

**AGENDA
GREAT FALLS PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

Tuesday, March 26, 2024

Great Falls Public Library – Cordingley Room (Library Basement)
(Virtual access to meeting available upon request • 406-453-0349)

Notice: Meeting will be recorded via Zoom

4:30 P.M.

I. AGENDA APPROVAL

MOTION... THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE AGENDA AS PRESENTED.

SECOND	PUBLIC COMMENT	BOARD DISCUSSION	VOTE
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II. STAFF INTRODUCTIONS

III. PUBLIC COMMENT

IV. ADOPTION OF THE MINUTES OF THE REGULAR MEETING HELD IN FEBRUARY (Pages 1-12)

MOTION . . . THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE MINUTES AS PRESENTED.

SECOND	PUBLIC COMMENT	BOARD DISCUSSION	VOTE
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V. ACCEPTANCE OF THE FINANCIAL REPORTS (Pages 13-19)

- A. YEAR-TO-DATE FEBRUARY REPORT
- B. LIBRARY VENDOR SUMMARY FOR FEBRUARY
- C. GFPL FOUNDATION VENDOR SUMMARY FOR FEBRUARY
- D. FEBRUARY DONATION REPORT

MOTION . . . THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES ACCEPT/NOT ACCEPT THE FINANCIAL REPORTS AS PRESENTED.

SECOND	PUBLIC COMMENT	BOARD DISCUSSION	VOTE
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VI. REPORTS (Pages 20-32)

- A. MANAGEMENT TEAM REPORT
- B. DIRECTOR REPORT
- C. STATISTICAL REPORT
- D. PERSONNEL REPORT
- E. GFPL FOUNDATION REPORT
- F. CHAIR REPORT
- G. BOARD REPORTS
- H. CITY/LIBRARY MANAGEMENT AGREEMENT COMMITTEE REPORT

VII. OLD BUSINESS

- A. PUBLIC LIBRARY STANDARDS: LIBRARY STANDARDS ROADMAP REVIEW – REVENUE (Pages 33-35)
- B. PUBLIC LIBRARY STANDARDS POLICY REVIEW: PATRON CONDUCT & GUIDELINES (Pages 36-52)

MOTION . . . THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE UPDATED PATRON CONDUCT & GUIDELINES POLICIES AS PRESENTED.

SECOND PUBLIC COMMENT BOARD DISCUSSION VOTE

- C. LIBRARY BOARD JOB DESCRIPTION UPDATE (Pages 53-57)

MOTION . . . THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE UPDATED LIBRARY BOARD OF TRUSTEES JOB DESCRIPTION AS PRESENTED.

SECOND PUBLIC COMMENT BOARD DISCUSSION VOTE

- D. REVIEW: RULES OF CONDUCT AND PROCEDURE OF BOARD OF TRUSTEE MEETINGS (Pages 58-64)

MOTION . . . THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE RULES OF CONDUCT AND PROCEDURE OF BOARD OF TRUSTEE MEETINGS AS PRESENTED.

SECOND PUBLIC COMMENT BOARD DISCUSSION VOTE

VIII. NEW BUSINESS

- A. LIBRARY REMODEL DESIGN CONTRACT (Pages 65-75)

MOTION . . . THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE LIBRARY REMODEL DESIGN CONTRACT AS PRESENTED.

SECOND PUBLIC COMMENT BOARD DISCUSSION VOTE

- B. PUBLIC LIBRARY STANDARDS: MATERIALS BUDGET (Pages 76-79)

MOTION . . . THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE MATERIALS BUDGET AS PRESENTED.

SECOND PUBLIC COMMENT BOARD DISCUSSION VOTE

- C. GREAT FALLS PUBLIC LIBRARY: OPEN HOURS FOR 7 DAY A WEEK SCHEDULE (Pages 80-82)

MOTION...THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE PROPOSED OPEN HOURS AS PRESENTED

SECOND PUBLIC COMMENT BOARD DISCUSSION VOTE

IX. PROPOSALS/COMMENTS FROM TRUSTEES

X. ADJOURMENT

MOTION...THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES ADJOURN THE MEETING.

SECOND VOTE