AGENDA

GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

Tuesday, April 28, 2026

Great Falls Public Library – Montana Room (Library - 3rd Floor)

4:30 P.M.

(Virtual access to meeting available upon request • 406-453-0349)

Notice: Meeting will be recorded via Zoom

Our Mission: The Great Falls Public Library serves as a connection point; we empower the community and enhance the quality of life by providing individuals access to information and social, cultural, and recreational resources.

I. AGENDA APPROVAL

MOTION…THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE AGENDA AS PRESENTED.

SECOND PUBLIC COMMENT BOARD DISCUSSION VOTE

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

IV. ADOPTION OF THE MINUTES (Pages 1-5)

MOTION…THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE MINUTES OF THE MARCH MEETING AS PRESENTED.

SECOND PUBLIC COMMENT BOARD DISCUSSION VOTE

V. ACCEPTANCE OF THE FINANCIAL REPORTS – MARCH 2026

A. INCOME STATEMENTS - 2220 (OPERATING) (Pages 6-8)
B. INCOME STATEMENTS – 2221 (FOUNDATION/DONATION) (Page 9)
C. LIBRARY VENDOR SUMMARY (Pages 10-19)
D. FOUNDATION VENDOR SUMMARY (Pages 20-29)
E. DONATION REPORT (Page 30)

MOTION…THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE FINANCIAL REPORTS AS PRESENTED.

SECOND PUBLIC COMMENT BOARD DISCUSSION VOTE

VI. REPORTS

A. DIRECTOR REPORT (Page 31)
B. GFPL FOUNDATION REPORT (Page 32)
C. CHAIR REPORT

VII. OLD BUSINESS

A. DIRECTOR'S EVALUATION: DISCUSSION ITEM TABLED FROM THE MARCH MEETING. DOCUMENTED EVALUATION DUE TO CITY OF GREAT FALLS HR DEPARTMENT BY JUNE 12, 2026.

VIII. NEW BUSINESS

A. GFPL BUDGET: INITIAL DISCUSSION (Page 33-34)

IX. PROPOSALS/COMMENTS FROM TRUSTEES

X. ADJOURNMENT

MOTION…THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES ADJOURN THE MEETING.

SECOND VOTE

Great Falls Public Library
Board of Trustees Board Meeting
Tuesday, March 30, 2026
Great Falls Public Library – Montana Room (3rd Floor of the Library)
(Virtual access to meeting was available upon request)
(zoom recording of meeting is available on the Great Falls Public Library YouTube page)
4:30 p.m.

BOARD MEMBERS PRESENT: Ms. Anne Bulger (zoom), Ms. Jessica Crist, Ms. Sam DeForest, Ms. Noelle Johnson, Ms. Whitney Olson (zoom)
BOARD MEMBERS ABSENT: None

EX OFFICIO BOARD MEMBERS PRESENT: Shannon Wilson – City of GF Commissioner
EX OFFICIO BOARD MEMBERS ABSENT: Mr. Joe Briggs – Cascade County Commissioner

GFPL STAFF, GFPL FOUNDATION, GFPL LEGAL COUNCEL PRESENT: Bill Bronson – Legal Counsel for GFPL, Amy Dissmeyer, Aaron Kueffler, Sara Linder-Parkinson

PUBLIC COMMENT PROVIDED BY: Richard Irving – Resident of Great Falls

Ms. Bulger called the meeting to order at 4:30 pm.

I. AGENDA APPROVAL

Ms. Crist moved that the Great Falls Public Library Board of Trustees approve the agenda as presented. Ms. DeForest seconded the motion. Ms. Bulger opened for any board discussion or public comment.

Richard Irving, a Great Falls resident and library cardholder, addressed the Board regarding inconsistencies on the library's website and meeting materials. He stated that the agenda and board packet did not clearly reflect that the March 24 meeting had been rescheduled to the current meeting date. He urged the Board to correct these discrepancies, expressing concern that such errors could lead to potential legal or public trust issues if not addressed.

Ms. Johnson clarified that no formal action requiring motions would be taken under old or new business, as such items were not listed on the agenda. Ms. Bulger confirmed that no formal action would occur.

Ms. Johnson further requested that the meeting minutes reflect that the meeting was a rescheduled session, despite this not being indicated on the agenda packet. Ms. Bulger agreed to include this clarification in the minutes.

Ms. Bulger asked if there was any addition board or public comment; upon hearing none, she called for a vote. Motion passed by unanimous vote of members present.

DRAFT

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

Richard Irving, a Great Falls resident and library cardholder, addressed the Board expressing concern about the handling of website notices related to the meeting, urging greater transparency with the public. He also commented on proposed library remodel concepts, opposing ideas that would relocate or isolate children's areas, and emphasized the importance of maintaining visible and accessible spaces for children within the library.

IV. ADOPTION OF THE MINUTES

Ms. DeForest moved that the Great Falls Public Library Board of Trustees approve the minutes of the February meeting as presented. Ms. Johnson seconded the motion. Ms. Bulger opened for any board discussion or public comment. Upon hearing none, she called for a vote. Motion passed by unanimous vote of members present.

V. ACCEPTANCE OF THE FINANCIAL REPORTS

Ms. Bulger asked if anyone had questions regarding the financial reports.

Ms. Bulger inquired about donations made in Mr. Graybill's name, asking whether such contributions would be directed to the library with appropriate recognition. Ms. Crist responded that donations are recommended to be made to the foundation and are intended to support remodeling efforts, noting prior fundraising connections to the building.

Ms. Bulger commented that the highlighted formatting in the library vendor summary was helpful for readability and organization, and confirmed with Mr. Kueffler that he implemented the format. Ms. DeForest asked about the purpose of an additional detailed sheet included with the vendor summary. Ms. Dissmeyer explained that the sheet is generated from the city system and provides more detailed information to supplement the summary, added at Mr. Kueffler's suggestion for board usefulness. Ms. Bulger stated she found the additional detail beneficial.

Ms. Bulger requested clarification regarding the Carnegie Corporation gift and the status of the phone system. Ms. Dissmeyer confirmed that the system has been installed and is functioning well.

Ms. DeForest moved that the Great Falls Public Library Board of Trustees approve the financial reports as presented. Ms. Crist seconded the motion. Ms. Bulger opened for any board discussion or public comment.

Richard Irving, a Great Falls resident and library cardholder, addressed the Board and reiterated concerns regarding the difficulty of understanding the financial reports. He stated that the reporting format, which follows the city's required system, contributes to the lack of clarity. Mr. Irving suggested that maintaining a separate, comprehensive set of financial records using a standard debit and credit system could improve clarity and reduce the risk of items being overlooked, acknowledging this would require additional effort and expense.

DRAFT

Ms. Bulger asked if there was any addition board or public comment; upon hearing none, she called for a vote. Motion passed by unanimous vote of members present.

VI. REPORTS

DIRECTOR REPORT

Ms. Dissmeyer reported that she has now met individually with nearly all library staff members, having previously met in small groups. She described the meetings positively and stated she feels fortunate to work with a dedicated and skilled staff.

Ms. Dissmeyer noted that upcoming agenda items included in her report were provided to support Board discussion and decision-making, offering topics for consideration where direction may still be needed.

Ms. Dissmeyer announced that the Montana Library Association (MLA) will hold a meeting in Great Falls in April. She stated the library will close at 5:30 p.m. on April 15 to host an opening reception for librarians statewide and the Montana Book Awards. She also noted staff participation in the event and expressed enthusiasm for the opportunity to showcase the library.

Ms. Crist inquired about Board member participation in MLA workshops. Ms. Dissmeyer responded that she would provide the schedule. Ms. Olson added that MLA workshops are broadly valuable and encouraged attendance at any sessions of interest, including those not specifically directed toward board members.

STRATEGIC PLAN REPORT

Ms. Bulger reported that Ms. Sloan has broad availability for meetings conducted via Zoom but is more limited for in-person sessions. She requested Board input on preferred meeting formats, noting her view that prior in-person meetings were beneficial, while also suggesting a combination of Zoom and in-person options.

Ms. Crist stated that prior meetings with Ms. Sloan conducted via Zoom were effective and noted potential cost and scheduling advantages of virtual meetings. Ms. Johnson added that Board members are now more familiar with Zoom, supporting its use.

Ms. Bulger requested that Board members provide their availability for April, including dates and times of day, to assist in scheduling and coordination across time zones. She indicated that the initial meeting would focus on determining methods to gather public input regarding future library needs, such as surveys or focus groups.

Ms. DeForest inquired about the anticipated length of meetings. Ms. Bulger responded that the first meeting would likely be approximately two hours and stated she would seek additional guidance from Ms. Sloan regarding the structure and duration of subsequent meetings.

DRAFT

GFPL FOUNDATION REPORT

Ms. Dissmeyer reported on behalf of Ms. Laurin that the foundation expressed appreciation to Ms. Crist for including them in the memorial. She also conveyed that the foundation has been grateful for the recent outpouring of donations received.

CHAIR REPORT

Ms. Bulger had nothing to report.

BOARD REPORT

No board reports given.

CUSHING TERRELL REPORT

Ms. Dissmeyer provided a report on Cushing Terrell, stating that the firm is currently developing renderings. She noted that visual materials will be prepared and available for display at the upcoming Montana Library Association reception.

VII. OLD BUSINESS

LIBRARY BOARD TASK CALENDAR

Ms. Bulger stated that the Board's task calendar has been adjusted due to the hiring of a new director, noting this has shifted planned timelines, including the director evaluation, which was previously discussed for rescheduling to a later date. She indicated the strategic plan will be revisited and work on it will begin in the near term, and requested Board input on the task calendar.

Ms. Dissmeyer stated she organized the task calendar to ensure required annual activities—such as trainings, strategic plan review, policy review, and budget discussions—are appropriately spaced throughout the year. She noted the document is intended to be flexible and confirmed that the director evaluation is not scheduled for the current period, likely occurring in a future year. She also explained that policy review has been distributed across months to avoid addressing all policies at once.

