	Misc. Systems								x			

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life



Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

	SOURCE			CONDITION							
INTERIOR – LEVEL 3	F	U	O	5	4	3	2	1	N/A	ASL	COMMENTS

311 – Storage

1	Flooring					x					
2	Furniture								x		
3	Equipment								x		
4	Walls					x					
5	Wall Base					x					
6	Casework								x		
7	Plumbing fixtures								x		
8	Openings / Doors/ Windows					x					
9	Ceiling					x					
10	Light Fixtures					x					
11	Misc. Systems								x		

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

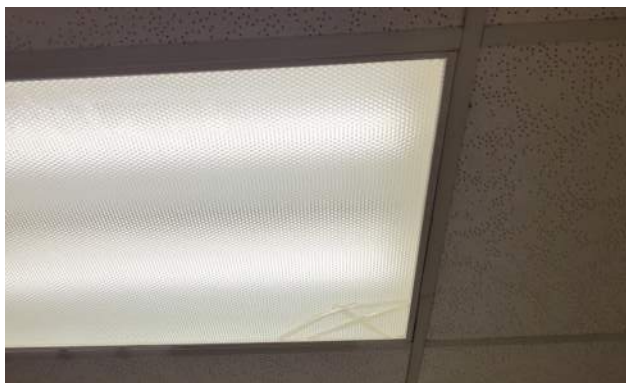
5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 3	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

312 – Supply Room

1	Flooring										
2	Furniture										
3	Equipment										
4	Walls										
5	Wall Base										
6	Casework										
7	Plumbing fixtures										
8	Openings / Doors/ Windows										
9	Ceiling										
10	Light Fixtures										Broken light lens
11	Misc. Systems										

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life



Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

	SOURCE			CONDITION							
INTERIOR – LEVEL 3	F	U	O	5	4	3	2	1	N/A	ASL	COMMENTS

313 – Break Room / Genealogy Storage

1	Flooring					x					
2	Furniture					x					
3	Equipment								x		
4	Walls					x					
5	Wall Base					x					
6	Casework					x					
7	Plumbing fixtures					x					
8	Openings / Doors/ Windows					x					
9	Ceiling					x					
10	Light Fixtures					x					
11	Misc. Systems					x					Kitchen updates /accessibility

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 3	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

314 – Public Hall

1	Flooring										
2	Furniture										
3	Equipment										
4	Walls										
5	Wall Base										
6	Casework										
7	Plumbing fixtures										
8	Openings / Doors/ Windows										
9	Ceiling										Some cracks/stains at roof area
10	Light Fixtures										
11	Misc. Systems										

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 3	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

315 – Hall

1	Flooring										Some stains
2	Furniture										
3	Equipment										
4	Walls										Cracks at doors
5	Wall Base										
6	Casework										
7	Plumbing fixtures										
8	Openings / Doors/ Windows										
9	Ceiling										Some loose tiles, one stained
10	Light Fixtures										
11	Misc. Systems										

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life



Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

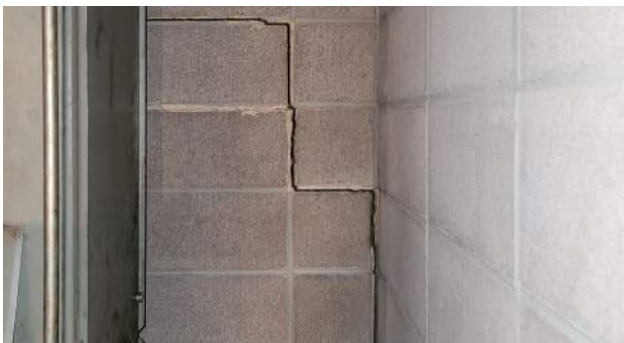
INTERIOR – LEVEL 0	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

316 – Mechanical

1	Flooring						x					Rust on floors from water, worn/patchy
2	Furniture									x		
3	Equipment						x					See Mechanical section
4	Walls					x						
5	Wall Base					x						
6	Casework									x		
7	Plumbing fixtures									x		
8	Openings / Doors/ Windows						x					Door code/access issue
9	Ceiling					x						
10	Light Fixtures					x						
11	Misc. Systems									x		

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

Other Comments:



Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

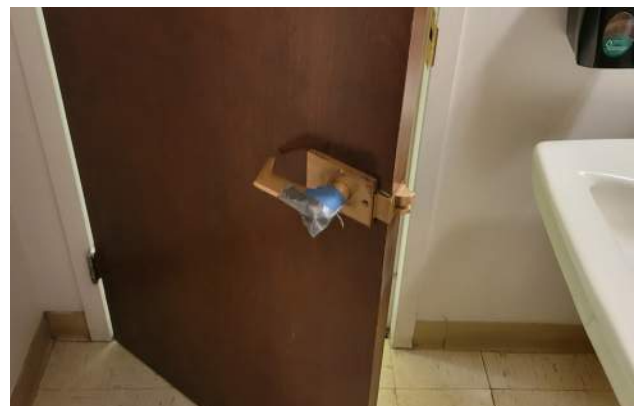
5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

INTERIOR – LEVEL 3	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

317 – Single Occupant RR

1	Flooring										
2	Furniture										
3	Equipment										
4	Walls										
5	Wall Base										
6	Casework										
7	Plumbing fixtures										
8	Openings / Doors/ Windows										
9	Ceiling										
10	Light Fixtures										
11	Misc. Systems										Accessibility is an issue

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life



Evaluation Considerations: Age of Component, Expected Service Life, Maintenance Records, Visual Inspection

5	NEW	New or like-new condition; no issues to report; no expected failures
4	GOOD	Good condition; no reported issues or concerns
3	FAIR	Average wear for building age; not new but no issues to report
2	POOR	Worn from use -end of expected lifecycle; other potential issues
1	CRITICAL	Extremely worn or damaged.

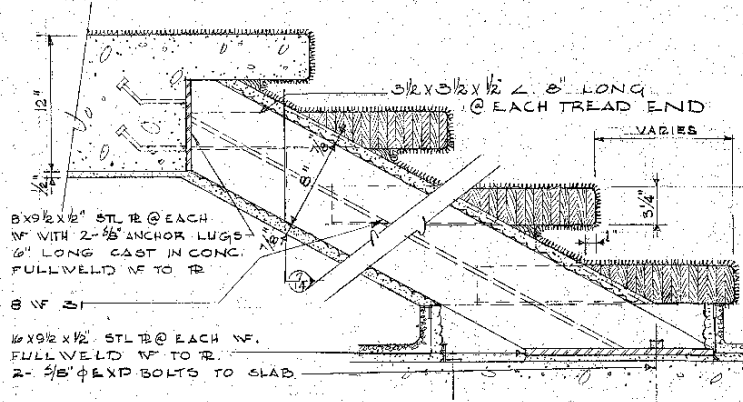
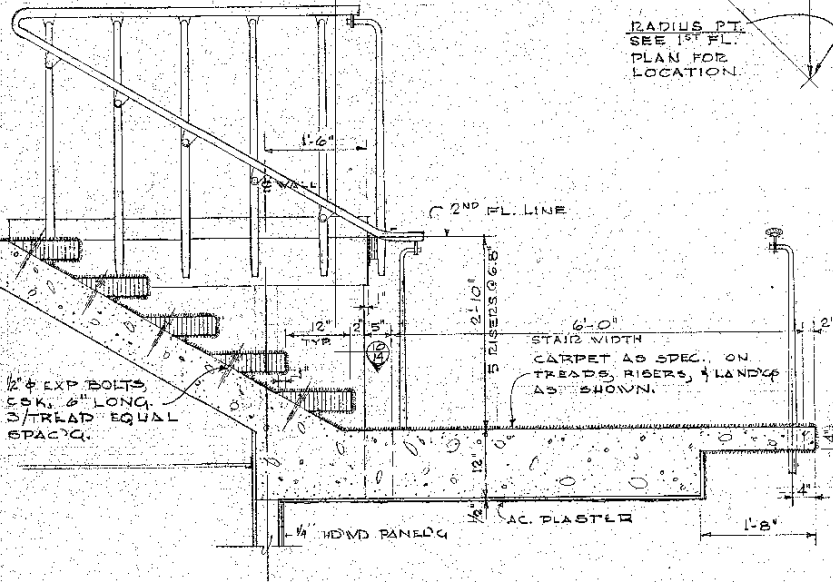
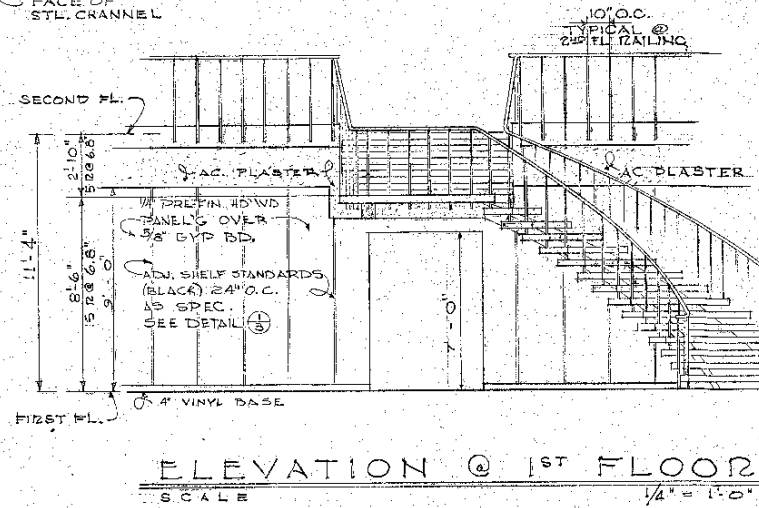
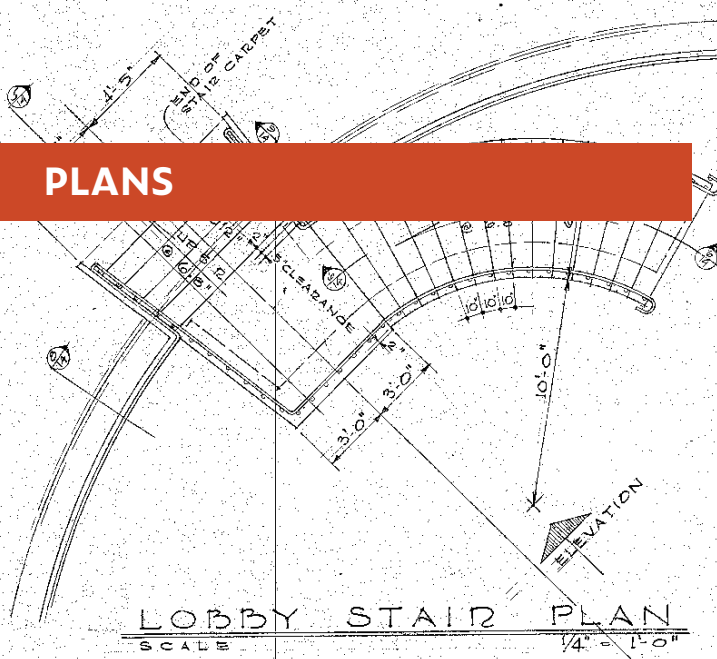
INTERIOR – LEVEL 3	SOURCE			CONDITION					ASL	COMMENTS
	F	U	O	5	4	3	2	1		

318 - Janitor

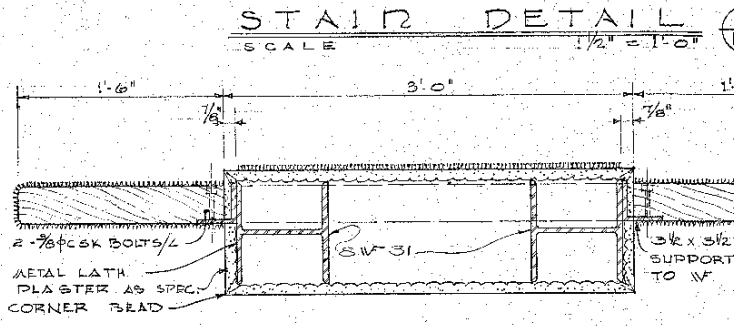
1	Flooring										
2	Furniture										
3	Equipment										
4	Walls										
5	Wall Base										
6	Casework										
7	Plumbing fixtures										
8	Openings / Doors/ Windows										
9	Ceiling										
10	Light Fixtures										
11	Misc. Systems										

(F) Field Assessment; (U) User Comments; (O) Other; (ASL) Anticipated Service Life

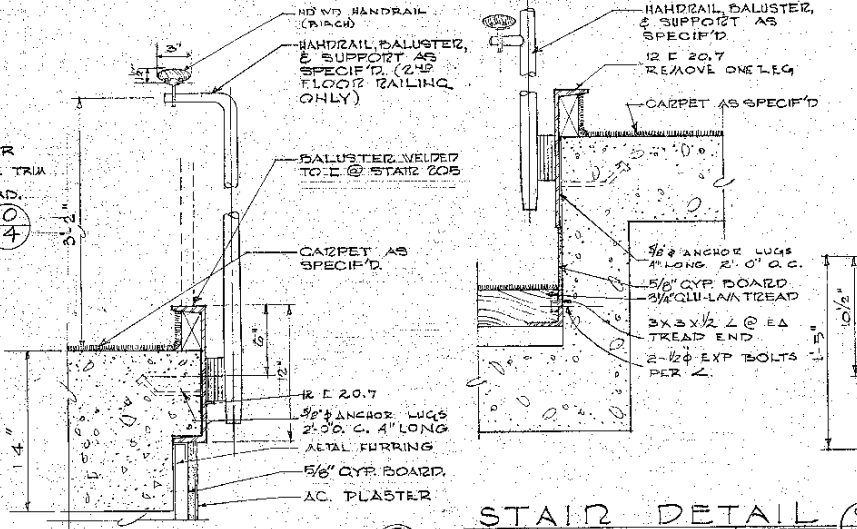
PLANS



STAIR DETAIL 5
SCALE 1/2" = 1'-0"

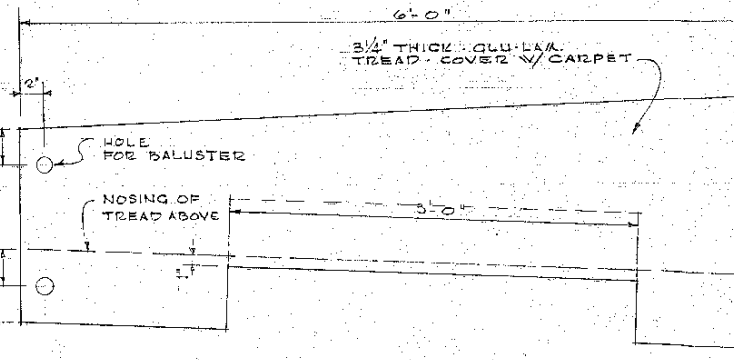


STRINGER DETAIL 6
SCALE 1/2" = 1'-0"



RAIL DETAIL 8
SCALE 1/2" = 1'-0"







STAIR DETAIL 9
SCALE 1/2" = 1'-0"

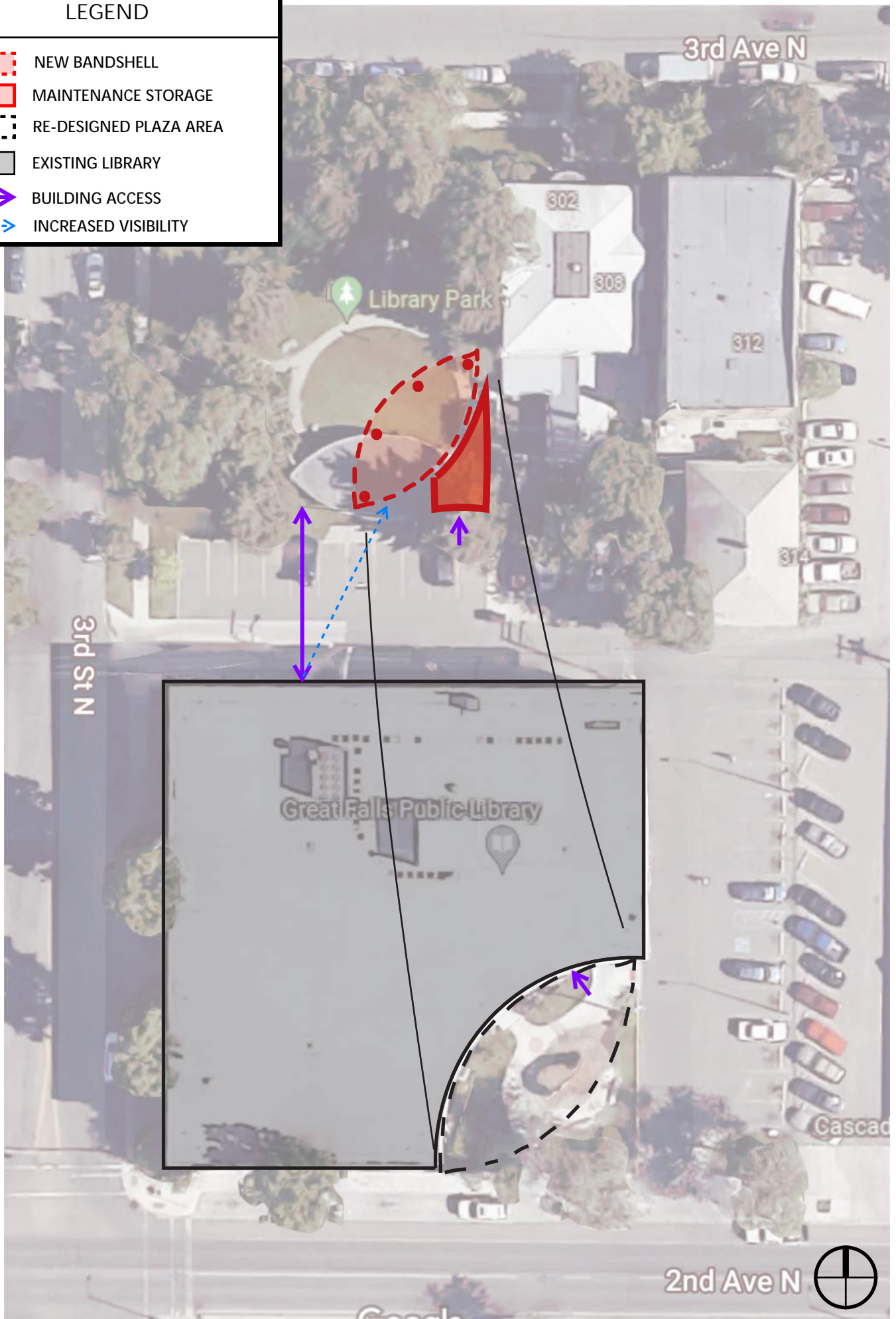


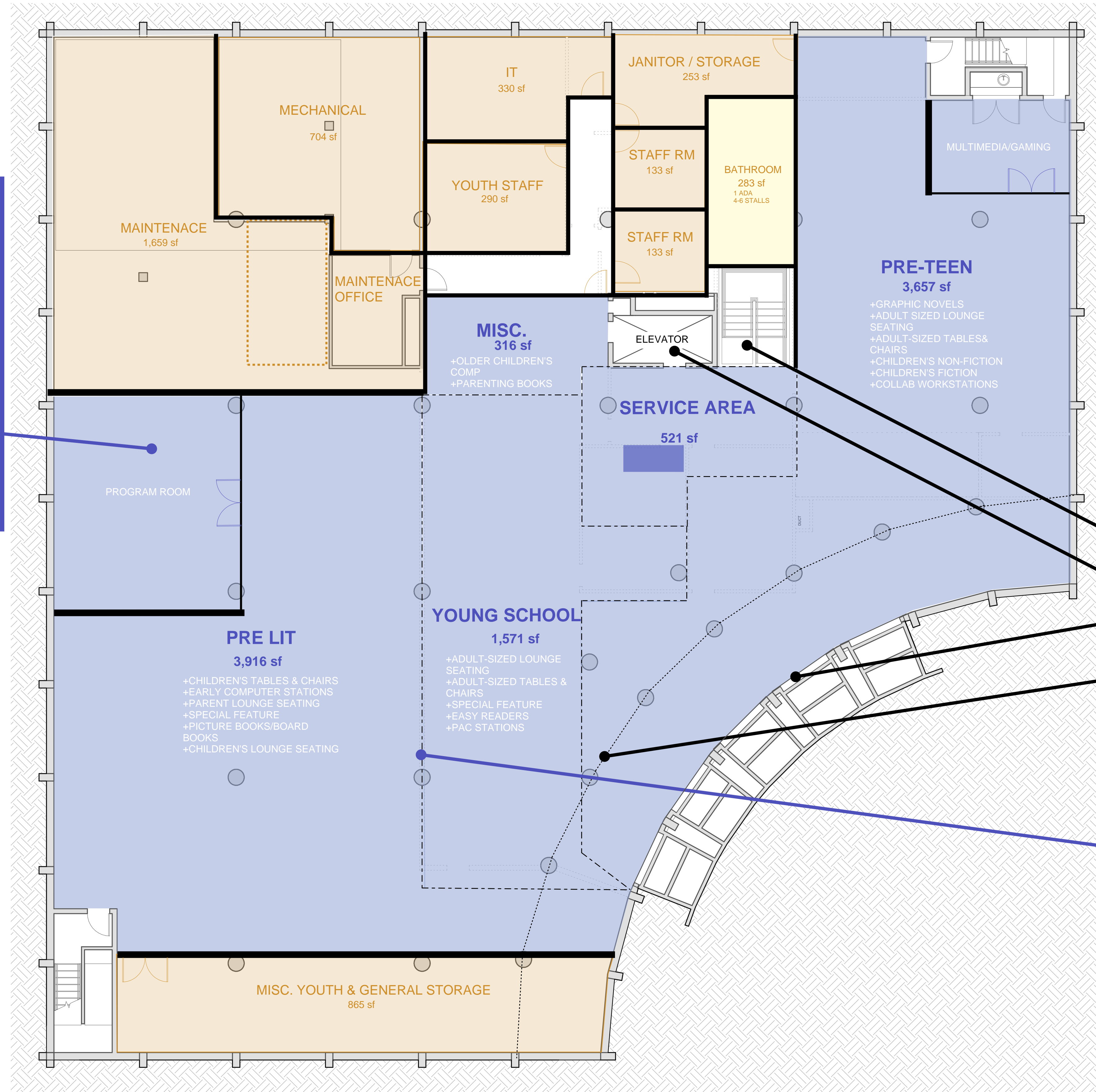
TREAD DETAIL 14
SCALE 1/2" = 1'-0"

LOBBY STAIR DETAILS

LEGEND

-  NEW BANDSHELL
-  MAINTENANCE STORAGE
-  RE-DESIGNED PLAZA AREA
-  EXISTING LIBRARY
-  BUILDING ACCESS
-  INCREASED VISIBILITY

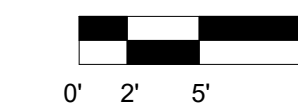


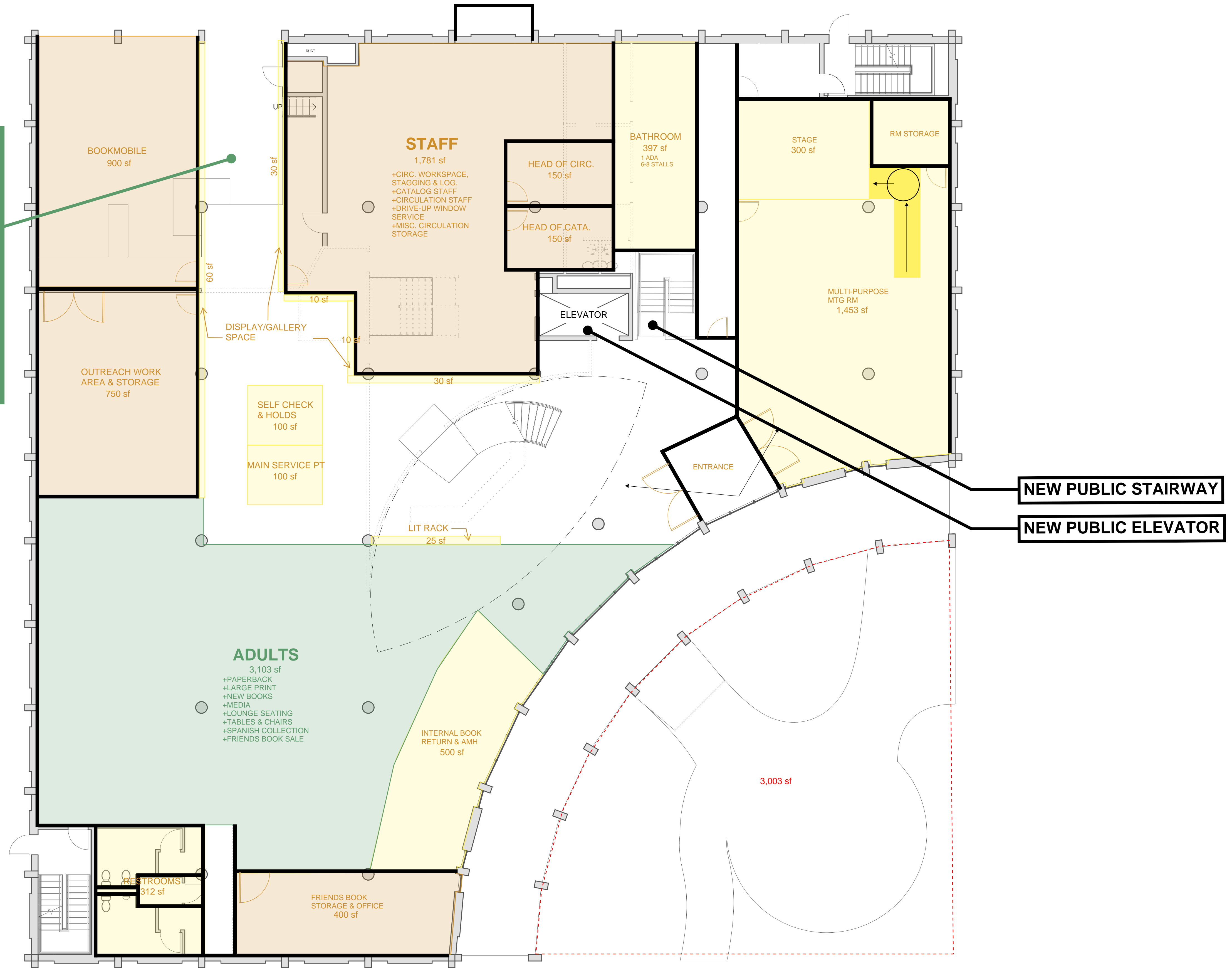
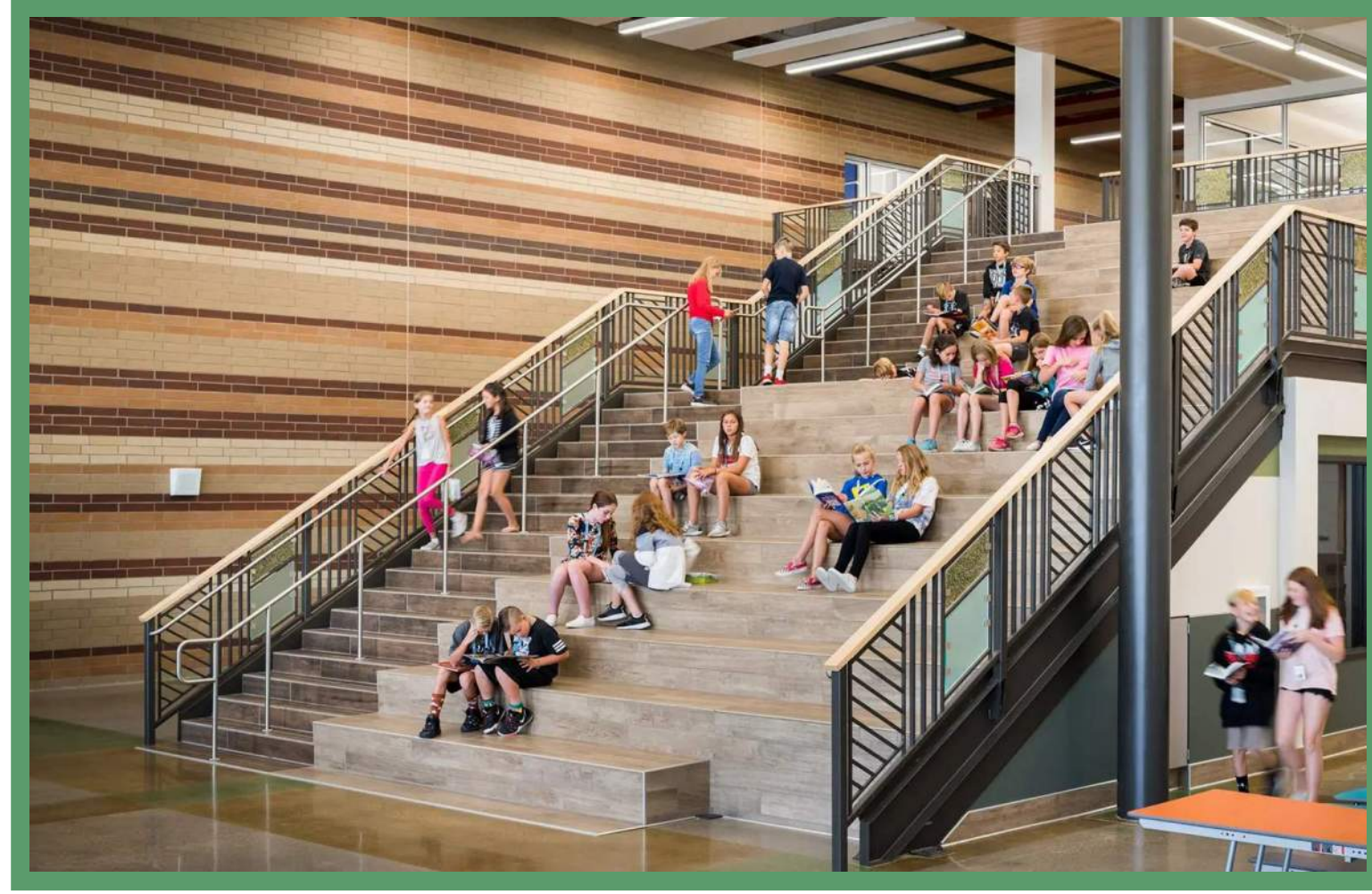



- NEW PUBLIC STAIRWAY**
- NEW PUBLIC ELEVATOR**
- WINDOWS TO GROUND LEVEL**
- LINE OF FLOOR ABOVE**

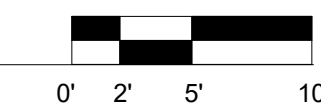


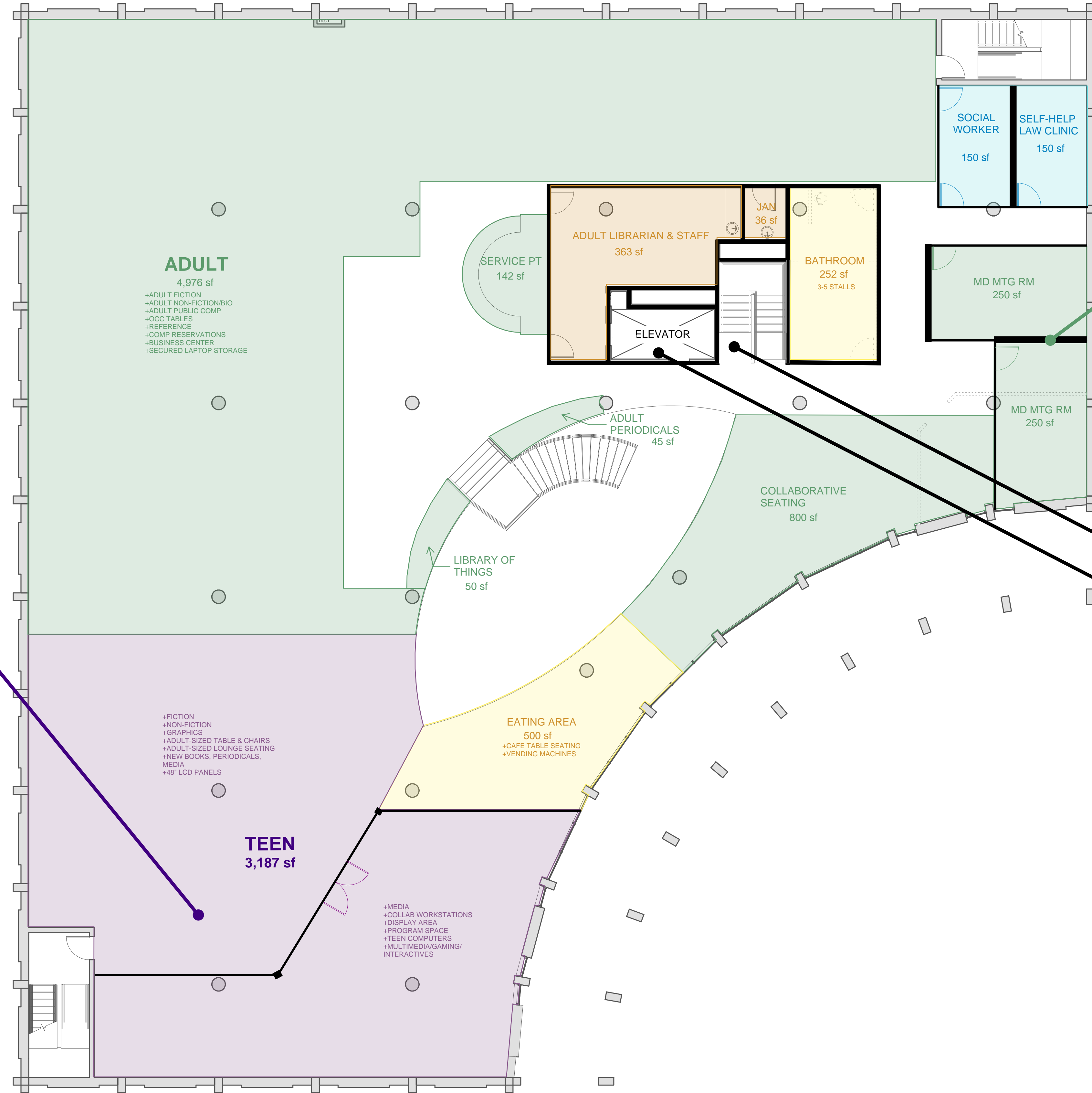
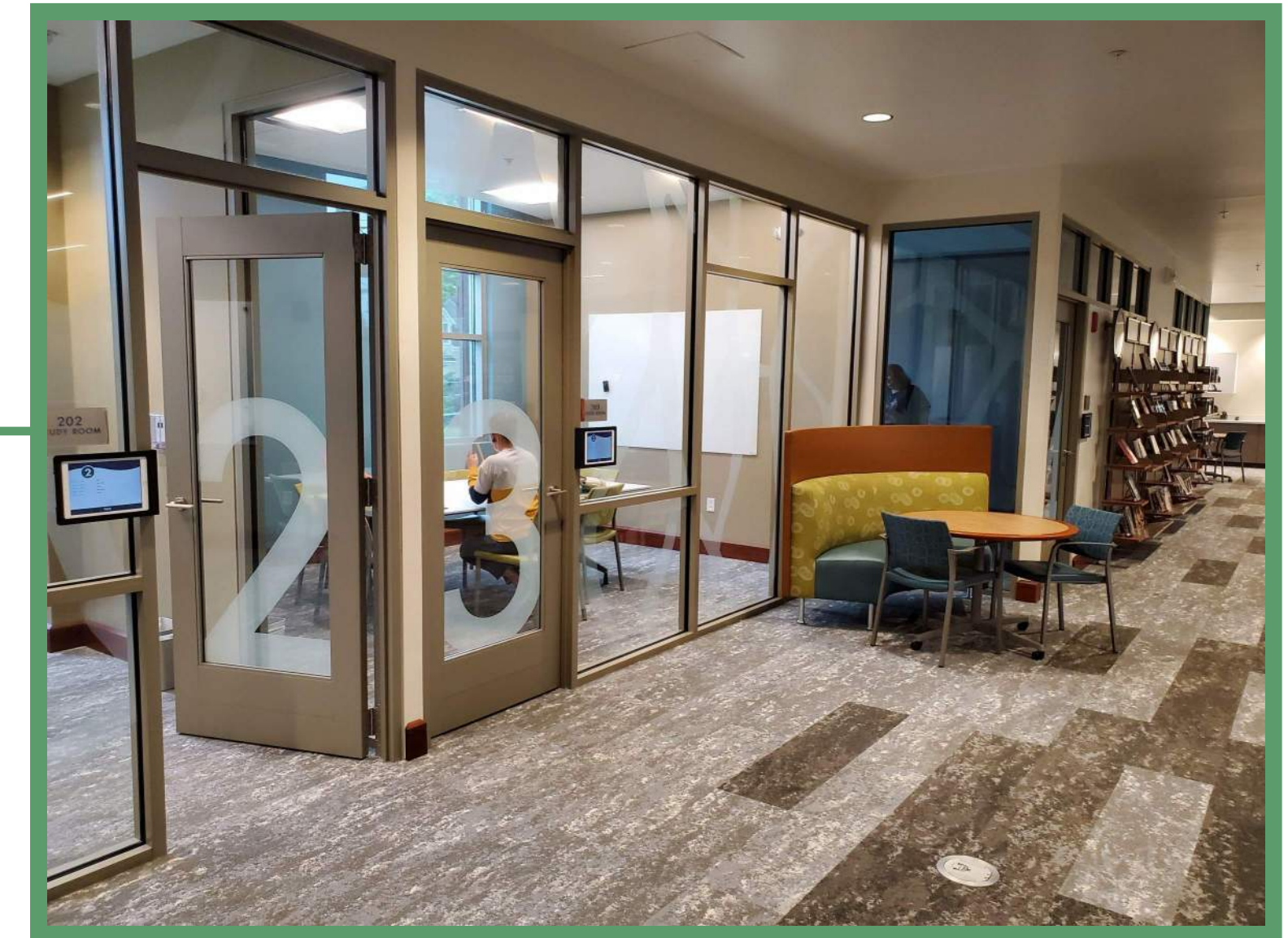
NORTH
BASEMENT
1/8" = 1'-0"






