AGENDA
GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES MEETING
Tuesday, November 24, 2026
Great Falls Public Library – Montana Room (Library - 3rd Floor)
(Virtual access to meeting available upon request • 406-453-0349)
Notice: Meeting will be recorded via Zoom
4:30 P.M.

Our Mission: The Great Falls Public Library serves as a connection point; we empower the community and enhance the quality of life by providing individuals access to information and social, cultural, and recreational resources.

I. AGENDA APPROVAL
MOTION…THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE AGENDA AS PRESENTED.

SECOND PUBLIC COMMENT BOARD DISCUSSION VOTE

II. PLEDGE OF ALLEGIANCE

III. STAFF INTRODUCTIONS

IV. PUBLIC COMMENT

V. ADOPTION OF THE MINUTES OF THE OCTOBER 2026 MEETING (pages 1-8)
MOTION…THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE MINUTES AS PRESENTED.

SECOND PUBLIC COMMENT BOARD DISCUSSION VOTE

VI. ACCEPTANCE OF THE FINANCIAL REPORTS
A. INCOME STATEMENTS OCTOBER 2220 (OPERATING BUDGET) (pages 9-11)
B. INCOME STATEMENTS OCTOBER 2221 (FOUNDATION/DONATION BUDGET) (page 12)
C. LIBRARY VENDOR SUMMARY FOR OCTOBER (pages 13-19)
D. FOUNDATION VENDOR SUMMARY FOR OCTOBER (pages 20-28)
E. OCTOBER DONATIONS (page 29)

MOTION…THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES ACCEPT/NOT ACCEPT THE FINANCIAL REPORTS AS PRESENTED.

SECOND PUBLIC COMMENT BOARD DISCUSSION VOTE

VII. REPORTS
A. COMMUNITY ENGAGEMENT REPORT (pages 30-32)
B. PERSONNEL REPORT (page 33)
C. DIRECTOR REPORT (page 34)
D. GFPL FOUNDATION REPORT
E. CHAIR REPORT
F. BOARD REPORTS

VIII. OLD BUSINESS

IX. NEW BUSINESS

A. FINANCIAL DOCUMENTS DISCUSSION (page 35)

B. 2027 LIBRARY HOLIDAY SCHEDULE (pages 36-38)
MOTION . . . THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE 2027 LIBRARY HOLIDAY SCHEDULE AS PRESENTED.

SECOND PUBLIC COMMENT BOARD DISCUSSION VOTE

C. 2027 LIBRARY BOARD MEETING SCHEDULE (pages 39-40)
MOTION . . . THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE 2027 LIBRARY BOARD MEETING SCHEDULE.

SECOND PUBLIC COMMENT BOARD DISCUSSION VOTE

X. PROPOSALS/COMMENTS FROM TRUSTEES

XI. ADJOURNMENT
MOTION…THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES ADJOURN THE MEETING.

SECOND VOTE

Proposed next regular meeting: January 26th, 2027

Great Falls Public Library
Board of Trustees Board Meeting
Tuesday, October 27, 2026
Great Falls Public Library – Montana Room (3rd Floor of the Library)
(Virtual access to meeting was available upon request)
(zoom recording of meeting is available on the Great Falls Public Library YouTube page)
4:30 p.m.

BOARD MEMBERS PRESENT: Ms. Jessica Crist (via zoom), Ms. Noelle Johnson, Ms. Whitney Olson (via zoom), Mr. Brian Patrick,
BOARD MEMBERS ABSENT: Ms. Anne Bulger

EX OFFICIO BOARD MEMBERS PRESENT: None
EX OFFICIO BOARD MEMBERS ABSENT: Mr. Joe Briggs – Cascade County Commissioner, Shannon Wilson – City of GF Commissioner

GFPL STAFF, GFPL FOUNDATION, GFPL LEGAL COUNSEL PRESENT: Bill Bronson – Counsel, Amy Dissmeyer, Treva Higgins, Aaron Kueffler, Sara Linder-Parkinson

ADDITIONAL PRESENTERS: Sean Anderson – Montana State Library

PUBLIC COMMENT PROVIDED BY: Richard Irving – Resident of Great Falls

Ms. Johnson called the meeting to order at 4:30 pm.

I. AGENDA APPROVAL

Ms. Crit moved that the Great Falls Public Library Board of Trustees approve the agenda as presented. Mr. Patrick seconded the motion. Ms. Johnson opened for any board discussion or public comment.

Richard Irving, a Great Falls resident and library cardholder, addressed the Board. He complimented the individual who prepared the summary of his public comments from the previous meeting, which he considered a good attempt at presenting them. Ms. Johnson reminded Mr. Irving that the comment period was for the Agenda Approval and asked whether his remarks related to the previous meeting's minutes. Mr. Irving replied that they were a prelude to that discussion.

Mr. Irving continued his comments from the previous meeting, stating his belief that the Board is treating the public poorly by not warning users that Mango Languages creates detailed voice profiles that he believes could be used against them. He noted the library's use of Mango for the children's "Talk Like a Pirate" event and expressed concern that a child's voice profile could be misused to impersonate the child in fraudulent phone calls seeking money. He stated that the library having already paid for an unexpired Mango subscription, on the recommendation

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of someone it trusted, is not a reason to expose people to this risk. Mr. Irving thanked the Board.