Ms. Johnson asked for clarification regarding the timing of the library collection budget approval. Ms. Dissmeyer explained that the collection budget is reviewed earlier in the process, with broader budget approval occurring later in the spring. Ms. Johnson expressed concern about timing delays, and Ms. Dissmeyer responded that preliminary work has already begun behind the scenes and that this year's process may be consolidated.

Ms. Crist referenced prior extensive policy revisions and noted that past policy work had required significant time and discussion. Ms. Dissmeyer stated she anticipates bringing forward some policy updates and improvements, potentially out of sequence due to urgency, but does not expect them to be contentious.

Ms. Bulger stated that the task calendar is intended as a working document and raised the question of whether formal Board approval is required. Ms. Johnson asked whether formal

DRAFT

adoption is necessary. Ms. Bulger indicated she would seek clarification on process, and suggested that the director evaluation adjustment to June could be formalized through a motion at a future meeting to ensure clarity and consistency.

VIII. NEW BUSINESS

DIRECTOR EVALUATION PLAN

Ms. Bulger stated that the Board may consider a motion at the next meeting to reschedule the director evaluation to June, noting this had been discussed previously. She also requested that Board members submit any suggested questions or goals for inclusion in the upcoming director evaluation, indicating that input should be provided prior to the evaluation process.
Ms. Johnson noted that Ms. Dissmeyer had previously provided suggested goals for the Board's consideration.

Ms. Crist stated that she and Ms. Johnson had previously developed a director evaluation tool with Ms. Sloan, which she understood was intended to be used or adapted for multiple years. She expressed uncertainty regarding whether the Board intended to continue using that framework.

Ms. DeForest responded that the Board had discussed using a more informal, conversational approach for the current evaluation period. Ms. Johnson added that, given Ms. Dissmeyer's relatively recent start, the Board had agreed to use a modified, less formal evaluation approach for the initial evaluation period before transitioning to a more comprehensive process.

IX. PROPOSALS/COMMENTS FROM TRUSTEES

Ms. Crist expressed appreciation to the Board, staff, and foundation for their support, cards, prayers, and acknowledgements following the recent loss in her family.

Ms. Bulger responded with condolences and stated that the sentiments expressed were heartfelt.

Ms. Bulger inquired whether Ms. Dissmeyer has had sufficient opportunity to meet with City personnel and community members connected to the library, in addition to library staff.

Ms. Dissmeyer responded that she has been meeting regularly with the City Manager and Human Resources Director to better understand City policies and procedures. She also stated that she has participated in community engagement opportunities, including attending Rotary meetings and a local event at the Russell Museum, facilitated through staff connections, which have helped her become acquainted with community members supportive of the library.

X. ADJOURNMENT

Ms. DeForest moved that the Great Falls Library Board of Trustees adjourn the meeting. Ms. Crist seconded the motion. Ms. Bulger called for a vote. Motion passed by unanimous vote of members present.
Ms. Bulger adjourned the meeting at 5:03pm.

DRAFT

2220 - Income Statement

Through 03/31/26
Detail Listing
Include Rollup Account/Rollup to Object

Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category	**Governmental Funds**						
Fund Type	**Special Revenue Funds**						
Fund	**2220 - LIBRARY**						
	REVENUE						
31101	REAL CURRENT AD VALOREM	2,468,564.00	12,493.31	1,392,048.00	1,076,516.00	56	2,896,539.65
31103	REAL DELINQUENT AD VALOREM	15,000.00	902.94	113,653.79	(98,653.79)	758	14,798.30
31121	MOBILE HOME TAXES	5,000.00	227.55	1,768.54	3,231.46	35	7,828.13
31122	OTHER PERSONAL PROPERTY	26,000.00	1.83	183.96	25,816.04	1	35,471.76
31200	DELINQUENT TAX PENALTY & INTEREST	3,000.00	412.81	2,352.23	647.77	78	4,124.91
33415	MISCELLANEOUS CULTURE & RECREATION GRANT	35,526.00	.00	36,479.87	(953.87)	103	36,331.35
33500	COAL TAX LIBRARY APPORTIONMENT	2,099.00	.00	2,099.03	(.03)	100	2,129.93
33620	ON BEHALF REVENUE-NET PENSION LIABILITY	.00	.00	.00	.00	+++	24,401.00
33800	LIBRARY SUPPORT	177,000.00	.00	88,500.00	88,500.00	50	177,000.00
33900	PAYMENT OF LIEU OF TAXES MISCELLANEOUS	.00	.00	.00	.00	+++	4,989.42
34316	OFF-STREET LOTS TRANSIENT	1,600.00	50.00	1,498.00	102.00	94	1,274.00
34691	LIBRARY FEES MISCELLANEOUS	12,790.00	400.00	3,450.00	9,340.00	27	12,930.00
34692	LIBRARY SERVICE CHARGES MISCELLANEOUS	5,500.00	394.30	3,956.98	1,543.02	72	5,497.61
34693	LIBRARY EQUIPMENT CHARGES MISCELLANEOUS	14,000.00	1,406.34	11,681.12	2,318.88	83	14,409.07
34694	LIBRARY FACILITY CHARGES MISCELLANEOUS	1,200.00	60.00	1,170.00	30.00	98	1,380.00
34836	CONVENIENCE FEE	.00	3.68	46.58	(46.58)	+++	61.36
35134	COLLECTION AGENCY FINES	.00	31.99	281.98	(281.98)	+++	1,107.21
35220	LOST BOOK FINES	8,000.00	393.78	4,753.57	3,246.43	59	7,694.85
36210	USBP CREDITS	.00	.00	.00	.00	+++	88.54
36510	CONTRIBUTIONS & DONATIONS	12,000.00	.00	53,500.00	(41,500.00)	446	42,000.00
36829	REFUNDS & REIMBURSEMENTS	.00	.00	62.00	(62.00)	+++	.00
37110	REGULAR INTEREST	16,000.00	4,811.98	42,863.64	(26,863.64)	268	44,645.43
	REVENUE TOTALS	$2,803,279.00	$21,590.51	$1,760,349.29	$1,042,929.71	63%	$3,334,702.52
	EXPENSE						
41110	SALARIES & HOURLY	1,584,367.00	115,443.35	1,134,189.79	450,177.21	72	1,369,594.73

April 28, 2026 - gfpl Board Meeting Packet - Page 6

2220 - Income Statement

Through 03/31/26
Detail Listing
Include Rollup Account/Rollup to Object

Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
41210	OVERTIME - REGULAR FULL-TIME	.00	.00	266.63	(266.63)	+++	1,925.15
41315	VACATION TERMINATION	.00	.00	33,062.58	(33,062.58)	+++	25,841.27
41325	SICK LEAVE TERMINATION	.00	.00	11,262.28	(11,262.28)	+++	12,931.85
41360	HEALTH INSURANCE	328,159.00	24,422.80	229,273.50	98,885.50	70	306,285.95
41370	LIFE INSURANCE	2,072.00	184.44	1,592.66	479.34	77	2,141.10
41389	RELOCATION AND MOVING	.00	.00	15,000.00	(15,000.00)	+++	.00
41410	UNEMPLOYMENT INSURANCE	5,544.00	519.43	5,304.50	239.50	96	5,017.34
41420	WORKERS COMPENSATION	7,337.00	612.61	5,719.90	1,617.10	78	6,390.54
41430	FICA	98,238.00	6,723.41	69,495.12	28,742.88	71	84,464.83
41435	MEDICARE	22,979.00	1,572.38	16,252.97	6,726.03	71	19,753.78
41445	PERS	164,246.00	11,847.37	120,550.92	43,695.08	73	145,810.62
41510	MISCELLANEOUS PENSIONS	19,929.00	1,596.00	15,855.28	4,073.72	80	22,439.15
41918	PERSONAL CONTINGENCY	37,000.00	.00	.00	37,000.00	0	.00
41919	ON-BEHALF PENSION EXPENSE	.00	.00	.00	.00	+++	24,401.00
42110	PAPER & FORMS	3,000.00	1,200.60	2,127.73	872.27	71	2,966.96
42120	COMPUTER ACCESSORIES	7,500.00	1,874.42	4,832.02	2,667.98	64	7,052.13
42190	OTHER OFFICE SUPPLIES & MATERIALS	8,000.00	673.31	5,057.40	2,942.60	63	6,789.89
42310	GAS, OIL, DIESEL FUEL, GREASE, ETC	7,000.00	390.33	3,217.65	3,782.35	46	4,158.87
42390	OTHER REPAIR & MAINTENANCE SUPPLIES	12,500.00	1,904.36	8,149.34	4,350.66	65	14,884.19
43110	POSTAGE, BOX RENT, ETC.	5,500.00	.00	5,512.22	(12.22)	100	4,500.00
43320	BOOKS & SUBSCRIPTIONS - NEWSPAPERS	80,000.00	7,808.34	69,488.70	10,511.30	87	77,966.87
43350	MEMBERSHIPS & DUES	1,000.00	.00	1,000.00	.00	100	608.99
43410	TELEPHONE	3,400.00	.00	2,248.55	1,151.45	66	3,190.84
43412	FAX & OTHER TELEPHONE LINES	3,000.00	31.52	3,597.12	(597.12)	120	2,044.80
43420	ELECTRIC UTILITY	60,000.00	992.93	33,828.02	26,171.98	56	57,003.74
43430	GAS UTILITY	13,000.00	2,019.60	8,256.27	4,743.73	64	10,241.31
43440	CITY SANITATION DISPOSAL	2,500.00	195.00	2,375.00	125.00	95	2,129.45
43450	WATER UTILITY	4,366.00	147.61	2,431.24	1,934.76	56	3,153.53
43460	SEWER UTILITY	1,900.00	110.08	970.57	929.43	51	1,300.48