LEVEL 1
 1/8" = 1'-0"
 NORTH

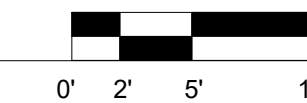


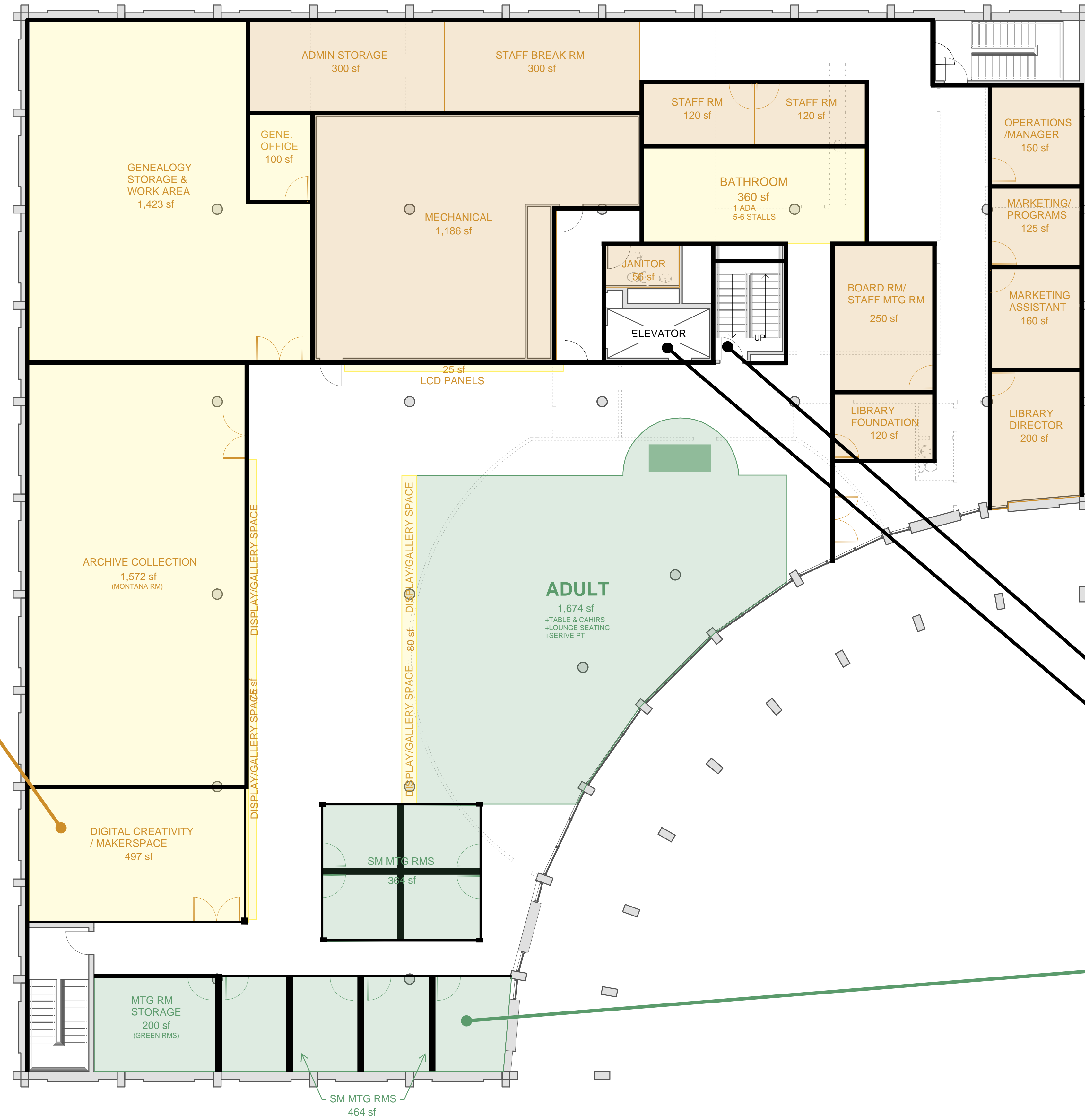
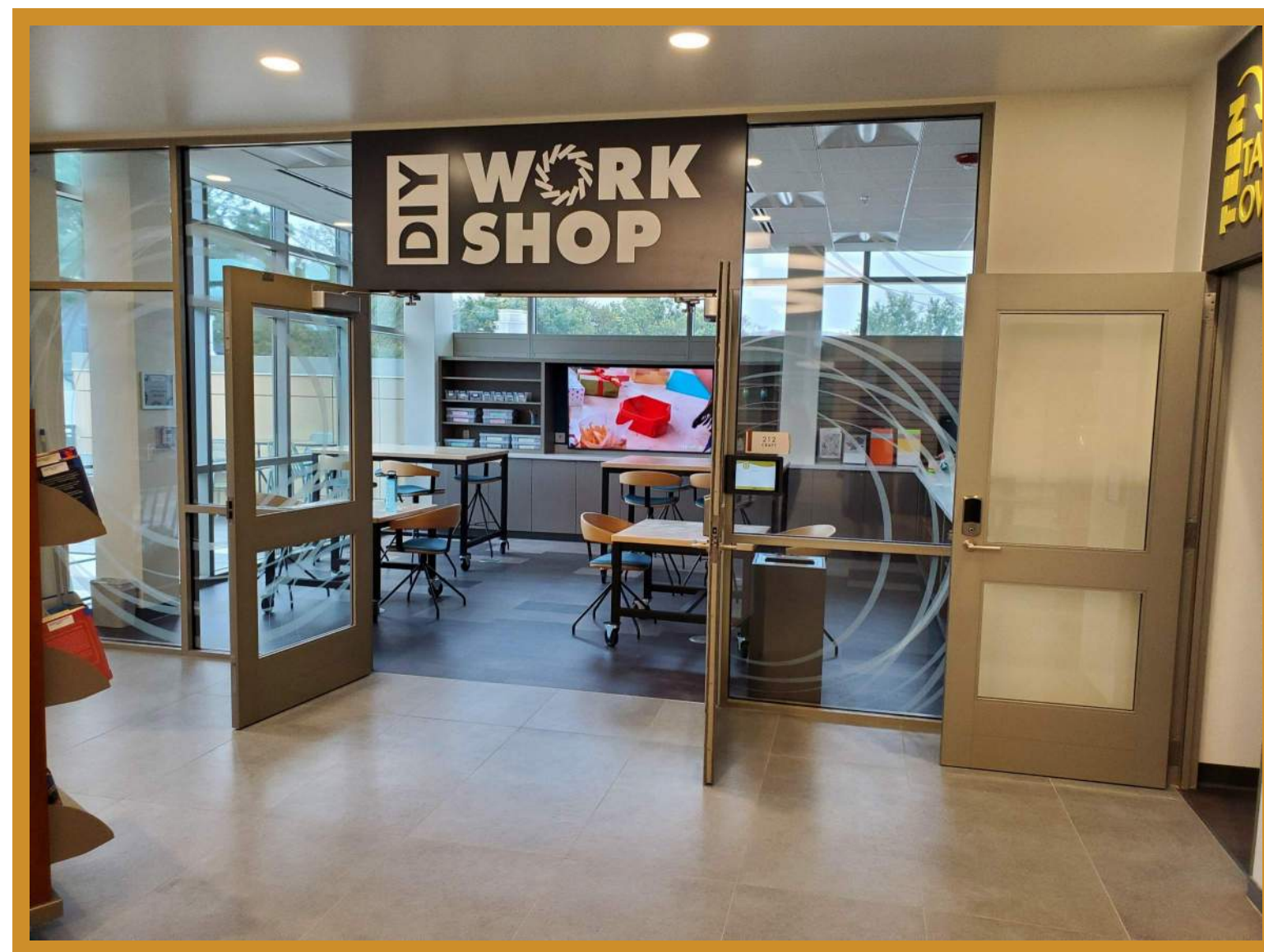


NEW PUBLIC STAIRWAY

NEW PUBLIC ELEVATOR

LEVEL 2
1/8" = 1'-0"
NORTH



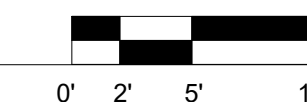


NEW PUBLIC STAIRWAY

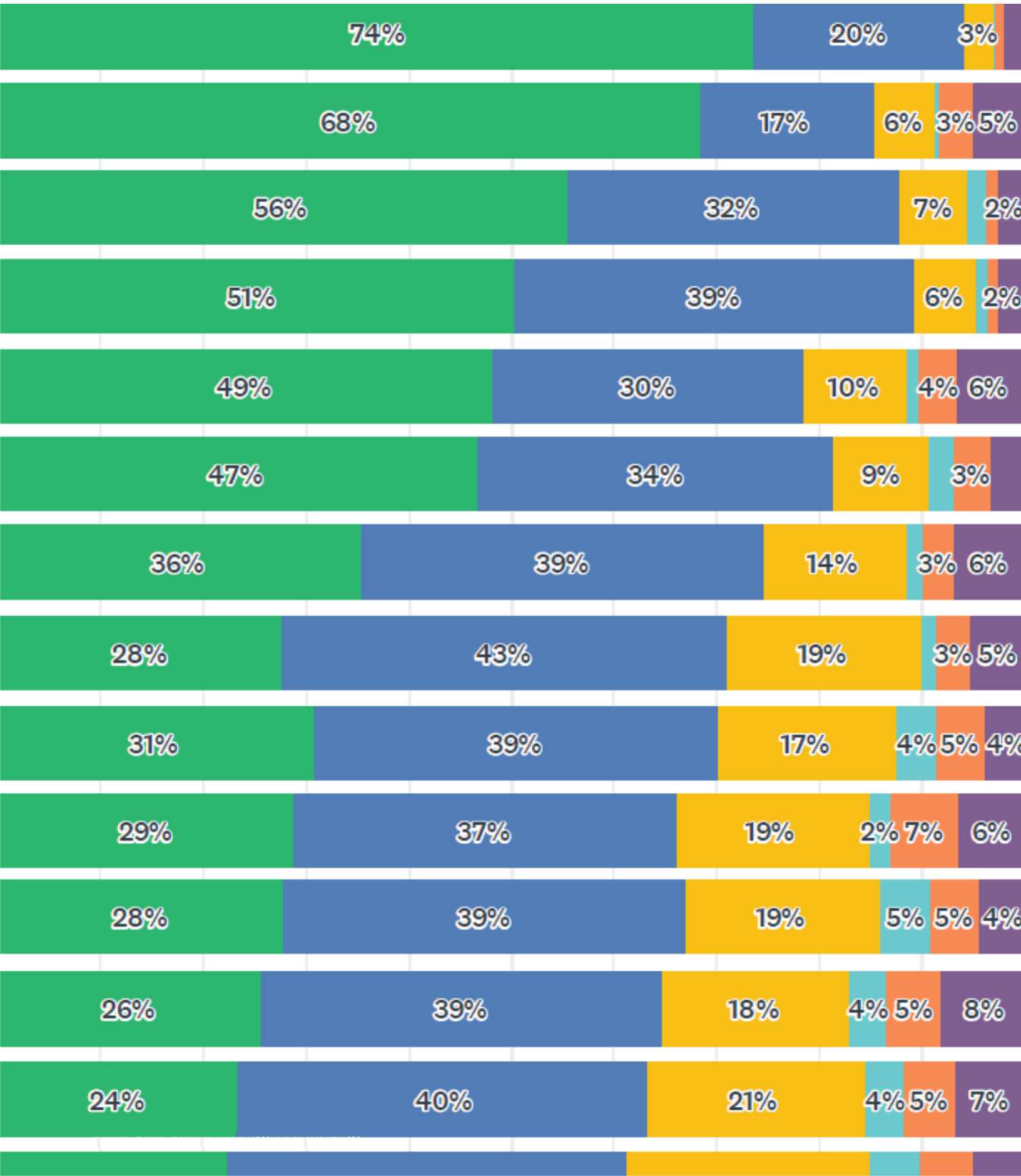
NEW PUBLIC ELEVATOR



NORTH
LEVEL 3
1/8" = 1'-0"



COMMUNITY SURVEY



Key Takeaways

Key Demographic info

- 402 respondents completed the survey
- 37% of respondents live in the 50405 (Great Falls-southern) zip code, 32% from the 59404 (Great Falls-northern) zip code and 23% from the (Great Falls-central) zip code. Other areas represented included 59421 (Cascade), 59412 (Belt), 59433 (Dutton), 59468 (Power), 59485 (Ulm), 59487 (Vaughn), 59457 (Lewistown), 59442 (Fort Benton), 59422 (Choteau), and a couple were not from the area.
- Ages were a little more heavily represented by the older residents but included responses from all ages- 29% 65 years or older, 20% were 55-64, 19% were 35-44, 13% were 45-54, 13% were 25-34, and 2% were under 25.
- About 1/3 of the respondents had children under 18 living in their household.
- The racial and ethnic makeup of the respondents was fairly well aligned with the local population.

Library Activity

- 54% of respondents visit the library once a month or more often, 26% visit weekly or more.
- Of those who don't visit the physical building, 13% are virtual users, 30% never think of the Library as an option, 25% prefer to buy and own their own material, 20% are too busy to use the library, and 17% haven't used the Library since they were a child. Some just don't live in the area.
- 85% have a library card, of those who don't, several indicated their card expired or they were not sure of the status of their card. A few others just didn't feel they needed a card.
- Of the respondents, 90% most frequently use the Library in Great Falls and 6% use online services.
- Respondents were heavily focused on using the library for materials with 80% using the Library to find a book and 32% indicating they were looking for AV materials but 31% also indicated they came for programs.
- Other primary uses were Visiting the Montana Room/Genealogy Society (22%), Attending a Meeting (18%), Using the printer/photocopier/fax/scanner (14%), and Attending Storytime (13%).

How people describe the Great Falls Public Library

- 97% (strongly agreed or agreed) considered the Library an important part of the community, 92% felt the staff is knowledgeable and helpful, and 92% felt the Library is clean and well-maintained.
- The area the people were least satisfied with was having parking readily available an approval of 61% and disapproval of 25% and having up-to-date technology with an approval of 64% and disapproval of 10%. Of the 16 areas 10 had over 80% agreement on the different aspects of the Library. Other areas with lower scores were having Adequate Space for the Needs of the Community (70% approval), Adequate Hours (77% approval), and Easily Accessible (70%).

Important library facility features

- The most important library facility feature was Readily Accessible Collections with 94% considering it Extremely Important or Important, Children's Area for ages 0-12 at 85%, Quiet Spaces at 88%, and 90% said Convenient Parking.
- Food and drink area with seating was least important with 39% considering it Important and 29% Unimportant, Dedicated digital creativity space at 46% Important/20% Unimportant, Sensory/Calming Rooms 44% Important/17% Unimportant, and Close to Schools 45% Important/13% Unimportant.

- Other frequent comments focused on concerns about the homeless and needing to maintain safety, needed updates to the building, a few comments about the importance of convenient/free parking and a generally feeling that the library is loved and important.
- There were a few comments concerned about the focus of the library and the cost of expanding the scope of library services.

Important library services

- All of the services on the list except 24/7 access to library materials (49%), Video Conferencing (55%) Technology for digital creativity (60%), Job Help Services (63%) and Coordinated Transportation to the Library (67%) had over 70% or more of the respondents who felt that they were services considered Extremely Important or Somewhat Important.
- Children's programming was considered the most important services offered, followed by Downloadable or Streaming Content, Teen Programming and Access to Public Computers.
- Services seen as less important were 24/7 Access to Materials, Video Conferencing, and Technology for Digital Creativity and Production.
- Some respondents had concerns about funding additional programs at the library or whether the library is getting too diverse in their offering and not focused enough. Other services mentioned most often: some specific collection suggestions, a few space ideas, and specific program ideas.

Finding out about things to do in Great Falls/Cascade County and at the GFPL

- 72% of respondents indicated that they finding out about things to do in Great Falls/Cascade County through Social Media, 57% do Web Searches, 46% through Emails, and 46% through the radio.
- Other ways mentioned of finding out about things included Word of Mouth, Online News Websites, and some indicated this was an issue because there really isn't a central place to share information.
- Results on how respondents would prefer to find out about library news and events were similar. Social Media was most preferred at 59%, Emails from the library were a close second at 56% and the Library Website was 55%. From there it dropped down to 33% for Word of Mouth.
- Some suggested that all of these methods are needed to reach different users and the Electric news site was suggested by several. Other suggestions included some specific partnerships for getting the word out and there was a suggestion that maybe the library could help to curate information about local events.

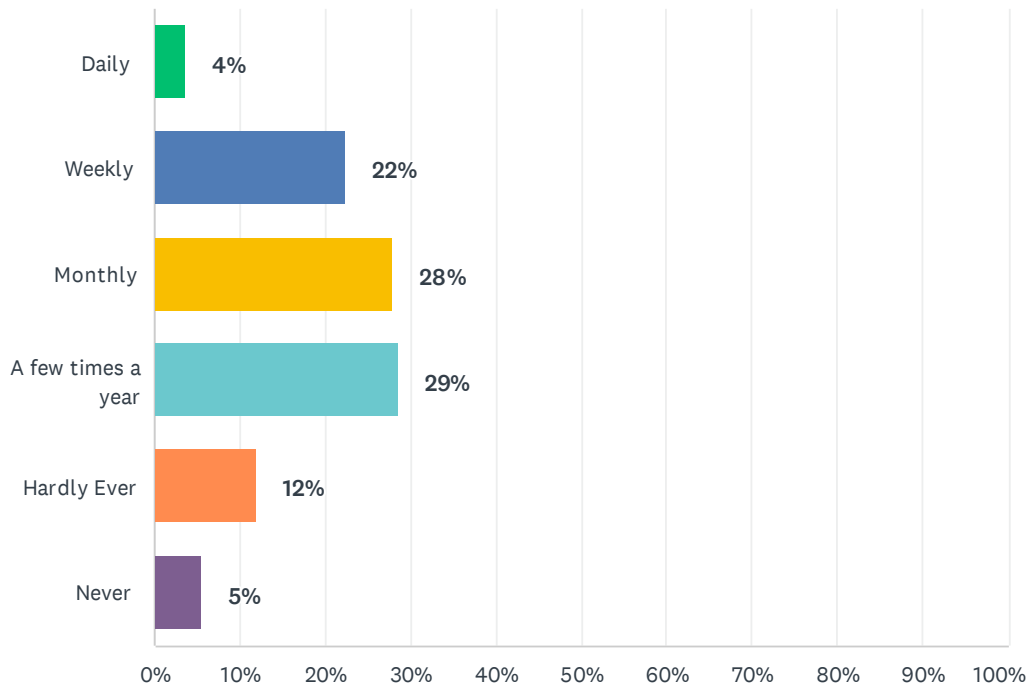
Other Comments

- There were many very positive comments about the staff, the Library and how they are appreciated as a community resource. The community felt that staff are friendly and welcoming, and people are very impressed with the services offered.
- There were several suggestions for improvements particularly in the area of spaces/building/technology and collections.
- There are clearly some respondents who feel that the Homeless population makes it less comfortable to use the library and they don't always feel safe.
- Hours were occasionally mentioned but there was not consensus on whether there should be more or fewer hours.
- The Montana Room and Genealogy Society are valued resources.
- Several people felt strongly that the library should be building partnerships to further promote and extend library services and trying not to duplicate resources.
- Programs are greatly appreciated and people are excited that more programs are being reintroduced.

Great Falls Public Library Community Survey 2022

Q1 How often do use the Great Falls Public Library?

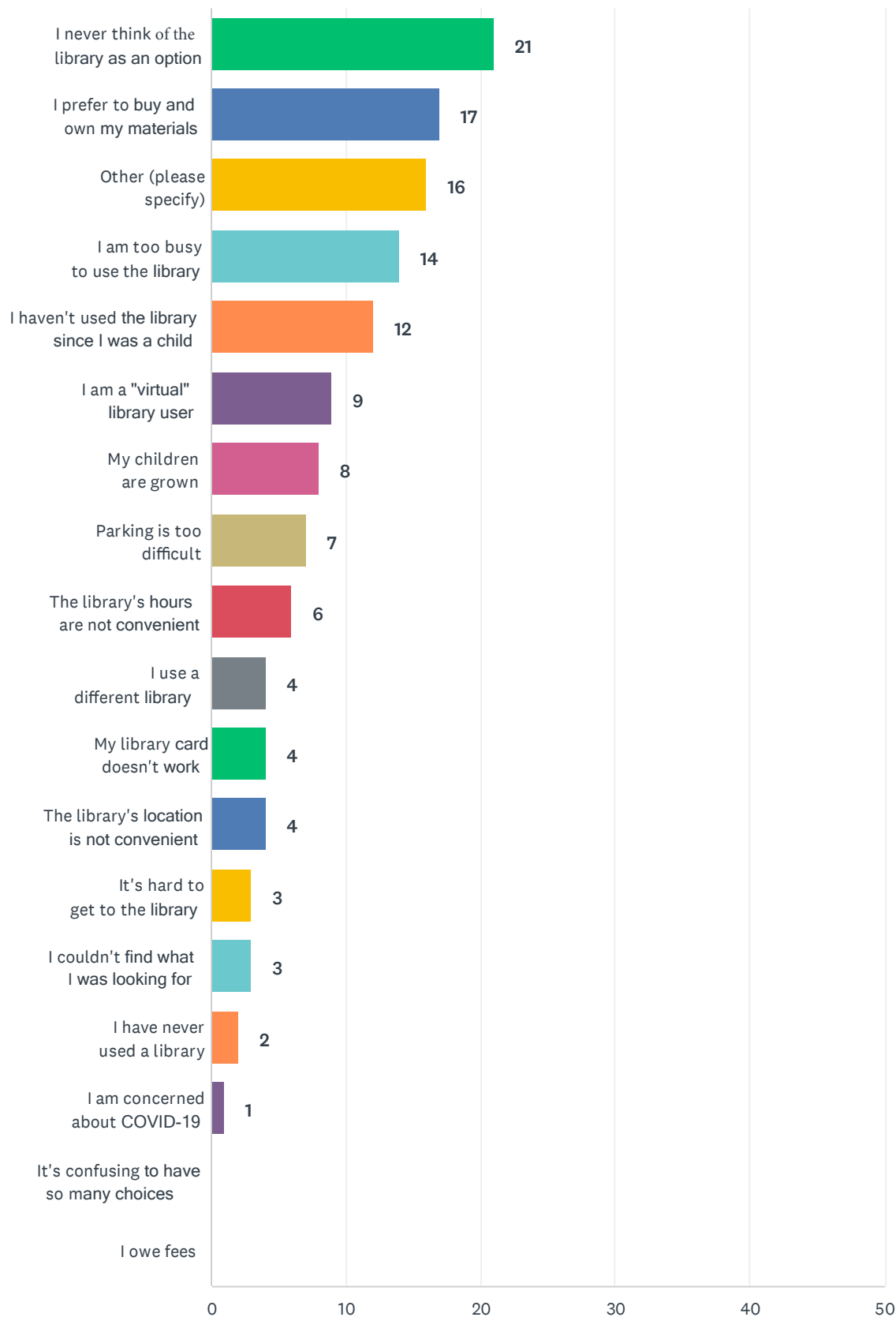
Answered: 402 Skipped: 0



ANSWER CHOICES	RESPONSES	
Daily	4%	15
Weekly	22%	90
Monthly	28%	112
A few times a year	29%	115
Hardly Ever	12%	48
Never	5%	22
TOTAL		402

Q2 If you do not usually visit the Great Falls Public Library, please tell us why not. Check ALL

Answered: 69 Skipped: 333



ANSWER CHOICES	RESPONSES	
I never think of the library as an option	30%	21
I prefer to buy and own my own material	25%	17
Other (please specify)	23%	16
I am too busy to use the library	20%	14
I haven't used the library since I was a child	17%	12
I am a "virtual" library user (e.g. downloading books from a library website)	13%	9
My children are grown	12%	8
Parking is too difficult	10%	7
The library's hours are not convenient	9%	6
I use a different library	6%	4
My library card doesn't work	6%	4
The library's location is not convenient for me	6%	4
It's hard to get to the library (transportation)	4%	3
I couldn't find what I wanted	4%	3
I have never used a library	3%	2
I am concerned about the Covid-19 virus	1%	1
It's confusing to have so many choices	0%	0
I owe fees	0%	0
Total Respondents: 69		

OTHER (PLEASE SPECIFY)

I don't take the time to read, but want to start reading more and just need to make time to use the library. Also want to start bringing my grandkids.

I have a tendency to purchase what books I need

I live in another town live out of the area I live in a different state I live in Choteau

I live in a small neighboring community. I do use their public library.

Reside in WA state, but always stop in when in town. I used the library almost every day when I lived in Great Falls. Moved away in 1967, but remember how exciting it was to have a brand new library!

Having to remember to return items and convenience

Although not a frequent user, I firmly believe every community should have a strongly supported library available for all.

Literacy is gay

Medical problems prevent me from getting to the library.

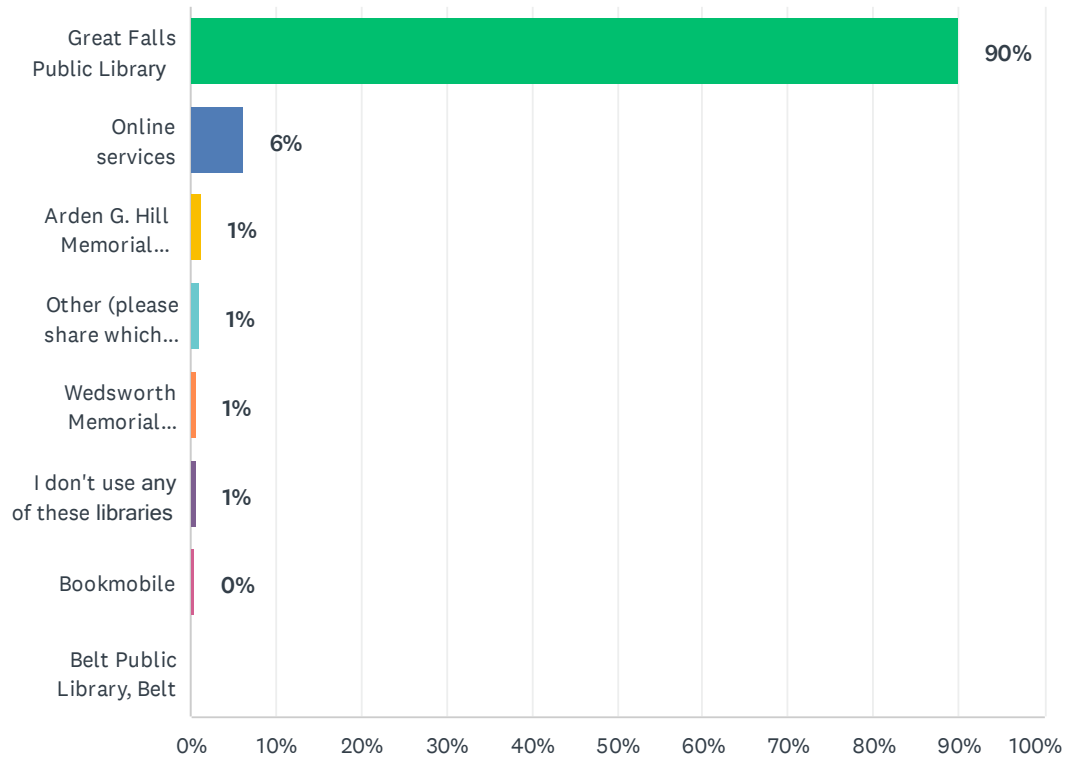
Read books and research on my computer Don't read as much as I used to

I get unsolicited comments and call outs from men who hang out all day outside the library and it makes me nervous to visit.

homeless and unpleasant smells

Q3 Which Cascade County library location do you use most frequently?

Answered: 307 Skipped: 95



ANSWER CHOICES	RESPONSES	
Great Falls Public Library, Great Falls	90%	276
Online services (Libby, MontanaLibrary2Go)	6%	19
Arden G. Hill Memorial Library, Malmstrom AFB	1%	4
Other (please share which library you visit most often)	1%	3
Wedsworth Memorial Library, Cascade	1%	2
I don't use any of these libraries	1%	2
Bookmobile	0%	1
Belt Public Library, Belt	0%	0
TOTAL		307

OTHER (PLEASE SHARE WHICH LIBRARY YOU VISIT MOST OFTEN)

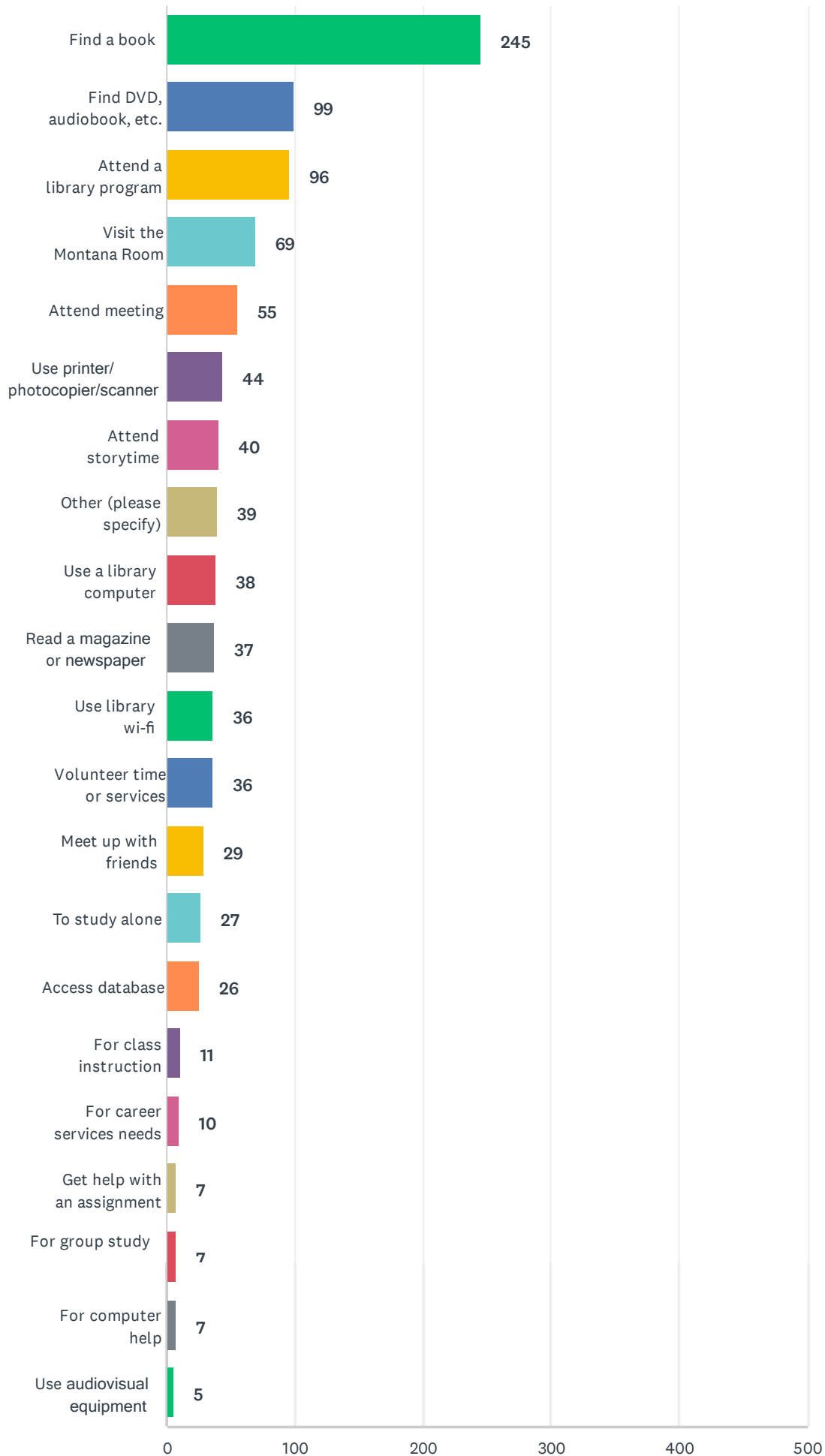
Montana Library to go - Great Falls

Great Falls Public Library and online services

Really a toss up between GFPL and the Libby app!

Q4 Why do you visit the Library? Check ALL

Answered: 307 Skipped: 95



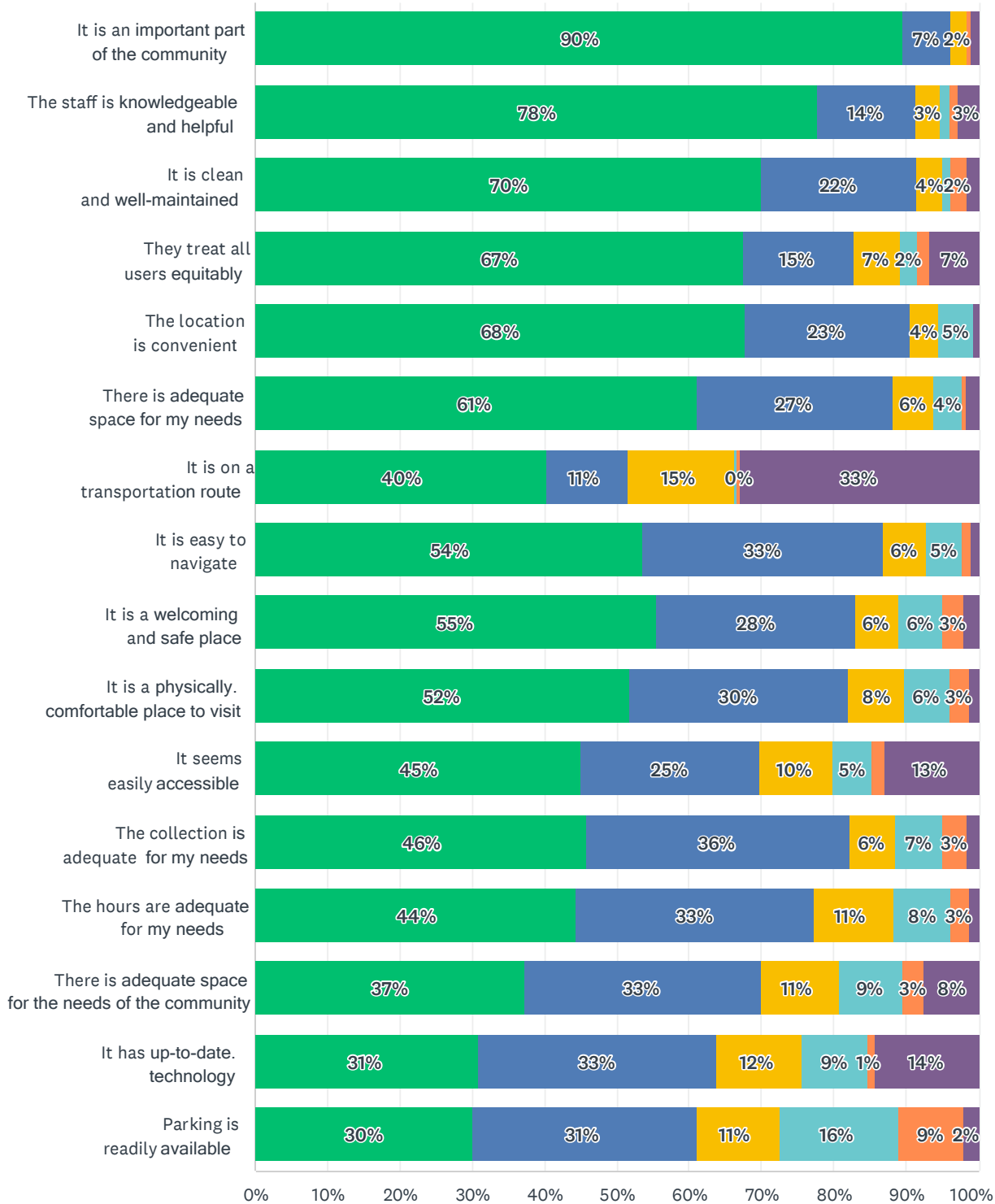
ANSWER CHOICES	RESPONSES	
Find a book	79.80%	245
Find DVD, audiobook, etc.	32.25%	99
Attend a library program	31.27%	96
Visit the Montana Room and/or Genealogy Society	22.48%	69
Attend meeting	17.92%	55
Use printer/photocopier/fax/scanner	14.33%	44
Attend storytime	13.03%	40
Other (please specify)	12.70%	39
Use a library computer	12.38%	38
Read a magazine or newspaper	12.05%	37
Use library wi-fi	11.73%	36
Volunteer time or services	11.73%	36
Meet up with friends	9.45%	29
To study alone	8.79%	27
Access database	8.47%	26
For class instruction	3.58%	11
For career services needs	3.26%	10
Get help with an assignment	2.28%	7
For group study	2.28%	7
For computer help	2.28%	7
Use audiovisual equipment	1.63%	5
Total Respondents: 307		

OTHER (PLEASE SPECIFY)

Book clubs 2	working on college material and (I know its strange) but needed an actual book not electronic		
Browsing/calm	something about old school reading of actual books that I miss, so I visit the library	Check out books.	
community services from local sources;	free seed event from River City Harvest	get seeds, take a break	
Book sales	Library book sales	Annual book sale	Assist AAUW with their book sorting and go to book sales
kids events	bring kids to pick out books or for special events.		sponsored events held at the library
grandchildren	Good place to get out of the house with the baby	children's section and I have a young reader	
Children love the kids area and the computer with child activity	children's area or art exhibit		
Kids play area	Amazing world for my 3 year old.	Introduce my step-children to the world of magic at the Library.	
help kids I work with socialize in appropriate ways interacting with others and lib. staff			
check out books online	I use Libby to borrow audio books	I only use online due to disability and eyesight.	
Notary public (2)	small meeting group	meetings	To meet clients, community events To tutor students
To bring people I work with to practice social skills in the community in a safe and friendly environment			
Genealogy	to get work done	Do remote work on my laptop	A quiet place to write
I used to being my mental health clients to the library because teens need free, wholesome places to spend their time during inclement weather			

Q5 For each of the following statements describing the library location you use most often, please indicate how strongly you agree or disagree.

Answered: 307 Skipped: 95

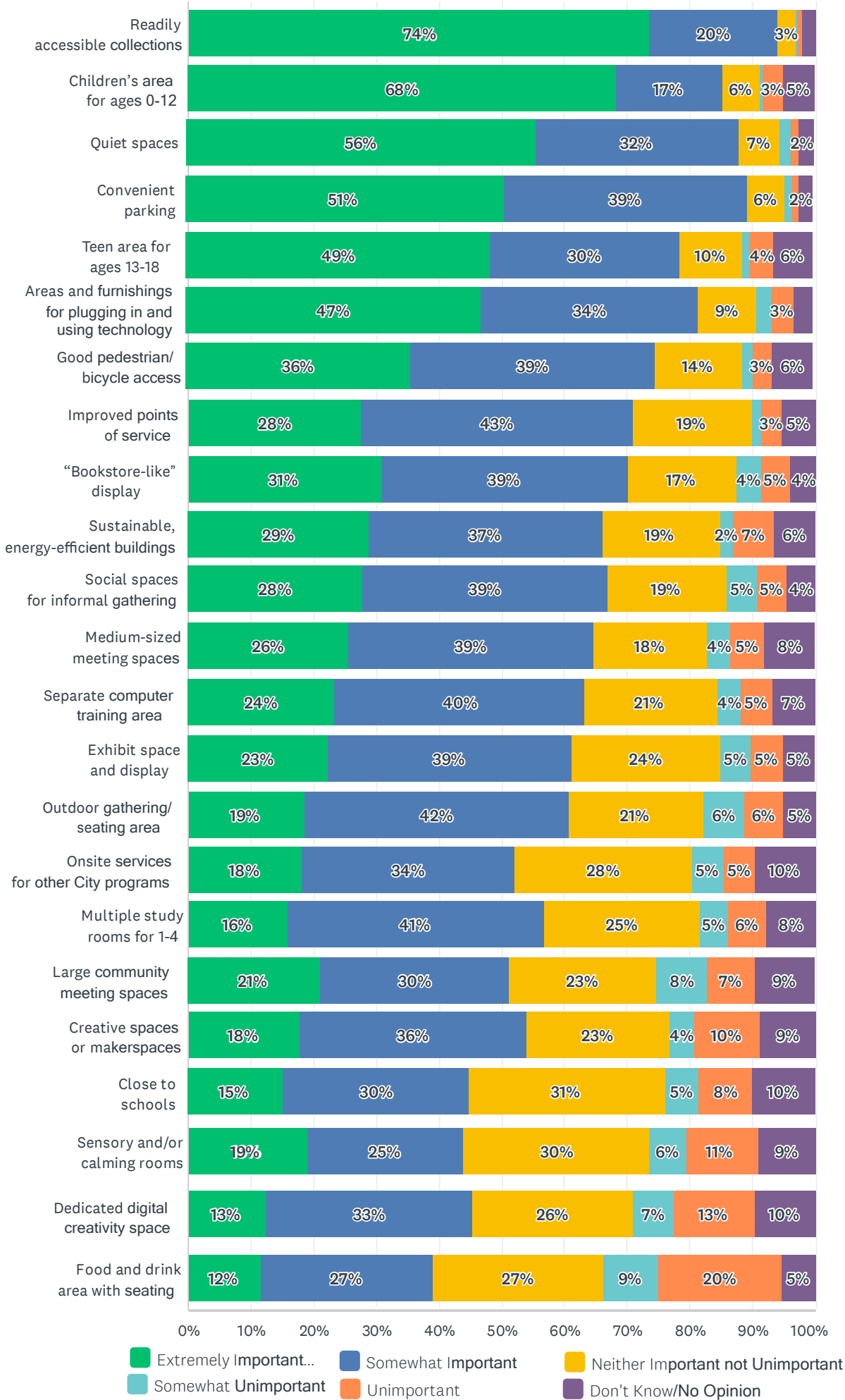


■ Strongly Agree
 ■ Somewhat Agree
 ■ Neither Agree nor Disagree
 ■ Somewhat Disagree
■ Strongly Disagree
 ■ Don't Know/No Opinion

	STRONGLY AGREE	SOMEWHAT AGREE	NEITHER AGREE OR DISAGREE	SOMEWHAT DISAGREE	STRONGLY DISAGREE	DON'T KNOW/NO OPINION	TOTAL	WEIGHTED AVERAGE
It is an important part of the community.	90% 274	7% 20	2% 7	0% 0	1% 2	1% 3	306	1.86
The staff is knowledgeable and helpful.	78% 237	14% 42	3% 10	1% 4	1% 3	3% 9	305	1.71
It is clean and well-maintained.	70% 214	22% 66	4% 11	1% 3	2% 7	2% 5	306	1.58
They treat all users equitably.	67% 207	15% 47	7% 20	2% 7	2% 5	7% 21	307	1.55
The location is convenient for me.	68% 207	23% 70	4% 12	5% 15	0% 0	1% 2	306	1.54
There is adequate space for my needs.	61% 187	27% 83	6% 17	4% 12	1% 2	2% 5	306	1.47
It is on a transportation route.	40% 123	11% 35	15% 45	0% 1	0% 1	33% 101	306	1.36
It is easy to navigate and find what I need.	54% 164	33% 102	6% 18	5% 15	1% 4	1% 3	306	1.34
It is a welcoming and safe place.	55% 170	28% 85	6% 18	6% 19	3% 9	2% 6	307	1.29
It is a physically comfortable place to visit.	52% 158	30% 92	8% 24	6% 19	3% 8	1% 4	305	1.24
It seems easily accessible and usable for those with physical or mobility challenges.	45% 137	25% 76	10% 31	5% 16	2% 6	13% 39	305	1.21
The collection is adequate for my needs.	46% 140	36% 111	6% 19	7% 20	3% 10	2% 5	305	1.17
The hours are adequate for my needs.	44% 136	33% 101	11% 34	8% 24	3% 8	1% 4	307	1.10
There is adequate space for the needs of the community.	37% 114	33% 100	11% 33	9% 27	3% 9	8% 23	306	1.00
It has up-to-date technology.	31% 93	33% 99	12% 36	9% 27	1% 3	14% 43	301	0.98
Parking is readily available.	30% 92	31% 95	11% 35	16% 50	9% 28	2% 6	306	0.58

Q6 Please rate the IMPORTANCE of the following library facility features to you.

