

**AGENDA**  
**GREAT FALLS PUBLIC LIBRARY**  
**BOARD OF TRUSTEES MEETING**  
**Tuesday, February 25, 2025**  
**Great Falls Public Library – Cordingley Room (Library Basement)**  
(Virtual access to meeting available upon request • 406-453-0349)  
**Notice: Meeting will be recorded via Zoom**  
**4:30 P.M.**

**Our Mission**

**The Great Falls Public Library serves as a connection point; we empower the community and enhance the quality of life by providing individuals access to information and social, cultural, and recreational resources.**

- I. AGENDA APPROVAL  
MOTION...THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE AGENDA AS PRESENTED.
- SECOND            PUBLIC COMMENT            BOARD DISCUSSION            VOTE
- II. PLEDGE OF ALLEGIANCE
- III. STAFF INTRODUCTIONS
- IV. PUBLIC COMMENT
- V. ADOPTION OF THE MINUTES OF THE REGULAR JANUARY MEETING (Pages 1-7)  
MOTION...THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE MINUTES AS PRESENTED.
- SECOND            PUBLIC COMMENT            BOARD DISCUSSION            VOTE
- VI. ACCEPTANCE OF THE FINANCIAL REPORTS (Pages 8-17)
- A. INCOME STATEMENTS JANUARY 2220 (OPERATING BUDGET)
  - B. INCOME STATEMENTS JANUARY 2221 (FOUNDATION/DONATION BUDGET)
  - C. CASH FLOW SHEET FEBRUARY
  - D. LIBRARY VENDOR SUMMARY FOR JANUARY
  - E. FOUNDATION VENDOR SUMMARY FOR JANUARY
  - F. JANUARY DONATION REPORT
- MOTION...THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES ACCEPT/NOT ACCEPT THE FINANCIAL REPORTS AS PRESENTED.
- SECOND            PUBLIC COMMENT            BOARD DISCUSSION            VOTE
- VII. REPORTS (Pages 18-40)
- A. MANAGEMENT TEAM REPORT (COMMUNICATIONS)
  - B. DIRECTOR REPORT
  - C. STATISTICAL REPORTS
  - D. PERSONNEL REPORT
  - E. GFPL FOUNDATION REPORT
  - F. CHAIR REPORT
  - G. BOARD REPORTS

VIII. OLD BUSINESS

- A. CITY/LIBRARY MANAGEMENT AGREEMENT: APPROVE LIBRARY FISCAL POLICY (Pages 41-45)

MOTION... THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE LIBRARY FISCAL POLICY AS PRESENTED.

SECOND                      PUBLIC COMMENT                      BOARD DISCUSSION                      VOTE

- B. CITY/LIBRARY MANAGEMENT AGREEMENT: APPROVE LIBRARY STAFF OVERSIGHT POLICY (Pages 46-51)

MOTION... THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE LIBRARY STAFF OVERSIGHT POLICY AS PRESENTED.

SECOND                      PUBLIC COMMENT                      BOARD DISCUSSION                      VOTE

- C. CITY/LIBRARY MANAGEMENT AGREEMENT: APPROVE LIBRARY TRESPASS POLICY (Pages 52-55)

MOTION... THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE LIBRARY STAFF OVERSIGHT POLICY AS PRESENTED.

SECOND                      PUBLIC COMMENT                      BOARD DISCUSSION                      VOTE

- D. PUBLIC LIBRARY STANDARDS: QUARTERLY TRAINING (Page 56)

- E. SCHEDULE SPECIAL MEETING TO ADDRESS PERSONNEL ISSUE

IX. NEW BUSINESS

- A. ADDRESSING THE REQUIREMENTS OF HB 121

X. PROPOSALS/COMMENTS FROM TRUSTEES

XI. ADJOURNMENT

MOTION...THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES ADJOURN THE MEETING.

SECOND                      VOTE