April 28, 2026 - gfpl Board Meeting Packet - Page 7

2220 - Income Statement

Through 03/31/26
Detail Listing
Include Rollup Account/Rollup to Object

Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
43470	STORM DRAIN UTILITY	1,576.00	151.80	1,326.56	249.44	84	1,155.72
43550	COMPUTER PROGRAMMING	62,000.00	901.16	45,831.21	16,168.79	74	51,612.98
43590	OTHER PROFESSIONAL SERVICES MISCELLANEOUS	15,000.00	1,783.87	17,338.73	(2,338.73)	116	57,263.09
43620	BUILDING REPAIR & MAINT	7,000.00	153.00	7,868.76	(868.76)	112	7,795.51
43630	MAINTENANCE AGREEMENTS	23,000.00	1,811.74	15,816.79	7,183.21	69	24,438.86
43920	RECRUITMENT COSTS	.00	.00	4,384.23	(4,384.23)	+++	.00
45320	OFFICE EQUIPMENT RENTALS	1,600.00	369.69	1,109.07	490.93	69	1,478.76
45515	CREDIT CARD FEES	1,500.00	118.00	1,079.54	420.46	72	1,293.52
45920	REFUNDS & REIMBURSEMENTS	300.00	100.00	285.02	14.98	95	121.27
48130	CASH OVER/SHORT	.00	.09	(3.27)	3.27	+++	.50
48611	HUMAN RESOURCES	47,459.00	3,954.92	35,594.28	11,864.72	75	35,997.96
48637	VEHICLE & EQUIPMENT MAINT	3,710.00	309.17	2,782.53	927.47	75	2,319.00
48652	FISCAL SERVICES	26,202.00	2,183.50	19,651.50	6,550.50	75	18,150.96
48658	CENTRAL INSURANCE	88,990.00	.00	88,990.00	.00	100	57,870.00
48695	INFORMATION TECHNOLOGY	3,409.00	284.08	2,556.72	852.28	75	3,171.96
48696	COMPUTER NETWORK	86.00	7.17	64.53	21.47	75	135.00
48697	COMPUTER EQUIPMENT MAINT	1,489.00	.00	1,489.00	.00	100	2,049.00
48810	COMPUTER & EQUIPMENT LEASE	.00	.00	.00	.00	+++	278.04
	EXPENSE TOTALS	$2,765,858.00	$192,398.08	$2,057,083.16	$708,774.84	74%	$2,490,121.49
	Fund **2220 - LIBRARY** Totals						
	REVENUE TOTALS	2,803,279.00	21,590.51	1,760,349.29	1,042,929.71	63%	3,334,702.52
	EXPENSE TOTALS	2,765,858.00	192,398.08	2,057,083.16	708,774.84	74%	2,490,121.49
	Fund **2220 - LIBRARY** Net Gain (Loss)	$37,421.00	($170,807.57)	($296,733.87)	$334,154.87	(793%)	$844,581.03

2221 - Income Statement

Through 03/31/26
Detail Listing
Include Rollup Account/Rollup to Object

Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category	**Governmental Funds**						
Fund Type	**Special Revenue Funds**						
Fund	**2221 - LIBRARY FOUNDATION**						
REVENUE							
36510	CONTRIBUTIONS & DONATIONS	697,438.00	80,854.51	647,300.48	50,137.52	93	525,316.52
36513	DL THOMSON TRUST	41,000.00	.00	22,305.45	18,694.55	54	32,025.00
37110	REGULAR INTEREST	6,000.00	879.72	6,197.92	(197.92)	103	9,685.14
	REVENUE TOTALS	$744,438.00	$81,734.23	$675,803.85	$68,634.15	91%	$567,026.66
EXPENSE							
42120	COMPUTER ACCESSORIES	14,000.00	.00	689.49	13,310.51	5	22,539.74
42140	INSTRUCTIONAL & SAFETY SUPPLIES	19,431.00	719.66	13,932.05	5,498.95	72	24,548.17
42190	OTHER OFFICE SUPPLIES & MATERIALS	14,000.00	2,517.13	8,772.64	5,227.36	63	12,269.21
42390	OTHER REPAIR & MAINTENANCE SUPPLIES	5,000.00	1,310.51	9,702.03	(4,702.03)	194	1,332.97
43320	BOOKS & SUBSCRIPTIONS - NEWSPAPERS	98,600.00	25,971.59	61,771.45	36,828.55	63	137,783.89
43350	MEMBERSHIPS & DUES	3,500.00	.00	3,500.00	.00	100	.00
43550	COMPUTER PROGRAMMING	53,740.00	4,212.00	13,544.88	40,195.12	25	2,809.69
43590	OTHER PROFESSIONAL SERVICES MISCELLANEOUS	456,838.00	23,514.26	334,107.81	122,730.19	73	469,935.41
43790	MISCELLANEOUS TRAVEL EXPENSE	2,000.00	.00	.00	2,000.00	0	.00
43945	SPONSORED EVENT - ACTIVITY	41,000.00	2,002.09	36,016.55	4,983.45	88	37,784.20
	EXPENSE TOTALS	$708,109.00	$60,247.24	$482,036.90	$226,072.10	68%	$709,003.28
	Fund **2221 - LIBRARY FOUNDATION** Totals						
	REVENUE TOTALS	744,438.00	81,734.23	675,803.85	68,634.15	91%	567,026.66
	EXPENSE TOTALS	708,109.00	60,247.24	482,036.90	226,072.10	68%	709,003.28
	Fund **2221 - LIBRARY FOUNDATION** Net Gain (Loss)	$36,329.00	$21,486.99	$193,766.95	($157,437.95)	533%	($141,976.62)

April 28, 2026 - gfpl Board Meeting Packet - Page 9

Great Falls Public Library Vendor Summary (2220)
MARCH 2026
4/17/2026

Vendor Name		MTD	FYTD
Alert Security Systems	(Security Camera System)	$ -	$ 80.00
Amazon	(Maintenance Supplies)	$ 917.31	$ 2,799.77
Associated Employers of MT	(Management Coaching)	$ -	$ 2,187.92
Baker & Taylor	(Jobber)	$ -	$ 10,672.00
Barnes & Noble	(Jobber)	$ 182.59	$ 182.59
Bronson, Bill	(Board Meeting Council)	$ 150.00	$ 300.00
Capcon	(Building Maintenance)	$ -	$ 450.00
Cascade Electric	(Building Maintenance)	$ -	$ 588.65
Castle Branch	(Background Checks)	$ -	$ 613.64
Cengage/Gale	(Jobber)	$ 834.23	$ 3,531.29
CenterPoint	(Jobber)	$ -	$ 47.94
Central Lock & Key	(Change combination on safe)	$ 153.00	$ 243.00
Century Link	(Telephone)	$ -	$ 1,379.40
Cheff, Keely	(Lost Book Found Refund)	$ -	$ 47.50
Chemnet	(Drug Testing)	$ 276.30	$ 2,007.30
Christensen & Prezeau PLLP	(Legal Services)	$ -	$ 6,066.93
City of Great Falls	(Fuel classification adjustment)	$ 333.59	$ 959.98
City of Great Falls - Parking	(Courtesy Parking Spots)	$ -	$ 900.00
CM Russell Museum	(Museum Consort. Membership)	$ -	$ 500.00
CNA Surety	(Notary Fees)	$ -	$ 117.00
De Lage Landen	(Copier Agreement)	$ 676.99	$ 4,094.00
Encompass Supply	(Maintenance Supplies)	$ -	$ 1,028.52
Envisionware	(renewal)	$ -	$ 7,260.64
Ferguson	(Maintenance Supplies)	$ -	$ 14.62
FICO	(HVAC)	$ -	$ 1,538.42
Fisher's Technology	(Copier Agreement)	$ 1,134.75	$ 4,032.16
Great Falls ACE Hardware	(Maintenance Supplies)	$ -	$ 227.44
HUB International	(Notary bond)	$ -	$ 40.00
Ingram Library Services	(Jobber)	$ 6,727.43	$ 15,408.35
Judith Bason Press	(Subscription)	$ -	$ 99.95
Kone, Inc	(Elevator Agreement)	$ -	$ 4,741.68
Kouf, Mary	(Lost Book Found Refund)	$ -	$ 16.62
MASCO	(Building Supplies)	$ 826.73	$ 8,398.70
Mastercard		$ 4,515.60	$ 19,158.74
Midwest Tape	(Jobber)	$ -	$ 11,000.00
Montana Library Association	(Membership)	$ -	$ 500.00
Montana State University	(Board Training)	$ -	$ 1,168.14
Mr. Green Landscape	(Snow Plow service)	$ 175.00	$ 685.00
National Laundry	(Maintenance Supplies)	$ 38.94	$ 340.78
North 40 Outfitters	(Maintenance Supplies)	$ 319.36	$ 741.01
Northwest Pipe Fittings	(Maintenance Supplies)	$ -	$ 390.49
OCLC Online	(Annual Service)	$ -	$ 7,613.26
Overdrive	(MT Library 2 Go)	$ -	$ 19,271.66
Paper Shredders	(Shredding Service)	$ -	$ 130.00
Petty Cash	(Refunds)	$ -	$ 88.42
Pitney Bowes	(Mailing Machine lease)	$ 369.69	$ 1,109.07
Process Servers	(Tresspass Server)	$ 125.00	$ 996.25
Pye-Barker Fire & Safety	(Annual Alarm Inspection)	$ -	$ 152.50
RightNow Cleaning	(Building Maintenance)	$ -	$ 4,858.50
Ron Hall Sprinklers	(Sprinkler Repairs/Winterize, lawn service)	$ -	$ 225.00
St. Cloud State University	(Damaged Book Fee)	$ 100.00	$ 100.00
State of Montana	(Boiler Certificate)	$ -	$ 72.00
State of Montana	(Elevator Inspection)	$ -	$ 680.00
State of Montana	(Montana Shared Library)	$ -	$ 21,368.09
State of Montana	(Q3 Work Comp Payment)	$ -	$ (19.83)
T-Mobile	(Outreach HotSpot)	$ 31.52	$ 231.22
USPS	(postage for mailing unit)	$ -	$ 5,500.00
Vision Net, Inc	(Internet Service)	$ -	$ 3,408.00
Wendt Advertising	(Website Maintenance)	$ -	$ 495.00
Western Peaks	(Courier Service)	$ 973.87	$ 3,826.56
WX COX	(Jobber)	$ -	$ 6,237.06
		$ 18,861.90	$ 190,902.93