Answered: 354 Skipped: 48



0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%

■ Extremely Important...
 ■ Somewhat Important
 ■ Neither Important not Unimportant
 ■ Somewhat Unimportant
 ■ Unimportant
 ■ Don't Know/No Opinion

	EXTREMELY IMPORTANT	SOMEWHAT IMPORTANT	NEITHER IMPORTANT OR UNIMPORTANT	SOMEWHAT UNIMPORTANT	UNIMPORTANT	DON'T KNOW/NO OPINION	TOTAL
Readily accessible collections of books and other materials	74% 259	20% 72	3% 10	0% 1	1% 3	2% 7	3
Children's area for ages 0-12 that supports development, literacy, play and imagination	68% 241	17% 60	6% 21	0% 1	3% 12	5% 17	3
Quiet spaces	56% 197	32% 114	7% 23	2% 7	1% 4	2% 8	3
Convenient parking	51% 179	39% 136	6% 21	1% 4	1% 4	2% 7	3
Teen area for ages 13-18 that supports literacy, collaboration, creativity and social connections	49% 172	30% 107	10% 35	1% 4	4% 13	6% 22	3
Areas and furnishings for plugging in and using your own technology	47% 166	34% 121	9% 33	3% 9	3% 12	3% 10	3
Good pedestrian/bicycle access	36% 127	39% 137	14% 49	2% 6	3% 11	6% 22	3
Improved points of service (e.g. desk locations, self checkout, etc.)	28% 97	43% 152	19% 67	1% 5	3% 11	5% 19	3
"Bookstore-like" display for new and popular materials	31% 109	39% 138	17% 61	4% 14	5% 16	4% 14	3
Sustainable, energy-efficient, green buildings	29% 101	37% 130	19% 66	2% 7	7% 23	6% 22	3
Social spaces for informal gathering and collaboration	28% 99	39% 138	19% 67	5% 17	5% 17	4% 15	3
Medium-sized meeting spaces for 10-30 people	26% 91	39% 137	18% 64	4% 13	5% 19	8% 28	3
Separate computer training/instruction area	24% 83	40% 141	21% 75	4% 13	5% 18	7% 23	3
Exhibit space and display area	23% 79	39% 136	24% 83	5% 17	5% 18	5% 17	3
Outdoor gathering/seating area	19% 66	42% 149	21% 76	6% 23	6% 22	5% 18	3
Onsite services for other City programs	18% 64	34% 119	28% 99	5% 18	5% 17	10% 34	3
Multiple study rooms for 1-4 people	16% 56	41% 144	25% 87	5% 16	6% 22	8% 27	3
Large community meeting spaces for over 50 people	21% 74	30% 105	23% 82	8% 29	7% 26	9% 33	3
Creative spaces or maker labs (3D printers, laser cutters/etchers, sewing machines, etc.)	18% 63	36% 128	23% 81	4% 14	10% 37	9% 31	3
Close to schools	15% 54	30% 105	31% 111	5% 19	8% 30	10% 35	3
Sensory and/or calming rooms	19% 67	25% 88	30% 104	6% 21	11% 40	9% 32	3
Dedicated digital creativity space for video and/or audio/music production	13% 44	33% 116	26% 90	7% 23	13% 45	10% 34	3
Food and drink area with seating	12% 41	27% 97	27% 96	9% 31	20% 69	5% 19	3

ADDITIONAL COMMENTS:

Sensory room would be nice but not necessary. No drag queens! Libraries are a waste of tax dollars

Disappointed that the old paper card file went away (understand why) - but I will never be comfortable w/ the Dewey System or computer!

Honestly, the library is unappealing because it is so utilized by transient and homeless. Feels dirty and unsafe.

Re. safety- because of the number of homeless who frequent the library (as they have a right to do) sometimes I feel uncomfortable - it would be nice if there could be a security officer present.

I don't want there to be private rooms because there are currently transients in the library talking about using drugs. I don't think private spaces would make the library very safe.

Safety. There's a large influx of transient and homeless individuals who stand right in front of the doors and smoke, some sit in at story time, and others sit and spend all day instead of utilizing the library to help themselves- it makes mothers of young kids feel uncomfortable and unsafe hearing them talk about drugs and swearing and sitting in on story time.

Downtown could use an electric vehicle charging station. (Just planning ahead!) Sustainable, energy-efficient, green building is extremely important to me as well as public emergency shelter from heat waves and cold snaps. Free and safe community space with access to good info could seriously help improve our city, for examples: job center annex, on-site social worker office, facilitated mediation meeting space, workshops, focus groups, free tax help, etc. (Some of which we already have going.)

Outdated- need a new library, more restrooms. Elevator needs repair. One floor like Missoula, Bozeman, Helena

The whole building badly needs to be brought out of the 80's. It seriously like walking into a time warp and not a pretty one. But we also don't need ultra modern and ridiculously fancy and expensive. We need a little bit of money left over to take care of all the potholes and horrible alleys. Oh, and possibly start to pressure wash the front sidewalk once in awhile. All the gum and cigarette butts are nasty.

The Library clearly needs more space. It would be great if they could add more comfortable couches where people could read, if that's possible. I think having a small cafe might bring in some extra revenue for the library; at one time Electric City Coffee indicated that they might be able to help set that up. The Library is a critically important asset to our community and the downtown, so we need to support it however is necessary. It would be great to know what the national "standard" is for libraries...not that we can meet it, but it might bring in more donations, etc.

Technology needs to be innovative to maintain the attention of the younger generation and those who use the space in the years to come. I worry at times for safety with the number of homeless but also understand that the library is a place for this population to get out of the elements and to read or have a place--often wonder if a media center at the Shelter with resources connection for Community Helping Agencies would be a plus.. I love our staff at our library and remember coming to the library for Summer reading when I was younger and hope the library remains a program for our youth in the community.

I think it is important to keep in mind that for many youth in this community, the library is the only source of technology exposure, supplemental education through reading programs, safe place to go during the Summer months and I know from personal experience my library provided a place to complete college applications. We have a large lower class population and for many this library is the source of support. I also want to add that there is a large population that are living in their cars and for many the library provides a place of sanctuary and normalcy to the chaos these children and adults are experiencing. I have had days where coming to the library on my lunch break to grab a book for 1/2 hour was needed for self care. The library is often a second thought when resources are being listed for the community and should be higher on the list.

The last time I was at our Great Falls library I did have trouble finding the room for the children's activity. Maybe better signage and postings of times of events and directions.

Desperately need some quiet areas. And electrical outlets.

When I was able to use the physical space, it was more than adequate for my needs.

I cannot overstate how important it is for the library to be a clean, safe place especially for women and children to enjoy.

I would like to see a refurbishment of the kids area to better reflect what will engage kids & a more inviting story time program and space.

Unless the meeting spaces are free then i would say they are not important. We have other community partners that are better suited for having points of services including United Way ect.

Area for community resources near entrance for referrals and brochures with a map of great falls (with those locations Pinned with address) and a bus route map that overlaps that to shows the way to get there by bus route (with the route number).

Since I'm a virtual user I based my answers on my college days and what I think should be happening at a library presently.

I am 82 years old and dont go out much. I also use e-books on my kindle so I don't visit as much as I used to. I still think the library is very important!!

It has been about 4 years since I have been in the building, I normally download two novels a month or more via the online checkout which could use some updating and becoming more user friendly.

Online presence that shows what books/materials are in the library catalog and if they are in available.

On the importance of area for food and drink being allowed, well, would we then need additional materials and resources which are food & drink friendly? I'm older, in my 40's, and I find a bit of delight when remembering the rigidity of such rules for such magnanimous places, right? But then I think of our youth and what a great hot spot for them. Working towards that could be tricky but extremely rewarding. Just my 2 cents is all and thank you for reading. :)

Adequate staff, parking, materials like books and children's area are important. Younger techies will do things on line and at home. The library has done well with computers for patrons.

This is a LIBRARY...!!! It is NOT INTENDED (at least ought not be intended) to be a place where a whole bunch or more or less unrelated governmental activities/services are clustered and used to increase the size of government. Sewing machines??? Is this a high school now??

I feel the Library should strive to excel at traditional Library uses; research, story time, exposure to all genres of literature and community. The addition of technology as it enhances the experience of learning should be encouraged. I would advise to avoid trying to reinvent the purpose of a Library and simply make it the best possible space for its' intended purpose.

The library has been great for my reading needs. Periodically they do not have titles I want but I also understand they cannot have everything. The staff are always nice, the checkout reminders are great, and the building seems historic to me and I like it.

My friend Bryan and I volunteered there just once and enjoyed our experience immensely. I live in Choteau and he lives in British Columbia or we would use this library a lot more. We enjoyed volunteering there. Botella (Bo) Rudolph and Bryan Brown.

Having up to date phone books both local & statewide areas.

REALLY would like Sunday hours at least in the winter even if it is abbreviated, like 1-5pm

Montana history and genealogy are two items that are very important. Would like to see more U.S. history and the like retained in the non-fiction shelves; consideration of moving some unused MT books to Montana Room.

Primary use is genealogy research. (I also use the Genealogy Society library and love that it is in the same building)

Use the genealogy department....but parking long term is very difficult.

Free public parking is essential for access to the library. I hate paying for parking

I really appreciate the 30 minute free parking. Architecturally, could there be something done at the pickup window that didn't require getting out of the car to ring the bell?

In 20 years of coming here, I have found what I needed 99% of the time; and it's a very good place to simply be.

I love the GF Library. My mother's influence of using the library and taking us children to the library is in my bones! The public library has been number one on my list in my many moves from state to state and town to town. Thanks for all your good works!

I believe GF Public Library does a great job of meeting the needs of the community.

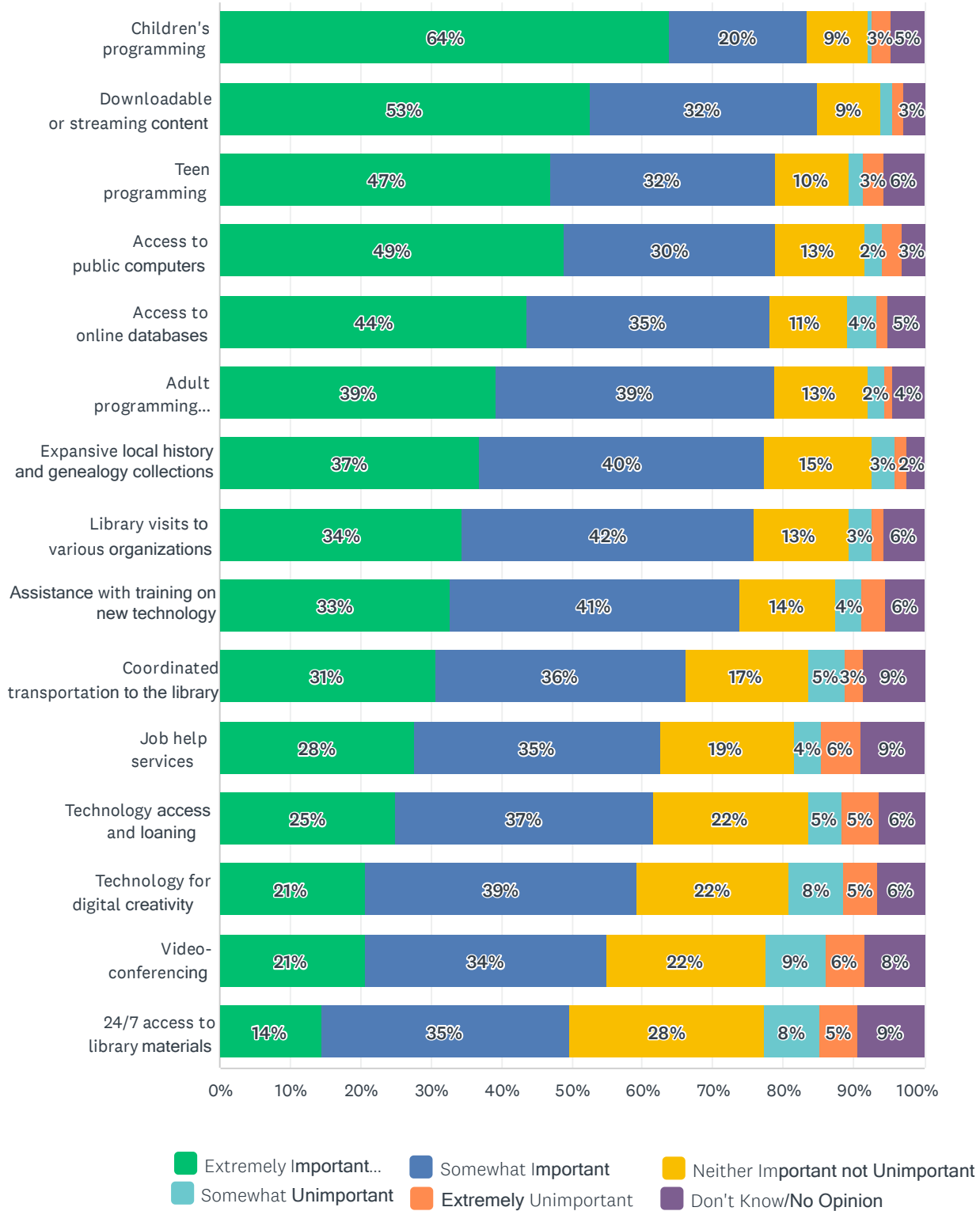
I have been a library patron my whole life. Recently, I have spent less time in the library but increased my use of Libby's services. I like being able to read my digital books, listen to audio books in the car, etc. I have truly appreciated the addition of magazines during the pandemic as well. I like being able to attend and host meetings in a community space that is inclusive and accessible.

I love "my" library. It's very important to my entire family's health and happiness. Good Job GFPL!

I would like to see the library offer more program resources, like libraries that offer educational course subscriptions, Adobe suite software, other programs that are difficult to afford but could be used at the library.

Q7 Please rate the IMPORTANCE of the following services to you.

Answered: 339 Skipped: 63



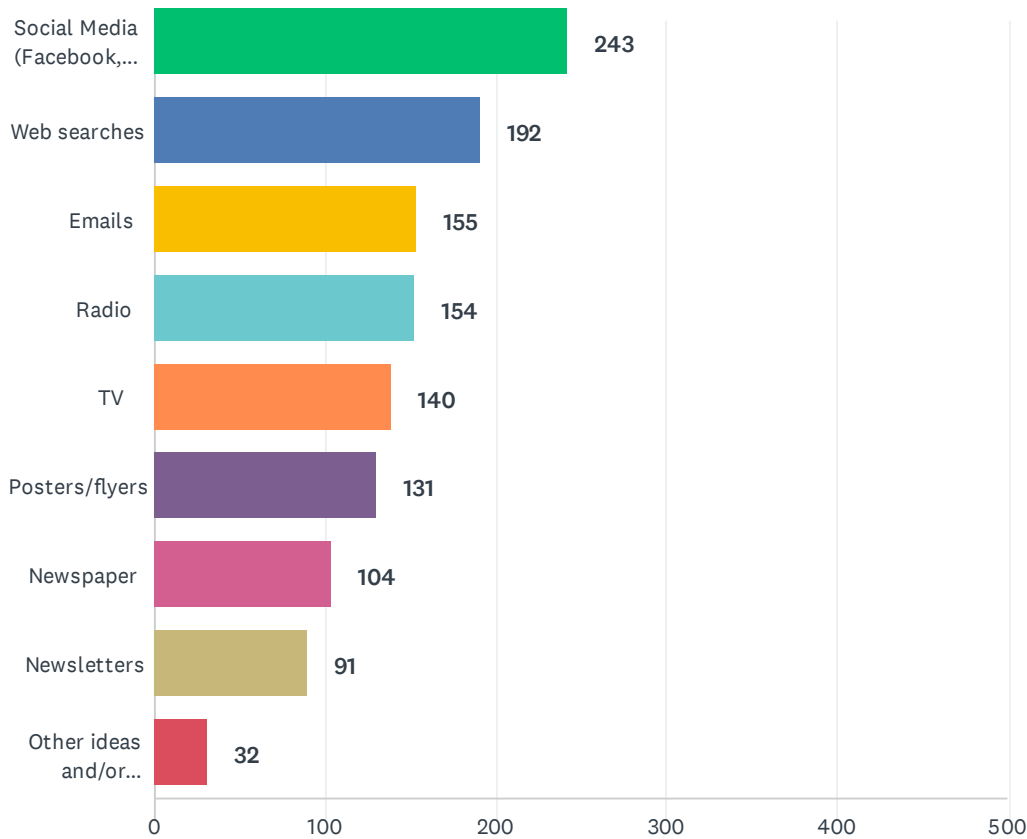
	EXTREMELY IMPORTANT	SOMEWHAT IMPORTANT	NEITHER IMPORTANT OR UNIMPORTANT	SOMEWHAT UNIMPORTANT	EXTREMELY UNIMPORTANT	DON'T KNOW/NO OPINION	TOTAL
Children's programming (storytime, STEAM programs, summer reading, tutoring and enrichment, etc.)	64% 216	20% 66	9% 29	1% 2	3% 9	5% 16	338
Downloadable or streaming content (e-books, audiobooks, magazines, music, etc.)	53% 178	32% 110	9% 30	2% 6	1% 5	3% 10	339
Teen programming (book clubs, STEAM programs, crafts college and career programs, movies, gaming, social events, etc.)	47% 158	32% 107	10% 35	2% 7	3% 10	6% 19	336
Access to public computers	49% 165	30% 101	13% 43	2% 8	3% 10	3% 10	337
Access to online databases (e.g Ancestry. Auto Repair, Reference Center, NCLive, Fold3, etc.)	44% 148	35% 117	11% 37	4% 14	2% 6	5% 17	339
Adult programming (book clubs, writing groups, cultural events, author talks, etc.)	39% 133	39% 133	13% 45	2% 8	1% 4	4% 15	338
Expansive local history and genealogy collections	37% 125	40% 137	15% 52	3% 11	2% 6	2% 8	339
Library visits to various organizations in the community (senior centers, schools, etc.)	34% 116	42% 140	13% 45	3% 11	2% 6	6% 19	337
Assistance with and training on new technology and equipment	33% 111	41% 139	14% 47	4% 12	3% 11	6% 19	339
Coordinated transportation to the library from various locations with the community (senior centers, schools, etc.)	31% 104	36% 120	17% 59	5% 17	3% 9	9% 29	338
Job help services (career development, resume help, employment opportunities, interview skills, etc.)	28% 93	35% 118	19% 64	4% 13	6% 19	9% 30	337
Technology access and loaning (e.g.iPads,,laptops, e-readers, hotspots, etc.)	25% 84	37% 123	22% 74	5% 16	5% 18	6% 21	336
Technology for digital creativity and production (e.g., Photoshop, video cameras, etc.)	21% 70	39% 131	22% 73	8% 26	5% 17	6% 22	339
Video-conferencing (e.g., Zoom, Skype, etc.)	21% 70	34% 116	22% 76	9% 29	6% 19	8% 28	338
24/7 access to library materials (in a vending machine, special lockers for holds pickup etc.),	14% 49	35% 119	28% 93	8% 27	5% 18	9% 32	338

WHAT ARE WE MISSING? WHAT WOULD YOU LIKE TO SEE?

Programs	Collection/Access
<p>This list shows the wonderful possibilities for the library. Some things on here I didn't even think could be possible. The idea of having times to learn new things like Photoshop are intriguing. As I now have young grandchildren, activities for them is appealing.</p>	<p>Education on how to link into support programs like the Smithsonian, other universities and college programming. I am working on my PhD and have been struggling to gain access to specific journal articles for Capstone projects—after a year of struggling and buying access online to other college library programs—I was educated that I could have had assistance from the local library—I didn't know that they were linked to scholarly packs (materials left at the resource counters of Boston College by my College Professor to pull from for in class scenarios)—I had been purchasing these college packs for 49.95 each need. I could have accessed them for free through our local library but did not know.</p>
<p>See previous comment. You also have music, concerts, and cultural programs. These are also important. I also wonder (but do not know) if local indigenous peoples would like space to tell their story or share their knowledge.</p>	<p>A little more auto repair information - I know space is limited for hard copies</p>
<p>I am not sure if I spoke to the correct person or not but being able to link to colleges on the East Coast to coordinate with their libraries for those of us taking online programming.</p>	<p>I probably use the library (Great Falls) twice a month, but use the Libby app daily. I would like to see more copies of new/popular audiobooks (and more titles in general!) on the Libby app, sometimes there are really extensive wait times. But my hat is off to you guys, the library is a lifeline and I'm so happy to have a nice one where we live! Thank you!</p>
<p>I would like a program on using tablets or iPads. I am retired but love to learn new things!</p>	<p>Lendable musical instruments? Tool lending library?</p>
<p>Foreign language classes or meet-ups, ESL classes or discussion groups, Yoga and mindfulness classes</p>	<p>More complete audio book series. If there's a series of books you don't always have all the books in the series.</p>
<p>Middle grade programs of interest, especially in summer reading- book club, other clubs, connections to school/base</p>	<p>More new movies., online streaming would be great.</p>
<p>More children services, guest performers, music classes/partnerships, puppet shows, etc.</p>	<p>Since I only use the online access, I'd like to see a wider range of Christian fiction. However, all of the things listed are important to the community.</p>
<p>Programming related to Peace, Justice, Diversity & Inclusivity, Conflict Management, Care and Health for the Whole Human Person.</p>	
<p>Programs for ALL ! Not just for woke, LGBT , etc. The library is not a safe place for all, especially if you're not a liberal Democrat</p>	
<p>Programs for children at the library are fine within reason. They don't need to become a "free" babysitting service for parents</p>	
<p>Leave the job help services to the Job Service</p>	
<p>Summer reading program for adults!</p>	
<p>educational programs for adults—computer training; lectures during the day;</p>	
Other	Spaces/Buildings/Bookmobile
<p>I have stopped using the library regularly because it is a scary place to go, there are many drug addicts and others that seem to be using it as a hangout spot. The library is not a homeless shelter or drug detox and should not function as one. My kids used to love it but too many men peeing outside and too many homeless men leering at me inside has made it kinda gross and not a positive environment for me or my kids. It's stressful to go there now.</p>	<p>Makerspaces, spaces for book clubs and knitting groups to meet (or to make the community more aware of existing meeting spaces and weekly groups at the library) and then more outreach for people who cannot physically access the library would be fantastic</p>
<p>Great ideas!</p>	<p>Dedicated scanning Room/or area! Very important for those who want to preserve photo albums, family memorabilia, and the like.</p>
<p>You asked if they are important to me. Not so much to me, but I think all the above items are important to the community.</p>	<p>Modernity. I love using the library, but I don't like being in the library itself. I just don't feel like the atmosphere is comfortable or welcoming. It's not a problem with the employees, just the place itself. Maybe freshening up the building would help?</p>
<p>I think most things are great and don't feel a ton of change is needed for what I like and use the library for.</p>	<p>Zoom room or space to do online meetings/classes without interrupting others sounds great. Also 24/7 locker access to materials could also be nice.</p>
<p>I'm sorry but we just are not in Great Falls often. Especially during Covid. Most of these things are very important if we lived there. That is why I gave the answer I did. Sorry!</p>	<p>I would like to see a designated play area away from the kid's book collection. The noise level is too loud.</p>
<p>More funds/support from the city</p>	<p>The library feels dated</p>
<p>Anything of actual value</p>	<p>Bookmobile is necessary not into self checkout and I use the reference desk a lot.</p>
Concerns	Technology
<p>Big Government... I think it ought NOT be the goal of the library to be a retailer for government/poor tax payer relationships. (Note: We're all increasingly POOR tax payers, given the Big Government handouts and the rise of inflation. And you are wanting to jump into the swamp and cost us three times what a Library should cost by handing out fluff...?? If I were to vote for a bond for you guys right now, I'd vote NO, beyond all question!!)</p>	<p>Because I have my own laptop and can always find space and have access to the Internet, some of these answers are less important to me than they may be to the under-served.</p>
<p>Choose a couple areas to excel and commit to be the regional expert resource for those areas. Build the most extensive collection of "x and y" and become known regionally as the go to for "x and y".</p>	<p>I would like to teach myself how to use Adobe suite products in a quiet space at the library.</p>
<p>I think you should stick to being a library and not try to branch out to be everything. Safety is the most important thing. It doesn't feel like a safe and welcoming space at the moment because many people are not held to any kind of standards. This isn't fair to the actual community members whose tax dollars help support public spaces.</p>	
<p>If you could do all of these things wouldn't you be overextended in your time and cost. I haven't come across a library that could do all of these things.</p>	
<p>The library is a place to obtain information, research and education/entertainment thru the written word. It seems to me that some of the services you are discussing already exist at other locations. Is duplication practical or affordable?</p>	
Staff	Local History/Genealogy
<p>Adequate staffing and pay for staff</p>	<p>Could the local history and genealogy collections move to the History Museum? They are not open as much as the Library, so that might be a problem.</p>

Q8 How do you find things to do in Great Falls/Cascade County? (check ALL that apply)

Answered: 337 Skipped: 65



ANSWER CHOICES	RESPONSES	
Social Media (Facebook, Instagram, Twitter, etc.)	72%	243
Web searches	57%	192
Emails	46%	155
Radio	46%	154
TV	42%	140
Posters/flyers	39%	131
Newspaper	31%	104
Newsletters	27%	91
Other ideas and/or comments:	9%	32
Total Respondents: 337		

OTHER IDEAS AND/OR COMMENTS:

Bulletin board at the library Posters- especially those on the library notice board Post cards in the mail School advertising

Word of mouth/the grapevine (7) Word of Mouth which is not good enough By word of mouth or invitation. talking to people

word of mouth from friends and spouse. Family Members Word of mouth; verbal recommendations of close friends. friends (2)

announcements on the news News websites Online news outlets via press releases Jenn Rowell's The Electric GF news site (3)

miss the newspaper. the lack of information for whats going on in Great Falls. Seniors don't have a lot of knowledge of computers and where to find things that are of interest!!!! I dont do things in GF and dont use social media

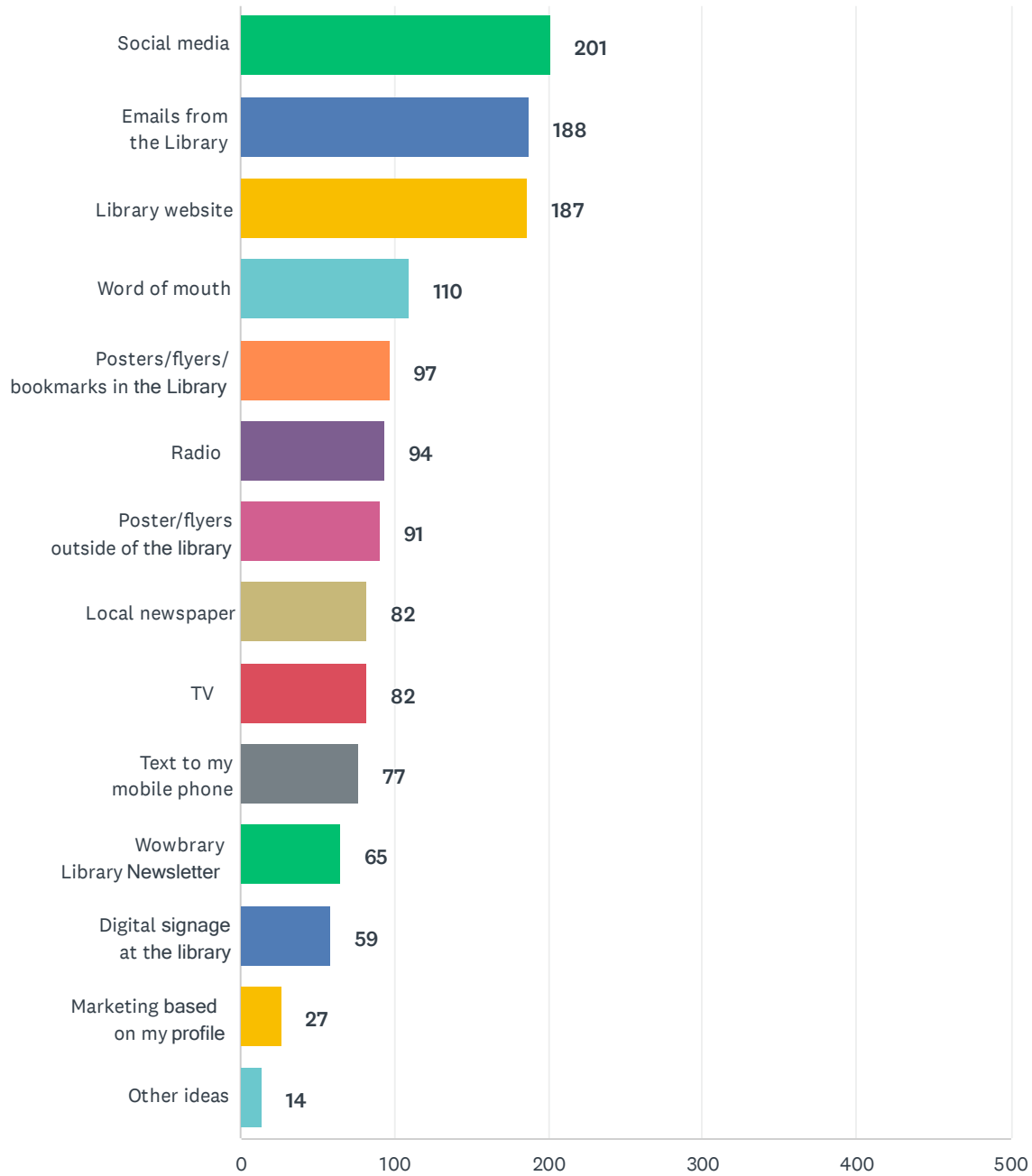
This is a great conundrum. There is no central place to share information. (2) Spying

Not too easy since Tribune is very limited. I have missed several community events about which I was unaware.

I don't want to hear anything about the library, other than your hours and location via a website which I can look up for myself. Drop the idea of fluff...!!

Q9 Please mark your preferred methods of finding out about library news and events. (check ALL that apply)

Answered: 338 Skipped: 64



ANSWER CHOICES	RESPONSES	
Social media (Facebook, Instagram, Twitter, etc.)	59%	201
Emails from the Library	56%	188
Library website	55%	187
Word of mouth (friends or neighbors)	33%	110
Posters/flyers/bookmarks in the Library	29%	97
Radio	28%	94
Poster/flyers outside of the Library	27%	91
Local newspaper	24%	82
TV	24%	82
Text to my mobile phone	23%	77
Wowbrary Library Newsletter	19%	65
Digital signage at the Library	17%	59
Marketing based on my profile, usage, and preferences	8%	27
Other ideas and/or comments:	4%	14
Total Respondents: 338		

OTHER IDEAS AND/OR COMMENTS:

Need to use all these methods to catch our public.

Text reminders for activities I have opted in to know about.

Letters

Information at grocery stores, day care centers, bar?

If it's child related, maybe using the Wednesday envelopes for Great Falls Public Schools to disseminate the information

I'll look up what I want to find out. I've got a smart phone. And that's all I need with respect to the Library.

Recommendations from those who have attended

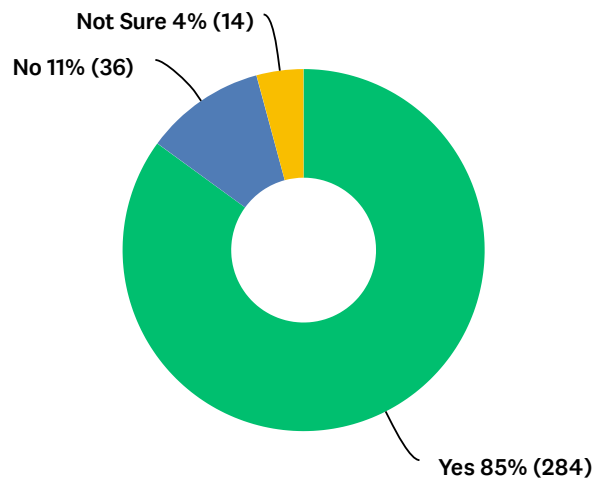
We've lost a centralized source or arts, entertainment & education when the GF Tribune (under USA Today ownership) discontinued "The Hot Ticket" insert. I miss it greatly! Under social media, event come as scatter-shot & random. I get too much information that is not useful for making plans. Would it be appropriate for the library to curate areawide information of this sort, including it's own announcements?

Jenn Rowell's The Electric GF news site the Electric (the other local news outlet) Online local news outlets

Spying

Q10 Do you have a Great Falls Public Library card?

Answered: 334 Skipped: 68



ANSWER CHOICES	RESPONSES	
Yes	85%	284
No	11%	36
Not Sure	4%	14
TOTAL		334

IF NO, WHY NOT?

Had one years ago- so not sure if still valid! Do not believe it is still active It is not current.

I can't find the copy after my military deployment unsure I had one but it has been many years so not sure if it is still valid

Personal Situation; Now we're moving back to PA, but I may get one for the summer.

I am not located in Great Falls It expired when I moved away from Great Falls

Haven't had one since kids grew up

Lived here 2 yrs haven't went yet Just moved here Never been there to get one Forever and ever!

I believe so but have been using the University Library for the past two years

The library hours a very inconvenient. There is no point for me to get a library card.

I just use the GF Genealogy Association & distance learning

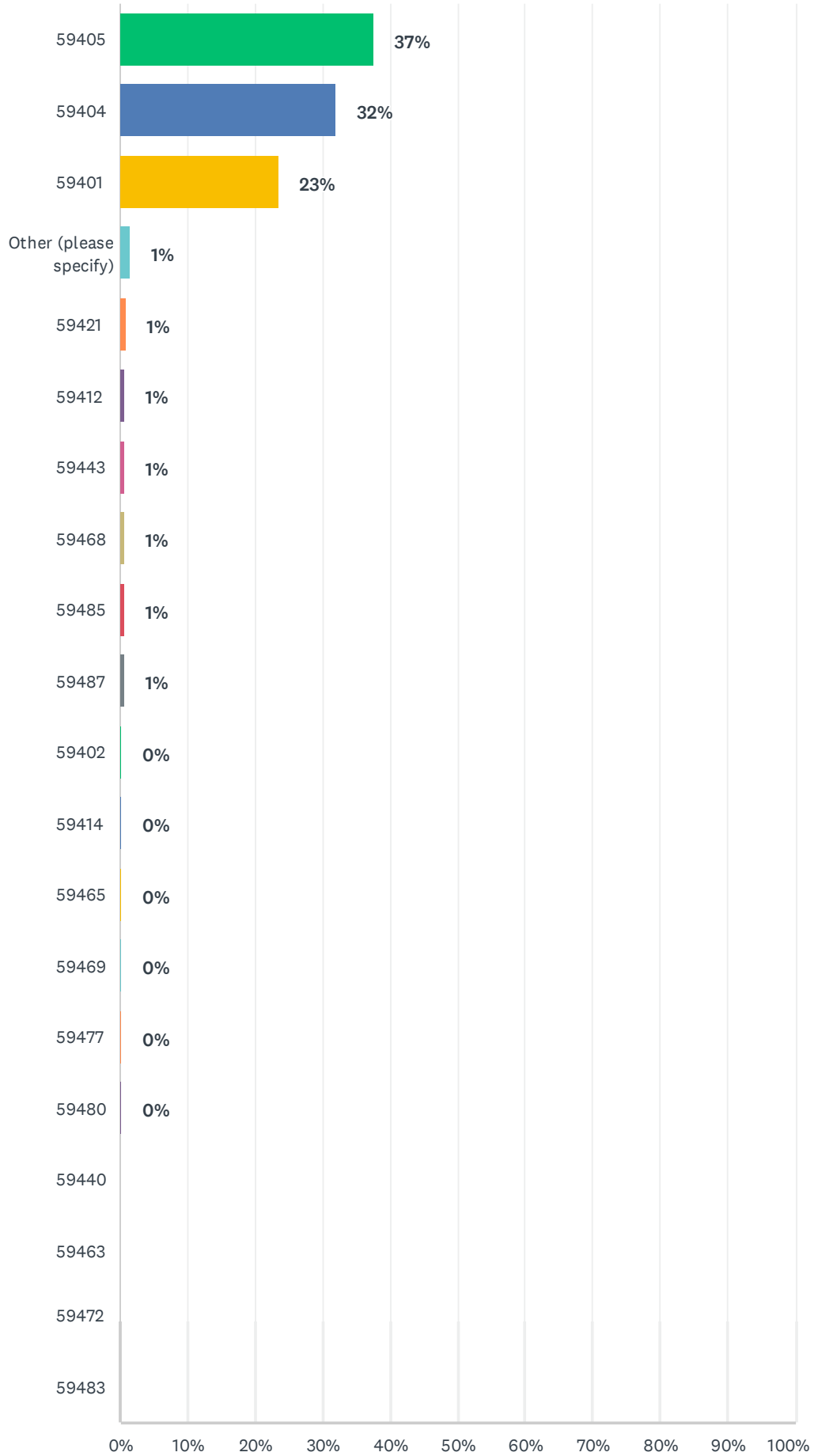
Too busy to use the library

Wife does My husband has one Not necessary for my usage Never think of getting one

I want one but just haven't gotten around to it because I was primarily using the library to study!

Q11 What is the zip code of the area you live in?

Answered: 334 Skipped: 68



ANSWER CHOICES	RESPONSES	
59405	37%	125
59404	32%	107
59401	23%	78
Other (please specify)	1%	5
59421	1%	3
59412	1%	2
59443	1%	2
59468	1%	2
59485	1%	2
59487	1%	2
59402	0%	1
59414	0%	1
59465	0%	1
59469	0%	1
59477	0%	1
59480	0%	1
59440	0%	0
59463	0%	0
59472	0%	0
59483	0%	0
TOTAL		334

OTHER (PLEASE SPECIFY)

59457

84105

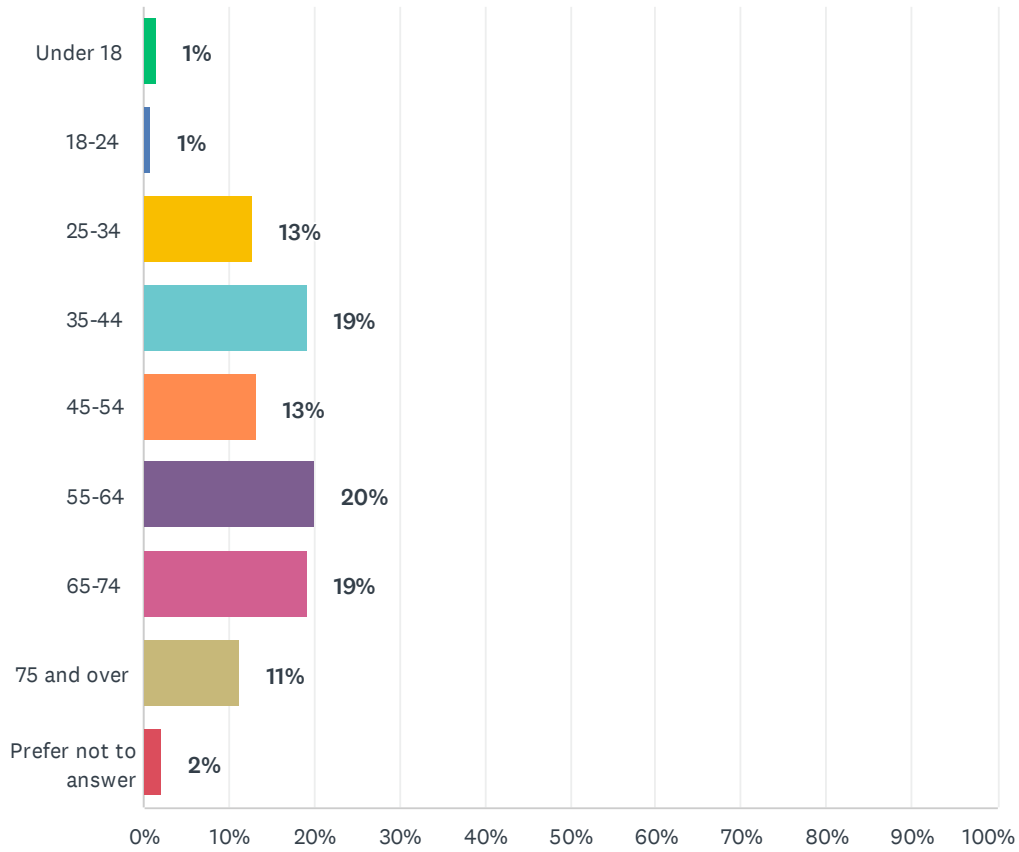
59442

98310

59422

Q12 What is your age?

