

AGENDA
GREAT FALLS PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Tuesday, August 27, 2024
Great Falls Public Library – Cordingley Room (Library Basement)
(Virtual access to meeting available upon request • 406-453-0349)
Notice: Meeting will be recorded via Zoom
4:30 P.M.

I. AGENDA APPROVAL

MOTION... THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE AGENDA AS PRESENTED.

SECOND PUBLIC COMMENT BOARD DISCUSSION VOTE

II. STAFF INTRODUCTIONS

III. PUBLIC COMMENT

IV. ADOPTION OF THE MINUTES OF THE REGULAR MEETING HELD IN JUNE (Pages 1-12)

MOTION . . . THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE MINUTES AS PRESENTED.

SECOND PUBLIC COMMENT BOARD DISCUSSION VOTE

ADOPTION OF THE MINUTES OF THE REGULAR MEETING HELD IN JULY (Pages 13-27)

MOTION . . . THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE MINUTES AS PRESENTED.

SECOND PUBLIC COMMENT BOARD DISCUSSION VOTE

V. ACCEPTANCE OF THE FINANCIAL REPORTS (Pages 28-37)

- A. INCOME STATEMENT JULY 2220 (OPERATING BUDGET)
- B. INCOME STATEMENT JULY 2221 (FOUNDATION/DONATION BUDGET)
- C. CASH FLOW SHEET JULY
- D. LIBRARY VENDOR SUMMARY FOR JULY
- E. GFPL FOUNDATION VENDOR SUMMARY FOR JULY
- F. JULY DONATION REPORT

MOTION . . . THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES ACCEPT/NOT ACCEPT THE FINANCIAL REPORTS AS PRESENTED.

SECOND PUBLIC COMMENT BOARD DISCUSSION VOTE

- VI. REPORTS (Pages 36-54)
 - A. MANAGEMENT TEAM REPORT (TECHNICAL SERVICES)
 - B. DIRECTOR REPORT
 - C. STATISTICAL REPORT
 - D. PERSONNEL REPORT
 - E. GFPL FOUNDATION REPORT
 - F. CHAIR REPORT
 - G. BOARD REPORTS
 - H. CITY/LIBRARY MANAGEMENT AGREEMENT COMMITTEE REPORT

VII. OLD BUSINESS

- A. PUBLIC LIBRARY STANDARDS POLICY REVIEW: BOARD OF TRUSTEES (Pages 55-68)

MOTION . . . THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE BOARD OF TRUSTEES SECTION OF THE POLICY MANUAL AS PRESENTED.

SECOND PUBLIC COMMENT BOARD DISCUSSION VOTE

- B. PUBLIC LIBRARY STANDARDS POLICY REVIEW: LIBRARY STANDARDS ROADMAP REVIEW – PUBLIC RELATIONS, PROGRAMMING & COLLECTION (Pages 69-73)

MOTION . . . THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE PERSONNEL & EMPLOYMENT PRACTICES POLICIES AS PRESENTED.

SECOND PUBLIC COMMENT BOARD DISCUSSION VOTE

- C. PUBLIC LIBRARY STANDARDS: QUARTERLY TRAINING

VIII. NEW BUSINESS

- A. FOUNDATION APPROVED PROJECTS PROPOSAL (Pages 74-76)

MOTION . . . THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/NOT APPROVE THE FOUNDATION APPROVED PROJECTS PROPOSAL AS PRESENTED.

SECOND PUBLIC COMMENT BOARD DISCUSSION VOTE

- B. PROFESSIONAL ANNUAL REPORT (Pages 77-78)

MOTION . . . THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/NOT APPROVE THE CREATION OF A PROFESSIONAL, WRITTEN ANNUAL REPORT.

SECOND PUBLIC COMMENT BOARD DISCUSSION VOTE

- C. SEPTEMBER BOARD MEETIN SCHEDULE (Pages 79-80)

MOTION . . . THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES ADJUST THE SEPTEMBER BOARD MEETING DATE TO _____.

SECOND PUBLIC COMMENT BOARD DISCUSSION VOTE

IX. PROPOSALS/COMMENTS FROM TRUSTEES

X. ADJOURMENT

MOTION...THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES ADJOURN THE MEETING.

SECOND

VOTE