Great Falls Public Library Vendor Summary (2220)
MARCH 2026
4/17/2026

Mastercard Transaction Breakdown			
Amazon	Materials Purchased	$	16.09
Amazon	Tech Services Supplies	$	37.04
DEMCO	Tech Services Supplies	$	105.70
Digital Deck Covers	Tech Services Supplies	$	89.98
Englerwood Industrial	Tech Services Supplies	$	669.89
Evonence	Google Services	$	901.16
Faronica	Deep Freeze Software	$	1,136.20
Hobby Lobby	Office Supplies	$	4.99
MeetGeek	Transcription software	$	15.99
Michaels	Cirf/Ref Supplies	$	52.97
Napa Auto Parts	Repair & Maintenance Supplies	$	71.94
Network Solutions	Website Software	$	702.22
Staples	Office Supplies	$	233.60
Staples	Tech Services Supplies	$	297.99
The River Press	Subscription	$	48.00
Walmart	Office Supplies	$	131.84
	TOTAL:		$4,515.60

2220 - Detail General Ledger Report

G/L Date Range 03/01/26 - 03/31/26
Include Sub Ledger Detail
Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number	**2220.61.614.42110 PAPER & FORMS**							Balance To Date:	$927.13
03/10/2026	2026-00005375	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	796.91		1,724.04
Invoice Number	*Vendor*		*Description*		*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
4664/031026	MASTERCARD PROCESSING CENTER		4664		03/10/2026	Check	390335	872.11	796.91
							Total	$872.11	$796.91
03/18/2026	2026-00005665	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	105.70		1,829.74
Invoice Number	*Vendor*		*Description*		*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
4664/031826	MASTERCARD PROCESSING CENTER		4664		03/18/2026	Check	390652	111.70	105.70
							Total	$111.70	$105.70
03/27/2026	2026-00005816	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	297.99		2,127.73
Invoice Number	*Vendor*		*Description*		*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
5850/032626	MASTERCARD PROCESSING CENTER		5850		03/26/2026	Check	390867	1,419.33	297.99
							Total	$1,419.33	$297.99
						Month **March 2026** Totals		$1,200.60	$0.00	$2,127.73
						Account **PAPER & FORMS** Totals		$1,200.60	$0.00	$2,127.73
G/L Account Number	**2220.61.614.42120 COMPUTER ACCESSORIES**							Balance To Date:	$2,957.60
03/04/2026	2026-00005375	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	36.00		2,993.60
Invoice Number	*Vendor*		*Description*		*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
179HLRHJGHR6	AMAZON.COM		ACCT: A169EW4Q2K9QDA		03/03/2026	Check	390273	36.00	36.00
							Total	$36.00	$36.00
03/10/2026	2026-00005375	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	371.96		3,365.56
Invoice Number	*Vendor*		*Description*		*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
5850/031026	MASTERCARD PROCESSING CENTER		5850		03/10/2026	Check	390337	1,607.78	371.96
							Total	$1,607.78	$371.96
03/27/2026	2026-00005816	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	1,466.46		4,832.02
Invoice Number	*Vendor*		*Description*		*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
4280/032626	MASTERCARD PROCESSING CENTER		4280		03/26/2026	Check	390868	1,298.77	1,136.20
5850/032626	MASTERCARD PROCESSING CENTER		5850		03/26/2026	Check	390867	1,419.33	330.26
							Total	$2,718.10	$1,466.46

						Month **March 2026** Totals		$1,874.42	$0.00	$4,832.02
						Account **COMPUTER ACCESSORIES** Totals		$1,874.42	$0.00	$4,832.02
G/L Account Number	**2220.61.614.42190 OTHER OFFICE SUPPLIES & MATERIALS**								Balance To Date:	$4,384.09
03/04/2026	2026-00005375	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE		208.99		4,593.08
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*		*Amount*	*Distribution Amount*
1TQK9FPXRW6L	AMAZON.COM	ACCT: A169EW4Q2K9QDA			02/27/2026	Check	390273		208.99	208.99
								Total	$208.99	$208.99
03/10/2026	2026-00005375	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE		128.82		4,721.90
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*		*Amount*	*Distribution Amount*
5850/031026	MASTERCARD PROCESSING CENTER	5850			03/10/2026	Check	390337		1,607.78	128.82
								Total	$1,607.78	$128.82
03/18/2026	2026-00005665	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE		60.85		4,782.75
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*		*Amount*	*Distribution Amount*
5850/031826	MASTERCARD PROCESSING CENTER	5850			03/18/2026	Check	390654		456.35	60.85
								Total	$456.35	$60.85
03/27/2026	2026-00005816	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE		274.65		5,057.40
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*		*Amount*	*Distribution Amount*
1NLYF7MWLCTG	AMAZON.COM	ACCT: A169EW4Q2K9QDA			03/23/2026	Check	390804		24.93	24.93
5850/032626	MASTERCARD PROCESSING CENTER	5850			03/26/2026	Check	390867		1,419.33	249.72
								Total	$1,444.26	$274.65
						Month **March 2026** Totals		$673.31	$0.00	$5,057.40
						Account **OTHER OFFICE SUPPLIES & MATERIALS** Totals		$673.31	$0.00	$5,057.40
G/L Account Number	**2220.61.614.42310 GAS, OIL, DIESEL FUEL, GREASE, ETC**								Balance To Date:	$2,805.00
03/31/2026	2026-00006007	JE	GL	MARCH 2026 FUEL		ADJE - ADJUSTING JOURNAL		333.59		3,138.59
						Month **March 2026** Totals		$333.59	$0.00	$3,138.59
						Account **GAS, OIL, DIESEL FUEL, GREASE, ETC** Totals		$333.59	$0.00	$3,138.59
G/L Account Number	**2220.61.614.42390 OTHER REPAIR & MAINTENANCE SUPPLIES**								Balance To Date:	$6,244.98
03/04/2026	2026-00005375	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE		1,395.83		7,640.81
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*		*Amount*	*Distribution Amount*
41271	MASCO	MAINTENANCE SUPPLIES			02/26/2026	Check	390327		790.00	790.00

1J4176499KWV	AMAZON.COM	ACCT: A169EW4Q2K9QDA			03/02/2026	Check	390273		74.11	74.11
1FWY73CCQNJT	AMAZON.COM	ACCT: A169EW4Q2K9QDA			02/26/2026	Check	390273		336.22	336.22
1P3GGPJ4HJY9	AMAZON.COM	ACCT: A169EW4Q2K9QDA			03/03/2026	Check	390273		195.50	195.50
								Total	$1,395.83	$1,395.83
03/18/2026	2026-00005665	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE		80.50		7,721.31
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*		*Amount*	*Distribution Amount*
S54369	NATIONAL LAUNDRY	ACCT: 790-00000 MAINTENANCE TOWELS			03/06/2026	Check	390672		38.94	38.94
1CXP4K4V777Q	AMAZON.COM	ACCT: A169EW4Q2K9QDA			03/13/2026	Check	390602		41.56	41.56
								Total	$80.50	$80.50
03/27/2026	2026-00005816	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE		428.03		8,149.34
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*		*Amount*	*Distribution Amount*
41423	MASCO	MAINTENANCE SUPPLIES			03/23/2026	Check	390858		36.73	36.73
2355585	NORTH 40 OUTFITTERS - CSWW INC	MAINTENANCE SUPPLIES			03/12/2026	Check	390889		319.36	319.36
9458/032626	MASTERCARD PROCESSING CENTER	9458			03/26/2026	Check	390866		341.58	71.94
								Total	$697.67	$428.03
								Month **March 2026** Totals	$1,904.36	$0.00	$8,149.34
								Account **OTHER REPAIR & MAINTENANCE SUPPLIES** Totals	$1,904.36	$0.00	$8,149.34
G/L Account Number	**2220.61.614.43320 BOOKS & SUBSCRIPTIONS - NEWSPAPERS**									Balance To Date:	$61,680.36
03/02/2026	2026-00005200	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE		1,623.28		63,303.64
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*		*Amount*	*Distribution Amount*
93646393	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/12/2026	Check	390135		48.23	48.23
93646394	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/12/2026	Check	390135		17.88	17.88
93646399	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/12/2026	Check	390135		16.68	16.68
93646400	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/12/2026	Check	390135		16.68	16.68
93646401	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/12/2026	Check	390135		17.77	17.77
93646404	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/12/2026	Check	390135		18.96	18.96
93686449	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/13/2026	Check	390135		17.13	17.13
93725939	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/14/2026	Check	390135		10.64	10.64
93725944	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/14/2026	Check	390135		11.66	11.66
93725945	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/14/2026	Check	390135		11.06	11.06
93761704	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/15/2026	Check	390135		399.79	399.79
93761706	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/15/2026	Check	390135		217.19	217.19

93761707	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/15/2026	Check	390135		221.47	221.47
93761715	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/15/2026	Check	390135		18.36	18.36
93851691	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/20/2026	Check	390135		19.50	19.50
93927632	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/22/2026	Check	390135		12.81	12.81
93927633	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/22/2026	Check	390135		378.26	378.26
93927634	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/22/2026	Check	390135		169.21	169.21
								Total	$1,623.28	$1,623.28
03/06/2026	2026-00005375	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE		1,970.96		65,274.60