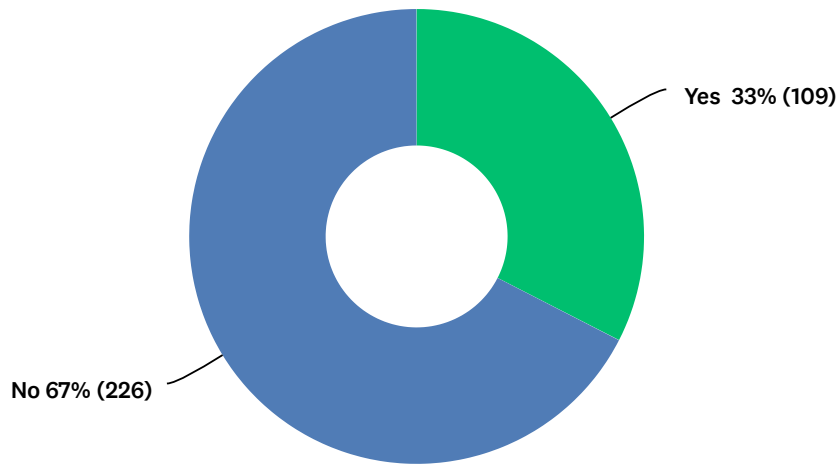
Answered: 335 Skipped: 67



ANSWER CHOICES	RESPONSES
Under 18	1% 5
18-24	1% 3
25-34	13% 43
35-44	19% 64
45-54	13% 44
55-64	20% 67
65-74	19% 64
75 and over	11% 38
Prefer not to answer	2% 7
TOTAL	335

Q13 Do you have children under the age of 18 living with you?

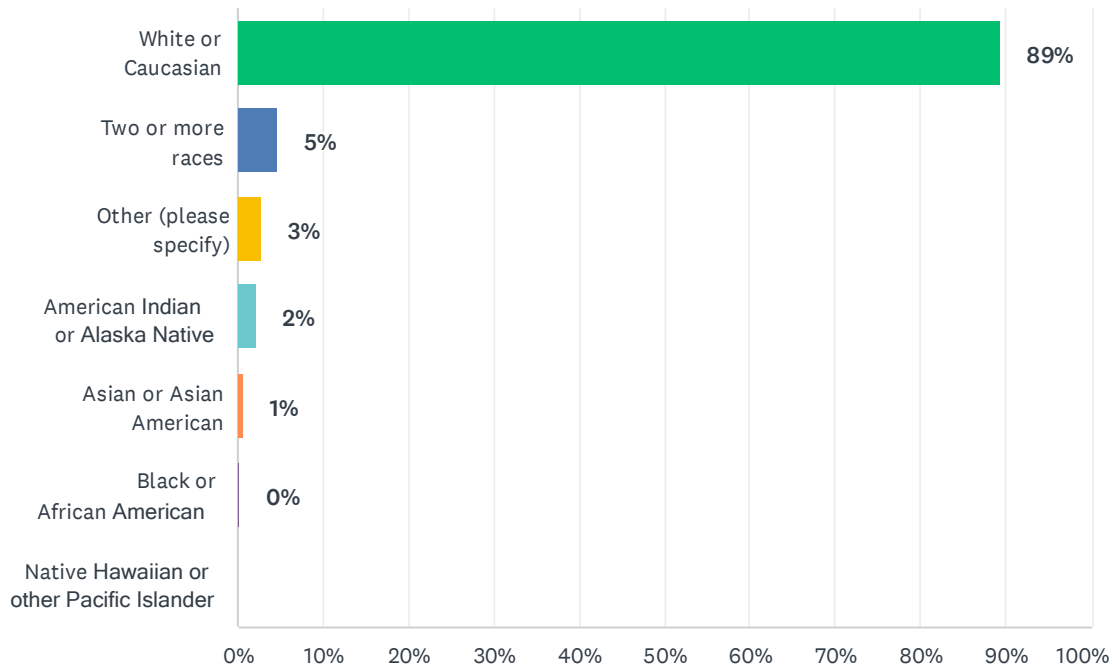
Answered: 335 Skipped: 67



ANSWER CHOICES	RESPONSES	
Yes	33%	109
No	67%	226
TOTAL		335

Q14 How would you describe yourself? (optional)

Answered: 319 Skipped: 83



ANSWER CHOICES	RESPONSES	
White or Caucasian	89%	285
Two or more races	5%	15
Other (please specify)	3%	9
American Indian or Alaska Native	2%	7
Asian or Asian American	1%	2
Black or African American	0%	1
Native Hawaiian or other Pacific Islander	0%	0
TOTAL		319

OTHER (PLEASE SPECIFY)

Colorful & Unique

Please... Identity politics is a Democrat thing, not a library thing.

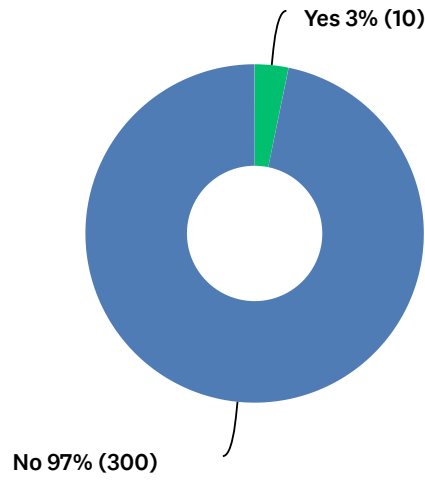
Multi rACIAL I don't identify as a specific race as it is mixed. Aren't we all?

American Mexican

American This question needs to be a non-factor. If we live here legally; we're American

Q15 Are you of Hispanic, Latino, or Spanish origin? (optional)

Answered: 310 Skipped: 92



ANSWER CHOICES	RESPONSES	
Yes	3%	10
No	97%	300
TOTAL		310

Q16 Thoughts and comments

Answered: 142 Skipped: 260

Love Library/Staff/Thank You	
I recognize the importance of the library and it's many services to the community. If I were still using the physical library, I believe the services and facilities are exceptional. I miss going there regularly. I appreciated the handicapped parking and the ability to drop off books without going into the library.	I think everything is really kept up well in the library from books to computers & newspapers. So think the place is kept up really well & Director of the library & staff had done a superb job keeping up the library! Am very PROUD of them all!!
We absolutely love the Library. Spending time there is something that my step-children did not want to do at the beginning, but now beg to do almost every time we have them. It's something fun, and I have been able to see such a huge growth in their reading abilities because of what the Library has to offer. Not to mention, you always have what I am looking for as well!	I think the library is a much needed asset in the community. Sadly I don't use it enough.
We love the library in our family. My daughter is an avid reader and asks to come far more often than our schedule allows. We have been coming to the library for many years and find the staff to be most helpful. The library programs in the Children's Library were popular and well used by both of my kids. I love the way you display new books and the grab and go options.	I just love the Great Falls Public Library and am incredibly grateful for all the services it provides for our community. It's one of my favorite places in town!
We love our library and use it weekly, sometimes more than once a week. My children love the books and getting recommendations from the librarians. I would love to be able to order books from other libraries from around the state without having to fill out the interlibrary loan process. I appreciate that books that I request do come as quickly as possible.	Keep up the good and great work so we never lose such a valuable resource and community asset.
Great Falls is fortunate to have such a great library thanks to all the volunteers, staff, Foundation, and local governments. I will continue to support your efforts as best I can. These are trying times for keeping these types of public facilities and resources strong and viable.	Keep up the good work! Love the school art displays! Like I said on the other page, you guys rock.
We all benefit from hands on resources such as a physical book, childrens STEM participation and resources, friendly human interaction. I appreciate the intimate spaces at the library for listening to live music without needing to be in noisy crowd. I love the library.	Love the library Love the library! Thank you for all you do.
I enjoy the GF Public Library very much and the staff that works there. They are very knowledgeable and eager to support at all times. I feel having a public library like this one is an asset to our community. We need to keep it going and keep it up with our changing times. I appreciate GF and the public library and all that strive to make it better every single day.	I would like to see more on a Friends of the Library program. Love this library keep up the great work Staff are the number 1 best for me all time
Thank you for being mindful of improvement. A community Library is a uniquely wonderful place and we are fortunate to have people running it that care and understand the need to adapt to changing needs.	Susie Mc Intyre is doing a great job! Thank you for all that you do for the community! I have enjoyed going to the library ever since I was a little girl.
I used to go to the library a lot as a kid. I haven't had tons of time to make it back there but ever since a kid, I've always loved the environment the Library keeps. I want to start utilizing the Library more and I will make sure to. It has an awesome location near downtown, It has multiple floors and tons of space, depending on if you like to be around people or study socially. I love GFPL.	Thank you for all you offer to the community! I appreciate the library for a million reasons, among them the fact that the library does the best job possible being welcoming to the homeless community.
Thank you for allowing us to provide input and suggestions. Perhaps it's time for another mill levy to provide more funding for the Library! You can't buy new technology and renovate the facility without additional funding! You all do a fabulous job.	I love the library! Thank you for what you do and are doing. You are underappreciated.
I love the way the library looks and the staircase inside. Please don't change that	thanks for all you do! Thanks to the staff for their good work. They spin straw into gold.
I love the library incredible staff	The current director and staff do a great job with what they have to work with.
We have a great library - thanks for all you do!	The Great Falls public library is an integral part of the community. We love going to the library!
GREAT LIBRARY !!!!!	The Library had always been one of my favorite places. I would like to see it continue and grow, and if that takes additional public funds to bring that about, I would vote for that proposal without hesitation.
GFPL has a great staff.	Overall, I am pleased with the quality of service and facilities with the Great Falls Public Library.
	The library has done an exceptional job over the years of meeting the needs of its various constituents. We appreciate our local librarians and their work.
	Great facility and the staff is amazing
	The library has done an exceptional job over the years of meeting the needs of its various constituents. We appreciate our local librarians and their work.
	You have been making tremendous improvements to the library, and the people you are hiring are some of the best. So knowledgeable ands friendly.
	You are doing a great job with the resources you have!!!
	Very pleasant place, always helpful staff, always clean, well lit and comfortable.
	Truly appreciate the library, staff and the contributions to the GF community! It is an extremely important place of gathering and service for MANY in our city.
	This is a very good place to be.

Staff	Marketing/Awareness
What had stopped me from coming is was one employee and i dnt know if she still works there but she currently works at sams club now and we try to avoid her very much after the way she treated us at the library. We had reported her and stil nothing was done about her	I think the library needs to be more vocal about what help it actually needs, and what offerings it has. While I normally purchase physical or ebooks I still enjoy the library, and would like to spend time there if I knew what else was available, or how to volunteer and help.
I think equitable wages to other city employees is also important. This library has the best customer service of any library I have utilized. The library is the first place I visited when I moved to a new town	A few suggestion to consider for achieving mental library awareness in users: Consider offering short weekly info meetings ON SET SHCEDULES so they "stick" in people's minds. Offer high interest topics such as: available community services; resumes and interview dos and don'ts; conflict management; signing up for Medicare and Social Security; searching for accurate information; using databases; how to locate entire issues of magazines and journals in databases; how to validate online resources; simple tips on how to select books you would like, as opposed to broad category book recommendations; hidden extra values of genealogical research; locating and using genealogical resources, etc. The possibilities are amazing and energizing. Consider setting these up utilizing volunteers to teach such classes and post their qualifications to increase credibility. Place flyers advertising such classes in locations that are "natural fits" to attract attention to that topic.
I think the staff, besides being helpful and knowledgeable, are very patient and polite at all times.	Flyers and posters at schools, the colleges, the mall, places throughout the county.
I have put in an application to volunteer over 6 months ago- I have no negative history and heard nothing back. I have loved libraries all my life and found this very off-putting.	Flyers or signage about interlibrary loans, especially for scholarly texts, would be helpful.
I have found the staff to be stand-off-ish and uninviting, particularly the children's librarian, which shocked me.	

Spaces/Building/Technology	Collections
Our library is dated and not looking "refreshed" and the architecture works against the "cozy" feeling. Making visible changes that signal a vital and connected library does not always involve large monetary outlays. Consider moving the spaces into different configurations, and like grocery stores, move items so users are exposed to different materials. Change the space., change the attitude.	The Montana Room/Genealogy Society are the best combination in any library in Montana. They are extremely important for my research and use, and are well operated. They must be protected and maintained in future plans. I like the idea of having space for both the AAUW and Friends booksales in the library.
Keep the current building for lending purposes, but somehow obtain ownership of the land/lots immediately to the south (now abandoned bank and parking lot) or the county annex building (ugliest edifice in Cascade County) demolish current building(s) there and build a companion MeetingPlace with some outdoor seating/gathering space. OR...look ahead to 50 years from now, and pursue new building, and incorporate the MeetingPlace.	Collection overall ok, but could use better development in fiction. Lots of socially relevant stories that are fine, but other quality writing and genres suffer. It is stories on various social issues like transgender issues, gay rights, racism, etc., but often more conventional authors get overlooked who also have impact on social issues in their stories. Your newer mystery collection tends to feature less compelling stories, and more trendy stuff. You could certainly beef up your science fiction collection though to be fair I have read a couple compelling and thought provokin SF books this year, Overall too much trend, not enough substance.
Book displays: The front "new book: display area should be reconfigured into a more inviting browsing experience that is less like a book warehouse and more like an interactive experience. Consider adding a "feature area" where both non-fiction and fiction books are intertwined around one topic to be changed bi-weekly, or whatever works for staffing purposes, but never longer than a month.	I will say, however, I was quite displeased with the display put on in reference to "alternative lifestyles." I am not in favor, regardless of a certain month of the year and the accompanying agenda, of having my children exposed to material we as a family do not teach or condone. Having those types of books and materials front and center as the first thing they see walking into the children's book room is inappropriate and, in essence, forces children to acknowledge or focus on a lifestyle that is completely contradictory to what we teach at home, and is only less than 4% of the population. I don't mind the fact you have the books and materials. I do mind that you force every child to go past that initial display to actually get to the rest of the children's books. Extremely poor judgment on your part, and I don't want my tax dollars supporting a community whose agenda is hateful toward those who don't support their lifestyle choices.
One thing I appreciated at a library where I visit when away from Great Falls is a small study booth with a table and a couple chairs, and an electrical outlet. It is created using four of those padded movable walls about 8' x 8'. It can be used for Zoom meetings or study where some conversation id needed. I make an appointment to use it.	I think the library is important to the community. I for a while I read on a kindle and a nook book but over time I got headaches from the lighting and had sleeping issues. We have to have printed books, this is really, really important. As we continue to see technology take over so much, we cannot let printed books go and just embrace technology. It is important to have both and meet every need as every person is different. As time goes on I believe we will see more and more issues that screen time can cause, so printed materials must stay important.
I am a social worker and I work with families that are low income and no income. Many of these families are our aging population raising their grandchildren who haven't been exposed to technology and could use some support over the Summer months when things are more challenging with kids and teens home from school.	When our kids were younger I loved that they could request that the library purchase books that were not in the collection. I'd love it if some of the non-fiction/research books for children and teens were more current. We are so grateful for our library and appreciate all that you do!
I believe the library should be maintained with the same name as they are key places in the community. The library is often a reflection of the community. Great Falls already has a beautiful library as it is.	I would like to see the juvenile non-fiction placed in the same area as the juvenile fiction. It seems ridiculous to me that a child has to go upstairs to find non-fiction books, and there is not a "browse friendly" area for kids to look for non-fiction books.
The building is beautiful - and has so much more potential if the funds are found. I know there are costly maintenance items that need to be done - but the building just keeps looking better with each little upgrade. A littel creativity and funds could go a long way...would not recommend a new building.	I'd like there to be a larger selection of non-fiction books, particularly in the categories of philosophy & psychology, social sciences, and technology . I read a lot of non-fiction, probably 40-50 non-fiction books a year, and the library only has about 20% of the non-fiction books I'd like to read.
Also, this population could use support with finding open computers for college applications. The local school system doesn't support after school support in this area anymore due to staffing concerns.	Ebooks or audiobooks - any way to increase number of loans out at once? Popular books have large waitlist. Could maybe ask for a donation for Ebooks/audiobooks usage to increase \$ and ability to offer more copies.
Technology is still driving the train. Access to on line research materials is an area for more growth. The capability for the public to access on line should be expanded.	Love the ability to check out up to 5 books online at a time. Allows me to check out an author unfamiliar to me and if I enjoy his/her book will check out more. If not, then after a few chapters I can return the book.
I would also like to see more comfortable seating in the kids area so caregivers can sit down and read books with their children.	I use Library2Go most frequently. It's a great service and I would like to see it expand and be easier to find books. The Advanced Search is good, but I think it could be better when I am just "fishing" for a new read. Thank you!
I would really like to see a space in the library where people/kids with different sensory needs can go.	I use the Libby app frequently and would love to see more copies of audiobooks available. It's often a two to three month or longer wait for popular items.
Our library could be a magnificent hub for the community! More windows and views of nature, comfortable and cozy seating, etc. I saw photos online of the Helena library redo and was impressed!	I use the Montana library to go on my l-pad, it's fantastic. Would like to be able to find, filter more to my taste but the current filters are not bad. Please do not take away this area.
Keep the space for the genealogy library, please.	I used to come to the library weekly to check out books. But because of my failing eyesight, I find it easier to read e-books. Your selection is pretty good but there is usually a wait time for popular books. I find the staff to be friendly, courteous and helpful. Thanks.
Still hoping for a little food and drink area... but realize may not be an option.	I utilize the electronic library the most. Access to modern and older reading and audio materials 24/7. I use the electron library for my own reading materials. I used the physical library as an important thing to do with children. I get in the library and I can browse for hours.
I am proud of our Library, but it needs practical updates--bathrooms, an adequately-sized service elevator/elevators, and STAFF. Thank you for having this survey.	Would love more well written literature, especially in Children's section. Almost all of the new books are so woke, that as a Conservative Christian I do not feel welcome in the library. The library should be a place for ALL!
Need larger and updated restrooms on first floor! Additional seating and tables on first and second floors.	The current newspapers and magazines is appreciated along with the seating arrangements.
I wish one could access the basement without using the elevator.	I really only use the online library and I tell all my friends about it.
The drive through window is great!!	The selection of Juv books for children is woefully inadequate.
Better use of spaces within the library. More windows for natural light. More community support for Susie McIntyre.	I have been very pleased with the Great Falls Library. I would like lots more books on tape for my trips back and forth from work. More updating and newer books on tape.
You should entertain a building project in parking lot with a sky way to the present building	Additional magazine selections. More adult fiction books, especially historical fiction. Expand DVD collection, including older movies.
We need the very best spaces, technology and learning environment for our children and youth.	Continue to add to the Montana Library to Go Collection. This is where I get 95% of my reading material.
We also need available computers, instructions on use, etc. for seniors and any other adults who do not have access to technology at home.	The online services are extremely important to me. I can adjust text size on my kindle for easy reading.
I love the library. Would love a coffee bar type area, and more designated quiet areas with comfortable chairs.	I am an avid reader and would like to know more about using my kindle to borrow books.
Facilities and technology are amazing. People are more important though.	More homesteading/gardening/self-sufficient living type books
Update the inside, More parking, Clean up the outside	Great online catalog
It would be nice to have a coffee house within the building.	The collections and access to quality reading materials is appreciated.

Homeless Concerns

The library feels unsafe with individuals smoking cigarettes right outside the doors, and transient and homeless individuals loitering instead of using the library as it should. People have heard them talk about where to get drugs, some of them sit in on story time that is specifically for young kids and not adults. Every person SHOULD have the right to go to the library- but it shouldn't be a place to loiter all day or smoke in front of, or sit in creepily on children's programs.

I have always enjoyed the library since I was a child. The unsavory types who use it as a hangout/shelter are bad for the library. They make it less inviting or comfortable for those who want to use it as a library. I do not know that you could ever restrict access but I do not see it getting better. I have personally been in the library when an unruly patron was "causing a scene" and there was clearly the potential for violent/criminal behavior. I would expect in the coming years the atmosphere of the library, both inside and outside will worsen as more and more unsavory types use it and its grounds as a basecamp/ restroom/ shelter/ campground. I do not hold this against anyone employed or associated with the library as I believe they are stuck dealing with "transients". Good luck to everyone involved and know that people who are vulnerable or have vulnerable members of their party may be best served avoiding the library and the blocks surrounding it.

I do not feel safe walking to the library with my young children because of the homeless problem down town. I often see homeless people in the library park and I am disappointed that I can't enjoy that area without needing to be alert to people on drugs coming up to me or my children.

I understand that the library should be a welcoming place to everyone in the community, but when I walk in and see rainbows on everything and all around the children's section I do not feel welcome. I feel it is my responsibility as a parent to teach my children and that the library can be a resource but should not be teaching my children about anyone's sexuality.

The location of the Great Falls Library is very central to the community and should remain so. From my prior work I have compassion for the various displaced & unsheltered people who congregate in downtown Great Falls. Among this sector of our population it is well-known that the library is a safe place to find a restroom and seek comfort against extremes in cold or hot weather. I am encouraged to know that certain library staff are engaged in a community conversation, addressing the needs of unsheltered people among us. So, I send a word of "thanks" to library staff who have developed patience and courtesy for these members of the public.

I just feel that there is encouragement from someone to make the library a shelter for people living on the street. The issue with this is that the current Great Falls shelters are not full. I have personally spoken with them. There is a rumor they are full and this is why people are on the street but that is not true according to them. When we turn our public spaces and libraries into shelters then the shelter is not able to help people with their substance abuse and mental health issues which is the root cause.

here and pay taxes here. Any transient people are welcome to use the library for its intended purpose, but I really don't want to be in there and overhear any more talk about where they are scoring drugs later (they mentioned the church down the street). That makes it not feel safe. Also many people seem like they are drunk and high, or are hanging out in the park behind the library and approaching me, a woman. Another

I used to go to the library a lot and I don't go there as much anymore because I don't feel like it is safe and welcoming. I also feel concerned for my relatives who take their kids there. They have mentioned some strange things they observed as well that made them concerned.

I'm not saying that every person who is down on their luck is dangerous. However, I work downtown near the Methodist church and have witnessed many incidences of violence and scary stuff happening there. Also a lot of people in the neighborhoods wandering around drunk and/or high, throwing alcohol containers onto people's lawns. Any rational person understands that a person who is abusing substances is unpredictable. And as a woman I especially have to be mindful that a normal interaction could turn dangerous. What I'm saying is that I would like the library to be a library, and to feel safe and welcoming. I think that we just need to have posted rules and anyone who is breaking those rules (obviously high or drunk or doing anything unsafe or using the library for something other than being a library) should just be told they need to leave. They can come back when they can follow the rules, that's all! This isn't to pick on any one group of people, this applies to everyone!

I love the library but I don't want or need it to be some kind of social justice center. I need it to be a safe, clean, non-smelly place to bring my children to read books. I am a writer and have always enjoyed using the library as a meditative place. But after witnessing a very gross incident in the bathroom, I am apprehensive about the library. It makes me sad that there's all this talk of "equity" and "equitable" solutions by the library, when the taxpayers are the ones who are not being treated equitably. We need to start treating the library like the sacred hall of knowledge, creativity, and learning that it ought to be. Thank you so much.

If had more space, what would it be used for? Having homeless people hanging around does make people feel uncomfortable because they ask for money or are sleeping in or around the building. Can be a hazard for those who do not see them before it's too late.

When accessing the library from the back or through the alley, there are often times numerous men that I assume are homeless and that makes me uncomfortable.

We don't use the library as often as we should because the amount of homeless who hang around in and outside of the building. It shouldn't be a place for them to hang out in all day- it isn't a homeless shelter.

We don't feel it is the responsibility of library staff to take care of those people that have no other place to go. Great Falls has a problem with people who need a place to warm up or seek shelter. This does not happen at the City administrative offices, county courthouse or Civic center. It should not happen at the Library. A solution must be found to help those people.

Vagrants hanging around in the library and on library property make for an unsafe and unwelcoming environment.

I don't bring my family as much due to the large homeless presence. It is sometimes unsafe. Not all the time but more than half the time.

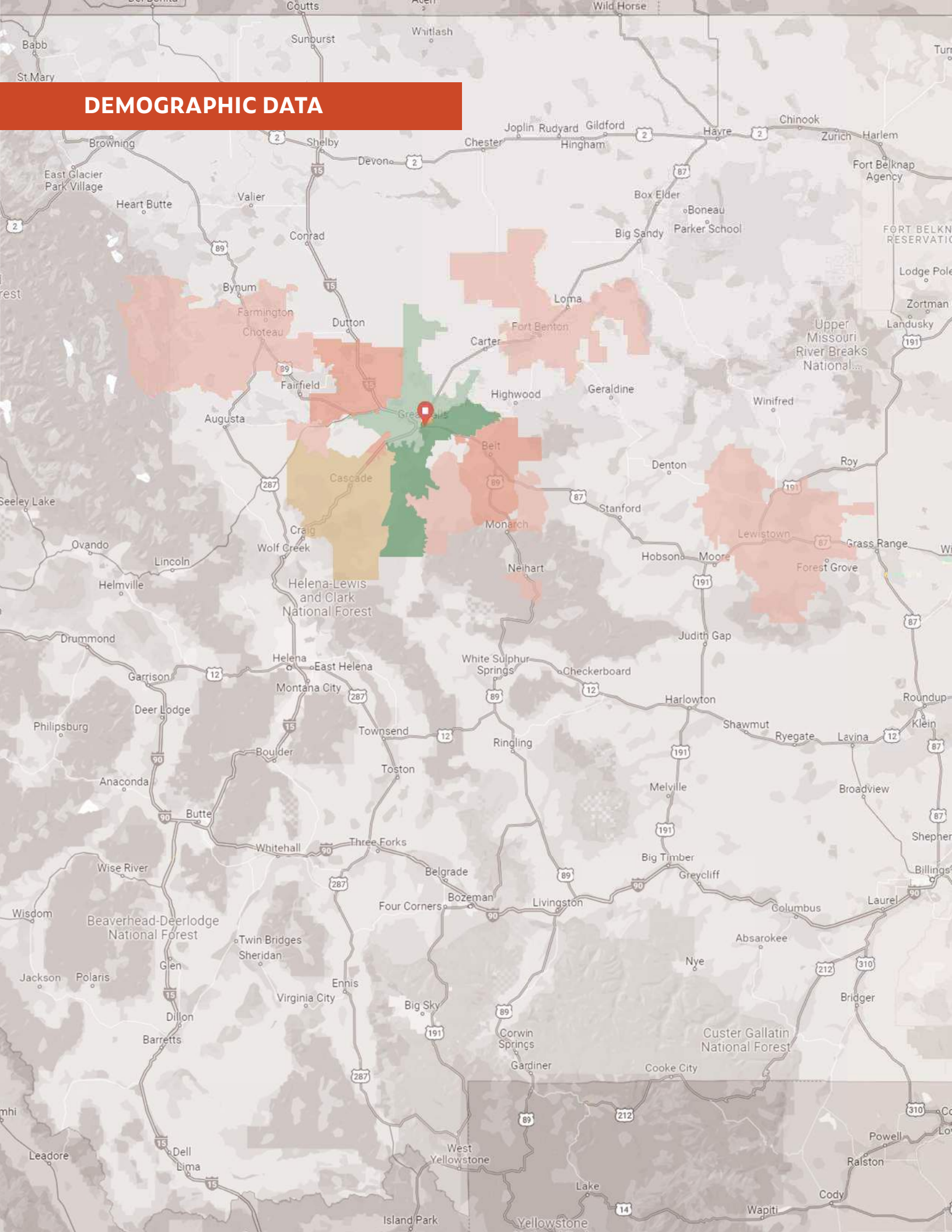
By addressing these concern on the survey, I encourage dedicated spaces and programs for displaced and unsheltered people among us.

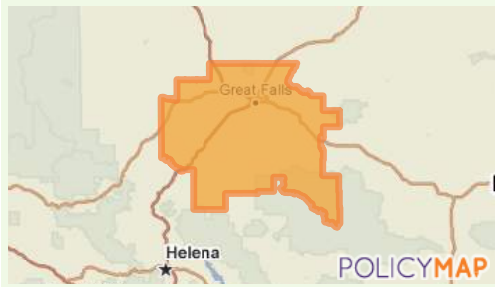
Funding/Support	Operations
The library is a resource that contributes to our community in so many ways. I hope our library thrives throughout the next generations to come. Community rumor is that our library might see closure due to funding. We hope this is not the case. The Staff and programs are valued.	More and more accessible parking at the downtown location. It is a deterrent to have paid, limited parking. I assume it is paid, because of the proximity to downtown and that free parking would get abused. Some sort of ticket/coin system where you get a voucher from the library seems like it could be implemented to allow greater access to all incomes.
I would like to see the community at large aware of what the Library has to offer and of how important a role it plays for the community. In particular, I would like to see the business community recognize the important asset the Library is so that when promoting Great Falls and the surrounding area for recruitment or other purposes the Library is one of the first attributes they highlight. In order to have that level of awareness, involvement and pride in promoting the Library it is important for government leaders to recognize how a strong Public Library factors into making a strong community. When budgets are tight, support to maintain and further develop the Public Library should be very high on the list of what is essential to continue, not cut!	Because I use the Library frequently, it is distasteful to have to walk by the cigarette butts and other debris that has become more prevalent with the increase in homeless population in Great Falls. I feel bad for these people and I think it is more than the Library's responsibility to keep the area clean and inform these citizens of where they might take their rest stops. It is intimidating to walk by and around these people and their packs and garbage. Perhaps more waste baskets would help? Better lighting for winter months late night events would be nice. It is not just the library. The City has a greater problem than in the past. I don't know the root cause, but it should be identified to address the problem. More money can fix the brick and mortar, but better education would fix most of the problems. Put these people to work. Make them be responsible. Even if it's for a meal. Pick up, clean up, and be helpful.
Although my needs are being met currently by what is offered, I recognize that with limited staffing and therefore limited hours and programs there is much more the Great Falls Public Library could be in serving the community at large.	I appreciate the library and as mentioned earlier in this survey. I appreciate the short free parking in front. I would like to see a way to access the bell at the pickup window without exiting my car.
I hope people will elect representatives that realize the importance of a local library and support more funding for it	I am often in Helena and Bozeman - and their library hours are so much better. Overall --- the primary thing is to INCREASE THE NUMBER OF HOURS THE LIBRARY
The library is very important to the community. I would be in favor of a tax increase to support the library.	Possibly close two days when attendance is low to help use staff during other days when needed and helps reduce cost. Book sales draw a good number of people, maybe a fundraiser from a book sale to help with smaller costs. Get rid of or don't do things that don't work or don't have good turn outs. You can't be everything to everyone. Focus on what you do best and expand from there.
I would rather pay a late fine for books then pay to park in a city that I already pay taxes to	Great hours.
The Library needs more funding. It is an important part of our community	
I help support our local library, I just don't know how.	

Programs	Other
The public library is an important asset to the community! I would love to see more community events being held there, such as book clubs, poetry readings, etc... Especially things that draw in the teenage crowd. I think having slam poetry nights/open poetry mics would be so fun and a great way to draw crowds in & foster creativity.	The library staff does an amazing job working with a variety of very diverse individuals. As you evaluate space, I hope you will keep the value of taking a minute to visit with an elderly, lonely person, to help a young mom, to explain something again patiently- all at the forefront of your values.
I have used the library for meetings and have taken my grandchildren there for advertised activities. I appreciate the ability to do these. I've only made it to one of the concerts held in the past but feel that continuing with these would be nice to have as an option again. I believe in having a public library and hope it can remain a place for community members to utilize far into the future.	We need to be blunt with our public; our library workers are severely under-paid; they can make more by working shifts at fast food places. We need to be open more hours...life doesn't stop for information-seekers at Library Closing Time. Can we utilize a server to provide more electronic services? I don't know...I just know that our library is ABSOLUTELY VITAL. It truly is the poor person's educational opportunity, while providing an info mecca for the entire community.
Book Clubs: Offer Zoom meeting book clubs that can be organized via the library website that allows; 1) people to choose genre interest, both fiction and non-fiction, 2) allow members to organize and manage the meetings so staff time is preserved for other activities. In addition, for those who prefer F2F discussions, host regularly scheduled book clubs once a quarter (again, consistency) and use volunteer hosts. I strongly believe that consistent offering times is key to building awareness. The inconsistent and sporadic approach works against building awareness and improved use.	I am still careful to wear a mask. I have had Covid 3 times and recently was exposed again. I know you keep the library clean and are careful to maintain the interior of this beautiful building. Maybe have masks at the desk for those who would like to have them. Thanks for the Covid test kits that you had! The library is a good place to keep the public advised for current updates on Covid as other emergency notices for Great Falls community. Like your outdoor hours info board.
We need a comfortable area for children's programming. And we need programming for families on the weekend. Working families are aching for places to gather, meet other families, and learn on the weekends.	This is a wonderful, thorough way to reach out to the community to find out their needs. I feel heard as a member of this community, and that is very important! Keep it up. I'm looking forward to seeing what improvements are to come!
I no longer see "adult education" classes like these anymore. I'm an old dog and I want to learn new tricks using the library to host community services is very important. Before covid, I was coming in and providing health insurance enrollment sessions. However, we were never allowed to post a flyer or even "hey we're in the basement" signage which created difficulty in people being able to locate us as many do not know about the basement meeting areas	The best way for that to occur is consciously create a master plan that makes that the primary focus. Libraries are not just a nice marker of civilization, they are the guidepost of society. Users need consistent exposures to the concept that libraries are places that improve civil discourse, provide accurate information, offer entertainment options, grow minds and are just plain enjoyable. Pay close attention to the SWOT analyses when planning.
I really like when there are kid events on the weekend as well. I am never able to make story time activities because I am at work.	BTW—Volunteers deserve a big thanks for ways in which they serve the library. And, I am a huge fan of the Montana Room and the GFGS Genealogy Library—we are the only one in the region!
The small children's story time offers a place for new parents to meet other new parents. I have sent many people to the library to learn how to use their phones.	need to keep it a strong feature for the future. Input is a good source for identifying upgrades.
It would be amazing to have more teen and young adult activities. As well as children activities that outside school hours.	I can't believe how horribly eager you people are, as evidenced by your questions, to grow Big Government and destroy us all with huge taxes...!!
I used to enjoy the international film nights and armchair traveler presentations.	Close down the library and build a casino or starbucks
I was excited to hear there will be a baby-aged story time next month, I'm a new stay at home mom and am looking forward to having an event like that to go to!	We feel careful thought be given to insure the Library does not duplicate some activity that is already in someone else's charter.
Love the summer musical in the outdoor plaza	I would use the library more if I felt safer there.
Really enjoy the outside music programs.	More stuff to volunteer for!!
Too much of the programming/activities at the library now are just for kids, although the community population is largely older adults.	This is a great idea (survey). I'm happy that you are considering users opinions. Thank you. Staff is great!
I love storytime for my kids! I wish there were even more kid activities! Thanks for doing a great job for our community.	In recent years - I have used the library mostly for repair research and to copy documents and to check obituaries in newspapers. Occasionally purchase outdated books.
A return to the days of Jude Smith and all the wonderful programs from lectures from authors to travelogs conducted by local people.	
Access	Outreach/Partnerships
The library has historically been a vital space for ALL people regardless of race, social standing, financial resources, and it is so important that it continue to be so! Many, many people do not have financial resources to afford in-home internet. Employers and businesses continue to move forward in the direction of online technology for access. The Library serves this portion of the population where a wide division will exist without this access.	That said, I do not know if the Great Falls Public Library provides specific services for people who live in poverty and/or are unsheltered. With a cursory online search, I've become aware of library programs which are intentionally designed for those with low-or-no income, inclusive of addiction and mental health concerns. I will not delineate these positive examples as they are readily available online. None the less, I encourage the Great Falls library to be in further collaboration with non-profit entities in order to bring about community-wide solutions.
I understand the issues with the homeless, but public libraries are supposed to be the one place in a community where everyone feels welcome. That is definitely not the case. Those living in poverty are not made to feel welcome. They have no money for parking, but all the parking requires it, so that's a boundary. I have gone to the library with families in poverty- they were not welcomed, not approached, nothing, even at toddler time. Toddler Time is really only comfortable for those who attend regularly- those new to this kind of programming are left on the outside trying to figure out what to do. I agree with rules for safety but the homeless and those in poverty are people too. There lives are often in chaos and if they seek out a library for themselves or their children, they should be welcomed like everyone else.	We must consider the age ranges within our public, anticipate types of growth as appropriate, AND BUILD PARTNERSHIPS with other ENTITIES that have capabilities the Library can use—for example, MSU-GF—do they have Maker capabilities we can share?, Master Gardener Program and its capabilities; summer-time use of GFPS Maker-like areas, evening FREE access to such facilities, better bus service right to each site—all as a part of community partnerships. Just some ideas. Would love to do it all at the Library, but if choices are made, better pay for our library workers is #1. PARTNERSHIPS such as those above (where the Library actively promotes, not just takes advantage of a service in the moment—we need to promote the NEED and share the load for what is good across our community). I would like to see a Library integrated/available across community capabilities.
I see a lot of native people coming into the library just looking for books & etc. I had been asked by one person why they can't check out a book without a library card as he didn't have one. I told him I would have to send him to the desk to talk to a librarian and she could explain better than I can. He was upset with me & I could tell he has been drinking by his smell. I also notice native Americans outside either sleeping or swearing or bad mouth talking to people. I think there should be a patrolman or etc outside watching these people.	We encourage our Family Health Services clients at the Health Department to take their kids to the library. We have had them meet us at the StoryTime and other events for the kids. I feel that if you get the kids, and their parent, use of going to the library. This also gives them a chance to teach the kids how to behave in a different setting, see the importance of the library in our community and the importance of reading. I would love to see an event, specifically for three year olds, regarding Kindergarten Readiness. This could expand to any preschool aged kids. By targeting three year olds, it gives their parents two years to work with them to build the skills needed to enter their first year of school.
Otherwise I think the staff & crew has done an excellent job managing the library keeping it nice & clean. I don't understand though why there is a meter at the library? I had people telling me that it's wrong for the city to put one in here so they don't have to worry when to go out to feed it again.	There needs to be more staff available to help or answer questions, and they need to be located somewhere besides behind a counter. As a person new to the community, I found some staff seem reluctant to get up from behind a desk and help a patron. Are there nametags? People who work there don't seem unkind, but they also don't seem friendly. I've never seen anyone working on the second floor.
I think people from some assisted living facilities would like to visit the library, but do not have transportation.	Do the bookmobiles stop at senior citizen living spaces?
Appreciate place to accommodate homeless citizens looking for a warm place and positive, understanding atmosphere that welcomes our citizens that are struggling.	I don't use the bookmobile but was surprised to not see questions related to it. What a tremendous service for outlying community members!