Invoice Number	*Vendor*	*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
93949295	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	01/23/2026	Check	390319	100.50	100.50
93949299	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	01/23/2026	Check	390319	25.71	25.71
93949301	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	01/23/2026	Check	390319	15.36	15.36
93949302	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	01/23/2026	Check	390319	36.20	36.20
93949296	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	01/23/2026	Check	390319	19.70	19.70
94051866	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	01/28/2026	Check	390319	31.78	31.78
94051869	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	01/28/2026	Check	390319	250.17	250.17
94051867	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	01/28/2026	Check	390319	192.72	192.72
94051876	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	01/28/2026	Check	390319	201.16	201.16
94051870	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	01/28/2026	Check	390319	298.61	298.61
94244566	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	02/04/2026	Check	390319	17.35	17.35
94244567	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	02/04/2026	Check	390319	18.45	18.45
94244568	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	02/04/2026	Check	390319	42.39	42.39
94244572	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	02/04/2026	Check	390319	251.13	251.13
94244575	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	02/04/2026	Check	390319	384.42	384.42
94244569	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	02/04/2026	Check	390319	51.49	51.49
94244580	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	02/04/2026	Check	390319	18.10	18.10
94244582	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	02/04/2026	Check	390319	15.72	15.72
						Total	$1,970.96	$1,970.96
03/10/2026	2026-00005375	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	64.09		65,338.69

Invoice Number	*Vendor*	*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
4664/031026	MASTERCARD PROCESSING CENTER	4664	03/10/2026	Check	390335	872.11	64.09
					Total	$872.11	$64.09
03/27/2026	2026-00005816	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	4,150.01		69,488.70

2220 - Detail General Ledger Report

G/L Date Range 03/01/26 - 03/31/26
Include Sub Ledger Detail
Exclude Accounts with No Activity

Invoice Number	Vendor	Description	Invoice Date	Payment Type	Payment Number	Amount	Distribution Amount
999102490872	GALE	ACCT: 100298524 MATERIALS PURCHASED	03/10/2026	Check	390833	834.23	834.23
94204319	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	02/03/2026	Check	390849	40.09	40.09
94204321	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	02/03/2026	Check	390849	46.15	46.15
94204322	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	02/03/2026	Check	390849	62.60	62.60
94204326	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	02/03/2026	Check	390849	25.77	25.77
94306950	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	02/06/2026	Check	390849	32.85	32.85
94399786	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	02/10/2026	Check	390849	30.09	30.09
94399787	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	02/10/2026	Check	390849	50.11	50.11
94399789	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	02/10/2026	Check	390849	35.23	35.23
94399791	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	02/10/2026	Check	390849	13.37	13.37
94399792	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	02/10/2026	Check	390849	34.67	34.67
94399795	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	02/10/2026	Check	390849	367.16	367.16
94569458	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	02/17/2026	Check	390849	34.21	34.21
94569459	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	02/17/2026	Check	390849	17.91	17.91
94569462	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	02/17/2026	Check	390849	16.81	16.81
94569463	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	02/17/2026	Check	390849	19.58	19.58
94569466	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	02/17/2026	Check	390849	34.75	34.75
94629202	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	02/19/2026	Check	390849	39.26	39.26
94710304	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	02/23/2026	Check	390849	17.32	17.32
94710312	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	02/23/2026	Check	390849	233.76	233.76
94710313	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	02/23/2026	Check	390849	537.31	537.31
94710314	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	02/23/2026	Check	390849	170.60	170.60
94710316	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	02/23/2026	Check	390849	170.22	170.22
94746929	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	02/24/2026	Check	390849	51.46	51.46
94777530	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	02/25/2026	Check	390849	17.38	17.38
94801979	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	02/26/2026	Check	390849	20.31	20.31
94812464	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	02/26/2026	Check	390849	292.03	292.03
94914667	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	03/03/2026	Check	390849	17.41	17.41
94914672	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	03/03/2026	Check	390849	80.23	80.23
94914673	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	03/03/2026	Check	390849	12.81	12.81
94914674	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	03/03/2026	Check	390849	12.81	12.81
94914676	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	03/03/2026	Check	390849	108.19	108.19
94957480	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	03/04/2026	Check	390849	19.67	19.67
94957484	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	03/04/2026	Check	390849	29.05	29.05

94957489	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	03/04/2026	Check	390849		17.44	17.44
95098900	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	03/10/2026	Check	390849		141.83	141.83
95098901	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	03/10/2026	Check	390849		249.49	249.49
95098902	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	03/10/2026	Check	390849		17.91	17.91
95162978	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102	03/12/2026	Check	390849		15.35	15.35
4716945	BARNES & NOBLE BOOKSELLERS INC	ACCT: 6335905	02/28/2026	Check	390806		182.59	182.59
						Total	$4,150.01	$4,150.01

						Month **March 2026** Totals	$7,808.34	$0.00	$69,488.70
						Account **BOOKS & SUBSCRIPTIONS - NEWSPAPERS** Totals	$7,808.34	$0.00	$69,488.70
G/L Account Number	**2220.61.614.43412 FAX & OTHER TELEPHONE LINES**							Balance To Date:	$3,565.60
03/18/2026	2026-00005665	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	31.52		3,597.12

Invoice Number	*Vendor*	*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
4065618875-03112	T MOBILE USA INC	ACCT: 209431834 HOT SPOT SERVICE	03/11/2026	Check	390693	31.52	31.52
					Total	$31.52	$31.52

						Month **March 2026** Totals	$31.52	$0.00	$3,597.12
						Account **FAX & OTHER TELEPHONE LINES** Totals	$31.52	$0.00	$3,597.12
G/L Account Number	**2220.61.614.43550 COMPUTER PROGRAMMING**							Balance To Date:	$44,930.05
03/10/2026	2026-00005375	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	901.16		45,831.21

Invoice Number	*Vendor*	*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
5850/031026	MASTERCARD PROCESSING CENTER	5850	03/10/2026	Check	390337	1,607.78	901.16
					Total	$1,607.78	$901.16

						Month **March 2026** Totals	$901.16	$0.00	$45,831.21
						Account **COMPUTER PROGRAMMING** Totals	$901.16	$0.00	$45,831.21
G/L Account Number	**2220.61.614.43590 OTHER PROFESSIONAL SERVICES MISCELLANEOUS**							Balance To Date:	$15,379.78
03/04/2026	2026-00005375	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	325.00		15,704.78

Invoice Number	*Vendor*	*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
2854	MR GREEN LANDSCAPE SOLUTIONS	SNOW PLOW SERVICES - FEBRUARY	02/27/2026	Check	390355	175.00	175.00
BRONSON-FEB2026	WILLIAM O BRONSON	GFPL BOARD OF TRUSTEES MEETING	03/01/2026	Check	390279	150.00	150.00
					Total	$325.00	$325.00

03/09/2026	2026-00005375	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	144.30		15,849.08
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
132961	THE CHEMNET CONSORTIUM INC	CHEMNET			03/09/2026	Check	390386	760.00	144.30
							Total	$760.00	$144.30
03/10/2026	2026-00005375	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	125.00		15,974.08
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
20251221	PROCESS SERVERS INC	PSC # 20251221 - PFAFF			12/16/2026	Check	390372	125.00	125.00
							Total	$125.00	$125.00
03/18/2026	2026-00005665	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	973.87		16,947.95
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
1284WPL78577	WESTERN PEAKS LOGISTICS LLC	ACCT: 1284WPL - COURIER SERVICE			02/28/2026	Check	390711	973.87	973.87
							Total	$973.87	$973.87
03/30/2026	2026-00005773	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	132.00		17,079.95
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
1333370	THE CHEMNET CONSORTIUM INC	CHEMNET			03/30/2026	Check	390907	725.00	132.00
							Total	$725.00	$132.00
						Month **March 2026** Totals		$1,700.17	$0.00	$17,079.95
						Account **OTHER PROFESSIONAL SERVICES MISCELLANEOUS** Totals		$1,700.17	$0.00	$17,079.95
G/L Account Number	**2220.61.614.43620 BUILDING REPAIR & MAINT**								Balance To Date:	$7,715.76
03/27/2026	2026-00005816	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	153.00		7,868.76
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
27006	CENTRAL MONTANA LOCK & SAFE LLC	STAFF DOOR REPAIR			03/20/2026	Check	390815	153.00	153.00
							Total	$153.00	$153.00
						Month **March 2026** Totals		$153.00	$0.00	$7,868.76
						Account **BUILDING REPAIR & MAINT** Totals		$153.00	$0.00	$7,868.76
G/L Account Number	**2220.61.614.43630 MAINTENANCE AGREEMENTS**								Balance To Date:	$14,005.05
03/10/2026	2026-00005375	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	676.99		14,682.04
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
596171554	DE LAGE LANDEN FINANCIAL SERVICES INC	COPIER SERVICE AGREEMENT			03/08/2026	Check	390291	676.99	676.99
							Total	$676.99	$676.99

03/27/2026	2026-00005816	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	1,134.75		15,816.79
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
1620423	FISHERS TECHNOLOGY	COPIER SERVICE AGREEMENT			01/28/2026	Check	390830	468.65	468.65
1635794	FISHERS TECHNOLOGY	COPIER SERVICE AGREEMENT			02/27/2026	Check	390830	666.10	666.10
							Total	$1,134.75	$1,134.75
						Month **March 2026** Totals		$1,811.74	$0.00	$15,816.79
						Account **MAINTENANCE AGREEMENTS** Totals		$1,811.74	$0.00	$15,816.79
G/L Account Number	**2220.61.614.45320 OFFICE EQUIPMENT RENTALS**							Balance To Date:	$739.38
03/18/2026	2026-00005665	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	369.69		1,109.07
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
3322204693	PITNEY BOWES INC	ACCT: 0012629684 - POSTAGE METER LEASE			03/11/2026	Check	390680	369.69	369.69
							Total	$369.69	$369.69
						Month **March 2026** Totals		$369.69	$0.00	$1,109.07
						Account **OFFICE EQUIPMENT RENTALS** Totals		$369.69	$0.00	$1,109.07
G/L Account Number	**2220.61.614.45920 REFUNDS & REIMBURSEMENTS**							Balance To Date:	$185.02
03/18/2026	2026-00005665	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	100.00		285.02
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
20605008FY26	ST. CLOUD STATE UNIVERSITY	OCLC: 232646449 DAMAGE BOOK FEE			03/13/2026	Check	390787	100.00	100.00
							Total	$100.00	$100.00
						Division **LIBRARY LEVY** Totals		$18,861.90	$0.00	