Other	Services
<p>The library staff does an amazing job working with a variety of very diverse individuals. As you evaluate space, I hope you will keep the value of taking a minute to visit with an elderly, lonely person, to help a young mom, to explain something again patiently- all at the forefront of your values.</p>	<p>I believe libraries in general are very important. GFPL seems to be making a real, good-faith effort to meet community needs. The most important thing the library can do is to continue to expand effort, to reach more people and let them know what's available at GFPL, and to continue to expand services and outreach.</p>
<p>We need to be blunt with our public; our library workers are severely under-paid; they can make more by working shifts at fast food places. We need to be open more hours...life doesn't stop for information-seekers at Library Closing Time. Can we utilize a server to provide more electronic services? I don't know...I just know that our library is ABSOLUTELY VITAL. It truly is the poor person's educational opportunity, while providing an info mecca for the entire community.</p>	<p>Ensuring the children and youth in our community have access to books and activities that promote library attendance and reading is essential. A love for reading and learning begins at a young age. Cultivating and providing resources during this time will aid in their future success. I also think it would be helpful if the community could be made more aware of all the services and programs available at the library.</p>
<p>I am still careful to wear a mask. I have had Covid 3 times and recently was exposed again. I know you keep the library clean and are careful to maintain the interior of this beautiful building. Maybe have masks at the desk for those would like to have them. Thanks for the Covid test kits that you had! The library is a good place to keep the public advised for current updates on Covid as other emergency notices for Great Falls community. Like your outdoor hours info board.</p>	<p>I work in a field where many individuals utilize the library for computer use, drivers licenses, job search, medical emails etc. It is also a good safe place for people to spend time. Librarians monitor the spaces so it is safe for teenagers and others. Out of town parents have child visitation at the library. When people need resources I refer them to the library.</p>
<p>This is a wonderful, thorough way to reach out to the community to find out their needs. I feel heard as a member of this community, and that is very important! Keep it up. I'm looking forward to seeing what improvements are to come!</p>	<p>I believe the focus should be on younger kids, STEM, online resources, and access to technology for the lower income population of Great Falls. All other resources are great but we need to at least focus on the younger 10 years and under to help with 3rd grad reading levels.</p>
<p>The best way for that to occur is consciously create a master plan that makes that the primary focus. Libraries are not just a nice marker of civilization, they are the guidepost of society. Users need consistent exposures to the concept that libraries are places that improve civil discourse, provide accurate information, offer entertainment options, grow minds and are just plain enjoyable. Pay close attention to the SWOT analyses when planning.</p>	<p>I don't necessarily think this is something we should do, but it certainly is a creative idea that breaks the boundaries of what a library can be. If a library can do this, what else? https://humanlibrary.org/ (Welcome to the Human Library where you can check out a person. The Human Library® is a not for profit learning platform, that has hosted personal conversations designed to challenge stigma and stereotypes since 2000.)</p>
<p>BTW--Volunteers deserve a big thanks for ways in which they serve the library. And, I am a huge fan of the Montana Room and the GFGS Genealogy Library--we are the only one in the region!</p>	<p>I don't think the library needs to be all things to all people. Too many options/services dilutes the value of providing good books (print and digital) to people, especially children and youth. There are lots of other services in the community for eating and drinking coffee, producing music, etc.</p>
<p>need to keep it a strong feature for the future. Input is a good source for identifying upgrades.</p>	<p>I love the ideas on how to transform the library into more of a hub for learning, connection and growth.</p>
<p>I can't believe how horribly eager you people are, as evidenced by your questions, to grow Big Government and destroy us all with huge taxes...!!</p>	<p>You do an amazing job with the resources you have, but you need more staff and resources.</p>
<p>Close down the library and build a casino or starbucks</p>	<p>I think a notary is crucial as they are often difficult for new people to locate.</p>
<p>We feel careful thought be given to insure the Library does not duplicate some activity that is already in someone else's charter.</p>	<p>I know many people where I live (Iris Senior Independent Living) appreciate the bookmobile services.</p>
<p>I would use the library more if I felt safer there.</p>	
<p>More stuff to volunteer for!!</p>	
<p>This is a great idea (survey). I'm happy that you are considering users opinions. Thank you. Staff is great!</p>	
<p>In recent years - I have used the library mostly for repair research and to copy documents and to check obituaries in newspapers. Occasionally purchase outdated books.</p>	

DEMOGRAPHIC DATA





Date: December 27, 2021

Proposed Location:

This location, **Cascade** (County, 2010), is located in the state of **Montana**.

It is located within or touches the following 2010 census tract(s): **30013010600, 30013010400, 30013010700, 30013010100, 30013002300, 30013002100, 30013002200, 30013001200, 30013001700, 30013001900, 30013000100, 30013001800, 30013001600, 30013001100, 30013000200, 30013000300, 30013001000, 30013010800, 30013000700, 30013000900, 30013000400, 30013000800.**

Similarly, it is located within or touches the following zip code(s): **59410, 59421, 59648, 59479, 59405, 59450, 59412, 59480, 59463, 59440, 59404, 59468, 59469, 59443, 59483, 59487, 59465, 59472, 59485, 59401, 59477, 59414, 59402.**

Data presented in this report summarize the geographies specified in the citation information in each section.

This Area is Served by (or touches):

School District(s): *Too many to display*

Congressional District(s): Montana's At-large District

Senators: Jon Tester (D-MT), Steve Daines (R-MT)

State Senate District(s): State Senate District 10, State Senate District 11, State Senate District 12, State Senate District 13, State Senate District 14, State Senate District 15

State House District(s): State House District 19, State House District 20, State House District 21, State House District 22, State House District 23, State House District 24, State House District 25, State House District 26, State House District 27, State House District 30

Population Trends:

As of the period 2015-2019, this area was home to an estimated **81,625** people.

Population	2000	2010	2015-2019	Change 2000 to 2015-2019 (%)
Area	80,357	81,327	81,625	1.58%
State (Montana)	902,195	989,415	1,050,649	16.45%

Source: [Census](#)
Data aggregated by:
2000 - 2015-2019 Data Contains: 1 County

Racial Characteristics:

Of the people living in this area in between 2015-2019, **87.69%** are White, **1.32%** are African American, **4.51%** are Hispanic, **0.73%** are Asian, **0.08%** are either Native Hawaiian or Pacific Islander, **4.57%** are American Indian or Alaskan Native, **1.25%** are of "some other race" and **4.36%** are of two or more races. In the table below, the percentage of the population that each segment represents in the report area is compared to the percent it represents in the state.

Between 2000 and 2015-2019, the White population changed by **-1.68%**, the African American population by **22.45%**, and Asian population by **19.48%**. The number of Hispanics changed by **85.58%**.

Race	2000	2010	2015-2019	Percent of Total Population in 2015-2019	Percent of State Population in 2015-2019 (Montana)
White	72,801	72,584	71,577	87.69%	88.54%
African American	882	1,010	1,080	1.32%	0.5%
Asian	498	684	595	0.73%	0.79%
Native Hawaiian or Pacific Islander	61	89	65	0.08%	0.08%
American Indian or Alaskan Native	3,061	3,487	3,730	4.57%	6.36%
Some Other Race	739	526	1,023	1.25%	0.67%

Two or More Races	2,315	2,947	3,555	4.36%	3.06%
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Ethnicity	2000	2010	2015-2019	Percent of Total Population in 2015-2019	Percent of State Population in 2015-2019 (Montana)
Hispanic	1,984	2,711	3,682	4.51%	3.84%

Source: [Census](#)
 Data aggregated by:
 2000 - 2015-2019 Data Contains: 1 County

Age Distribution:

In the report area in 2015-2019, **18.32%** of the population is over the age of 65. **59.21%** are of working age (18-64). **22.47%** are under 18, and **6.73%** are under 5 years old.

Age	Number of People in Age Group	Percent of People in Age Group	Percent of People in Age Group (Montana)
Under 5	5,495	6.73%	5.81%
Under 18	18,345	22.47%	21.74%
Working Age (18-64)	48,330	59.21%	60.11%
Aging (65+)	14,950	18.32%	18.15%

Source: [Census](#)
 Data aggregated by:
 2015-2019 Data Contains: 1 County

Incomes:

The median household income for the study area was **\$49,913**, compared to the state of Montana with a median of **\$54,970**, as estimated for 2015-2019 by the Census' American Community Survey.

The number of households divided by income categories is shown in the Annual Income Category table. In the period of 2015-2019, **50.08%** of households in the study area had an annual income of less than \$50,000, compared to **45.7%** of people in the state of Montana.

2015-2019 Annual Income Category	Number of Households	Percent of Households
County (Cascade)		
Less than \$25,000	8,038	23.41%
\$25,000 - \$34,999	3,833	11.17%
\$35,000 - \$49,999	5,320	15.5%
\$50,000 - \$74,999	6,621	19.29%
\$75,000 - \$99,999	3,775	11%
\$100,000 - \$124,999	2,903	8.46%
\$125,000 - \$149,999	1,210	3.52%
\$150,000 or more	2,629	7.66%
State (Montana)		
Less than \$25,000	90,844	21.23%
\$25,000 - \$34,999	44,874	10.49%
\$35,000 - \$49,999	59,810	13.98%
\$50,000 - \$74,999	81,262	18.99%
\$75,000 - \$99,999	54,903	12.83%
\$100,000 - \$124,999	36,341	8.49%
\$125,000 - \$149,999	21,169	4.95%
\$150,000 or more	38,668	9.04%

According to the Census' American Community Survey estimates, the median income for a family in the period of 2015-2019 was **\$64,409**, compared to the state of Montana with a median family income of **\$71,079**.

Source: [Census](#)
 Data aggregated by:
 2015-2019 Data Contains: 1 County

Immigration:

Data from the U.S. Census Bureau for 2015-2019 indicate that **1,691** people or **2.07%** of the population living in this area were "foreign born". Census defines foreign born as anyone who is not a U.S. citizen at birth. This area is located in Montana, which, according to the Department of Homeland Security, was home to **529** people who were granted Legal Permanent Residence status in 2017. Those LPRs, or "green cards", represent **0.05%** of green cards issued in the nation that year.

Source: [Census, Department of Homeland Security](#)

Data aggregated by:

2015-2019 Data for Census Contains: 1 County

2017 Data for Department of Homeland Security Contains: 1 State

Families and Households:

The composition of the **21,478** families who reside in the study area is shown in the table below. Families are groups of related people who live together, whereas households refer to the person or group of people living in any one housing unit. Generally, households that do not contain a family are made up of unrelated people living together (eg, roommates) or people living alone. While it is possible for two families to share a household, the difference between the number of households and the number of families in an area shows, approximately, the number of non-family households in a place.

2015-2019 Family Composition	Number of Families	Percent of Families
County (Cascade)		
Families	21,478	--
Married with Children	5,579	25.98%
Single with Children	3,024	14.08%
Single Female with Children	2,032	9.46%
Other Families	12,875	59.95%
State (Montana)		
Families	263,548	--
Married with Children	74,270	28.18%
Single with Children	29,227	11.09%
Single Female with Children	19,230	7.3%
Other Families	160,051	60.73%

Note: The category "Single with Children" includes all families that are "Single Female with Children", so all categories do not add up to 100 percent.

Source: [Census](#)

Data aggregated by:

2015-2019 Data Contains: 1 County

2015-2019 Household Counts	Number of Households
County (Cascade)	
Households	34,329
State (Montana)	
Households	427,871

Source: [Census](#)

Data aggregated by:

2015-2019 Data Contains: 1 County

Housing Type:

The type of housing available in this area is described in the table below. Single family homes include all one-unit structures, both attached and detached. Townhouses or duplexes include one-unit attached homes, as well as housing units with two units. Units in small apartment building are buildings with 3 to 49 units; large apartment buildings include buildings with 50 units or more. Other types of housing include vans, boats, recreational vehicles, or other units.

2015-2019 Housing Stock	Number of Units	Percent of Units
County (Cascade)		
Single family detached homes	25,814	66.43%
Single family attached homes	1,768	4.55%
2-unit homes and duplexes	817	2.1%
Units in small apartment buildings	5,921	15.24%
Units in large apartment buildings	1,116	2.87%
Mobile homes or manufactured housing	3,373	8.68%
Other types	48	0.12%
State (Montana)		
Single family detached homes	352,866	69.17%
Single family attached homes	19,447	3.81%
2-unit homes and duplexes	14,888	2.92%
Units in small apartment buildings	58,465	11.46%
Units in large apartment buildings	9,387	1.84%
Mobile homes or manufactured housing	54,273	10.64%
Other types	854	0.17%

Source: [Census](#)
Data aggregated by:
2015-2019 Data Contains: 1 County

Tenure:

Across the area, an estimated **64.37%** or **22,099** households owned their home between 2015-2019. The average size of a household in this area was **2.3** between 2015-2019, as compared to the average household size for the county and the state, **2.3 (Cascade)** and **2.39 (Montana)** respectively.

Source: [Census](#)
Data aggregated by:
2015-2019 Data Contains: 1 County

Vacancy:

There were an estimated **38,857** housing units in the study area in 2015-2019, according to the Census' American Community Survey. For 2015-2019, the Census showed an estimated **11.65%** of housing units to be vacant, compared to **16.13%** in the state of Montana.

Source: [Census](#)
Data aggregated by:
2015-2019 Data Contains: 1 County

Postal vacancy shows short-term vacancy trends based on addresses where mail has not been collected for over 90 days. Data from Valassis Lists tracks vacancy on a quarterly basis. In the 2nd quarter of 2021, the overall vacancy rate in this area was 4.44%.

Postal Address Vacancy	2020Q1	2020Q2	2020Q3	2020Q4	2021Q1	2021Q2
County (Cascade)						
Number Vacant - Residential	1,522	1,666	1,563	1,543	1,512	1,475
Percent Vacant - Residential	4.02%	4.39%	4.12%	4.06%	3.98%	3.88%
Number Vacant - Business	337	344	353	355	358	352
Percent Vacant - Business	10.94%	11.15%	11.41%	11.42%	11.5%	11.32%
Overall Vacancy Rate	4.54%	4.9%	4.67%	4.62%	4.55%	4.44%
County (Cascade)						
Number Vacant - Residential	1,522	1,666	1,563	1,543	1,512	1,475
Percent Vacant - Residential	4.02%	4.39%	4.12%	4.06%	3.98%	3.88%
Number Vacant - Business	337	344	353	355	358	352
Percent Vacant - Business	10.94%	11.15%	11.41%	11.42%	11.5%	11.32%
Overall Vacancy Rate	4.54%	4.9%	4.67%	4.62%	4.55%	4.44%
State (Montana)						
Number Vacant - Residential	18,764	19,680	19,456	20,158	20,141	19,795
Percent Vacant - Residential	4.15%	4.35%	4.28%	4.41%	4.4%	4.31%
Number Vacant - Business	4,611	4,745	4,815	4,883	4,916	4,964
Percent Vacant - Business	9.97%	11.4%	11.53%	11.66%	11.71%	11.78%
Overall Vacancy Rate	4.69%	4.95%	4.89%	5.02%	5.02%	4.93%

Source: [Valassis Lists](#)

Data aggregated by:

2020q1 - 2021q2 Data Contains: 1 County

Employment:

The following table shows the number of people who were employed, unemployed, in the labor force, and the unemployment rate for the market in which the report area is located, according to the Bureau of Labor Statistics.

Unemployment rate	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021
City (Great Falls)						
Employed	26,909	27,109	26,497	26,560	26,536	26,415
Unemployed	857	1,092	916	827	548	536
In Labor Force	27,766	28,201	27,413	27,387	27,084	26,951
Unemployment Rate	3.1	3.9	3.3	3	2	2
County (Cascade)						
Employed	36,531	36,802	35,972	36,057	36,025	35,861
Unemployed	1,172	1,486	1,199	1,094	727	718
In Labor Force	37,703	38,288	37,171	37,151	36,752	36,579
Unemployment Rate	3.1	3.9	3.2	2.9	2	2
Metro Area (Great Falls, MT Metro Area)						
Employed	36,531	36,802	35,972	36,057	36,025	35,861
Unemployed	1,172	1,486	1,199	1,094	727	718
In Labor Force	37,703	38,288	37,171	37,151	36,752	36,579
Unemployment Rate	3.1	3.9	3.2	2.9	2	2
State (Montana)						
Employed	523,724	526,692	532,066	532,510	531,264	532,870
Unemployed	17,431	21,817	17,489	15,655	10,432	10,430

In Labor Force	541,155	548,509	549,555	548,165	541,696	543,300
Unemployment Rate	3.2	4	3.2	2.9	1.9	1.9

The following Cities that are within or contain the report area have no data available: **Ulm, Simms, Fort Shaw, Sun Prairie, Malmstrom AFB, Vaughn, Gibson Flats, Sand Coulee, Neihart, Sun River, Black Eagle, Stockett, Cascade, Belt**

Source: [BLS](#)

In this area in 2015-2019, the Census estimates that people were employed in the following industries:

Employment by Industry	People Employed	Percent Employed in this Industry	Percent Employed in this Industry in Montana
Accommodation and Food Services Industry Employment	3,280	8.89%	8.8%
Administrative and Support and Waste Management Services Industries Employment	1,243	3.37%	3.08%
Agriculture, Forestry, Fishing and Hunting Industry Employment	932	2.53%	4.91%
Arts, Entertainment, and Recreation Industries Employment	709	1.92%	2.49%
Educational Service Industry Employment	2,561	6.94%	8.85%
Finance, Insurance, Real Estate and Rental and Leasing Industries Employment	2,320	6.29%	5.54%
Health Care and Social Assistance Industry Employment	6,452	17.49%	14.53%
Information Industry Employment	716	1.94%	1.65%
Manufacturing Industry Employment	1,441	3.91%	4.77%
Management of Companies and Enterprises Industry Employment	4	0.01%	0.04%
Other Services Industry Employment	2,038	5.52%	4.75%
Professional, Scientific, and Technical Services Industry Employment	1,277	3.46%	5.47%
Public Administration Employment	2,891	7.84%	5.93%
Retail Trade Industry Employment	5,044	13.67%	11.88%
Construction Industry Employment	2,565	6.95%	8.23%
Transportation and Warehousing, and Utilities Industries Employment	2,109	5.72%	5.17%
Wholesale Trade Industry Employment	1,053	2.85%	2.3%
All Other Industries Employment	262	0.71%	1.62%

Source: [Census](#)

Data aggregated by:

2015-2019 Data Contains: 1 County

Crime:

The crime rates per 100,000 persons in the Census Place and county in which the study area is located, as reported by the FBI's Uniform Crime Reports, are as follows. Data was reported by the FBI for selected Census Places and counties, so data may be unavailable for your study area.

Crime Rates per 100,000 persons	2015	2016	2017	2018	2019
City (Great Falls)					
Aggravated Assault	178.8	212.6	326.1	486.1	419.5
Burglary or Larceny	4,317.1	4,574.9	4,771.2	5,218.6	5,387.3
Motor Vehicle Thefts	207.5	365	338	523.5	445.1
Murder	6.7	5	5	3.3	1.7
Rape	25.3	35.1	33.8	35.6	66.5
Robbery	48.9	25.1	50.7	32.2	32.4
County (Cascade)					
Aggravated Assault	183.9	180.6	265.6	406.6	389.3
Burglary or Larceny	3,334.6	3,537.7	3,611.9	4,061.8	4,148.9
Motor Vehicle Thefts	170.6	288.5	263.1	421.3	363.5
Murder	7.2	4.8	6.1	2.4	2.4
Rape	25.4	29	28.1	30.5	52.8
Robbery	35.1	19.3	36.7	23.2	27

The following Cities that are within or contain the report area have no data available: **Ulm, Simms, Fort Shaw, Sun Prairie, Malmstrom AFB, Vaughn, Gibson Flats, Sand Coulee, Neihart, Sun River, Black Eagle, Stockett, Cascade, Belt**

Source: [FBI UCR & DOJ](#)

Endnotes:

Calculations presented here were performed by staff at PolicyMap and are based on public and proprietary data sources.

Depending on the type of size of the area selected for this report, the above values capture data for the block groups, tracts, counties, etc, in which at least 50% of their areas are contained. If this report is run for a zip code, some data will be unavailable, as zip code values for some topics are not available.

For custom areas, such as radii, custom regions, school districts, and political districts, Census ACS data was calculated by summing the following component County in 2000: **Cascade**, and the following component County in 2015-2019: **Cascade**.

Any change calculations included in this report reflect PolicyMap's translation of boundary changes from 2000 to 2010. Therefore, they may not match a calculation done using the 2000 and 2015-2019 values shown in the report.

Estimates of tenure, incomes, and housing stock are provided by the ACS for 2015-2019. Data on legal permanent residents is from the Department of Homeland Security, and, for all areas, describes the state in which that area is located. For more information on demographic data in PolicyMap, see the related entry for [Census: Decennial Census and ACS](#) and for more information on immigration data in PolicyMap, see the entry for the [Department of Homeland Security Immigration Yearbook](#) in our Data Dictionary.

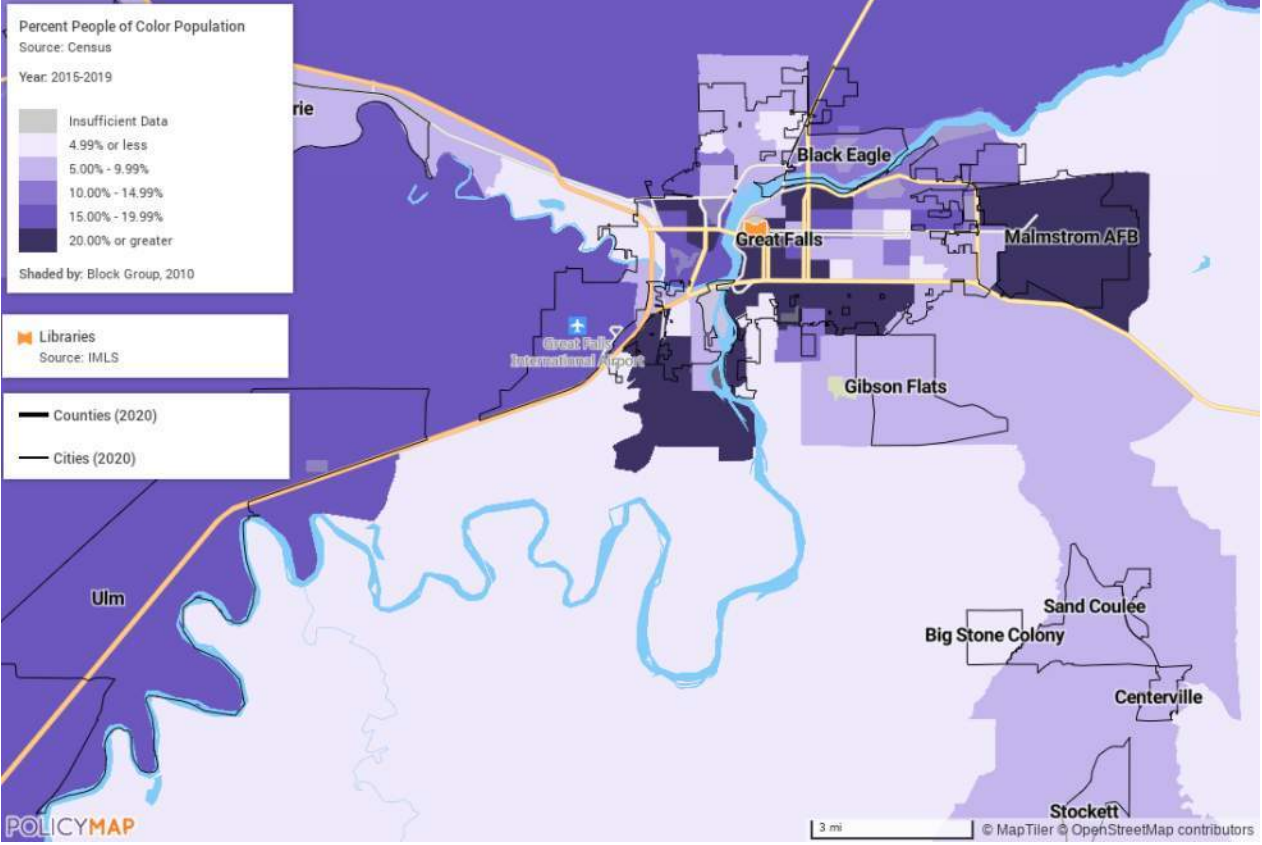
Postal vacancy data in this report is from a resident and business list compiled by Valassis Lists. This data shows a point-in-time snapshot of vacant addresses. For more information on Valassis Lists vacancy data, see our [Data Dictionary](#).

The source of crime data in the tables presented here is Federal Bureau of Investigation's Uniform Crime Reporting (UCR) Program, which compiles standardized incident reports from local law enforcement agencies in order to produce reliable, uniform, and national crime data. The UCR Program collects data on known offenses and persons arrested by law enforcement agencies. For details on this dataset, see the related entry for [FBI Uniform Crime Reports](#) in the Data Dictionary. Crime data in this report is not summed or aggregated, but rather listed for each of the complete areas within the study area for which crime is reported.

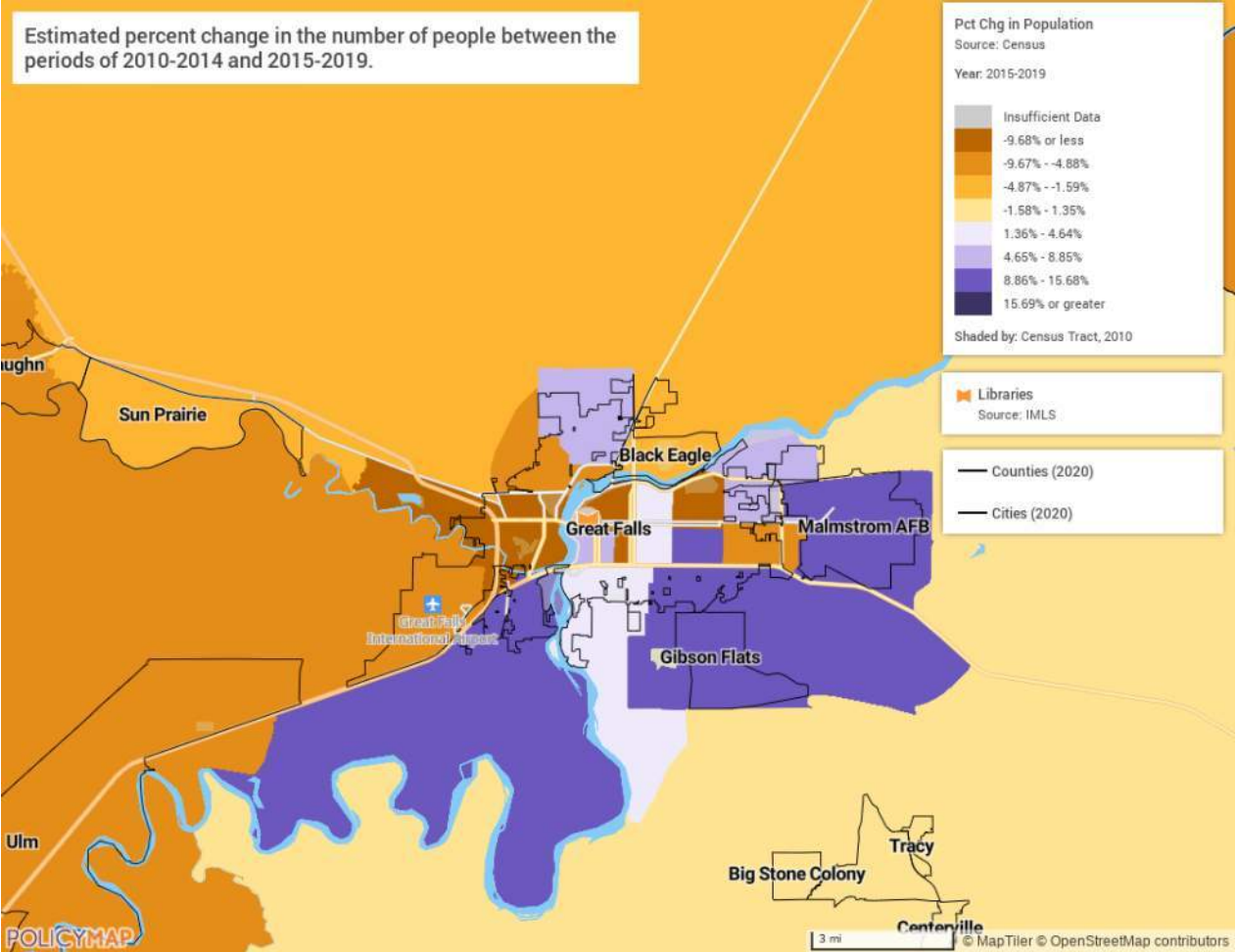
For the separate Employment and Crime Sections in this report, only locations for which data are available are included in the tables. If the section does not include information, no data was available for any of the locations or component parts of the area you requested for this report.

PolicyMap's [Terms of Use](#) apply to the creation and use of this report.

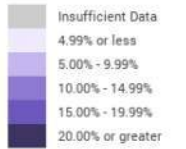
Estimated percent of the population that is people of color, between 2015-2019.



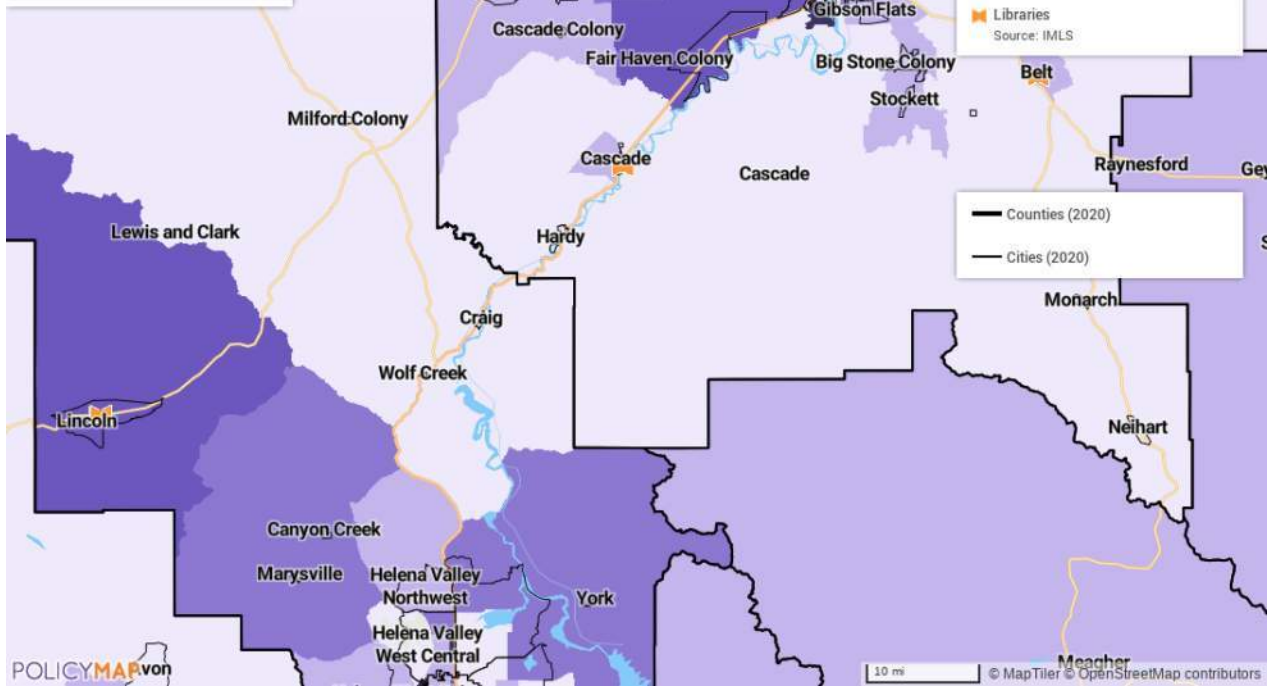
Estimated percent change in the number of people between the periods of 2010-2014 and 2015-2019.



Estimated percent of the population that is people of color, between 2015-2019.



Shaded by: Block Group, 2010





QuickFacts

Great Falls city, Montana; Cascade County, Montana; Montana; United States

QuickFacts provides statistics for all states and counties, and for cities and towns with a *population of 5,000 or more*.

Table

All Topics	Great Falls city, Montana	Cascade County, Montana	Montana	United States
Population Estimates, July 1 2021, (V2021)	△ NA	△ 84,511	△ 1,104,271	△ 331,893,745
PEOPLE				
Population				
Population Estimates, July 1 2021, (V2021)	△ NA	△ 84,511	△ 1,104,271	△ 331,893,745
Population estimates base, April 1, 2020, (V2021)	△ NA	△ 84,414	△ 1,084,225	△ 331,449,281
Population, percent change - April 1, 2020 (estimates base) to July 1, 2021, (V2021)	△ NA	△ 0.1%	△ 1.8%	△ 0.1%
Population, Census, April 1, 2020	60,442	84,414	1,084,225	331,449,281
Population, Census, April 1, 2010	58,505	81,327	989,415	308,745,538
Age and Sex				
Persons under 5 years, percent	△ 6.0%	△ 6.5%	△ 5.7%	△ 6.0%
Persons under 18 years, percent	△ 21.8%	△ 22.4%	△ 21.4%	△ 22.3%
Persons 65 years and over, percent	△ 19.0%	△ 19.1%	△ 19.3%	△ 16.5%
Female persons, percent	△ 50.6%	△ 49.5%	△ 49.7%	△ 50.8%
Race and Hispanic Origin				
White alone, percent	△ 86.3%	△ 88.4%	△ 88.9%	△ 76.3%
Black or African American alone, percent (a)	△ 1.1%	△ 1.7%	△ 0.6%	△ 13.4%
American Indian and Alaska Native alone, percent (a)	△ 4.9%	△ 4.9%	△ 6.7%	△ 1.3%
Asian alone, percent (a)	△ 0.8%	△ 1.0%	△ 0.9%	△ 5.9%
Native Hawaiian and Other Pacific Islander alone, percent (a)	△ 0.1%	△ 0.1%	△ 0.1%	△ 0.2%
Two or More Races, percent	△ 5.1%	△ 3.9%	△ 2.8%	△ 2.8%
Hispanic or Latino, percent (b)	△ 5.2%	△ 4.7%	△ 4.1%	△ 18.5%
White alone, not Hispanic or Latino, percent	△ 83.7%	△ 84.9%	△ 85.9%	△ 60.1%
Population Characteristics				
Veterans, 2016-2020	6,608	9,183	85,401	17,835,456
Foreign born persons, percent, 2016-2020	2.0%	1.9%	2.2%	13.5%
Housing				
Housing units, July 1, 2019, (V2019)	X	39,206	519,935	139,684,244
Owner-occupied housing unit rate, 2016-2020	64.4%	66.6%	68.5%	64.4%
Median value of owner-occupied housing units, 2016-2020	\$181,500	\$184,400	\$244,900	\$229,800
Median selected monthly owner costs -with a mortgage, 2016-2020	\$1,243	\$1,292	\$1,456	\$1,621
Median selected monthly owner costs -without a mortgage, 2016-2020	\$408	\$413	\$451	\$509
Median gross rent, 2016-2020	\$748	\$778	\$836	\$1,096
Building permits, 2020	X	151	5,980	1,471,141
Families & Living Arrangements				
Households, 2016-2020	25,742	34,440	436,048	122,354,219
Persons per household, 2016-2020	2.21	2.30	2.37	2.60
Living in same house 1 year ago, percent of persons age 1 year+, 2016-2020	79.8%	81.5%	84.5%	86.2%
Language other than English spoken at home, percent of persons age 5 years+, 2016-2020	2.9%	3.5%	4.0%	21.5%
Computer and Internet Use				
Households with a computer, percent, 2016-2020	86.8%	86.9%	90.5%	91.9%
Households with a broadband Internet subscription, percent, 2016-2020	80.4%	79.4%	83.3%	85.2%
Education				
High school graduate or higher, percent of persons age 25 years+, 2016-2020	92.8%	92.4%	94.0%	88.5%
Bachelor's degree or higher, percent of persons age 25 years+, 2016-2020	27.7%	27.3%	33.1%	32.9%

Health				
With a disability, under age 65 years, percent, 2016-2020	11.4%	10.4%	9.3%	8.7%
Persons without health insurance, under age 65 years, percent	△ 9.2%	△ 9.7%	△ 10.2%	△ 10.2%
Economy				
In civilian labor force, total, percent of population age 16 years+, 2016-2020	61.5%	59.3%	63.2%	63.0%
In civilian labor force, female, percent of population age 16 years+, 2016-2020	59.8%	57.4%	59.6%	58.4%
Total accommodation and food services sales, 2012 (\$1,000) (c)	182,088	194,725	2,420,455	708,138,598
Total health care and social assistance receipts/revenue, 2012 (\$1,000) (c)	704,179	711,857	6,469,475	2,040,441,203
Total manufacturers shipments, 2012 (\$1,000) (c)	D	955,330	11,535,236	5,696,729,632
Total retail sales, 2012 (\$1,000) (c)	1,268,248	1,359,702	15,623,573	4,219,821,871
Total retail sales per capita, 2012 (c)	\$21,535	\$16,638	\$15,544	\$13,443
Transportation				
Mean travel time to work (minutes), workers age 16 years+, 2016-2020	14.8	16.5	18.4	26.9
Income & Poverty				
Median household income (in 2020 dollars), 2016-2020	\$49,809	\$52,049	\$56,539	\$64,994
Per capita income in past 12 months (in 2020 dollars), 2016-2020	\$30,255	\$30,572	\$32,463	\$35,384
Persons in poverty, percent	△ 14.9%	△ 13.5%	△ 12.4%	△ 11.4%

BUSINESSES

Businesses				
Total employer establishments, 2020	X	2,429	39,505	8,000,178
Total employment, 2020	X	30,085	377,638	134,163,349
Total annual payroll, 2020 (\$1,000)	X	1,249,202	16,540,470	7,564,809,878
Total employment, percent change, 2019-2020	X	-1.3%	0.7%	0.9%
Total nonemployer establishments, 2018	X	4,883	93,753	26,485,532
All firms, 2012	5,541	7,315	112,419	27,626,360
Men-owned firms, 2012	2,809	3,581	55,913	14,844,597
Women-owned firms, 2012	1,789	2,548	35,449	9,878,397
Minority-owned firms, 2012	221	286	5,578	7,952,386
Nonminority-owned firms, 2012	4,958	6,635	102,746	18,987,918
Veteran-owned firms, 2012	668	792	11,486	2,521,682
Nonveteran-owned firms, 2012	4,468	6,019	93,393	24,070,685


GEOGRAPHY

Geography				
Population per square mile, 2010	2,684.9	30.1	6.8	87.4
Land area in square miles, 2010	21.79	2,698.16	145,545.80	3,531,905.43
FIPS Code	3032800	30013	30	1

[About datasets used in this table](#)

Value Notes

 Estimates are not comparable to other geographic levels due to methodology differences that may exist between different data sources.

Some estimates presented here come from sample data, and thus have sampling errors that may render some apparent differences between geographies statistically indistinguishable. Click the Quick Info  icon to the row in TABLE view to learn about sampling error.

The vintage year (e.g., V2021) refers to the final year of the series (2020 thru 2021). Different vintage years of estimates are not comparable.

Users should exercise caution when comparing 2016-2020 ACS 5-year estimates to other ACS estimates. For more information, please visit the [2020 5-year ACS Comparison Guidance](#) page.

Fact Notes

- (a) Includes persons reporting only one race
- (c) Economic Census - Puerto Rico data are not comparable to U.S. Economic Census data
- (b) Hispanics may be of any race, so also are included in applicable race categories

Value Flags

- Either no or too few sample observations were available to compute an estimate, or a ratio of medians cannot be calculated because one or both of the median estimates falls in the lowest or upper in open ended distribution.
- F Fewer than 25 firms
- D Suppressed to avoid disclosure of confidential information
- N Data for this geographic area cannot be displayed because the number of sample cases is too small.
- FN Footnote on this item in place of data
- X Not applicable
- S Suppressed; does not meet publication standards
- NA Not available
- Z Value greater than zero but less than half unit of measure shown

QuickFacts data are derived from: Population Estimates, American Community Survey, Census of Population and Housing, Current Population Survey, Small Area Health Insurance Estimates, Small Area Income and Poverty Estimates, State and County Housing Unit Estimates, County Business Patterns, Nonemployer Statistics, Economic Census, Survey of Business Owners, Building Permits.

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COMMUNITY ENGAGEMENT



5250

As part of the data gathering process for the Great Falls Public Library's (GFPL) Facility Master Planning project, ReThinking Libraries had 10 scheduled in-person stakeholder sessions, May 2-4, 2022 and 3 virtual sessions over Zoom on May 24, 2022. A variety of Great Falls/Cascade County area residents, including the General Public, Teens, Library Staff, Friends of the Library, Community Leaders and Officials, Educators, and the Library Board participated. Overall, 89 people attended the various sessions.