Great Falls Public Library Foundation Vendor Summary (2221)
MARCH 2026
4/20/2026

Vendor Name		MTD	FYTD
Age of Learning	(ABC Mouse)	$ -	$ 3,132.88
All State Signs	(Magnets & Decals)	$ -	$ 150.00
Amazon	(Supplies - All Departments)	$ 279.99	$ 876.67
Atomic Music Group	(Summer Music)	$ -	$ 1,500.00
Baker & Taylor	(Jobber)	$ -	$ 10,899.86
Baisch, Erika	(ASL Interpretation)	$ -	$ 240.00
Barnes & Noble Booksellers	(Materials Purchased)	$ -	$ 664.58
Boyer, Daniel	(Soup & Stories - Indigenous Education)	$ -	$ 100.00
Brown. Monica Nellie	(Adult Programs)	$ 200.00	$ 200.00
Bruno, Kenny	(Soup & Stories - Indigenous Education)	$ -	$ 100.00
Casey, David	(Music in the Park)	$ -	$ 2,000.00
Cassiopeia Books	(Shakespeare in the Parks)	$ -	$ 65.60
CenterPoint	(Jobber)	$ 95.88	$ 383.52
Charlie Cart Project	(Charlie Cart)	$ -	$ 15,500.00
CMR Russell High School	(Yearbook)	$ -	$ 60.00
Convergint Technologies	(Drive-up Window Troubleshooting)	$ -	$ 1,038.00
Corda, Joel	(Music in the Park)	$ -	$ 300.00
Cushing Terrell	(Library Remodel Project)	$ 23,514.26	$ 308,982.91
Disalvatore, Chris	(Adult Programs)	$ -	$ 600.00
Devereaux, Shadow	(Adult Programs)	$ -	$ 1,250.00
Downtown Great Falls	(Parade of Lights)	$ -	$ 35.00
Eagle Speaker, Jessie	(Soup & Stories - Indigenous Education)	$ -	$ 100.00
Einan, Jerry	(Refinish MT room tables)	$ -	$ 500.00
Electric City Catering	(Adult Programs)	$ -	$ 472.00
Fresh Rescue Community Kitchen	(KP/YA Program)	$ -	$ 500.00
Gale/Cengage	(Jobber)	$ 49.48	$ 3,823.66
Great Falls Emergency Services	(Staff CPR Training)	$ -	$ 847.00
Great Falls Interpreting Service	(ASL Interpreting)	$ -	$ 112.50
Guinn, Audrey	(KP/YA Program)	$ -	$ 90.00
Hughs-Bryant, Penny	(Open Books book Club)	$ 250.00	$ 250.00
Identity Screenprinting	(MLA Shirts)	$ 518.00	$ 518.00
Ingram Library Services	(Jobber)	$ 3,644.56	$ 17,979.64
KANOPY	(Online Streaming Service)	$ -	$ 6,200.00
Kemarly, Tyler	(Zumbini Program)	$ -	$ 140.00
KnowBe4	(Security Awareness Software)	$ 4,212.00	$ 4,212.00
LaTray, Chris	(Author Talk)	$ -	$ 628.41
LinkedIn Learning	(Subscription)	$ -	$ 13,125.00
Little Shell Tribe	(Booth at PowWow)	$ -	$ 150.00
Mastercard		$ 3,890.66	$ 38,169.09
Midwest Tape	(Jobber)	$ -	$ 1,500.00
Montana Library Assoc.	(Membership)	$ -	$ 3,500.00
Montana Repertory Theater	(KP/YA Performance)	$ -	$ 2,250.00
Montana State University	(Board Training)	$ -	$ 177.40
Montana Vending	(Bill of Sale, Vending Supplies)	$ 240.00	$ 1,050.00
MNI Manufacturers' News Inc	(Subscription)	$ -	$ 121.90
Murphy, Jen	(Soup & Stories - Indigenous Education)	$ -	$ 217.00
National Laundry	(Adult Programing - Table Cloths)	$ -	$ 80.56
Overdrive	(MT Library 2 Go - Content/Advantage)	$ 22,000.00	$ 22,000.00
Penworthy Company	(Jobber)	$ -	$ 883.28
Petty Cash	(Reimbursement for Refunds)	$ -	$ 159.10
Pratt, Kristy	(KP/YA Program)	$ -	$ 270.00
Pressure Pros	(Cleaning front and side of building)	$ -	$ 1,274.50
Reference USA	(Materials Purchased)	$ -	$ 520.00
Ryan, Joe	(End of Summer Party Music)	$ -	$ 100.00
Sherwin Williams	(Little Free Library Repair)	$ 41.90	$ 41.90
Staradio	(Digital Lit. advertising)	$ -	$ 591.82
TC Glass	(Front door repair, drive up window repair)	$ -	$ 2,642.61
Tillerass Landscaping	(FFP - Arts Fest)	$ -	$ 6,700.00
United Way of Cascade County	(Brainbuilders)	$ -	$ 750.00
Vision Net	(Phone System Upgrade)	$ 1,310.51	$ 1,310.51
		$ 60,247.24	$ 482,036.90

Great Falls Public Library Foundation Vendor Summary (2221)
MARCH 2026
4/20/2026

Mastercard Transaction Breakdown			
Albertsons	KP/YA Program Supplies	$	79.95
Amazon	Adult Program Supplies	$	462.56
Amazon	Materials Purchased	$	11.11
Brown Inc	Office Supplies (Staff Appreciation)	$	395.50
Cassiopeia Books	Adult Program Supplies	$	31.20
Chicago Books	Materials Purchased	$	170.56
Conoco	Travel - Fuel	$	28.79
Electric City Coffee	Adult Program Supplies	$	89.25
Hobby Lobby	KP/YA Program Supplies	$	6.00
Humanities Montana	Adult Program Supplies	$	150.00
Jimmy Johns	KP/YA Program Supplies	$	54.05
Luna Coffee Bar	KP/YA Program Supplies	$	40.00
MLA - Altizer	Staff Training	$	250.00
MLA - Baugus	Staff Training	$	250.00
MLA - Bivens	Staff Training	$	125.00
MLA - Cawley	Staff Training	$	250.00
MLA - Dissmeyer	Staff Training	$	272.00
MLA - Kaiser	Staff Training	$	125.00
MLA - Klein	Staff Training	$	250.00
MLA - Linder-Parkinson	Staff Training	$	125.00
Sam's Club	Adult Program Supplies	$	51.27
Sam's Club	Vending Machine Supplies	$	205.84
Staybridge Suites	Adult Program Supplies	$	120.80
Super 1 Foods	KP/YA Program Supplies	$	11.07
Walmart	Adult Program Supplies	$	87.11
Walmart	KP/YA Program Supplies	$	248.60
	TOTAL:	$	3,890.66

2221 - Detail General Ledger Report

G/L Date Range 03/01/26 - 03/31/26
Include Sub Ledger Detail
Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number	**2221.61.613.42140 INSTRUCTIONAL & SAFETY SUPPLIES**							Balance To Date:	$13,212.39
03/04/2026	2026-00005375	JE	AP	A/P Invoice Entry LB262102 - KP-YA BOOK-A-THON	Accounts Payable	AP - ACCOUNTS PAYABLE	168.65		13,381.04
Invoice Number	*Vendor*			*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
1WQ91DJQHMTK	AMAZON.COM			ACCT: A169EW4Q2K9QDA	03/03/2026	Check	390273	168.65	168.65
							Total	$168.65	$168.65
03/10/2026	2026-00005375	JE	AP	A/P Invoice Entry LB262001 - READY2READ REACHOUT	Accounts Payable	AP - ACCOUNTS PAYABLE	11.07		13,392.11
Invoice Number	*Vendor*			*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
4280/031026	MASTERCARD PROCESSING CENTER			4280	03/10/2026	Check	390338	317.79	11.07
							Total	$317.79	$11.07
03/10/2026	2026-00005375	JE	AP	A/P Invoice Entry LB262102 - KP-YA BOOK-A-THON	Accounts Payable	AP - ACCOUNTS PAYABLE	248.60		13,640.71
Invoice Number	*Vendor*			*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
9458/031026	MASTERCARD PROCESSING CENTER			9458	03/10/2026	Check	390336	248.60	248.60
							Total	$248.60	$248.60
03/18/2026	2026-00005665	JE	AP	A/P Invoice Entry LB262001 - READY2READ REACHOUT	Accounts Payable	AP - ACCOUNTS PAYABLE	125.95		13,766.66
Invoice Number	*Vendor*			*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
4664/031826	MASTERCARD PROCESSING CENTER			4664	03/18/2026	Check	390652	111.70	6.00
9458/031826	MASTERCARD PROCESSING CENTER			9458	03/18/2026	Check	390653	171.22	119.95
							Total	$282.92	$125.95
03/27/2026	2026-00005816	JE	AP	A/P Invoice Entry LB262103 - TOWN PUMP KEEP KIDS READING	Accounts Payable	AP - ACCOUNTS PAYABLE	111.34		13,878.00
Invoice Number	*Vendor*			*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
1V6M7CDJD6LW	AMAZON.COM			ACCT: A169EW4Q2K9QDA	03/22/2026	Check	390804	111.34	111.34
							Total	$111.34	$111.34
03/27/2026	2026-00005816	JE	AP	A/P Invoice Entry LB262103 - TOWN PUMP KEEP KIDS READING	Accounts Payable	AP - ACCOUNTS PAYABLE	54.05		13,932.05
Invoice Number	*Vendor*			*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*

4664/032626	MASTERCARD PROCESSING CENTER	4664			03/27/2026	Check	390865	1,201.05	54.05
							Total	$1,201.05	$54.05
							Month **March 2026** Totals	$719.66	$0.00	$13,932.05
							Account **INSTRUCTIONAL & SAFETY SUPPLIES** Totals	$719.66	$0.00	$13,932.05