Great Falls Community

- Housing issue is huge in GF, impacting the ability to find staff and the impact on homeless community
- In the 1960s GF was really up and coming (largely driven by Malmstrom) but it hasn't had the same momentum in the last 30 years, though seems to be turning a corner again.
- Recently the rest of MT has grown, and GF hasn't as much of late
- Many feel like GF gets left out at the state level, falling behind statewide, kind of in the psyche of the town
- Feeling of the community as being stagnate
- New missile project coming to the base could positively impact the community
- There is an "the way we've always done it" ethos in the community
- Don't love change
- Wanted to be the Educational Center and it got shut out instead
- This part of MT just isn't as attractive as other parts of the state
- Worry about lack of support for funding for the library
- Volunteer groups are really outstanding in the community, it's better in GF than in other MT communities
- A long history of GF getting "the shaft" at various inflection points
- There has been a lot of growth and investment in the community
- Lots to do here, just as much as other parts of the state
- River's Edge Trail and other outdoor amenities are treasures
- Highest poverty rate of a city off of a reservation in the state, highest level of diversity for a non-reservation town.
- Downtown location of the library is important
- More housing coming to downtown, more investments, and initiatives
- Only major city in MT that Missouri River runs through
- Fluid community
 - Military
 - Temp
 - Transitioning
- Historical Community
- Not eager to change
 - Cause of anxiety, Slow to embrace
- Like small town feel
- Don't to copy other communities but want to know what others do
 - Want to make their own decisions
- Youth and younger children???
- Dealing with distance and the cost of gas
 - Disproportionate impact of this if not close to public transportation
 - GF 30 to 60 minute bus wait
 - Bird scooters get left by base
 - Only operating this year

- Buses stop around 6pm
- GF thriving until around 1980 when key industries closed/left
 - Took 20-25 years to recover
 - Thriving now, lots of restaurants
 - GF isn't as expensive as the rest of the other big 6
- Location for events
- Anchor
 - Huge influx of population in next 24 months
 - Hub
- Equity
 - Contentious
 - Library serves
 - Dedicated space to serve needs, without over doing it.
 - Poverty is an issue
 - Access to internet
 - Work with Agencies to connect families
 - Rob - Library as community convener, in all the silos
 - Race and equity is a struggle in GF
 - Black heritage has been around
 - Juneteenth is new
 - GF has historically been the most diverse city in MT largely driven by the base.
 - Library is a local convener to a degree
 - Level for service providers
 - Shift to try and share office space
 - More resources
 - Staff
 - Guess at 40% more staff
 - Need to catch up to Montana at a min
 - People don't always know how staff serve the public,
 - Once saw a staff member help an adult with special needs that needed construction paper to make their mom a mother's day card
 - Infrastructure
 - Don't like to be compared to others
 - Tax sensitivity
 - Stories are key
 - Take care of our own
 - A lot of lifers in GF
 - Ad campaign for book mobile was a creative way to gain support, what are similar options
 - GF is a city of neighborhoods
 - What is the story!!!
 - Having local folks tell the story, not associated with Library
 - Youth Resource Center is a good example
 - Play based on need
 - Love capital campaigns in GF
- Huge influx of tourism
- People with disabilities don't get out as much, accessibility is not great, need equal participation
- Office hours/days are cut back
- Library has seen an increase in mobile hot spots
- Decrease in volunteers
 - Primarily older demographic and concerned about vulnerability
 - Recovery curve
- Covid illness effects on businesses
 - Rob - libraries are harder to have hybrid service

- People are more comfortable with technology and more access
- Compared to other counties, GF is more like a small town
 - Should be a safe place for all demographics, comfort
 - Not all tech based
- Comparisons to other communities?
 - Depends on the issue
 - Food, shopping vs small town feel
 - When library was built GF was the largest communities
 - GF not wanting to grow as fast as other community
 - Older age population in GF as people in county move into town for access
 - GF is growing and schools are past capacity
 - GF doesn't have the feeder communities
 - Trying to find ways to work with Great Falls and Belt
 - Is the usage accounted for in stats
 - Rob - Funding drives usage "death cycle"
- Downtown is growing and a lot of energy to grow
 - Library used to be center, not as much any more
 - Would like the library to be the meeting place

Great Falls Library - Impressions

- If a mill levy becomes part of this plan, need to connect the dots between the funding and what that will mean to users. Example: more financial support could help the library make it feel safer
- The library really should be the Living Room of downtown GF
- A GREAT library could really be an anchor to a better downtown and better GF
- A bigger plan for the project might be better, but need the vision and the story to support it
- The park behind doesn't feel like it gets utilized well
 - Lots of loitering there, lots of behavioral issues too
- Elevator has a feel of "Off limits"
- Library is a place for meeting
 - Welcoming for new residents
 - Library tell the story of free connection point, not as expensive as going out
 - What about the kids whose parents won't take them.
- No weekend activities
 - Not open Sunday
 - Doesn't work for working families
 - Need more money for staff
- Rob - Put storytime on floor rather than in meeting rooms
 - Floor is hard
 - Hard to access and find
 - Stairways go through staff areas
 - Elevator not stroller friendly
- Recent local project had Focus groups on school readiness
 - A big takeaway was for families with 0-2 year olds there is nothing to do in GF
- Support for library summers
 - No support for 12-18 either
 - Can we get beyond the physical walls of building
 - E-card
- Could the History museum take Genealogy and History collections?
- Story of what we could have
 - Find the stories from other locations but not where they came from
- Safety issues
 - People smoking at front door, lots of "loitering" in front of building makes it feel unsafe at times.
 - Parking, drop off

- People avoid bathrooms, problems at times, creates feelings of insecurity
- Could Police volunteers be walking through the library
- Downtown Safety Alliance
 - Bring Businesses, neighborhood councils
 - Sandy Rice, Council 7
 - Neighborhood council is not represented by younger generations
- The Library is safe, contrary to some viewpoints
 - Talking points to talk about it
- A Winter gathering place as there are few other options in town
- Lots of resources already
 - Tech savvy
 - Reliable meeting place
- Preserve the Mid-century modern look to help
- Make drive-through more known
- Make the bookmobile locations more known

Location, Accessibility, Parking

- Parking is such an issue; the free friend's spaces are vital and highly used
- We've always charged for parking
- Need to solve the parking problem, need to make it free
- There is a worry that other downtown workers would eat up the free parking
- Need public stairs to the basement
- Need a large "raked" auditorium/room
- It's really hard to know what is going on in GF
- The library has a perfect location to become an info apex for the community
- Digital sign helps but not enough. Positioning isn't ideal
- GF needs a news outlet like Missoula's "Independent"
- People are missing so much of the great thing happening
- Could the library be a source of "news, content, information center" of the community
- Location, Accessibility, Parking
 - Parking is an issue in GF
 - Parking machines don't always work
 - Electronic system is too advanced for some elderly users
 - Short term parking is great
 - Library parking is cheaper than downtown
 - 50% of parking fee in library spaces and fines go to library.
 - This is generally Not known.
 - Don't move kiosk as part of the remodel, keep it on the way to the entrance
 - Parking complaints
 - People complaining about parking
 - If it's free than it will be poached – but that doesn't happen at the Civic Center so is it really true?
 - Parking validation
 - Drive-up
 - People love it other than awkward, bad for staff
 - No basement access other than elevator
 - Staff has to assist
 - Have to turn off alarms to get to back stairs
 - No ADA bathrooms on main floor
 - Elevators
 - Note ADA compliant, Don't fit scooters
 - Rob – Is there a need for two elevators?
 - Montana Room and book sellers use elevators

- Staff elevator has better access and limits overlap
 - Tied up still
 - Rob - Can one bigger/faster elevator be better?
 - Nervous about sharing a book cart with patrons, but hundreds of libraries make this work so it is probably fine
 - Public elevator currently locks off areas
 - Liked the idea of badged access
- Staff parking
 - Dangerous to turn
 - Dangerous at night
- Really happy with drop box
- Need better parking situation
- Stuck on curb cuts
- Elevator is too small
- Key to the bathroom on second floor not ideal
 - Door is heavy too
- Downstairs need more AV
- Stacks are hard to reach, but staff is great to help
- Like the large print and interlibrary loan
- Teen rooms are in use
- Parking
 - Library is landlocked, but in a good location
 - Rob - Gated access for staff, validation for users
 - Community doesn't want to pay for parking
 - Kiosks aren't user friendly
- What is the future of the library?
 - Rob - shift is how they are used
 - Millennial and Gen Z have a higher preference for physical books
 - Libraries expands to possibility once they are drawn in
 - If you can't find a parking spot will they come
 - Public access to basement is poor, elevator is small
- What are the groups that come into the library?

Entrance Experience

- Whole lobby needs a redo, needs to be more welcoming, need to add in automated material handling
- Need a warm, more colorful library, maybe more art / murals in the lobby
- The entrance is tired, kind of sad and boring
- Need better windows
- Swap fiction and non-fiction
- Especially now with the plexiglass up it feels like you enter to a fortress
- Whole service area just isn't very user friendly
- Feels institutional
- Front is a choke point
- Security gates would be better in the vestibule
- No sense of wayfinding once you are in the building, nothing that invites you into the building
- Exterior of the library is really gross in some areas
- Would like to see a more prominent community bulletin board, people just take a picture of the posters
- Plaza used to be inviting, but it's not now, it really needs a better entrance, maybe build out into the plaza a bit
- A change in the entrance experience and layout could make a huge difference on the feelings of safety upon entry

- When people are sitting on the ground/sidewalk it seems more awkward/unsafe
- Newer libraries of this size are airier and lighter, most of this library is dark with no windows
- Want the library to be pretty and all go together, not feel like it's hodge-podge
- Really should think bigger about this to send a positive message to the community
- This library feels like it's 1972
- Need a style book overall, this goes way beyond just the building
- Needs to be more comfortable overall
- Need to go big
- Surprised at metal detectors (book scanners). Off putting for new resident from Brooklyn.
 - Feels oppressive. Wondered if it could be hidden/better integrated in the design.
 - What do you want the first impression to be?
 - Help on one side, return on the other, primarily opened into a big room with art displays (Brooklyn Grand Army Branch)
 - Brighter and more open
 - Stairway and balcony close it off
 - Checkout line blocks entry
 - Do you want books to be front and center?
 - Dollar books at front seem weird
 - Happy with DVDs being moved away from front
 - Display books on end are welcoming
- Entry experience is most off-putting
- Don't like the circulation at front door, Debbie likes it there.
- Would like to have focused display at entry
- Front needs new desk
- Décor is dated
- Don't like how books are arranged, P to R is a big jump
- Where to put material handler
 - Should they be visible? Yes
- Book drop should be separate from circulation
- Tennis balls on stairwell

Quiet vs Active Space

- Quiet is typically the fiction stacks
- Brooklyn
 - Entry was active
 - Computer was active
 - Stacks were quiet
- Pennsylvania
 - Had a quiet room for about 6 people
- Is the library a social center for GF?
 - Needs to support book clubs
 - Susie welcomes everyone
 - Perception that downtown isn't safe, prevailing attitude in GF
 - Homeless congregate close to downtown church three blocks from library
 - PD working on alternative solutions
- How to dampen sound in "eye"
- How to do it without changing the vision
- Limit transfer between 1st and 2nd floor
- Open space is the quiet space
- Circulation is a primary cause of noise
- Desk areas are noisy
- Should noise level be based on levels?

- Basement meeting room is disruptive for tech services
- Telework is increasing

Youth Space

- 0-7 Children's
 - Active areas for kids
 - Spokane and Missoula have good examples
 - Nothing for kids to do
 - Comfortable seating
 - College parents who come to use the Wi-Fi (adults using computers in kids area)
 - Should storytime be associated with space?
- 8-12 Youth (Tweens)
 - Is 8-12 not addressed? No
 - No after school activities
- 13+ Young Adult
 - More interactive space for teens
- Youth Spaces
 - Pandemic loss for learning for kids
 - School district is trying to catch kids up but Community (library) should be helping as well
 - Is there dialogue with the school district? Not currently, mostly hot spots, but not a lot of outreach
 - Rob - Levels dictate more staff
 - Could the children's museum be part of the third floor?

Program and Meeting Space

- Cordingley Meeting is the large meeting room in the basement
- Smaller gathering room in basement
- Montana Room can be used as a meeting room
- Meeting rooms are nice but feel off limits since there is no stairway and elevators are awkward and old

Technology & Power

- Computer stations are always full, pre- and post-Covid
- Montana one of the least connected states
- Access to power
 - Not up to code
 - Clientele need help and access

Physical & Digital Creativity

- Creative spaces not maybe as critical
- Maker?
 - Here in the past, it was popular, but went away when grant went away
- Podcast?
- Computer ed?
 - Was popular in the past. Reference desk tries to help but doesn't have the time
 - Great Falls College has adult ed but it costs money

Local History/Genealogy

- Local History could really go anywhere that's quiet.

Sustainability and Efficiency

- Should be a high priority particularly with the fuel costs

Convenience / Expanded Material Access

- Bookmobile frequents Hutterite colonies, gravel roads
- Colonies helped fund new vehicle
- More support for smaller communities (Monarch)
- Should expand range of the bookmobile service
- Bookmobile
 - Docking working well
 - It has a wheelchair lift on the back

Outdoor Space

- The park is owned by the city but library does ALL of the upkeep
- Every Tuesday in summer Garden has concerts
 - 50-60 people
 - Not sure if Wi-Fi connected
- Park
 - Impacted by homeless
 - Disconnected, create a connection
 - Need another access point
 - Unpredictable weather
 - Short season
 - Wind
 - Fenced
 - Only access through library
 - Maintain community events is doable
 - General use would be restricted
- Park is underutilized
 - It's seasonal
 - Lots of transients
 - What is on the other side of bandshell
 - Direct access to the Library
 - More of a gathering space
 - Community garden?
 - Farmers Market
 - Swapping park for parking lot
 - Parking structure and sky bridge

Partnerships

- Are we talking to faith leaders?
- Young Professionals
- Community partnership spaces

Staff needs

- A lot of junk in the basement
- Annex, not sure what half is used for?
- Need Better door access control
- Only natural light on one side of the building
- Staging area is cramped
- Better library signage
- Patron lockers
- Barely staffed to keep doors open--Yes

Other Stuff

- The library is known, respected, and supported. Bookmobile is a great example of that
- 3rd floor staff restroom isn't public or accessible

- Is there a need for a sensory room?
- Vending area, not café
- Limited community awareness
- 2nd Floor
 - Change reference desk to face windows
 - Staff area to corner for better supervision
- Maintenance
 - Carpet
 - Bathrooms
 - Front door actuator on both sides and from desk
- Life Safety
 - Ask Bob about fire marshal concerns
- Materials
 - Weeding policy, currently 3 years but are the reports being produced accurate? The Non-Fiction turnover would indicate that perhaps there could be issues there.
- Is gaming something that needs to be addressed

PROGRAM ANALYSIS

ADMIN /
BACK OF HOUSE

3,221 sf

TWEE

3,680 sf

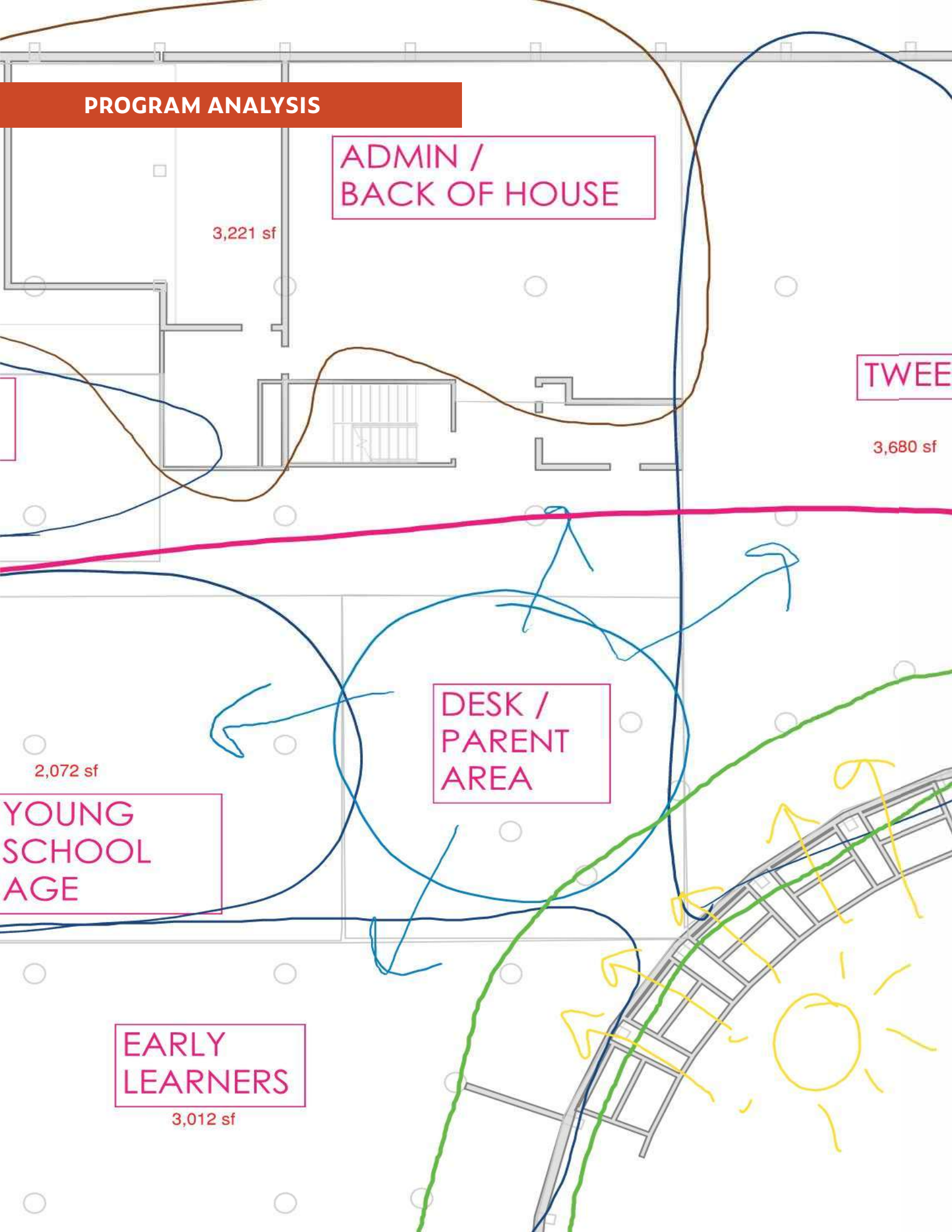
DESK /
PARENT
AREA

2,072 sf

YOUNG
SCHOOL
AGE

EARLY
LEARNERS

3,012 sf



AREA BY AREA BUILT SPACE NEEDS ANALYSIS

Great Falls Public Library		86,000 Pop PROGRAM Future Need ~10yr+			GFPL Current
ADULT PUBLIC SPACES		UNIT	SF PER UNIT		SF
Entrance, Friends & Customer Service					
1.01	Entrance lobby	3	100 SF	300 SF	
1.02	Internal book return & AMH	1	500 SF	500 SF	
1.03	Main service point	1	100 SF	100 SF	
1.04	Secure Laptop Storage	1	25 SF	25 SF	
1.05	Self check stations	3	75 SF	225 SF	2,066 SF
1.06	Self-serve holds	750	.20 SF	150 SF	
1.07	Display/Gallery space	3	100 SF	300 SF	
1.08	48" LCD Panels	1	25 SF	25 SF	
1.09	Literature rack	1	25 SF	25 SF	
1.10	Business Center - Photocopier, Scanner, etc.	1	150 SF	150 SF	
1.11	Friends Book Sale	1	150 SF	150 SF	4,746 SF
1.12	Reference	200	.12 SF	24 SF	
1.13	Family Restrooms	4	100 SF	400 SF	232 SF
1.14	Public Restrooms	8	200 SF	1,600 SF	562 SF
Subtotal				3,974 SF	7,606 SF
Popular Library					
2.01	New adult books	3,000 Bks	.250 SF	750 SF	
2.02	Adult media (DVDs, Audiobks, etc.)	5,000 Items	.09 SF	450 SF	
2.03	Library of Things	70 Titles	1 SF	70 SF	
2.04	Adult periodicals	40 Titles	1 SF	40 SF	
2.05	Adult lounge seating	12	40 SF	480 SF	
2.06	Occasional Tables	6	8 SF	48 SF	
Subtotal				1,838 SF	SF
Meeting Rooms					
3.01	Large multi-purpose meeting	130 Occ	15 SF	1,950 SF	1,670 SF
3.02	Stage of Multi-purpose room	0	200 SF	SF	216 SF
3.03	Meeting Room Storage/Green Rooms	2	100 SF	200 SF	
3.04	Kitchen	1	100 SF	100 SF	12 SF
3.05	Board Room / Staff Meeting Room	1	200 SF	200 SF	279 SF
3.06	Small Group Meeting (2-4)	10	90 SF	900 SF	
3.07	Medium Sized Meeting Space(10-20)	2 Rooms	250 SF	500 SF	
Subtotal				3,850 SF	2,177 SF

Great Falls Public Library

10/3/2022

Great Falls Public Library		86,000 Pop PROGRAM Future Need ~10yr+			GFPL Current
Adult Library					
4.01	Adult Service Point	1	150 SF	150 SF	
4.02	Adult fiction	20,000 Bks	.10 SF	2,000 SF	11,732 SF
4.03	Large Print	5,000 Bks	.10 SF	500 SF	
4.04	Adult Nonfiction & Bio	10,000 Bks	.10 SF	1,000 SF	
4.05	Adult Paperback	1,000 Bks	.09 SF	90 SF	
4.06	Spanish Collection	1,000 Bks	.09 SF	90 SF	
4.07	Adult Tables and Chairs (2 seats ea.)	14	100 SF	1,400 SF	3,136 SF
4.08	Adult Collaborative Seating (4 seats ea.)	4	200 SF	800 SF	
4.09	Adult lounge seating	14	50 SF	700 SF	
4.10	Occasional Tables	7	6 SF	42 SF	
4.11	OPACs	6	50 SF	300 SF	
4.12	Adult public computers	20	70 SF	1,400 SF	
4.13	Printer /Reservation station	1	50 SF	50 SF	
Subtotal				8,522 SF	14,868 SF
Eating Area					
6.01	CafeTable Seating (2 seats ea)	8	50 SF	400 SF	
6.02	Vending Machines	2	50 SF	100 SF	
Subtotal				500 SF	SF
Miscellaneous Spaces					
7.01	Digital Creativity / Makerspace	1	500 SF	500 SF	
7.02	Archive Collections - Public	1	2,000 SF	2,000 SF	1,919 SF
Subtotal				2,500 SF	1,919 SF
ADULT PUBLIC SPACES				21,184 SF	26,570 SF

Great Falls Public Library

10/3/2022

Great Falls Public Library		86,000 Pop PROGRAM Future Need ~10yr+		GFPL Current	
ADMINISTRATION		UNIT	SF PER UNIT	SF	
Staff Space - ADMIN					
8.01	Library Director	1	200 SF	200 SF	363 SF
8.02	Operations/Manager	1	150 SF	150 SF	196 SF
8.03	Head of Marketing / Programs	1	125 SF	125 SF	150 SF
8.04	Marketing Assistant	2	100 SF	200 SF	
8.05	Friends Office	1	75 SF	75 SF	172 SF
8.06	Friends Book Storage	3	100 SF	300 SF	
8.07	Trustee's Office (Curently Law Office)	1	100 SF	100 SF	207 SF
8.08	Other Admin Staff	0	100 SF	SF	
8.09	Misc Admin Library Storage	2	100 SF	200 SF	1,127 SF
Subtotal			1,350 SF		2,215 SF
Staff Space - Staff					
9.01	Head of Circulation	1	150 SF	150 SF	131 SF
9.02	Circulation Staff	4	100 SF	400 SF	1,726 SF
9.03	Drive-up Service Window	1	200 SF	200 SF	
9.04	Circ. Workspace, Staging,& Logististics	3	200 SF	600 SF	
9.05	Miscellaneous Circ. Storage	2	100 SF	200 SF	
9.06	Head of Catalogging	1	150 SF	150 SF	3,058 SF
9.07	Catalogging Work area /desks	4	100 SF	400 SF	
9.08	Adult Librarian	1	125 SF	125 SF	1,353 SF
9.09	Adult Staff	4	125 SF	500 SF	
9.10	Miscellaneous Adult Storage	2	100 SF	200 SF	
9.11	Youth Librarian	1	125 SF	125 SF	
9.12	Youth Staff	3	100 SF	300 SF	
9.13	Miscellaneous Youth Storage	4	100 SF	400 SF	130 SF
9.14	Maintenance Office	1	150 SF	150 SF	165 SF
9.15	Genealogy Society	1	100 SF	100 SF	470 SF
9.16	Genealogy Storage & Work Area	1	1,000 SF	1,000 SF	1,803 SF
9.17	Outeach Work Area & Storage	1	750 SF	750 SF	
9.18	Garage / Bookmobile	1	1,000 SF	1,000 SF	1,532 SF
9.19	Staff Break Area / Kitchen	3	100 SF	300 SF	1,009 SF
9.20	Staff Restroom	2	100 SF	200 SF	163 SF
9.21	Janitor's closet	4	50 SF	200 SF	130 SF
9.22	IT Area	3	100 SF	300 SF	280 SF
9.23	Miscellaneous General Storage	4	100 SF	400 SF	6,454 SF
Subtotal			8,150 SF		18,404 SF
ADMINISTRATION			9,500 SF		20,619 SF

Great Falls Public Library

10/3/2022

Great Falls Public Library		86,000 Pop PROGRAM Future Need ~10yr+		GFPL Current
YOUTH LIBRARY		UNIT	SF PER UNIT	SF
Children's Service Area / Popular Library				
10.01	Service Point	1	150 SF	150 SF
10.02	Children's Reference Materials	30 Bks	.12 SF	4 SF
10.03	New Books Display (Spine & Faceout)	700 Bks	.25 SF	175 SF
10.04	Children's DVDs & Videogames	500 Items	.08 SF	40 SF
10.05	Children's Audiobooks	200 Items	.09 SF	18 SF
10.06	Children's Periodicals	8 Titles	1 SF	8 SF
10.07	48" LCD Panels	1	25 SF	25 SF
10.08	Art Display Area (2-D and 3-D art)	1	100 SF	100 SF
Subtotal			520 SF	SF
Pre and Early Literacy (Ages 0 - 4)				
11.01	Children's Picture / Board Books	11,000 Bks	.11 SF	1,210 SF
11.02	Children's tables and 2-chairs	10	75 SF	750 SF
11.03	Children's lounge seating	6	30 SF	180 SF
11.04	Parent lounge seating	8	50 SF	400 SF
11.05	Early Literacy Computer Stations	4	50 SF	200 SF
11.06	Special feature (e.g., interactives)	6	50 SF	300 SF
11.07	Story Time/ Program Room/Area	50 Occ	15 SF	750 SF
Subtotal			3,790 SF	SF
Young School aged (ages 5 - 8)				
12.01	Easy Readers	4,000 Bks	.09 SF	360 SF
12.02	Adult-sized Table & Chairs (4 place)	0	100 SF	SF
12.03	Adult-sized Table & Chairs (2 place)	12	75 SF	900 SF
12.04	Adult-sized Lounge Seating	8	50 SF	400 SF
12.05	Special feature (e.g., interactives)	6	50 SF	300 SF
12.06	PAC Stations	2	50 SF	100 SF
Subtotal			2,060 SF	SF
Older Children and Pre-Teen (ages 9 - 12)				
13.01	Children's Fiction	10,000 Bks	.10 SF	1,000 SF
13.02	Children's Graphic Novels	2,000 Bks	.10 SF	200 SF
13.03	Children's Nonfiction	4,000 Bks	.10 SF	400 SF
13.04	Collaborative Workstation (4 place)	2	200 SF	400 SF
13.05	Adult-sized Table & Chairs (2 place)	12	75 SF	900 SF
13.06	Adult-sized Lounge Seating	10	50 SF	500 SF
13.07	Multimedia / Gaming / Interactives	5	50 SF	250 SF
Subtotal			3,650 SF	SF

Great Falls Public Library

10/3/2022

	Great Falls Public Library	86,000 Pop PROGRAM Future Need ~10yr+			GFPL Current
Miscellaneous					
14.01	Older Children's Computers	4	65 SF	260 SF	
14.02	Parenting Collection	200 Bks	.10 SF	20 SF	
Subtotal				280 SF	SF
YOUTH LIBRARY		10,300 SF			2,826 SF

Great Falls Public Library

10/3/2022

Great Falls Public Library		86,000 Pop PROGRAM Future Need ~10yr+		GFPL Current
TEEN LIBRARY		UNIT	SF PER UNIT	SF
Teen Library				
15.01	Teen New Books and Display	300 Bks	.25 SF	75 SF
15.02	Teen Periodicals	8	1.00 SF	8 SF
15.03	Teen Graphic Novels and Manga	1,000 Bks	.10 SF	100 SF
15.04	Teen Fiction & Non-Fiction	3,000 Bks	.10 SF	300 SF
15.05	Teen Media	Bks	.09 SF	SF
15.06	48" LCD Panels	1	25 SF	25 SF
15.07	Collaborative Workstation (4 place)	2	200 SF	400 SF
15.08	Adult-sized Table & Chairs (2 place)	10	75 SF	750 SF
15.09	Adult-sized Lounge Seating	12	50 SF	600 SF
15.10	Teen Computers	4	50 SF	200 SF
15.11	Multimedia / Gaming / Interactives	3	50 SF	150 SF
15.12	Art Display Area (2-D and 3-D art)	1	75 SF	75 SF
15.13	Program Space/Area	25 Occ	15 SF	375 SF
Subtotal			3,058 SF	310 SF
TEEN LIBRARY				3,058 SF
BUILDING SUB-TOTALS				50,325 SF
	Circulation Factor		20%	8,808 SF
	Footprint, Mechanical & Electrical	1	20%	8,808 SF
	Totals >>			61,658 SF
	Existing Conditions			54,839 SF
	Program Delta			-6,819 SF
				54839

Facility Analysis

Library Name: Great Falls Public Library

Branch(if applicable): _____

Completed: Susie McIntyre

**If something is not applicable, just mark N/A under Notes.*



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	Current Assessment				Notes & Ideas for Improvement
	Good	Adequate	Inadequate	Poor	
LIBRARY ACCESSIBILITY					
Patron Vehicle					?? New Bookmobile is wonderful
Delivery Vehicle					None
Exterior Materials Return(s)		x			Relatively new—improvement on old book drops. Sometimes blocks traffic
Pedestrian Access		x			Front is sometimes dirty (difficult to keep sidewalk clean)
Daily Parking			x		Patrons hate paying for parking. New system is confusing for some. Parking signs need to be updated. Friends are sponsoring 3 free spots. Would like to provide free parking.
Event Parking			x		See above
Proximity to Major Roads	x				On one-way and close to downtown
ADA Accessibility (via exterior, Parking, Sidewalks, ramps, etc.)		x			ADA accessible. Would like more feedback from persons with disabilities.
ADA Accessibility (within the building, aisles, service points, restrooms, etc.)		x			Two accessible bathrooms. Would like more feedback from persons with disabilities.
LIBRARY VISIBILITY					
From a distance		x			Beautiful building. Love the mural on the front.
Upon approach		x			I dislike the arch in front of the Library.
Of entry points					One main entrance. Is often cluttered. Difficult to maintain clean sidewalk.

Easily identifiable as Library		x			Yes
Lib:	Current Assessment				
Br:	Good	Adequate	Inadequate	Poor	Notes & Ideas for Improvement
INTERIOR PUBLIC / SERVICE SPACES					
Lobby / Entrance(s)			x		Lobby is often congested with people checking out materials.
Interior Materials Return			x		Often blocked by patrons. Would like to install an automatic materials handler
Friends Area					No Friends Area
Service point(s) – <i>Include comments about the service “desks”, self-check, self-serve holds</i>			x		Circ desk takes up too much space in the lobby. Reference desk has poor line of sight to much of the building. No staff area by the Teen Scene. KP area staff desks are inadequate.
New Books / Popular Library	x				Recently moved to a new space. Need a bit more shelving to get some of the NF higher
Quiet areas			X		Sound carries throughout building. Would like more quiet study rooms.
Social / collaboration areas			x		Sound carries throughout building. Would like more collaborative study rooms.
Adult collection space					Would like more space for adult fiction and large print.
Technology spaces			x		Need more plug-ins throughout building. No line of sight for staff to computers.
Children’s collection & area		x			Would like more space for children’s programming—especially messy projects.
Teen collection & area					Need more shelving space
Small group meeting room(s) / space(s)			x		Need more small group meeting spaces.
Medium-sized and/or Large meeting room(s)			x		Would like separate space for children’s programs and large meeting rooms
Food & beverage area(s)			x		Would like space for coffeeshop area, but concerned about competing with downtown vendors
Overall furniture and fixtures			x		We need to move from the 1970’s paneling and lighting to a more modern look.

Ease of way-finding			x		Signage is poor and inconsistent
Restrooms		x			
Lib:	Current Assessment				
Br:	Good	Adequate	Inadequate	Poor	Notes & Ideas for Improvement
TECHNOLOGY					
Computers & technologies for the public				x	Bandwidth is completely inadequate. Currently have a project to make Library "last mile" connection fiber and recable inside of building. Will be able to increase connection to 100 Mbs this year. Will have the ability to continue increasing up to 1 G as we can afford to do so. Print release station is unattractive. Would like more up-to-date computers and tablet options
Future capacity for additional technology				x	Should be improved when building is re-cabled and bandwidth is improved.
Online Public Access Catalogs (OPACs)			x		Project to improve OPACs in conjunction with re-cabling. Would like advice what the OPAC systems should look like? (touchscreens on endcaps and posts?)
Self-check availability		x			As part of RFID project 2 new self-checks will be installed in March.
Other technology					
STAFF AREAS					
Staff Entrance(s)		x			
Overall Flexibility of Staff Spaces			x		If we expand the number of staff, we have very few spaces for new staff offices. Open floor plan in technical services is not very efficient.
Circulation / Service Desk Functionality, Workflow, Layout, etc.			x		Work flow seems very inefficient. Circulation desk takes up a great deal of lobby space.
Technical Services		x			Open floor plan in technical services isn't very efficient. Seems like a lot of space for 4 staff people.
Courier / Delivery			x		Currently we have two courier stops per week and use the loading dock. We have plans to join the Partners which will require more space for more crates.

Outreach Services			x		We
General Office Space (Admin, Supervisors, etc.)			x		If we expand the number of staff, we have very few spaces for new staff offices. Two supervisors do not have private office spaces for talking with staff.
Maintenance Space / Janitorial Space		x			
Other Staff Spaces (Staff Lounge, etc.)		x			Staff room is excellent
Storage		x			We have lots of storage space in our basement annex but it doesn't seem well used. (Many things could probably go.) Recently finished a project to stop flooding in that area. Could now put shelving against the walls.
Other					The Library Foundation rents a small office in the Library. They would like a more functional office with more space and a window.
Lib:	Current Assessment				
Br:	Good	Adequate	Inadequate	Poor	Notes & Ideas for Improvement
EXPERIENTIAL CONSIDERATIONS					
Décor & aesthetics			x		With the exception of the meeting rooms, the entire Library needs updating. New carpet and paint.
Lighting – Natural and artificial			x		Lighting is harsh and inefficient.
Noise management			x		Open stairway to second floor is pretty, but it channels noise.
Other					
VISTAS, VIEWS & OUTDOOR SPACES					
Neighboring elements create views from interior spaces		x			
Opportunity for outdoor program spaces			x		Hate the arch in the front plaza. Have dreams of making a sunk amphitheater for outdoor programming. Many patron behavior problems in the back park.

Other Areas / Aspects /				
New Bookmobile purchased in 2021	x			Fabulous!!
3 rd Floor				Much of the 3 rd floor of the Library is unfinished. We recently rented one office to the Self-Help Law Clinic. The 3 rd floor holds our Montana Room restricted collection. The Montana Room is staffed by the Great Falls Genealogy Society as their in-kind rent for using space on the 3 rd floor. We use rest of the large unfinished space for our two yearly book sales. I'm hoping that the 3 rd floor could be remodeled to better utilize the space. (Adding public bathrooms and finishing the space. The space could be a makerspace and a large active (messy) meeting space for Library programs or another idea that I am not considering. Perhaps the basement space could be partially remodeled for the book sale??
Roof				We recently re-finished the roof. I would love to install solar panels on the roof to increase our energy efficiency.

Other Items Needed:

Number of existing tables for the public:

Number of seats for the public:

Ceiling height(s) (List the primary public space ceiling heights):

Number of meeting room and their capacities:

Quantity:

Small: 2 (1 seats 5 and the other seats 10-12)

Medium: 0

Large:1 (seats 100 at a stretch)

Avg Size(ft):

Small: _____

Medium: _____

Large: _____

Facility Analysis

Library Name: **Great Falls Public Library (RM)**

Branch(if applicable): _____

Completed: _____

**If something is not applicable, just mark N/A under Notes.*



Engage | Envision | Evolve

	Current Assessment				Notes & Ideas for Improvement
	Good	Adequate	Inadequate	Poor	
LIBRARY ACCESSIBILITY					
Patron Vehicle			x		Patrons wish we had a free parking lot. Current City parking kiosk system is an improvement, but it still causes a lot of patron confusion. In a perfect world, it would be ideal if the back of the Library could be redone so patrons could pull right up to the pickup window and use it out their car window rather than getting out.
Delivery Vehicle		x			Limited experience with this. Ideally, the stairs on the dock could be widened.
Exterior Materials Return(s)		x			Sometimes materials fall out of the book bins inside the book drop. Sometimes items get water damaged in the book drop.
Pedestrian Access	x				I have lots of experience with this. As a non-disabled walker, I encounter no barriers other than the occasional ice/slipperiness that is to be expected in wintertime. An additional bit of sidewalk, connecting the path out the front door and under the fountain, connecting with the sidewalk on 2 nd Ave N might be helpful
Daily Parking			x		See comment for Patron vehicle
Event Parking			x		See comment for Patron Vehicle
Proximity to Major Roads	x				
ADA Accessibility (via exterior, Parking, Sidewalks, ramps, etc.)		x			As an able-bodied person, I have limited insight on this. The dock area is not accessible, but the front door seems to work well for people. The sidewalk in the back of the building, near the Kids' Place door, is too narrow for a wheel chair to pass. Not all restrooms are ADA compliant, but ADA compliant restrooms are available on all floors.

ADA Accessibility (within the building, aisles, service points, restrooms, etc.)		x			As an able-bodied person, I have limited insight on this. Shelves, furniture, etc., are placed with 3 feet of clearance in mind. It would be amazing if we had a staff member who could sign ASL and could support patrons in ASL as a part of their job description. It would also make the Library more accessible if we had a social worker on staff to help support patrons with mental health-related disabilities. New OPAC kiosks will be height adjustable for patrons using wheelchairs, etc.
LIBRARY VISIBILITY					
From a distance		x			
Upon approach		x			
Of entry points			x		Patrons are sometimes annoyed if they pull up to the pickup window pick up holds and then need to drive around the building to put their returns in the book drop.
Easily identifiable as Library		x			
Lib:	Current Assessment				
Br:	Good	Adequate	Inadequate	Poor	Notes & Ideas for Improvement
INTERIOR PUBLIC / SERVICE SPACES					
Lobby / Entrance(s)			x		Sound from the lobby travels straight up and disturbs 2 nd floor patrons. This can be a pretty big issue, especially if there are a lot of kids and families in Kids' Place and after big events as patrons come up from the basement meeting rooms.
Interior Materials Return		x			Circ staff will have more insight.
Friends Area					The Friends, to the best of my knowledge, have been absorbed as a subcommittee of the Great Falls Public Library Foundation. I am not aware that they have a dedicated office space, but the Foundation does have an office that is small, windowless, and mostly used for storage. I also use it to record virtual programs.

Service point(s) – <i>Include comments about the service “desks”, self-check, self-serve holds</i>					
New Books / Popular Library	x				
Quiet areas		x			
Social / collaboration areas	x				
Adult collection space	x				
Technology spaces		x			
Children’s collection & area		x			In a perfect world, I would remove the KP computer lab and turn that corner of the space into a computer lab space, possible with a playpen computer desk for parents/caregivers of babies. I would also look into the possibility of remodeling to create one big, accessible family restroom. More doable suggestions: Update the projector to make it usable or remove it, since I avoid doing programs in Kids’ Place whenever possible, fix broken toys on play walls. An electronic sign could replace the white board. New KP seating, etc. is on the way, and new OPAC kiosks are planned. Other than that, I think the space is used well. I have considered how to rearrange the stacks, and I didn’t have any better ideas on how to use the space.
Teen collection & area			x		We are rapidly outgrowing our YA shelf space. If we had a dedicated Teen Scene staff member, we could get really comfortable lounge seating, since staff would be around to wake sleeping patrons.
Small group meeting room(s) / space(s)	x				Newly redone
Medium-sized and/or Large meeting room(s)	x				Newly redone
Food & beverage area(s)					We don’t have a designated area for snacks. A café would be a phenomenal addition to the Library.