G/L Account Number **2221.61.613.42190 OTHER OFFICE SUPPLIES & MATERIALS** Balance To Date: $6,255.51

03/04/2026	2026-00005375	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE		180.00	6,435.51
				LB612501 - STAFF SUPPORT					
Invoice Number	*Vendor*			*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
7633	MONTANA VENDING INC			20-OZ BOTTLES FOR VENDING MACHINE	03/02/2026	Check	390351	180.00	180.00
							Total	$180.00	$180.00
03/10/2026	2026-00005375	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE		205.84	6,641.35
				LB612501 - STAFF SUPPORT					
Invoice Number	*Vendor*			*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
5850/031026	MASTERCARD PROCESSING CENTER			5850	03/10/2026	Check	390337	1,607.78	205.84
							Total	$1,607.78	$205.84
03/18/2026	2026-00005665	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE		424.29	7,065.64
				LB261403 - CONTRIBUTIONS AND DONATIONS FOUNDATION					
Invoice Number	*Vendor*			*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
4280/031826	MASTERCARD PROCESSING CENTER			4280	03/18/2026	Check	390655	359.98	28.79
5850/031826	MASTERCARD PROCESSING CENTER			5850	03/18/2026	Check	390654	456.35	395.50
							Total	$816.33	$424.29
03/18/2026	2026-00005665	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE		60.00	7,125.64
				LB612501 - STAFF SUPPORT					
Invoice Number	*Vendor*			*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
7635	MONTANA VENDING INC			20-OZ BOTTLES FOR VENDING MACHINE	03/17/2026	Check	390670	60.00	60.00
							Total	$60.00	$60.00
03/27/2026	2026-00005816	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE		1,647.00	8,772.64
				LB261403 - CONTRIBUTIONS AND DONATIONS FOUNDATION					
Invoice Number	*Vendor*			*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
5850/032626	MASTERCARD PROCESSING CENTER			5850	03/26/2026	Check	390867	1,419.33	250.00
9458/032626	MASTERCARD PROCESSING CENTER			9458	03/26/2026	Check	390866	341.58	250.00
4664/032626	MASTERCARD PROCESSING CENTER			4664	03/27/2026	Check	390865	1,201.05	1,147.00

							Total	$2,961.96	$1,647.00
							Month **March 2026** Totals	$2,517.13	$0.00	$8,772.64
							Account **OTHER OFFICE SUPPLIES & MATERIALS** Totals	$2,517.13	$0.00	$8,772.64
G/L Account Number	**2221.61.613.42390 OTHER REPAIR & MAINTENANCE SUPPLIES**								Balance To Date:	$8,391.52
03/18/2026	2026-00005665	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE		1,310.51		9,702.03
				LB261403 - CONTRIBUTIONS AND DONATIONS FOUNDATION						

Invoice Number	*Vendor*	*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
73966	VISION NET INC	PHONE SYSTEM UPGRADE	03/11/2026	Check	390708	1,310.51	1,310.51
					Total	$1,310.51	$1,310.51

							Month **March 2026** Totals	$1,310.51	$0.00	$9,702.03
							Account **OTHER REPAIR & MAINTENANCE SUPPLIES** Totals	$1,310.51	$0.00	$9,702.03
G/L Account Number	**2221.61.613.43320 BOOKS & SUBSCRIPTIONS - NEWSPAPERS**								Balance To Date:	$35,799.86
03/02/2026	2026-00005200	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE		41.82		35,841.68
				LB262203 - MATERIALS 404						

Invoice Number	*Vendor*	*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
93646403	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	01/12/2026	Check	390135	41.82	41.82
					Total	$41.82	$41.82

03/02/2026	2026-00005200	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	1,570.26		37,411.94
				LB261402 - DLT INTEREST PROJECT					

Invoice Number	*Vendor*	*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
93646405	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	01/12/2026	Check	390135	129.30	129.30
93646406	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	01/12/2026	Check	390135	11.24	11.24
93686450	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	01/13/2026	Check	390135	172.17	172.17
93686451	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	01/13/2026	Check	390135	221.03	221.03
93686452	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	01/13/2026	Check	390135	11.69	11.69
93725940	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	01/14/2026	Check	390135	9.90	9.90
93725941	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	01/14/2026	Check	390135	25.49	25.49
93725942	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	01/14/2026	Check	390135	10.89	10.89
93725943	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	01/14/2026	Check	390135	43.31	43.31
93725946	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	01/14/2026	Check	390135	93.23	93.23
93725947	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	01/14/2026	Check	390135	18.64	18.64

93761703	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/15/2026	Check	390135	16.79	16.79
93761705	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/15/2026	Check	390135	261.60	261.60
93761708	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/15/2026	Check	390135	151.87	151.87
93761709	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/15/2026	Check	390135	46.88	46.88
93761710	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/15/2026	Check	390135	18.46	18.46
93761711	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/15/2026	Check	390135	166.03	166.03
93761712	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/15/2026	Check	390135	17.67	17.67
93761713	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/15/2026	Check	390135	17.67	17.67
93761714	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/15/2026	Check	390135	10.57	10.57
93927629	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/22/2026	Check	390135	23.12	23.12
93927631	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/22/2026	Check	390135	7.67	7.67
93927630	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/22/2026	Check	390135	7.67	7.67
93646395	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/12/2026	Check	390135	16.89	16.89
93646396	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/12/2026	Check	390135	31.78	31.78
93646397	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/12/2026	Check	390135	10.32	10.32
93646402	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/12/2026	Check	390135	18.38	18.38
							Total	$1,570.26	$1,570.26

03/02/2026	2026-00005200	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	15.13		37,427.07
				LB262201 - MATERIALS 403					

Invoice Number	*Vendor*	*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
93646398	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	01/12/2026	Check	390135	15.13	15.13
					Total	$15.13	$15.13

03/04/2026	2026-00005375	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	47.94		37,475.01
				LB261402 - DLT INTEREST PROJECT					

Invoice Number	*Vendor*	*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
2224364	CENTER POINT INC	MATERIALS PURCHASED	02/01/2026	Check	390283	47.94	47.94
					Total	$47.94	$47.94

03/06/2026	2026-00005375	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	1,690.40		39,165.41
				LB261402 - DLT INTEREST PROJECT					

Invoice Number	*Vendor*	*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
94051874	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	01/28/2026	Check	390319	11.87	11.87
94051875	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	01/28/2026	Check	390319	26.38	26.38
94051865	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	01/28/2026	Check	390319	17.49	17.49

93949300	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/23/2026	Check	390319		12.09	12.09
93949298	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/23/2026	Check	390319		33.58	33.58
93949297	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/23/2026	Check	390319		64.30	64.30
94051864	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/28/2026	Check	390319		67.01	67.01
94051873	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/28/2026	Check	390319		249.83	249.83
94051868	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/28/2026	Check	390319		96.87	96.87
94244570	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			02/04/2026	Check	390319		15.69	15.69
94051871	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/28/2026	Check	390319		296.90	296.90
94051872	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			01/28/2026	Check	390319		131.79	131.79
94244583	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			02/04/2026	Check	390319		59.59	59.59
94244585	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			02/04/2026	Check	390319		25.70	25.70
94244581	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			02/04/2026	Check	390319		16.95	16.95
94244584	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			02/04/2026	Check	390319		14.31	14.31
94157865	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			02/02/2026	Check	390319		21.78	21.78
94157866	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			02/02/2026	Check	390319		24.31	24.31
94244571	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			02/04/2026	Check	390319		9.77	9.77
94244573	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			02/04/2026	Check	390319		91.84	91.84
94244574	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			02/04/2026	Check	390319		20.29	20.29
94244576	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			02/04/2026	Check	390319		30.78	30.78
94244577	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			02/04/2026	Check	390319		60.16	60.16
94244578	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			02/04/2026	Check	390319		81.74	81.74
94244579	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			02/04/2026	Check	390319		209.38	209.38
								Total	$1,690.40	$1,690.40
03/10/2026	2026-00005375	JE	AP	A/P Invoice Entry LB262203 - MATERIALS 404	Accounts Payable	AP - ACCOUNTS PAYABLE		11.11		39,176.52
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*		*Amount*	*Distribution Amount*
4664/031026	MASTERCARD PROCESSING CENTER	4664			03/10/2026	Check	390335		872.11	11.11
								Total	$872.11	$11.11
03/27/2026	2026-00005816	JE	AP	A/P Invoice Entry LB262203 - MATERIALS 404	Accounts Payable	AP - ACCOUNTS PAYABLE		326.95		39,503.47
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*		*Amount*	*Distribution Amount*
94777531	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102			02/25/2026	Check	390849		295.81	295.81
94957482	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102			03/04/2026	Check	390849		31.14	31.14
								Total	$326.95	$326.95

03/27/2026	2026-00005816	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	267.98		39,771.45
				LB261402 - DLT INTEREST PROJECT					

Invoice Number	*Vendor*	*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
999102415042	GALE	ACCT: 100298524 MATERIALS PURCHASED	02/20/2026	Check	390833	49.48	49.48
5850/032626	MASTERCARD PROCESSING CENTER	5850	03/26/2026	Check	390867	1,419.33	170.56
2231063	CENTER POINT INC	MATERIALS PURCHASED	03/01/2026	Check	390814	47.94	47.94
					Total	$1,516.75	$267.98

03/27/2026	2026-00005816	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	22,000.00		61,771.45
				LB261404 - OTHER LIBRARY FOUNDATION APPROVED PROJECTS					

Invoice Number	*Vendor*	*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
CD0152626090682	OVERDRIVE INC	CUSTOMER # 1526-1009	03/20/2026	Check	390894	22,000.00	22,000.00
					Total	$22,000.00	$22,000.00

Month **March 2026** Totals	$25,971.59	$0.00	$61,771.45
Account **BOOKS & SUBSCRIPTIONS - NEWSPAPERS** Totals	$25,971.59	$0.00	$61,771.45

G/L Account Number **2221.61.613.43550 COMPUTER PROGRAMMING** Balance To Date: $9,332.88