Overall furniture and fixtures		x			The formica on the burgundy stacks is peeling off or broken off in some places
Ease of way-finding			x		Patrons find it extremely confusing that kids' nonfiction is located on the 2 nd floor. This is a tough issue- having all the nonfiction in one place makes the collection more accessible to people at all reading levels. But I also speak to at least one patron who is confused about this every single day.
Restrooms		x			Kids' Place bathrooms are not accessible. The men's and women's bathrooms on the public side of the basement have sink knobs that are hard to turn, and kids often can't turn them off on their own.
Lib:	Current Assessment				
Br:	Good	Adequate	Inadequate	Poor	Notes & Ideas for Improvement
TECHNOLOGY					
Computers & technologies for the public		x			We are currently working on boosting bandwidth
Future capacity for additional technology		x			
Online Public Access Catalogs (OPACs)			x		We plan to install new kiosks
Self-check availability		x			
Other technology					
STAFF AREAS					
Staff Entrance(s)			x		The dock stairs are narrow and could be safer. You have to step up to enter the back door, creating a tripping hazard. This would be tricky, but concrete back there is slanted, meaning water pools, freezes, and creates a slip hazard in a high-traffic area.
Overall Flexibility of Staff Spaces					Unsure how to respond
Circulation / Service Desk Functionality, Workflow, Layout, etc.					Please refer to comments from Public Services Department staff.
Technical Services					Please refer to comments from Technical Services Department staff.

Courier / Delivery					Please refer to comments from Technical Services Department staff.
Outreach Services					Please refer to comments from Public Services Department staff.
General Office Space (Admin, Supervisors, etc.)			x		I really wish we had a small, enclosed Youth Services office. It is sometimes difficult to get work done in Kids' Place, and alternative workspaces all have their drawbacks. When Youth Services Specialist Chelsea Lara and I need to work away from our desks in Kids' Place, we have to move all our supplies with us, which is time inefficient. The KP Office desk is cramped and it does not have an outlet for laptops.
Maintenance Space / Janitorial Space					Please refer to comments from Maintenance Department staff.
Other Staff Spaces (Staff Lounge, etc.)		x			Staff room
Storage			x		Big improvements to Annex organization by Tech Services and Maintenance Staff over the last two years. Youth Services storage in the Annex and KP Office area is a mess because organizing is not my strength. I don't think these spaces are inadequate, but I would appreciate suggestions on how to better organize these spaces. Cordingley Room closets could be reorganized to store tables, chairs, supplies, etc. more efficiently.
Other					
Lib:	Current Assessment				
Br:	Good	Adequate	Inadequate	Poor	Notes & Ideas for Improvement
EXPERIENTIAL CONSIDERATIONS					
Décor & aesthetics		X			The wood paneling in the lobby looks dated. The design of the building is clearly 60s. Many patrons and staff do not care for the fountain. It doesn't work well, and has required a lot of time from maintenance. In the summer, kids enjoy playing in it if it is working.

Lighting – Natural and artificial					Big windows let in lots of natural light. The Teen Scene area tends to get hot in the afternoons from the sunshine. Some staff avoid shelving in the area in the afternoons.
Noise management			x		Sound travels up from the lobby to the 2 nd floor and disturbs patrons who wish to read/study quietly. A glass wall separating Kids' Place from the lobby might help to contain the noise and deter the occasional unaccompanied adult.
Other					
VISTAS, VIEWS & OUTDOOR SPACES					
Neighboring elements create views from interior spaces		x			The view out the front of the building is pretty.
Opportunity for outdoor program spaces			x		The Library Park is underutilized as a programming space. We need new outdoor chairs and a new place to store them. It would be nice if we could replace the bandshell. It has great acoustics, but it looks dated and the enclosed shape just doesn't say venue to me. Our unhoused neighbors often sleep in the Library Park, and there are issues with substance use, trash, human waste, vandalism, etc. The space is attractive because it is enclosed from the weather. The bandshell might work better as a program venue if it were more open, and being more open might reduce the number of people who choose to camp there. I would like to see us find solutions for the Library Park that balance programming and other Library uses, a welcoming and humane attitude to all, and City Ordinance and safety.
Other Areas / Aspects /					

Other Items Needed:

Number of existing tables for the public:

Number of seats for the public:

Ceiling height(s) (List the primary public space ceiling heights):

Number of meeting room and their capacities:

Quantity: Small: _____ Medium: _____ Large: _____
 Avg Size(ft): Small: _____ Medium: _____ Large: _____

Engage | Envision | Evolve

Department: Youth Services

Name of Person/People Completing Form:
Rae McFadden, Youth Services Librarian

When answering the following questions, please think about your “ideal” situation and what is needed to enhance library services now and into the future.

1. Define the focus of your department (i.e., who you primarily serve, daily activities, priority services & functions, future changes, etc.)

The Youth Services Department services babies, children, and teens birth to 18 years and their families. We select Juvenile and Young Adult materials, maintain the collection (including shelving and weeding), provide reference service, and offer programming young people 18 and under and their families.

2. In your opinion and related to your specific department, what CHANGES are needed in the space related to PUBLIC SERVICE?

Please describe below.

<p>Step 1: Describe the CHANGE</p>	<p>Step 2: Describe WHY it is necessary or why it would improve the area.</p>
<p>Play Area will be renamed Kathy’s Corner. New furniture, including 2 love seats and a nursing glider, will replace the wooden benches now in Kids’ Place.</p> <p style="text-align: center;">Remodel or re</p>	<p>Current seating is uncomfortable. The new furniture will be much more inviting.</p>

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3. As you consider the future, what are your anticipated space needs? In other words, what types and number of spaces are needed for the PUBLIC? What is needed for staff to support current and future services?

	What type of space or space feature is needed? <i>(e.g., service point, collection space, collaboration space, quiet area, etc.)</i>	What furniture & fixtures (shelving, etc.) are needed? <i>Being general is okay. The point is to get an idea of your needs, thoughts, etc.</i>	Other <i>(include things such as “need small group work area,” “need flexibility to move furniture around” and anything else not included already)</i>
A.	We need more Young Adult shelving. We are rapidly outgrowing the space designated for this collection.	More shelving	
B.	An office for Kids’ Place staff	An outlet, a door to close for privacy, 2 staff computer stations	
C.	A dedicated Youth Services programming area with easy to clean floors, walls, etc. would allow us to expand programming for kids and teens without damaging the newly redone Cordingley Room.	Laminate or non-carpeted floor, durable paint, craft supply storage. Height-adjustable tables with wheels that are easy to move and store. Relatively comfortable unpadded chairs. Ventilation for the occasional smelly project (ex: extracting DNA from strawberries involves rubbing alcohol, fumes from paint or glue). Outlets for Makerspace tools, charging cabinet, accessible restroom with changing table	
D.	A dedicated space for recording virtual programs	A plain wall space to use with a green screen or decorate as a small set, neutral lighting (not yellow or gray)	
E.	Remodel Teen Scene area	Take down the walls that obstruct staff views, but create a sense of privacy and coziness with lounge furniture. Add more computer stations, charging cabinet, a	

		new staff member (Young Adult Library Specialist)	
F.	If possible, an office space near Teen Scene for a new Young Adult Library Specialist		
G.			
H.			
I.			

4. Please verify the type of technology needed in your department within the public space area(s).

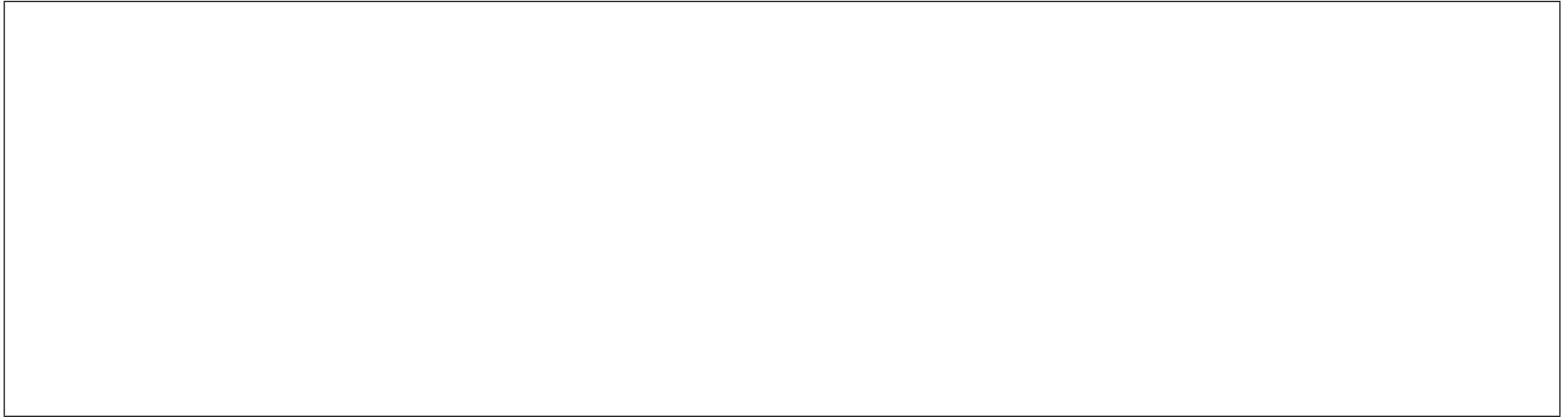
PUBLIC:

Computer stations in Kids' Place and Teen Scene. Crib/play pen computer desk in Kids' Place. New OPAC Kiosks in Kids' Place.

STAFF:

2 off-desk staff computer stations. We have laptops, but having a dedicated office with an outlet would make us more efficient.

5. Please describe any other issues, needs, challenges and/or comments that will help us during the space planning process.

A large, empty rectangular box with a thin black border, intended for the user to provide detailed responses to the question above. The box is currently blank.

Engage | Envision | Evolve

Department:
Library

Name of Person/People Completing Form:
Susie McIntyre

When answering the following questions, please think about your “ideal” situation and what is needed to enhance library services now and into the future.

1. Define the focus of your department (i.e., who you primarily serve, daily activities, priority services & functions, future changes, etc.)

Admin—I oversee the functioning of the Library.

2. In your opinion and related to your specific department, what CHANGES are needed in the space related to PUBLIC SERVICE?

Please describe below.

<p align="center">Step 1: Describe the CHANGE</p>	<p align="center">Step 2: Describe WHY it is necessary or why it would improve the area.</p>
<p>Library needs to be transformed to a pleas place that serves the needs of our community.</p> <ol style="list-style-type: none"> Aesthetic upgrades (paint, carpet, signage) Energy upgrades. Better use of space to serve needs of the patrons. (space for automatic materials handler, improved staff work spaces, creation of quiet study areas, spaces for collaborative work, spaces for youth programming) 	<ol style="list-style-type: none"> Currently the spaces are outdated. Having inviting, welcoming spaces would better serve the community. Improving our energy footprint will save money in the long term and show that the Library is a leader in preserving our environment. Creating spaces for different types of activities will help us meet the needs of the community.

4. As you consider the future, what are your anticipated space needs? In other words, what types and number of spaces are needed for the PUBLIC? What is needed for staff to support current and future services?

	What type of space or space feature is needed? <i>(e.g., service point, collection space, collaboration space, quiet area, etc.)</i>	What furniture & fixtures (shelving, etc.) are needed? <i>Being general is okay. The point is to get an idea of your needs, thoughts, etc.</i>	Other <i>(include things such as “need small group work area,” “need flexibility to move furniture around” and anything else not included already)</i>
A.	Automatic Materials Handler	Finding the best space for patrons to return materials and staff to process them.	
B.	Spaces for quiet study	Creation of private study areas	
C.	Spaces for collaborative work	Creation of more meeting rooms	
D.	Spaces for Youth Services Programming	Remodel of 3 rd floor? Large space with non-carpet floor. Space where noise won't travel	
E.	Outside programming space	? Amphitheater in front plaza?	
F.	Staffing spaces		We need more staff to serve the needs of the community. Those staff will need work spaces
G.	Library Foundation would like more office space. Including space with windows.		
H.	Remodeled lobby	Space to be reconfigured to allow better flow for patrons and to allow for space for exhibits and displays	
I.			

5. Please verify the type of technology needed in your department within the public space area(s).

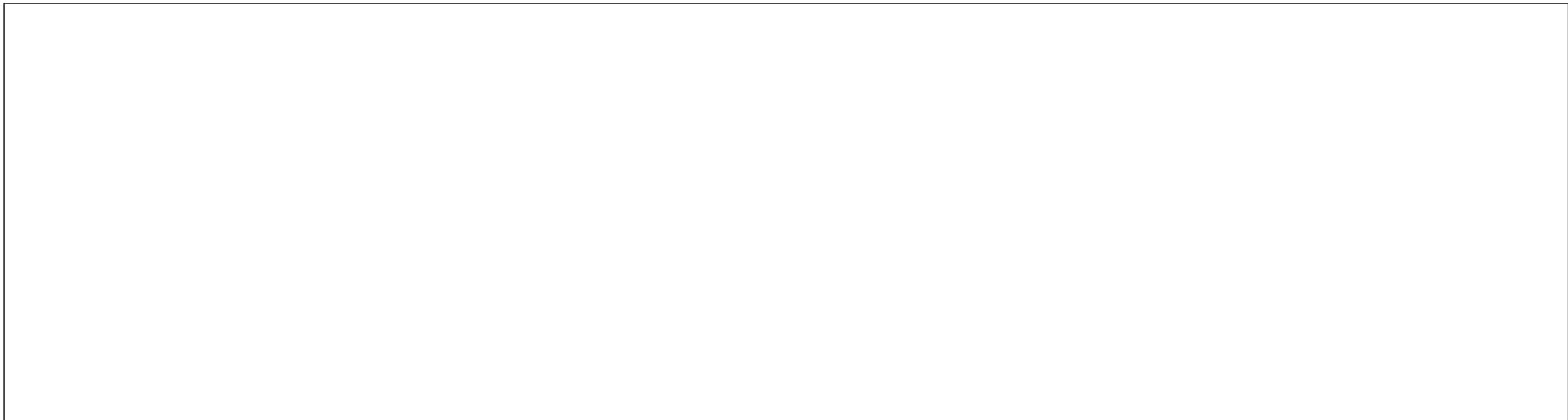
PUBLIC:

We are in the process of updating our cabling. This will allow us to create new OPACs with touch screens that are more accessible to people short and tall. The community often asks for computer classes. We do not have good spaces to hold such classes. Public computers should be upgraded.

STAFF:

6. Please describe any other issues, needs, challenges and/or comments that will help us during the space planning process.

We are in the process of converting our security/inventory system from tattle-tape to RFID. New gates and self-check machines are being installed in late March. We also have funding to purchase an automatic materials handler. We have an initial plan of where to place the AMH, but are not sure that it is the best use of the space.



DATA & COLLECTION ANALYSIS



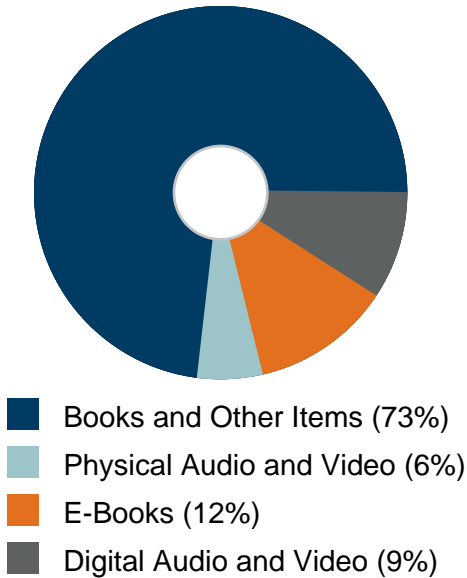
Library Collections, Circulation, and Technology

GREAT FALLS PUBLIC LIBRARY (MT0033)

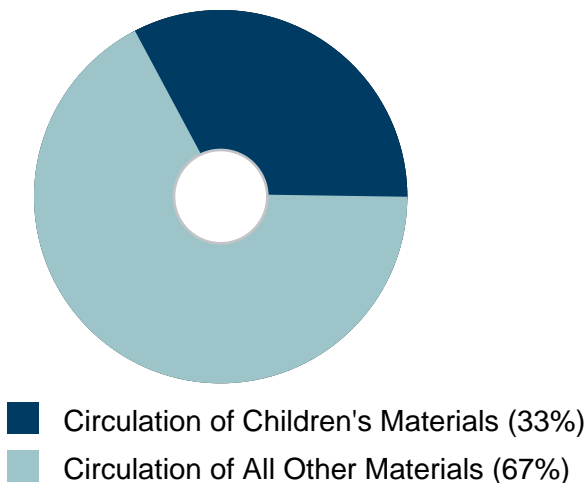
301 2ND AVE NORTH GREAT FALLS, MT
Service Area Population: 78,322
Locale: City (13)

Central Libraries: 1
Branch Libraries: 0
Bookmobiles: 1

Collection Materials by Type



Circulation



Collections

Physical

- Books and other items	139,644
- Audio (tapes, CDs)	4,070
- Videos	6,816
- Print subscriptions	105

Digital

- E-Books	23,085
- Audio (downloadable)	17,125
- Video (streaming)	0

Electronic Collections (Databases)	1
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Circulation

Total Circulation Transactions	290,954
- Physical Circulation	242,197
- Use of Electronic Material	48,757
Circulation of Children's Material	95,574
- As Percentage of Total Circulation (%)	33

Technology

Internet Computers	40
Computer Uses Per Year	32,460
Wireless Sessions	57,166

Library Programs and Services

GREAT FALLS PUBLIC LIBRARY (MT0033)

301 2ND AVE NORTH GREAT FALLS, MT
Service Area Population: 78,322
Locale: City (13)

Central Libraries: 1
Branch Libraries: 0
Bookmobiles: 1

Programs Offered



- Children's Programs (65%)
- Young Adult Programs (19%)
- All Other Programs (17%)

Program Attendance



- Children's Program Attendance (71%)
- Young Adult Program Attendance (8%)
- All Other Program Attendance (22%)

Programs Offered

Total Library Programs	452
- Children's Programs	292
- Young Adult Programs	84
- All Other Programs	76

Program Attendance

Total Program Attendance	11,335
- Children's Program Attendance	7,994
- Young Adult Program Attendance	870
- All Other Program Attendance	2,471

Library Services

Physical Visits	182,181
Website Visits	80,777
Library Card Holders	27,303
Questions Answered	11,945
Interlibrary Loans (ILL)	
- ILL to Other Libraries	1,254
- ILL from Other Libraries	674

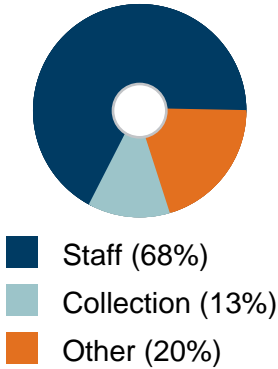
Library Revenue, Expenditures, and Staff

GREAT FALLS PUBLIC LIBRARY (MT0033)

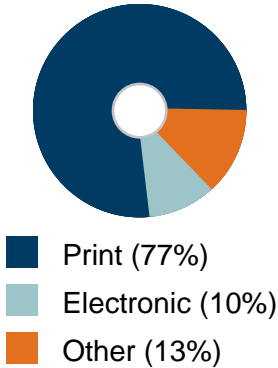
301 2ND AVE NORTH GREAT FALLS, MT
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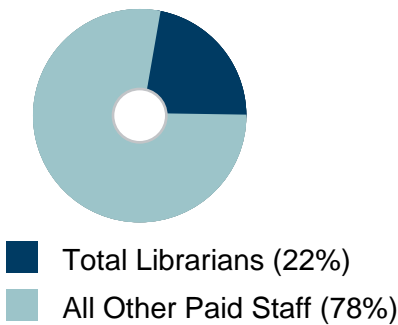
Operating Expenditures by Type



Collection Expenditures by Type



Paid Staff by Type



Operating Revenue (\$)

Total Operating Revenue	1,697,396
- From Local Government	1,342,896
- From State Government	2,141
- From Federal Government	0
- Other Operating Revenue	352,359
Capital Revenue	17,000
Capital Expenditures	491,977

Operating Expenditures (\$)

Total Operating Expenditures	1,485,394
- Staff Expenditures	1,002,782
- Collection Expenditures	185,848
- Print	142,924
- Electronic	19,242
- Other	23,682
- Other Operating Expenditures	296,764

Paid Staff (FTE)

Total Paid Staff	18
- Total Librarians	4
- All Other Paid Staff	14

FTE stands for full-time equivalent. Libraries report FTE based on a measure of 40 hours per week. For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

S = Suppressed for personally identifiable information

State	Library Name	City	Central Library	Branches	Book Mobiles	Legal Service Population	Total Expend / Capita	Visits / Capita	Phy Circulation / Capita	Total Physical Items / Capita	Physical Items Turnover	Physical Material Exps / Capita	Circulation	Print Material Expenditures	Other Material Expenditures	Total Physical Material Expenditure	Electronic Material Expenditures	Total Collection Expenditures	Other Expenses
MT	GREAT FALLS PUBLIC LIBRARY	GREAT FALLS	1	0	1	78,322	19	2.3	3.1	1.9	1.6	\$ 2.1	\$ 0.69	\$ 142,924	\$ 23,682	\$ 166,606	\$ 19,242	\$ 185,848	296,764
	Montana Libraries					74,351	31	3.8	5.7	1.6	3.5	\$ 2.2	\$ 0.45	\$ 121,288	\$ 38,387	\$ 159,675	\$ 60,157	\$ 219,832	444,779
	Regional (Western US)					80,145	40	4.3	7.4	1.7	4.4	\$ 2.5	\$ 0.37	\$ 157,888	\$ 43,234	\$ 201,122	\$ 82,734	\$ 283,856	850,441
	National					79,482	31	3.1	6.0	2.0	2.9	\$ 2.4	\$ 0.43	\$ 142,318	\$ 45,312	\$ 187,630	\$ 77,529	\$ 258,698	423,781
	LJ Star Libraries					63,813	###	8.3	18.8	5.3	3.7	\$ 8.5	\$ 0.53	\$ 369,349	\$ 147,041	\$ 516,390	\$ 387,193	\$ 903,583	1,515,801
	Average of Cohorts					74,448	56	4.9	9.5	2.7	3.6	\$ 3.9	\$ 0.45	\$ 197,711	\$ 68,494	\$ 266,204	\$ 151,903	\$ 416,492	808,701
MT	BITTERROOT PUBLIC LIBRARY	HAMILTON	1	0	0	25,577	24	2.8	4.2	1.0	4.2	\$ 1.3	\$ 0.31	\$ 26,890	\$ 6,253	\$ 33,143	\$ 5,250	\$ 38,393	\$ 193,180
MT	BUTTE-SILVER BOW PUBLIC LIBRARY	BUTTE	1	2	0	34,200	24	2.7	1.6	1.1	1.5	\$ 1.6	\$ 0.99	\$ 46,418	\$ 8,521	\$ 54,939	\$ 7,138	\$ 62,077	\$ 14,036
MT	BOZEMAN PUBLIC LIBRARY	BOZEMAN	1	0	1	62,164	33	6.9	11.3	2.6	4.4	\$ 3.4	\$ 0.30	\$ 169,795	\$ 41,610	\$ 211,405	\$ 97,890	\$ 309,295	\$ 176,723
MT	LEWIS AND CLARK LIBRARY	HELENA	1	3	1	63,395	54	4.7	5.8	1.8	3.3	\$ 3.6	\$ 0.63	\$ 204,000	\$ 24,000	\$ 228,000	\$ 101,000	\$ 329,000	\$ 663,200
MT	IMAGINEIF KALISPELL	KALISPELL	1	3	0	84,571	30	3.7	6.1	1.2	4.9	\$ 2.3	\$ 0.38	\$ 142,868	\$ 53,748	\$ 196,616	\$ 40,462	\$ 237,078	\$ 750,592
MT	MISSOULA PUBLIC LIBRARY	MISSOULA	1	6	1	109,299	27	3.2	6.2	2.1	2.9	\$ 2.0	\$ 0.32	\$ 132,616	\$ 83,168	\$ 215,784	\$ 76,600	\$ 292,384	\$ 476,796
MT	BILLINGS PUBLIC LIBRARY	BILLINGS	1	1	2	141,254	24	2.5	4.9	1.5	3.2	\$ 1.3	\$ 0.26	\$ 126,428	\$ 51,409	\$ 177,837	\$ 92,761	\$ 270,598	\$ 838,924
OR	TIGARD PUBLIC LIBRARY	TIGARD	1	0	0	65,210	89	4.9	16.4	3.4	4.9	\$ 5.3	\$ 0.32	\$ 258,170	\$ 89,789	\$ 347,959	\$ 233	\$ 348,192	\$ 2,270,140
CO	LOVELAND PUBLIC LIBRARY	LOVELAND	1	0	0	77,273	41	5.2	11.2	1.6	7.0	\$ 2.7	\$ 0.24	\$ 156,152	\$ 49,948	\$ 206,100	\$ 130,032	\$ 336,132	\$ 306,988
CA	UPLAND PUBLIC LIBRARY	UPLAND	1	0	0	78,481	17	3.2	2.2	1.1	2.1	\$ 1.4	\$ 0.61	\$ 92,450	\$ 14,091	\$ 106,541	\$ 41,583	\$ 148,124	\$ 1,202,847
WY	NATRONA COUNTY LIBRARY SYSTEM	CASPER	1	2	1	79,115	35	4.1	6.7	3	2.5	\$ 2.4	\$ 0.36	\$ 120,340	\$ 70,016	\$ 190,356	\$ 69,442	\$ 259,798	\$ 579,156
CA	FOLSOM PUBLIC LIBRARY	FOLSOM	1	0	0	79,835	23	3.5	9.0	1.1	8.0	\$ 2.2	\$ 0.24	\$ 150,241	\$ 22,400	\$ 172,641	\$ 30,568	\$ 203,209	\$ 272,816
AZ	BUCKEYE PUBLIC LIBRARY	BUCKEYE	1	1	1	81,624	18	2.1	2.5	0.6	4.5	\$ 1.7	\$ 0.68	\$ 108,707	\$ 30,860	\$ 139,567	\$ 29,929	\$ 169,496	\$ 241,785
CA	BUENA PARK LIBRARY DISTRICT	BUENA PARK	1	0	0	83,384	44	2.8	3.8	1.5	2.6	\$ 1.3	\$ 0.34	\$ 83,175	\$ 25,335	\$ 108,510	\$ 71,112	\$ 179,622	\$ 492,937
AZ	AVONDALE PUBLIC LIBRARY	AVONDALE	1	1	0	84,595	16	2.3	3.2	0.9	3.5	\$ 0.4	\$ 0.13	\$ 32,077	\$ 2,847	\$ 34,924	\$ 34,158	\$ 69,082	\$ 434,978
CA	HEMET PUBLIC LIBRARY	HEMET	1	0	0	84,754	18	4.5	4.6	1.0	4.5	\$ 1.4	\$ 0.29	\$ 109,497	\$ 5,000	\$ 114,497	\$ 25,000	\$ 139,497	\$ 587,600
CA	NEWPORT BEACH PUBLIC LIBRARY	EWPORT BEAC	1	2	0	87,180	103	10.7	13.9	3.3	4.2	\$ 6.8	\$ 0.49	\$ 468,071	\$ 122,055	\$ 590,126	\$ 395,278	\$ 985,404	\$ 2,115,159
TX	TEMPLE PUBLIC LIBRARY	TEMPLE	1	0	1	76,256	23	3.2	4.6	2.6	1.8	\$ 2.4	\$ 0.53	\$ 160,623	\$ 23,405	\$ 184,028	\$ 13,465	\$ 197,493	\$ 334,228
IN	BARTHOLOMEW COUNTY PUBLIC LI	COLUMBUS	1	1	1	76,418	50	4.0	8.6	2.4	3.5	\$ 2.5	\$ 0.29	\$ 178,875	\$ 14,729	\$ 193,604	\$ 274,709	\$ 468,313	\$ 817,554
TX	STERLING MUNICIPAL LIBRARY	BAYTOWN	1	0	0	77,024	32	2.9	4.7	1.7	2.8	\$ 1.8	\$ 0.39	\$ 120,559	\$ 19,800	\$ 140,359	\$ 80,000	\$ 220,359	\$ 376,100
WI	HEDBERG PUBLIC LIBRARY	JANESVILLE	1	1	0	77,530	49	3.3	8.1	3	2.7	\$ 3.5	\$ 0.44	\$ 176,598	\$ 98,070	\$ 274,668	\$ 79,681	\$ 354,349	\$ 645,257
TX	SAN MARCOS PUBLIC LIBRARY	SAN MARCOS	1	0	0	79,458	23	5.0	5.5	2.2	2.6	\$ 2.1	\$ 0.37	\$ 128,496	\$ 35,737	\$ 164,233	\$ 33,743	\$ 197,976	\$ 91,400
VA	LYNCHBURG PUBLIC LIBRARY	LYNCHBURG	1	1	0	79,531	22	2.6	4.1	1	3.1	\$ 1.3	\$ 0.30	\$ 75,182	\$ 24,473	\$ 99,655	\$ 63,719	\$ 163,374	\$ 302,851
WI	OSHKOSH PUBLIC LIBRARY	OSHKOSH	1	0	0	79,668	44	2.5	8.1	3	2.5	\$ 3.0	\$ 0.37	\$ 164,530	\$ 72,823	\$ 237,353	\$ 112,377	\$ 349,730	\$ 585,227
TX	ROCKWALL COUNTY LIBRARY	ROCKWALL	1	0	0	80,358	16	1.9	3.2	1.5	2.1	\$ 1.9	\$ 0.58	\$ 123,977	\$ 25,317	\$ 149,294	\$ 27,872	\$ 177,166	\$ 134,348
IA	COUNCIL BLUFFS PUBLIC LIBRARY	OUNCIL BLUFF	1	0	0	80,764	30	1.7	4.7	1.7	2.8	\$ 2.3	\$ 0.50	\$ 119,448	\$ 70,026	\$ 189,474	\$ 67,481	\$ 256,955	\$ 335,017
PA	NORTHLAND PUBLIC LIBRARY AUTH	PITTSBURGH	1	0	0	81,118	35	3.9	10.9	2.4	4.5	\$ 3.6	\$ 0.33	\$ 211,765	\$ 83,351	\$ 295,116	\$ 36,029	\$ 331,145	\$ 354,508
PA	CLEVE J. FREDRICKSEN LIBRARY	CAMP HILL	1	1	0	81,763	21	3.5	7.6	1.6	4.7	\$ 2.1	\$ 0.28	\$ 133,985	\$ 39,362	\$ 173,347	\$-	\$ 173,347	\$ 521,169
IL	CICERO PUBLIC LIBRARY	CICERO	1	0	0	83,891	25	3.0	2.3	1.2	1.8	\$ 1.8	\$ 0.79	\$ 113,780	\$ 36,650	\$ 150,430	\$ 63,740	\$ 214,170	\$ 587,718
IL	DOWNERS GROVE PUBLIC LIBRARY	OWNERS GROV	1	0	0	49,213	101	10.1	24.0	4.6	5.2	\$ 10.0	\$ 0.42	\$ 351,973	\$ 138,931	\$ 490,904	\$ 215,218	\$ 706,122	\$ 812,050
IL	OAK PARK PUBLIC LIBRARY	OAK PARK	1	2	0	51,878	160	13.1	28.0	5.6	5.0	\$ 12.0	\$ 0.43	\$ 404,341	\$ 218,781	\$ 623,122	\$ 357,487	\$ 980,609	\$ 1,124,833
OH	LAKEWOOD PUBLIC LIBRARY	LAKEWOOD	1	1	0	51,983	81	17.2	28.0	9.2	3.1	\$ 8.7	\$ 0.31	\$ 294,371	\$ 158,122	\$ 452,493	\$ 452,075	\$ 904,568	\$ 677,149
IL	MOUNT PROSPECT PUBLIC LIBRARY	OUNT PROSPE	1	1	0	54,167	167	8.3	16.3	7.9	2.1	\$ 8.6	\$ 0.53	\$ 344,194	\$ 121,565	\$ 465,759	\$ 318,135	\$ 783,894	\$ 1,148,503
IL	SAINT CHARLES PUBLIC LIBRARY DIS	SAINT CHARLES	1	0	0	55,092	142	4.6	21.8	6.1	3.6	\$ 11.4	\$ 0.52	\$ 469,574	\$ 159,580	\$ 629,154	\$ 792,410	\$ 1,421,564	\$ 1,893,515
OH	WASHINGTON-CENTERVILLE PUBLIC	CENTERVILLE	1	1	0	56,628	128	11.4	24.6	5.8	4.2	\$ 12.0	\$ 0.49	\$ 491,991	\$ 189,029	\$ 681,020	\$ 601,964	\$ 1,282,984	\$ 1,692,611
IL	NILES-MAINE DISTRICT LIBRARY	NILES	1	0	0	57,284	114	6.0	16.5	5.0	3.3	\$ 8.4	\$ 0.51	\$ 316,148	\$ 162,767	\$ 478,915	\$ 290,000	\$ 768,915	\$ 1,291,510
IL	DES PLAINES PUBLIC LIBRARY	DES PLAINES	1	0	0	58,364	107	7.1	16.7	5.4	3.1	\$ 9.5	\$ 0.57	\$ 361,363	\$ 190,505	\$ 551,868	\$ 299,124	\$ 850,992	\$ 1,477,982
NY	MIDDLE COUNTRY PUBLIC LIBRARY	CENTEREACH	1	1	0	62,562	230	5.5	13.4	6.8	2.0	\$ 8.0	\$ 0.59	\$ 347,899	\$ 149,500	\$ 497,399	\$ 514,828	\$ 1,012,227	\$ 3,748,372
NY	GREATER POUGHKEEPSIE LIBRARY	POUGHKEEPSIE	1	1	0	75,135	97	4.5	4.7	2.6	1.8	\$ 7.5	\$ 1.59	\$ 443,755	\$ 120,074	\$ 563,829	\$ 121,469	\$ 685,298	\$ 1,234,160
IN	CARMEL CLAY PUBLIC LIBRARY	CARMEL	1	0	1	83,293	75	7.3	23.2	4.5	5.2	\$ 6.6	\$ 0.28	\$ 430,868	\$ 117,179	\$ 548,047	\$ 540,206	\$ 1,088,253	\$ 1,629,392
AL	HOOVER PUBLIC LIBRARY	HOOVER	1	0	0	84,920	85	6.5	16.4	2.9	5.6	\$ 4.2	\$ 0.26	\$ 245,175	\$ 113,739	\$ 358,914	\$ 285,237	\$ 644,151	\$ 1,367,504
VA	WILLIAMSBURG REGIONAL LIBRARY	WILLIAMSBURG	1	1	4	89,044	81	6.2	10.1	3	3.6	\$ 4.2	\$ 0.41	\$ 299,886	\$ 71,765	\$ 371,651	\$ 245,352	\$ 617,003	\$ 1,607,838

State	Library Name	City	Central Library	Branches	Book Mobsiles	Legal Service Pt.	Tr.	Total Operation Expenditures	Physical Materials Circulation	Total Print Volumes	Physical Audio Items	Physical Video Items	Total Physical Items	Total Ebooks	Digital Audio Items	Digital Video Items	Total Open Hours (All Locations)	Reference Queries
MT	GREAT FALLS PUBLIC LIBRARY	GREAT FALLS	1	0	1	78,322	19	\$ 1,485,394	242,197	139,644	4,070	6,816	150,530	23,085	17,125		2,968	11,945
	Montana Libraries					74,351	31	\$ 2,252,272	444,080	105,876	8,206	12,103	126,185	73,066	64,412	15,970	6,233	27,196
	Regional (Western US)					80,145	40	\$ 3,185,326	575,974	112,353	8,192	13,814	134,359	57,299	48,720	16,107	4,019	53,500
	National					79,482	31	\$ 2,432,488	477,848	139,273	11,094	13,793	164,160	91,605	52,182	2,919	4,172	41,194
	LJ Star Libraries					63,813	###	\$ 7,436,390	1,146,774	256,719	25,173	39,051	320,943	187,668	111,887	20,844	5,782	121,550
	Average of Cohorts					74,448	56	\$ 3,826,619	661,169	153,556	13,166	19,690	186,412	102,409	69,300	13,960	5,052	60,860
MT	BITTERROOT PUBLIC LIBRARY	HAMILTON	1	0	0	25,577	24	\$ 611,739	107,743	21,866	1,616	2,391	25,873	23,085	17,125		2,756	8,537
MT	BUTTE-SILVER BOW PUBLIC LIBRARY	BUTTE	1	2	0	34,200	24	\$ 837,888	55,655	30,076	2,773	4,630	37,479	23,085	17,125		4,450	4,732
MT	BOZEMAN PUBLIC LIBRARY	BOZEMAN	1	0	1	62,164	33	\$ 2,051,780	699,435	138,665	11,189	10,366	160,220	371,316	347,209	15,970	3,677	9,346
MT	LEWIS AND CLARK LIBRARY	HELENA	1	3	1	63,395	54	\$ 3,392,010	364,727	94,094	8,312	9,584	111,990	24,587	18,047		8,120	35,594
MT	IMAGINEIF KALISPELL	KALISPELL	1	3	0	84,571	30	\$ 2,506,899	514,490	87,014	6,410	11,124	104,548	23,088	17,125		6,545	12,688
MT	MISSOULA PUBLIC LIBRARY	MISSOULA	1	6	1	109,299	27	\$ 2,957,284	673,543	199,264	13,277	16,216	228,757	23,113	17,125		10,212	108,987
MT	BILLINGS PUBLIC LIBRARY	BILLINGS	1	1	2	141,254	24	\$ 3,408,301	692,967	170,156	13,864	30,410	214,430	23,185	17,125		7,870	10,487
OR	TIGARD PUBLIC LIBRARY	TIGARD	1	0	0	65,210	89	\$ 5,788,369	1,071,941	180,746	12,548	25,881	219,175	75,535	32,476	30,000	3,522	27,335
CO	LOVELAND PUBLIC LIBRARY	LOVELAND	1	0	0	77,273	41	\$ 3,149,090	865,871	105,867	9,976	7,787	123,630	34,942	57,649	1,969	3,406	46,944
CA	UPLAND PUBLIC LIBRARY	UPLAND	1	0	0	78,481	17	\$ 1,350,971	174,746	79,633	1,943	3,266	84,842	12,590	4,712	23,107	2,608	12,708
WY	NATRONA COUNTY LIBRARY SYSTEM	CASPER	1	2	1	79,115	35	\$ 2,757,988	531,171	161,407	17,363	29,646	208,416	21,150	33,459	568	3,044	32,500
CA	FOLSOM PUBLIC LIBRARY	FOLSOM	1	0	0	79,835	23	\$ 1,860,663	721,111	76,134	3,548	10,340	90,022	22,779	11,248	45	2,439	17,984
AZ	BUCKEYE PUBLIC LIBRARY	BUCKEYE	1	1	1	81,624	18	\$ 1,437,818	206,528	39,542	1,594	4,483	45,619	9,405	1,692		5,356	30,147
CA	BUENA PARK LIBRARY DISTRICT	BUENA PARK	1	0	0	83,384	44	\$ 3,697,645	315,701	106,345	7,227	8,164	121,736	26,105	6,601	4,648	2,808	35,555
AZ	AVONDALE PUBLIC LIBRARY	AVONDALE	1	1	0	84,595	16	\$ 1,360,888	268,122	67,407	3,526	6,164	77,097	331,633	321,926	34,470	4,935	8,756
CA	HEMET PUBLIC LIBRARY	HEMET	1	0	0	84,754	18	\$ 1,505,110	390,574	75,966	2,464	8,525	86,955	15,267	8,252	15,758	1,976	160,715
CA	NEWPORT BEACH PUBLIC LIBRARY	EWPORT BEAC	1	2	0	87,180	103	\$ 8,944,720	1,213,970	230,483	21,727	33,887	286,097	23,586	9,186	34,397	10,100	162,357
TX	TEMPLE PUBLIC LIBRARY	TEMPLE	1	0	1	76,256	23	\$ 1,740,662	349,033	178,941	8,612	10,340	197,893	20,860	5,216	226	4,084	76,011
IN	BARTHOLOMEW COUNTY PUBLIC LI	COLUMBUS	1	1	1	76,418	50	\$ 3,837,866	657,958	160,211	11,794	14,321	186,326	54,091	10,423	1,565	8,684	20,731
TX	STERLING MUNICIPAL LIBRARY	BAYTOWN	1	0	0	77,024	32	\$ 2,430,190	359,092	117,423	5,636	6,818	129,877	53,996	17,629	553	3,368	83,728
WI	HEDBERG PUBLIC LIBRARY	JANESVILLE	1	1	0	77,530	49	\$ 3,824,702	625,524	180,184	25,988	25,058	231,230	155,649	54,323	952	3,537	21,459
TX	SAN MARCOS PUBLIC LIBRARY	SAN MARCOS	1	0	0	79,458	23	\$ 1,803,727	439,137	152,857	4,028	14,757	171,642	17,317	10,333	73	3,512	42,144
VA	LYNCHBURG PUBLIC LIBRARY	LYNCHBURG	1	1	0	79,531	22	\$ 1,726,523	326,924	95,354	4,004	6,886	106,244	284,204	286,183	13,159	4,836	36,799
WI	OSHKOSH PUBLIC LIBRARY	OSHKOSH	1	0	0	79,668	44	\$ 3,521,903	646,643	209,439	31,674	14,870	255,983	162,971	58,225	954	3,514	24,723
TX	ROCKWALL COUNTY LIBRARY	ROCKWALL	1	0	0	80,358	16	\$ 1,300,310	258,937	110,561	6,954	6,260	123,775	21,308	12,410	162	2,495	42,936
IA	COUNCIL BLUFFS PUBLIC LIBRARY	OUNCIL BLUFF	1	0	0	80,764	30	\$ 2,428,390	376,532	108,836	8,216	17,862	134,914	53,377	29,790	6,286	3,432	44,721
PA	NORTHLAND PUBLIC LIBRARY AUTH	PITTSBURGH	1	0	0	81,118	35	\$ 2,813,468	882,772	166,491	12,935	15,870	195,296	176,256	82,248	6,241	3,434	74,307
PA	CLEVE J. FREDRICKSEN LIBRARY	CAMP HILL	1	1	0	81,763	21	\$ 1,685,459	621,535	104,874	8,039	20,731	133,644	13,347	7,221	1,942	5,531	12,834
IL	CICERO PUBLIC LIBRARY	CICERO	1	0	0	83,891	25	\$ 2,076,654	190,094	86,109	5,243	11,746	103,098	85,886			3,640	13,934
IL	DOWNS GROVE PUBLIC LIBRARY	OWNERS GROV	1	0	0	49,213	101	\$ 4,988,981	1,179,617	184,876	17,956	24,597	227,429	41,561	9,953	1,086	3,650	96,652
IL	OAK PARK PUBLIC LIBRARY	OAK PARK	1	2	0	51,878	160	\$ 8,295,610	1,454,074	234,186	17,518	39,465	291,169	59,139	12,339	1,085	8,995	82,000
OH	LAKEWOOD PUBLIC LIBRARY	LAKEWOOD	1	1	0	51,983	81	\$ 4,205,820	1,457,077	344,595	42,234	89,936	476,765	609,072	309,231	42,522	8,320	195,000
IL	MOUNT PROSPECT PUBLIC LIBRARY	OUNT PROSPE	1	1	0	54,167	167	\$ 9,039,352	885,509	357,245	30,852	37,144	425,241	27,712	12,195		6,109	163,809
IL	SAINT CHARLES PUBLIC LIBRARY DIS	SAINT CHARLES	1	0	0	55,092	142	\$ 7,820,723	1,200,284	238,585	66,312	30,771	335,668	84,588	28,910	1	3,626	178,152
OH	WASHINGTON-CENTERVILLE PUBLIC	CENTERVILLE	1	1	0	56,628	128	\$ 7,270,701	1,392,720	278,723	14,946	35,962	329,631	614,455	522,179	84,009	6,522	111,332
IL	NILES-MAINE DISTRICT LIBRARY	NILES	1	0	0	57,284	114	\$ 6,523,351	947,343	223,496	21,809	40,062	285,367	134,592	67,696	3,845	3,507	163,323
IL	DES PLAINES PUBLIC LIBRARY	DES PLAINES	1	0	0	58,364	107	\$ 6,261,207	974,217	245,617	26,738	40,434	312,789	52,076	34,079	2,572	3,744	199,211
NY	MIDDLE TOWN PUBLIC LIBRARY	CENTEREACH	1	1	0	62,562	230	\$ 14,363,752	840,579	333,721	22,484	67,150	423,355	350,209	76,288	513	6,904	150,251
NY	GREATER POUGHKEEPSIE LIBRARY	POUGHKEEPSIE	1	1	0	75,135	97	\$ 7,321,391	354,893	166,553	13,728	14,467	194,748	15,847	5,163		6,453	16,919
IN	CARMEL CLAY PUBLIC LIBRARY	CARMEL	1	0	1	83,293	75	\$ 6,216,393	1,932,318	306,586	26,895	38,742	372,223	21,059	11,642		4,719	50,986
AL	HOOVER PUBLIC LIBRARY	HOOVER	1	0	0	84,920	85	\$ 7,190,970	1,391,567	213,826	13,339	22,420	249,585	410,738	353,178	39,697	3,468	53,832
VA	WILLIAMSBURG REGIONAL LIBRARY	WILLIAMSBURG	1	1	4	89,044	81	\$ 7,174,822	897,859	209,344	12,438	26,512	248,294	18,636	11,681	33,107	9,152	118,680