03/18/2026	2026-00005665	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	4,212.00		13,544.88
				LB261404 - OTHER LIBRARY FOUNDATION APPROVED PROJECTS					

Invoice Number	*Vendor*	*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
INV426254	KNOWBE4 INC	KNOWBE4 SECURITY AWARENESS TRAINING	03/11/2026	Check	390640	4,212.00	4,212.00
					Total	$4,212.00	$4,212.00

Month **March 2026** Totals	$4,212.00	$0.00	$13,544.88
Account **COMPUTER PROGRAMMING** Totals	$4,212.00	$0.00	$13,544.88

G/L Account Number **2221.61.613.43590 OTHER PROFESSIONAL SERVICES MISCELLANEOUS** Balance To Date: $310,593.55

03/18/2026	2026-00005665	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	23,514.26		334,107.81
				LB262401 - 1762.5 RFQ A/E LIBRARY REMODEL DESIGN					

Invoice Number	*Vendor*	*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
208285	CUSHING TERRELL	PROFESSIONAL SERVICES FOR FEBRUARY 2026	02/28/2026	Check	390612	23,514.26	23,514.26
					Total	$23,514.26	$23,514.26

Month **March 2026** Totals	$23,514.26	$0.00	$334,107.81
Account **OTHER PROFESSIONAL SERVICES MISCELLANEOUS** Totals	$23,514.26	$0.00	$334,107.81

2221 - Detail General Ledger Report

G/L Date Range 03/01/26 - 03/31/26
Include Sub Ledger Detail
Exclude Accounts with No Activity

G/L Account Number **2221.61.613.43945 SPONSORED EVENT - ACTIVITY** Balance To Date: $34,014.46

03/04/2026	2026-00005375	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	291.90		34,306.36
				LB261300 - DL THOMSON TRUST					
Invoice Number	*Vendor*			*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
322026	PENNY HUGHES-BRIANT			2025-2026 BOOK CLUB STIPEND	03/02/2026	Check	390439	250.00	250.00
29558127410126	SHERWIN WILLIAMS COMPANY			LITTLE FREE LIBRARY REPAIR	01/08/2026	Check	390378	41.90	41.90
							Total	$291.90	$291.90
03/10/2026	2026-00005375	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	27.09		34,333.45
				LB262301 - MEMORY CAFE PROJECT					
Invoice Number	*Vendor*			*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
4280/031026	MASTERCARD PROCESSING CENTER			4280	03/10/2026	Check	390338	317.79	27.09
							Total	$317.79	$27.09
03/10/2026	2026-00005375	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	256.37		34,589.82
				LB261300 - DL THOMSON TRUST					
Invoice Number	*Vendor*			*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
4280/031026	MASTERCARD PROCESSING CENTER			4280	03/10/2026	Check	390338	317.79	256.37
							Total	$317.79	$256.37
03/10/2026	2026-00005375	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	223.26		34,813.08
				LB261404 - OTHER LIBRARY FOUNDATION APPROVED PROJECTS					
Invoice Number	*Vendor*			*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
4280/031026	MASTERCARD PROCESSING CENTER			4280	03/10/2026	Check	390338	317.79	23.26
352026	MONICA NELLIE BROWN			PROFESSIONAL SERVICES	03/05/2026	Check	390435	200.00	200.00
							Total	$517.79	$223.26
03/18/2026	2026-00005665	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	51.27		34,864.35
				LB261300 - DL THOMSON TRUST					
Invoice Number	*Vendor*			*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
9458/031826	MASTERCARD PROCESSING CENTER			9458	03/18/2026	Check	390653	171.22	51.27
							Total	$171.22	$51.27
03/18/2026	2026-00005665	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	331.19		35,195.54
				LB261404 - OTHER LIBRARY FOUNDATION APPROVED PROJECTS					
Invoice Number	*Vendor*			*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
4280/031826	MASTERCARD PROCESSING CENTER			4280	03/18/2026	Check	390655	359.98	331.19

							Total	$359.98	$331.19
03/27/2026	2026-00005816	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	821.01		36,016.55

LB261300 - DL THOMSON TRUST

Invoice Number	*Vendor*	*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
71328	IDENTITY SCREENPRINTING & EMBROIDERY INC	STAFF SHIRTS FOR MLA	03/13/2026	Check	390848	518.00	518.00
4280/032626	MASTERCARD PROCESSING CENTER	4280	03/26/2026	Check	390868	1,298.77	162.57
5850/032626	MASTERCARD PROCESSING CENTER	5850	03/26/2026	Check	390867	1,419.33	120.80
9458/032626	MASTERCARD PROCESSING CENTER	9458	03/26/2026	Check	390866	341.58	19.64
						Total	$3,577.68	$821.01

Division **LIBRARY FOUNDATION** Totals $60,247.24 $0.00

GREAT FALLS PUBLIC LIBRARY DONATIONS

2221 LIBRARY FOUNDATION FUND

MARCH 2026 DONATIONS

FOUNDATION

GFPL Foundation	$	23,514.26	Cushing Terryll (January)
	$	15,000.00	Book-a-Thon KP/YA Programming
	$	**41,240.00**	**Book-a-Thon Materials**

OTHER

Patrons	$	364.05	Best Use Donations
Patrons	$	484.20	Staff Support - Vending Machine Sales
Patrons	$	252.00	Withdrawn Book Sales
TOTAL:	**$**	**80,854.51**	

Director's Report
Great Falls Public Library
April 2026

1. **MONTANA LIBRARY ASSOCIATION:** The week of April 15th was a busy one with preparations and attendance at the MLA 2026 Annual Conference being the highlight. I was extremely proud of all the library staff for getting the building ready for the Montana State Library Commission listening session and an evening reception for conference attendees. All staff were involved at some level with preparations, decorating, hosting, demonstrating, baking or cleaning up after the reception. I continued to receive many compliments from conference attendees throughout the weekend about the wonderful library and staff.

2. **PUBLIC LIBRARY ASSOCIATION:** In a similar manner, the PLA conference at the beginning of April was fast paced and very informative. I attended multiple sessions on community and library safety and came away with some good information for our policies and procedures. Other sessions I attended included topics on improving internal communications, strategic planning, service animals in the library and collection development of self published materials. It was a very useful and informative conference.

3. **BUDGET PREPARATIONS:** The initial budget work session for the City Commission was held Monday, April 20th. The Library was not asked to present at that work session, primarily due to time constraints, but also to give the board a chance to have their April meeting and set priorities before I make any presentation to the Commission. I have upcoming budget training with the Finance department on April 24th. I also have started working on the performance reviews of the non-union staff which will be ready for the May board meeting.

4. **CUSHING TERRELL:** Cushing Terrell provided updated floor plans for the library prior to the MLA reception. However, there are still many details to be worked out, notably collection sizes and placement and color palettes. I felt many of the drawings they provided were not yet ready for display because they would not accurately reflect our future vision.

Great Falls Public Library Foundation Report
April 2026

Great Falls proudly hosted the Montana Library Association Conference this month, welcoming library professionals from across the state to our community. The Foundation was honored to sponsor a Welcome Reception for conference attendees, providing an excellent opportunity to showcase our library and build connections with colleagues throughout Montana. We also now hold the record for funds raised in support of the Cates Scholarship, benefiting Montanans who are seeking higher education in Library Sciences.

Give Great Falls begins on April 26, and the Foundation is excited to continue their participation in this important community-wide giving event. This annual initiative provides an opportunity for community members to support the nonprofits they care about, and we are grateful for the continued support we receive from Great Falls residents who value our public library.

Looking ahead, the Foundation will host Nonprofit Night at the Great Falls Voyagers on June 17. This fun community event offers an enjoyable way to support the Foundation and promote library summer programs and events while catching a baseball game. We will also have staff available to get people signed up for a library card.

Work continues on the leadership phase of our capital campaign efforts to remodel the library. This critical phase focuses on securing early commitments that will position us for success as we work toward transforming our library facilities to better serve our community's needs for generations to come.

Reach out to Brianne Laurin, executive director, with any questions or further information on the work of the Great Falls Public Library Foundation. Brianne can be reached at brianne@gflibraryfoundation.org

Library Board Meeting Date: April 28, 2026

GREAT FALLS PUBLIC LIBRARY
BOARD AGENDA REPORT

Item:	Great Falls Public Library FY2027 Budget Background Information
Presented By:	Amy Dissmeyer, Library Director
Action Requested:	None, Discussion only

NOTE: Trustees are invited to schedule individual meetings with the Library Director to review budget information and ask questions.

Background: As part of the duties assigned to the Library Board by MCA 22-1-309, Trustees are charged to "prepare an annual budget, indicating what support and maintenance of the public library will be required from public funds, for submission to the appropriate agency of the governing body.

On Monday, April 20, 2026, the majority of City departments presented their FY2026 Budgets and potential requests for FY2027 to the City Commission. The Library and Municipal Court did not present due to time constraints.

Included in this memo are upcoming dates on the City Budget Process Calendar for your reference.

Given my relatively short tenure and the limited flexibility within our budget (our budget is approximately 81% personnel costs) I am not proposing any significant changes to the FY2027 budget. I also would not propose any significant capital expenditures in the near future until we have a better defined timeline for the building remodel.

To move forward with crafting a budget proposal for your approval at the May Board meeting, I need any thoughts, questions or priorities that you would like to see in the near future as I work on this budget and we begin work on our next strategic plan.

April 24, 2026	Training for Library Director (Finance Dept)
April 24, 2026	Deadline for CIP Requests
May 15, 2026	Budget Deadline for Non-Internal Service Funds Entry into System Operating and Personnel Budgets
May 26, 2026	***Library Board Meeting - Budget Request Approval***
May 29, 2026 9AM	Budget Review for Library with City Manager

June 16, 2026	City Commission Budget Work Session
TBD	(Tentative) Special Commission Budget Work Session
July 7, 2026	Budget Work Session & Set Budget Public Hearing
July 21, 2026	Budget Public Hearing & Adopt or Continue Budget