State	Library Name	City	Central Library	Branches	Book Mobs	Legal Service Pr	Tr	Registered Borrowers	Total Circulation	Youth Circulation	Electronic Materials Circulation	Electronic Information Retrieval	Total Electronic Usage (Ebook + Dbase)	Total Collection Usage (All formats)	ILL Materials Loaned TO	ILL Materials Loaned From	Total Programs	Youth Programs
MT	GREAT FALLS PUBLIC LIBRARY	GREAT FALLS	1	0	1	78,322	19	27,303	290,517	95,574	48,320	437	48,757	290,954	1,254	674	452	292
	Montana Libraries					74,351	31	34,080	547,747	191,241	103,667	29,977	133,645	577,725	18,722	22,935	977	524
	Regional (Western US)					80,145	40	56,186	649,827	273,025	73,854	301,135	374,989	950,962	12,454	10,978	899	569
	National					79,482	31	38,184	552,125	200,172	74,277	71,696	139,999	617,847	34,742	34,013	1,228	690
	LJ Star Libraries					63,813	###	54,948	1,299,813	501,924	153,039	305,436	458,475	1,605,249	37,589	37,278	2,444	1,172
	Average of Cohorts					74,448	56	45,849	762,378	291,590	101,209	177,061	276,777	937,946	25,877	26,301	1,387	739
MT	BITTERROOT PUBLIC LIBRARY	HAMILTON	1	0	0	25,577	24	8,581	132,472	32,783	24,729	702	25,431	133,174	36,183	4,198	410	183
MT	BUTTE-SILVER BOW PUBLIC LIBRARY	BUTTE	1	2	0	34,200	24	18,152	72,063	15,885	16,408	251	16,659	72,314	888	1,049	415	232
MT	BOZEMAN PUBLIC LIBRARY	BOZEMAN	1	0	1	62,164	33	46,259	850,374	338,822	150,939	40,766	191,705	891,140	1,505	2,080	990	695
MT	LEWIS AND CLARK LIBRARY	HELENA	1	3	1	63,395	54	24,104	442,044	149,962	77,317	1,203	78,520	443,247	1,981	3,953	926	542
MT	IMAGINEIF KALISPELL	KALISPELL	1	3	0	84,571	30	27,916	701,240	250,429	186,750	6,225	192,975	707,465	14,144	84,153	724	489
MT	MISSOULA PUBLIC LIBRARY	MISSOULA	1	6	1	109,299	27	65,192	816,972	244,727	143,429	43,831	187,260	860,803	76,265	65,055	1,601	580
MT	BILLINGS PUBLIC LIBRARY	BILLINGS	1	1	2	141,254	24	48,356	819,066	306,076	126,099	116,864	242,963	935,930	91	58	1,770	949
OR	TIGARD PUBLIC LIBRARY	TIGARD	1	0	0	65,210	89	31,968	1,216,642	492,145	144,701	54,394	199,095	1,271,036	1,604	1,360	643	445
CO	LOVELAND PUBLIC LIBRARY	LOVELAND	1	0	0	77,273	41	63,033	987,513	405,082	121,642	121,136	242,778	1,108,649	9,005	7,983	1,971	1,265
CA	UPLAND PUBLIC LIBRARY	UPLAND	1	0	0	78,481	17	36,595	188,047	93,662	13,301	12,874	26,175	200,921	-	-	425	227
WY	NATRONA COUNTY LIBRARY SYSTEM	CASPER	1	2	1	79,115	35	37,569	585,078	181,242	53,907	364,555	418,462	949,633	2,637	4,841	960	570
CA	FOLSOM PUBLIC LIBRARY	FOLSOM	1	0	0	79,835	23	32,989	757,700	461,181	36,589	8,133	44,722	765,833	73,329	72,864	964	655
AZ	BUCKEYE PUBLIC LIBRARY	BUCKEYE	1	1	1	81,624	18	36,359	230,127	103,831	23,599	36,484	60,083	266,611	23	435	897	569
CA	BUENA PARK LIBRARY DISTRICT	BUENA PARK	1	0	0	83,384	44	25,124	335,658	197,994	19,957	8,155	28,112	343,813	-	9	715	552
AZ	AVONDALE PUBLIC LIBRARY	AVONDALE	1	1	0	84,595	16	44,017	288,634	128,965	20,512	1,170,136	1,190,648	1,458,770	123	189	725	344
CA	HEMET PUBLIC LIBRARY	HEMET	1	0	0	84,754	18	153,527	532,834	115,880	142,260	457,035	599,295	989,869	-	-	307	160
CA	NEWPORT BEACH PUBLIC LIBRARY	EWPORT BEAC	1	2	0	87,180	103	100,678	1,376,041	550,263	162,071	778,448	940,519	2,154,489	458	139	1,380	905
TX	TEMPLE PUBLIC LIBRARY	TEMPLE	1	0	1	76,256	23	65,207	384,068	138,311	35,035	19,993	55,028	404,061	617	213	521	347
IN	BARTHOLOMEW COUNTY PUBLIC LI	COLUMBUS	1	1	1	76,418	50	44,206	816,269	312,697	158,311	66,260	224,571	882,529	886	3,152	2,294	1,161
TX	STERLING MUNICIPAL LIBRARY	BAYTOWN	1	0	0	77,024	32	45,836	441,486	143,316	82,394	35,467	117,861	476,953	1,594	402	653	366
WI	HEDBERG PUBLIC LIBRARY	JANESVILLE	1	1	0	77,530	49	52,676	718,420	217,201	92,896	44,867	137,763	763,287	57,446	55,116	790	432
TX	SAN MARCOS PUBLIC LIBRARY	SAN MARCOS	1	0	0	79,458	23	44,744	496,077	224,982	56,940	56,732	113,672	552,809	166	118	2,361	1,359
VA	LYNCHBURG PUBLIC LIBRARY	LYNCHBURG	1	1	0	79,531	22	21,849	377,234	168,626	50,310	4,696	55,006	381,930	456	176	487	253
WI	OSHKOSH PUBLIC LIBRARY	OSHKOSH	1	0	0	79,668	44	30,440	731,063	227,670	84,420	50,152	134,572	781,215	82,316	84,906	711	473
TX	ROCKWALL COUNTY LIBRARY	ROCKWALL	1	0	0	80,358	16	54,782	286,687	153,151	27,750	14,123	41,873	300,810	488	75	891	451
IA	COUNCIL BLUFFS PUBLIC LIBRARY	OUNCIL BLUFF	1	0	0	80,764	30	18,942	434,888	82,934	58,356	379,433	437,789	814,321	3,593	1,681	1,544	782
PA	NORTHLAND PUBLIC LIBRARY AUTH	PITTSBURGH	1	0	0	81,118	35	38,915	1,061,588	385,257	178,816	89,842	268,658	1,151,430	159,740	155,536	1,396	791
PA	CLEVE J. FREDRICKSEN LIBRARY	CAMP HILL	1	1	0	81,763	21	31,535	683,432	258,077	61,897	-	61,897	683,432	86,199	93,918	2,726	1,594
IL	CICERO PUBLIC LIBRARY	CICERO	1	0	0	83,891	25	9,074	194,292	89,840	4,198	27,095	31,293	221,387	23,399	12,863	367	268
IL	DOWNERS GROVE PUBLIC LIBRARY	OWNERS GROV	1	0	0	49,213	101	39,997	1,270,028	499,755	90,411	133,905	224,316	1,403,933	58,268	87,321	1,262	845
IL	OAK PARK PUBLIC LIBRARY	OAK PARK	1	2	0	51,878	160	42,882	1,634,300	747,712	180,226	423,685	603,911	2,057,985	75,691	118,417	1,649	848
OH	LAKEWOOD PUBLIC LIBRARY	LAKEWOOD	1	1	0	51,983	81	170,076	1,541,402	339,029	84,325	33,493	117,818	1,574,895	2,104	1,228	4,862	958
IL	MOUNT PROSPECT PUBLIC LIBRARY	OUNT PROSPE	1	1	0	54,167	167	35,641	946,632	439,359	61,123	199,877	261,000	1,146,509	3,735	3,206	1,340	859
IL	SAINT CHARLES PUBLIC LIBRARY DIS	SAINT CHARLES	1	0	0	55,092	142	32,933	1,357,384	548,289	157,100	520,182	677,282	1,877,566	56,349	59,753	1,636	1,295
OH	WASHINGTON-CENTERVILLE PUBLIC	CENTERVILLE	1	1	0	56,628	128	68,625	1,729,935	563,245	337,215	994,560	1,331,775	2,724,495	24,119	22,886	1,941	952
IL	NILES-MAINE DISTRICT LIBRARY	NILES	1	0	0	57,284	114	14,769	995,572	471,183	48,229	171,295	219,524	1,166,867	57,284	36,271	2,081	1,103
IL	DES PLAINES PUBLIC LIBRARY	DES PLAINES	1	0	0	58,364	107	28,527	1,074,697	371,141	100,480	276,179	376,659	1,350,876	59,675	37,929	2,324	1,089
NY	MIDDLE TOWN PUBLIC LIBRARY	CENTEREACH	1	1	0	62,562	230	60,563	930,594	289,226	90,015	219,055	309,070	1,149,649	3,905	7,681	3,966	1,444
NY	GREATER POUGHKEEPSIE LIBRARY	POUGHKEEPSIE	1	1	0	75,135	97	35,983	427,810	108,399	72,917	198,181	271,098	625,991	102,693	48,766	3,634	1,602
IN	CARMEL CLAY PUBLIC LIBRARY	CARMEL	1	0	1	83,293	75	65,827	2,196,564	1,120,830	264,246	89,644	353,890	2,286,208	1,371	1,340	1,858	1,409
AL	HOOVER PUBLIC LIBRARY	HOOVER	1	0	0	84,920	85	50,665	1,650,847	699,299	259,280	210,603	469,883	1,861,450	41,886	57,898	1,312	704
VA	WILLIAMSBURG REGIONAL LIBRARY	WILLIAMSBURG	1	1	4	89,044	81	67,830	1,141,801	327,546	243,942	500,008	743,950	1,641,809	1,582	1,914	3,910	2,126

State	Library Name	City	Central Library	Branches	Book Mobbles	Legal Service Pr	Tr	Teen Programs	Total Adult Programs	Total Attendance	Youth Attendance	Teen Attendance	Total Adult Attendance	Total Public PCs	Total PC Sessions	Total WiFi Sessions	Total Website Visits	MLS Librarians	All Librarians	Other Paid Staff	Total Staff
MT	GREAT FALLS PUBLIC LIBRARY	GREAT FALLS	1	0	1	78,322	19	84	76	11,335	7,994	870	2,471	40	32,460	57,166	80,777	3	4	14	18
	Montana Libraries					74,351	31	138	314	26,087	15,695	1,520	8,871	56	48,267	63,231	200,452	8	10	19	27
	Regional (Western US)					80,145	40	93	236	30,832	23,564	1,468	5,799	51	47,495	74,006	244,342	7	8	18	27
	National					79,482	31	126	423	28,876	19,333	2,878	6,906	48	41,346	39,379	216,968	8	10	22	31
	LJ Star Libraries					63,813	###	188	1,084	69,710	41,553	4,392	23,764	96	106,373	415,832	526,886	23	29	49	77
	Average of Cohorts					74,448	56	136	515	38,876	25,036	2,565	11,335	63	60,870	148,112	297,162	11	14	27	41
MT	BITTERROOT PUBLIC LIBRARY	HAMILTON	1	0	0	25,577	24	13	214	6,449	4,357	184	1,908	13	24,059	56,845	26,308	1	8	-	8
MT	BUTTE-SILVER BOW PUBLIC LIBRARY	BUTTE	1	2	0	34,200	24	89	94	7,528	4,431	1,992	1,105	39	15,621	4,793	108,286	3	7	7	14
MT	BOZEMAN PUBLIC LIBRARY	BOZEMAN	1	0	1	62,164	33	27	268	24,637	15,418	167	9,052	68	49,050	-	221,206	12	13	14	27
MT	LEWIS AND CLARK LIBRARY	HELENA	1	3	1	63,395	54	162	222	24,318	13,218	1,864	9,236	26	41,988	43,860	236,129	11	12	27	39
MT	IMAGINEIF KALISPELL	KALISPELL	1	3	0	84,571	30	61	174	44,242	25,461	1,583	17,198	40	73,675	110,507	185,966	6	7	21	28
MT	MISSOULA PUBLIC LIBRARY	MISSOULA	1	6	1	109,299	27	190	831	31,950	22,131	999	8,820	90	47,833	126,405	335,410	9	12	28	40
MT	BILLINGS PUBLIC LIBRARY	BILLINGS	1	1	2	141,254	24	425	396	43,483	24,851	3,853	14,779	114	85,645	36,978	289,861	12	14	19	33
OR	TIGARD PUBLIC LIBRARY	TIGARD	1	0	0	65,210	89	38	160	17,027	14,570	582	1,875	73	48,480	58,717	328,486	17	17	22	39
CO	LOVELAND PUBLIC LIBRARY	LOVELAND	1	0	0	77,273	41	304	402	61,531	45,443	5,183	10,905	85	63,061	27,419	318,484	6	22	15	36
CA	UPLAND PUBLIC LIBRARY	UPLAND	1	0	0	78,481	17	60	138	22,727	16,217	1,148	5,362	19	19,426	12,832		3	3	12	15
WY	NATRONA COUNTY LIBRARY SYSTEM	CASPER	1	2	1	79,115	35	107	283	26,829	20,258	1,773	4,798	44	68,182	46,750		7	7	24	31
CA	FOLSOM PUBLIC LIBRARY	FOLSOM	1	0	0	79,835	23	46	263	35,247	30,987	708	3,552	27	27,838	74,898	131,895	3	4	12	16
AZ	BUCKEYE PUBLIC LIBRARY	BUCKEYE	1	1	1	81,624	18	43	285	18,876	15,047	921	2,908	40	34,055	119,487	68,899	3	3	13	16
CA	BUENA PARK LIBRARY DISTRICT	BUENA PARK	1	0	0	83,384	44	52	111	33,200	30,650	1,049	1,501	22	26,974	42,889	62,960	7	7	23	30
AZ	AVONDALE PUBLIC LIBRARY	AVONDALE	1	1	0	84,595	16	170	211	11,940	8,861	1,765	1,314	76	46,623	-	161,605	4	4	11	15
CA	HEMET PUBLIC LIBRARY	HEMET	1	0	0	84,754	18	72	75	8,571	5,376	785	2,410	19	59,870	51,294	302,549	1	1	8	9
CA	NEWPORT BEACH PUBLIC LIBRARY	EWPORT BEAC	1	2	0	87,180	103	40	435	72,369	48,234	770	23,365	109	80,442	231,765	579,855	16	16	43	59
TX	TEMPLE PUBLIC LIBRARY	TEMPLE	1	0	1	76,256	23	16	158	12,543	11,054	161	1,328	33	34,133	-	209,882	4	7	21	28
IN	BARTHOLOMEW COUNTY PUBLIC LI	COLUMBUS	1	1	1	76,418	50	491	642	49,614	27,292	7,339	14,983	66	49,867	46,115	204,411	10	20	26	46
TX	STERLING MUNICIPAL LIBRARY	BAYTOWN	1	0	0	77,024	32	34	253	23,905	20,362	193	3,350	78	64,678	-	228,411	8	9	18	27
WI	HEDBERG PUBLIC LIBRARY	JANESVILLE	1	1	0	77,530	49	78	280	27,350	17,488	1,057	8,805	43	39,443	27,796		14	14	33	47
TX	SAN MARCOS PUBLIC LIBRARY	SAN MARCOS	1	0	0	79,458	23	79	923	47,181	33,304	1,134	12,743	38	62,552	-		8	8	12	20
VA	LYNCHBURG PUBLIC LIBRARY	LYNCHBURG	1	1	0	79,531	22	32	202	15,237	8,439	193	6,605	59	50,051	28,080	148,514	6	7	20	27
WI	OSHKOSH PUBLIC LIBRARY	OSHKOSH	1	0	0	79,668	44	77	161	17,154	13,018	1,845	2,291	42	37,153	115,380	227,688	9	9	24	33
TX	ROCKWALL COUNTY LIBRARY	ROCKWALL	1	0	0	80,358	16	18	422	22,328	19,032	989	2,307	53	17,782	-		5	6	11	17
IA	COUNCIL BLUFFS PUBLIC LIBRARY	OUNCIL BLUFF	1	0	0	80,764	30	328	434	53,242	30,534	14,827	7,881	86	39,822	22,048	208,000	8	8	20	28
PA	NORTHLAND PUBLIC LIBRARY AUTH	PITTSBURGH	1	0	0	81,118	35	101	504	32,881	24,973	1,836	6,072	31	38,031	46,369	269,313	15	16	35	50
PA	CLEVE J. FREDRICKSEN LIBRARY	CAMP HILL	1	1	0	81,763	21	131	1,001	41,807	23,566	2,079	16,162	21	30,051	28,906	239,527	5	5	19	24
IL	CICERO PUBLIC LIBRARY	CICERO	1	0	0	83,891	25	-	99	3,267	2,928	-	339	26	32,585	341		4	6	22	29
IL	DOWNERS GROVE PUBLIC LIBRARY	OWNERS GROV	1	0	0	49,213	101	103	314	35,828	27,432	2,408	5,988	55	52,752	31,080	514,352	17	17	42	60
IL	OAK PARK PUBLIC LIBRARY	OAK PARK	1	2	0	51,878	160	191	610	32,741	20,116	2,103	10,522	79	101,114	615,003	509,714	28	28	66	95
OH	LAKEWOOD PUBLIC LIBRARY	LAKEWOOD	1	1	0	51,983	81	87	3,817	95,732	38,019	1,223	56,490	100	287,636	168,292		6	6	44	50
IL	MOUNT PROSPECT PUBLIC LIBRARY	OUNT PROSPE	1	1	0	54,167	167	80	401	41,005	22,727	4,117	14,161	95	97,011	184,606	849,384	27	55	54	108
IL	SAINT CHARLES PUBLIC LIBRARY DIS	SAINT CHARLES	1	0	0	55,092	142	84	257	42,951	34,656	1,384	6,911	56	43,760	75,000	584,625	24	35	35	70
OH	WASHINGTON-CENTERVILLE PUBLIC	CENTERVILLE	1	1	0	56,628	128	103	886	76,074	27,141	3,661	45,272	52	39,890	3,167,638		16	21	51	72
IL	NILES-MAINE DISTRICT LIBRARY	NILES	1	0	0	57,284	114	300	678	70,053	47,798	9,218	13,037	110	70,894	141,253	354,944	23	30	37	67
IL	DES PLAINES PUBLIC LIBRARY	DES PLAINES	1	0	0	58,364	107	220	1,015	58,626	33,885	4,850	19,891	123	82,716	168,750	373,427	19	19	42	60
NY	MIDDLE COUNTRY PUBLIC LIBRARY	CENTEREACH	1	1	0	62,562	230	625	1,897	114,971	73,446	11,669	29,856	145	337,586	49,287	424,525	41	41	85	126
NY	GREATER POUGHKEEPSIE LIBRARY	POUGHKEEPSIE	1	1	0	75,135	97	210	1,822	42,398	18,866	2,622	20,910	74	71,099	41,992	378,714	20	22	40	62
IN	CARMEL CLAY PUBLIC LIBRARY	CARMEL	1	0	1	83,293	75	173	276	72,609	49,179	8,066	15,364	120	33,486	315,000	875,422	24	24	51	74
AL	HOOVER PUBLIC LIBRARY	HOOVER	1	0	0	84,920	85	39	569	96,439	72,243	1,584	22,612	94	56,831	187,158	426,676	27	38	36	74
VA	WILLIAMSBURG REGIONAL LIBRARY	WILLIAMSBURG	1	1	4	89,044	81	229	1,555	126,797	74,680	4,194	47,923	142	108,079	260,756	503,968	33	35	50	85

State	Library Name	City	Central Library	Branches	Book Mobiles	Legal Service Pp	Tr	Staff Salaries	Staff Total Benefits	Total Staff Expenses	Total Staff Exp / FTE
MT	GREAT FALLS PUBLIC LIBRARY	GREAT FALLS	1	0	1	78,322	19	\$ 715,084	\$ 287,698	\$ 1,002,782	\$ 55,710
	Montana Libraries					74,351	31	\$ 1,154,760	\$ 432,901	\$ 1,587,661	\$ 57,154
	Regional (Western US)					80,145	40	\$ 1,464,730	\$ 814,193	\$ 2,278,922	\$ 78,550
	National					79,482	31	\$ 1,326,905	\$ 423,103	\$ 1,750,008	\$ 56,585
	LJ Star Libraries					63,813	###	\$ 3,737,003	\$ 1,280,003	\$ 5,017,006	\$ 64,332
	Average of Cohorts					74,448	56	\$ 1,920,849	\$ 737,550	\$ 2,658,399	\$ 64,155
MT	BITTERROOT PUBLIC LIBRARY	HAMILTON	1	0	0	25,577	24	\$ 288,954	\$ 91,212	\$ 380,166	\$ 47,521
MT	BUTTE-SILVER BOW PUBLIC LIBRARY	BUTTE	1	2	0	34,200	24	\$ 503,345	\$ 258,430	\$ 761,775	\$ 54,413
MT	BOZEMAN PUBLIC LIBRARY	BOZEMAN	1	0	1	62,164	33	\$ 1,183,691	\$ 382,071	\$ 1,565,762	\$ 57,991
MT	LEWIS AND CLARK LIBRARY	HELENA	1	3	1	63,395	54	\$ 1,775,382	\$ 624,428	\$ 2,399,810	\$ 61,534
MT	IMAGINEIF KALISPELL	KALISPELL	1	3	0	84,571	30	\$ 1,107,576	\$ 411,653	\$ 1,519,229	\$ 54,258
MT	MISSOULA PUBLIC LIBRARY	MISSOULA	1	6	1	109,299	27	\$ 1,568,205	\$ 619,899	\$ 2,188,104	\$ 54,703
MT	BILLINGS PUBLIC LIBRARY	BILLINGS	1	1	2	141,254	24	\$ 1,656,166	\$ 642,613	\$ 2,298,779	\$ 69,660
OR	TIGARD PUBLIC LIBRARY	TIGARD	1	0	0	65,210	89	\$ 2,332,530	\$ 837,507	\$ 3,170,037	\$ 81,283
CO	LOVELAND PUBLIC LIBRARY	LOVELAND	1	0	0	77,273	41	\$ 1,858,359	\$ 647,611	\$ 2,505,970	\$ 69,610
CA	UPLAND PUBLIC LIBRARY	UPLAND	1	0	0	78,481	17				
WY	NATRONA COUNTY LIBRARY SYSTEM	CASPER	1	2	1	79,115	35	\$ 1,277,945	\$ 641,089	\$ 1,919,034	\$ 61,904
CA	FOLSOM PUBLIC LIBRARY	FOLSOM	1	0	0	79,835	23	\$ 853,448	\$ 531,190	\$ 1,384,638	\$ 86,540
AZ	BUCKEYE PUBLIC LIBRARY	BUCKEYE	1	1	1	81,624	18	\$ 793,200	\$ 233,337	\$ 1,026,537	\$ 64,159
CA	BUENA PARK LIBRARY DISTRICT	BUENA PARK	1	0	0	83,384	44	\$ 1,489,298	\$ 1,535,788	\$ 3,025,086	\$ 100,836
AZ	AVONDALE PUBLIC LIBRARY	AVONDALE	1	1	0	84,595	16	\$ 688,043	\$ 168,785	\$ 856,828	\$ 57,122
CA	HEMET PUBLIC LIBRARY	HEMET	1	0	0	84,754	18	\$ 419,210	\$ 358,803	\$ 778,013	\$ 86,446
CA	NEWPORT BEACH PUBLIC LIBRARY	EWPORT BEAC	1	2	0	87,180	103	\$ 3,470,533	\$ 2,373,624	\$ 5,844,157	\$ 99,054
TX	TEMPLE PUBLIC LIBRARY	TEMPLE	1	0	1	76,256	23	\$ 922,354	\$ 286,587	\$ 1,208,941	\$ 43,176
IN	BARTHOLOMEW COUNTY PUBLIC LI	COLUMBUS	1	1	1	76,418	50	\$ 1,902,761	\$ 649,238	\$ 2,551,999	\$ 55,478
TX	STERLING MUNICIPAL LIBRARY	BAYTOWN	1	0	0	77,024	32	\$ 1,292,280	\$ 541,451	\$ 1,833,731	\$ 67,916
WI	HEDBERG PUBLIC LIBRARY	JANESVILLE	1	1	0	77,530	49	\$ 2,235,752	\$ 589,344	\$ 2,825,096	\$ 60,108
TX	SAN MARCOS PUBLIC LIBRARY	SAN MARCOS	1	0	0	79,458	23	\$ 1,058,809	\$ 455,542	\$ 1,514,351	\$ 75,718
VA	LYNCHBURG PUBLIC LIBRARY	LYNCHBURG	1	1	0	79,531	22	\$ 907,258	\$ 353,040	\$ 1,260,298	\$ 46,678
WI	OSHKOSH PUBLIC LIBRARY	OSHKOSH	1	0	0	79,668	44	\$ 2,022,645	\$ 564,301	\$ 2,586,946	\$ 78,392
TX	ROCKWALL COUNTY LIBRARY	ROCKWALL	1	0	0	80,358	16	\$ 742,047	\$ 246,749	\$ 988,796	\$ 58,164
IA	COUNCIL BLUFFS PUBLIC LIBRARY	OUNCIL BLUFF	1	0	0	80,764	30	\$ 1,408,669	\$ 427,749	\$ 1,836,418	\$ 65,586
PA	NORTHLAND PUBLIC LIBRARY AUTH	PITTSBURGH	1	0	0	81,118	35	\$ 1,771,765	\$ 356,050	\$ 2,127,815	\$ 42,556
PA	CLEVE J. FREDRICKSEN LIBRARY	CAMP HILL	1	1	0	81,763	21	\$ 841,823	\$ 149,120	\$ 990,943	\$ 41,289
IL	CICERO PUBLIC LIBRARY	CICERO	1	0	0	83,891	25	\$ 816,698	\$ 458,068	\$ 1,274,766	\$ 43,957
IL	DOWNERS GROVE PUBLIC LIBRARY	OWNERS GROV	1	0	0	49,213	101	\$ 2,689,166	\$ 781,643	\$ 3,470,809	\$ 57,847
IL	OAK PARK PUBLIC LIBRARY	OAK PARK	1	2	0	51,878	160	\$ 4,467,179	\$ 1,722,989	\$ 6,190,168	\$ 65,160
OH	LAKEWOOD PUBLIC LIBRARY	LAKEWOOD	1	1	0	51,983	81	\$ 2,021,043	\$ 603,060	\$ 2,624,103	\$ 52,482
IL	MOUNT PROSPECT PUBLIC LIBRARY	OUNT PROSPE	1	1	0	54,167	167	\$ 5,492,456	\$ 1,614,499	\$ 7,106,955	\$ 65,805
IL	SAINT CHARLES PUBLIC LIBRARY DIS	SAINT CHARLES	1	0	0	55,092	142	\$ 3,502,362	\$ 1,003,282	\$ 4,505,644	\$ 64,366
OH	WASHINGTON-CENTERVILLE PUBLIC	CENTERVILLE	1	1	0	56,628	128	\$ 3,060,916	\$ 1,234,190	\$ 4,295,106	\$ 59,654
IL	NILES-MAINE DISTRICT LIBRARY	NILES	1	0	0	57,284	114	\$ 3,426,581	\$ 1,036,345	\$ 4,462,926	\$ 66,611
IL	DES PLAINES PUBLIC LIBRARY	DES PLAINES	1	0	0	58,364	107	\$ 2,947,304	\$ 984,929	\$ 3,932,233	\$ 65,537
NY	MIDDLE COUNTRY PUBLIC LIBRARY	CENTEREACH	1	1	0	62,562	230	\$ 6,736,858	\$ 2,866,295	\$ 9,603,153	\$ 76,216
NY	GREATER POUGHKEEPSIE LIBRARY	POUGHKEEPSIE	1	1	0	75,135	97	\$ 3,682,369	\$ 1,719,564	\$ 5,401,933	\$ 87,128
IN	CARMEL CLAY PUBLIC LIBRARY	CARMEL	1	0	1	83,293	75	\$ 2,907,654	\$ 591,094	\$ 3,498,748	\$ 47,280
AL	HOOVER PUBLIC LIBRARY	HOOVER	1	0	0	84,920	85	\$ 3,906,095	\$ 1,273,220	\$ 5,179,315	\$ 69,991
VA	WILLIAMSBURG REGIONAL LIBRARY	WILLIAMSBURG	1	1	4	89,044	81	\$ 3,741,051	\$ 1,208,930	\$ 4,949,981	\$ 58,235

Great Falls Public Library - Ten year Data Analysis

10 Year Data Trend Analysis (not inflation adjusted)

Report Year	Visits	Total Programs	Total Program Attendance	Reference Trans.	Public PCs	Computer Sessions	Librarians	Other Staff	Total Staff	Attendees / Program	Sessions / PC	Visits / Capita	Usage Index / FTE
2019	182,181	452	11,335	11,945	40	32,460	4	14	18	25	812	2.3	55
2018	178,464	448	11,245	11,232	40	37,336	4	14	18	25	933	2.3	57
2014	226,044	465	13,322	10,400	40	63,440	4	19	22	29	1,586	2.9	55
2009	235,248	358	12,086	12,012	22	69,160	5	12	17	34	3,144	3.1	75
Report Year	Physical Print Materials	Audio Materials	Video Materials	eBooks	Audio Downloadables	Video Downloadables	Total Materials (All Types)	Total Circulation	Youth Circulation	Collection Turnover (Utilization)	Total Physical Materials / Capita	Circ / Capita	Total Usage Index / \$Exp
2019	139,644	4,070	6,816	23,085	17,125	-	190,740	290,517	95,574	1.5	1.9	3.7	66
2018	150,147	3,372	7,855	21,348	16,235	-	198,957	329,703	103,632	1.7	2.1	4.2	68
2014	142,014	3,583	5,397	13,563	9,932	-	174,489	346,248	129,947	2.0	2.0	4.5	82
2009	154,020	5,536	3,921	116	-	-	163,593	347,829	123,751	2.1	2.2	4.6	90

10 Year Financial Trend Analysis (Inflation adjusted to 2019 dollars)

Report Year	Total Revenue	Total Library Expenditures	Population	Per Capita Expenditures (not Infl. Adj.)	Total Expend. (Inflation Adjusted)	Per Capita Expend (Inflation Adjusted)	Budget Change Since 2009 (Infl. Adj.)	Total Outlets /Locations	Expend. / Outlet (Infl. Adj.)	Total System SQFT	Expend. / Total Sys SQFT (Infl. Adj.)	Total Open Hours	Expend. / Open Hour (Infl. Adj.)
2019	\$ 1,697,396	\$ 1,485,394	78,322	\$ 19	\$ 1,485,394	\$ 19	-13.9%	1	\$ 1,485,394	68,000	\$ 22	2,968	\$ 500
2018	\$ 1,599,552	\$ 1,511,414	78,000	\$ 19	\$ 1,538,619	\$ 20	-10.4%	1	\$ 1,538,619	68,000	\$ 23	2,968	\$ 518
2014	\$ 1,439,914	\$ 1,509,457	77,000	\$ 20	\$ 1,630,214	\$ 21	-3.9%	1	\$ 1,630,214	68,000	\$ 24	2,968	\$ 549
2009	\$ 1,420,368	\$ 1,404,186	76,000	\$ 18	\$ 1,673,790	\$ 22	0.0%	1	\$ 1,673,790	68,000	\$ 25	2,968	\$ 564

Collection Analysis - Great Falls Public Library



Last rev: 9/18/22		Version 2.1		Library Service Population			85,000			
Collection	Holdings	Circulation	Turnover Rate	% of Total Colct.	% of Total Circ.	Relative Use	Proposed Collection Size	Projected Turnover	Note	
Adult										
Adult Popular Library										
New Fiction	1,382	10,819	7.8	1.2%	6.5%	5.6	1,600	6.8	Circulation statistics are tracked by item type and not by individual collections. Some item types will be comprised of multiple collections. Turnover is the number of times the "average" item in that particular collection circulates in the 12 month period. Generally most collections follow near an 80/20 balance where 20% of the collection is making up about 80% of the circulation. Ideally for the whole collection we'd like to be closer to a 3.0. with no collection segment coming in under 1.5 but at very minimum 1.0 Relative use is the ratio of % Circ to % of Collection. Anything over a 1 is doing well, and anything under a 1 is less than ideal. The further below 1 the worse that collection is being utilized.	
New Non Fiction	1,463	4,971	3.4	1.2%	3.0%	2.4	1,500	3.3		
DVDs	6,281	14,362	2.3	5.3%	8.6%	1.6	5,745	2.5		
Grab and Go	299	4,313	14.4	0.3%	2.6%	10.3	500	8.6		
Audiobooks	2,428	3,301	1.4	2.0%	2.0%	1.0	1,320	2.5		
ADULT POPULAR TOTAL	11,853	37,766	3.2	9.9%	22.6%	2.3	10,665	3.5		
General Adult Collection										
Fiction	28,670	25,766	0.9	24.1%	15.4%	0.6	17,177	1.5		
Large Print Fiction	4,649	6,792	1.5	3.9%	4.1%	1.0	4,528	1.5		
Large Print Non Fiction	847	663	0.8	0.7%	0.4%	0.6	442	1.5		
Western Fiction	1,905	1,887	1.0	1.6%	1.1%	0.7	1,900	1.0		
Graphic Novels	1,036	1,253	1.2	0.9%	0.8%	0.9	835	1.5		
Non-Fiction	29,106	13,294	0.5	24.4%	8.0%	0.3	13,863	1.0		
GENERAL ADULT TOTAL	66,213	49,655	0.7	55.6%	29.7%	0.5	38,745	1.3		
ADULT TOTAL	78,066	87,421	1.1	65.5%	52.4%	0.8	49,411	1.8		
Children (Ages 0 - 12)										
Children's Popular Library										
J New Books	497	2,070	4.2	0.4%	1.2%	3.0	497	4.2		
J New Non-Fiction	169	753	4.5	0.1%	0.5%	3.2	169	4.5		
J DVDs	2,177	2,381	1.1	1.8%	1.4%	0.8	952	2.5		
J Audiobooks	469	1,091	2.3	0.4%	0.7%	1.7	469	2.3		
J Popular Library Total	3,312	6,295	1.9	2.8%	3.8%	1.4	2,087	3.0		
Early Literacy										
Picture Books	9,654	21,318	2.2	8.1%	12.8%	1.6	9,690	2.2		
Board books	693	2,778	4.0	0.6%	1.7%	2.9	695	4.0		
Easy Readers	3,738	9,785	2.6	3.1%	5.9%	1.9	3,914	2.5		
Early Literacy Total	14,085	33,881	2.4	11.8%	20.3%	1.7	14,299	2.4		
Young School Aged and Pre-Teen										
J Fiction	9,581	19,951	2.1	8.0%	12.0%	1.5	9,976	2.0		
J Graphic Novels / Manga	1,190	5,573	4.7	1.0%	3.3%	3.3	1,300	4.3		
J Non-Fiction	6,710	5,980	0.9	5.6%	3.6%	0.6	3,987	1.5		
Upper Level Total	17,481	31,504	1.8	14.7%	18.9%	1.3	15,262	2.1		
CHILDREN'S TOTAL	34,878	71,680	2.1	29.3%	42.9%	1.5	31,648	2.3		
Teen (Ages 13 - 18)										
New Teen Books	334	515	1.5	0.3%	0.3%	1.1	258	2.0		
New Teen Non-Fiction	24	44	1.8	0.0%	0.0%	1.3	22	2.0		
Teen DVD	244	503	2.1	0.2%	0.3%	1.5	252	2.0		
Teen Audiobooks	223	96	0.4	0.2%	0.1%	0.3	48	2.0		
Teen Fiction	4,078	4,649	1.1	3.4%	2.8%	0.8	3,099	1.5		
Teen Non Fiction	478	215	0.4	0.4%	0.1%	0.3	143	1.5		
Graphic Novels	804	1,787	2.2	0.7%	1.1%	1.6	894	2.0		
TEEN TOTAL	6,185	7,809	1.3	5.2%	4.7%	0.9	4,715	1.7		
TOTAL CIRCULATING COLLECTION	119,129	166,910	1.4				85,774	1.9		
Per Capita Estimates:	1.4	2.0					1.0			
"Non-Circulating" - includes Local History, Genealogy, Reference, etc.										
Reference	8,808	0					8,000	-		