Ms. Johnson asked if there was any additional board or public comment. Upon hearing none, she called for a vote. Motion passed by unanimous vote of members present.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

Ms. Johnson asked if there was any general public comment.

Richard Irving, a Great Falls resident and library cardholder, addressed the Board. He complimented the library on its conduct during the political campaigns taking place outside the building. He said he believes the library's book selections have been well balanced, and that he does not know the political views of library staff, which he said patrons should never know. He stated that this differs from the library's past, when he said the library functioned as a campaign headquarters for one party under the previous librarian.

Mr. Irving stated that the people sleeping in the park are not all people experiencing homelessness. He described the individual he mentioned at a previous meeting as a repeat daytime sleeper, and said that people arriving in luxury vehicles after dark have also slept in the park in violation of posted signage, which he characterized as taking advantage of the library's good intentions. He said he did not intend to discuss matters inside the library, but stated his belief that the library relies on the presence of homeless individuals for its usage statistics and that he intends to urge those who require such statistics to stop doing so.

Mr. Irving repeated his earlier suggestion regarding the financial presentations. He said that if the library provided a credit/debit format in addition to its required funds reporting, trustees without extensive budget experience could more easily see current and future income and expenditures. He also stated that the financial reports mix vertically and horizontally oriented pages, which he said makes them difficult to follow. He noted that other governing bodies he attends use only vertical pages, and said that the sideways pages could give the impression that the library does not want the public to read them.

Mr. Irving thanked the Board.

V. ADOPTION OF THE MINUTES

Mr. Patrick moved that the Great Falls Public Library Board of Trustees adopt the minutes as amended. Ms. Olson seconded the motion. Ms. Johnson opened for any board discussion or public comment. Upon hearing none, she called for a vote. Motion passed by unanimous vote of members present.

VI. ACCEPTANCE OF THE FINANCIAL REPORTS

Ms. Johnson asked if anyone had questions regarding the financial reports. Ms. Crist noted that

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on page 11, Bill Bronson's entry was listed with the spelling "council" and should read "counsel," as he is legal counsel rather than a group.

Ms. Johnson asked about page 8, noting that although the library is only about three months into the fiscal year, the water utility line item (43450) was at 57 percent, and asked whether there had been a large increase in expenditures. Ms. Dissmeyer responded that she believed the expenditures were for the sprinklers. Ms. Johnson observed that the percentage should decrease over the remainder of the year, but noted that she was uncertain because other line items were at 100 percent at this time of year.

Ms. Johnson also asked about the computer equipment maintenance line on page 9, which was already at 100 percent. She asked whether this was typically a once-a-year expense, since maintenance is sometimes a year-round cost, and noted that it had probably been at 100 percent the previous month as well, as no monthly charges were listed this month. Ms. Dissmeyer said she would need to look into that item.

Ms. Crist asked about the final entry on page 15, a T-Mobile charge for hotspot services, noting that she thought the library had eliminated its hotspots. Ms. Johnson said she had wondered the same thing but recalled that one remained for the Bookmobile. Mr. Kueffler explained that the Bookmobile hotspot is billed separately and that the T-Mobile charge is for a hotspot used by staff when they attend events.

Ms. Johnson asked if there were any further questions on pages through page 30. Hearing none, she asked for a motion.

Mr. Patrick moved that the Great Falls Public Library Board of Trustees accept the financial reports as presented. Ms. Crist seconded the motion. Ms. Johnson opened for any public comment or board discussion. Upon hearing none, she called for a vote. Motion passed by unanimous vote of members present.

VII. REPORTS

PUBLIC SERVICES REPORT

Ms. Johnson invited Ms. Linder-Parkinson to present the Public Services report. Ms. Linder-Parkinson said that because she had presented extensive statistics at the last report, she would instead talk about the Public Services team and its work.

She reported that the team has 18 members and has grown by one position. When a staff member moved to youth services, the library chose to fill the vacancy with two part-time positions rather than one full-time position, increasing coverage from 40 to 58 hours. Both positions have been filled. She said staff are busy at all of the desks, are handling patron behavior well while serving the public, and have had many conversations about customer service. She noted that the two safety specialists have taken on much of the work related to behavior issues and have been consistent in speaking with the public about expectations in the building.

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Ms. Linder-Parkinson said the summer brought a number of complaints about activity in the park. Some of that activity occurs when the library is closed, so staff have asked neighbors to call the police and report it diligently.

She described changes to staff scheduling, stating that she has worked to make scheduling proactive rather than reactive. Vacations and holidays are now entered into the library's scheduling system, When I Work, in advance. Most full-time staff were moved off Sundays and onto Mondays, which allowed full staffing on Monday and gave staff time for shelving and other tasks beyond desk work. She said weekend coverage remains a challenge, but the schedule has been built so that coverage remains adequate if someone is out sick or on vacation.

She reported that the library has six notaries. One notary's commission expires in March and will not be renewed, and another staff member is in training so that at least two notaries are available every day. She said notary services remain very busy, and that demand has increased despite the state no longer requiring notarization of vehicle titles. She noted that the library's fee is lower than other local providers.

Ms. Linder-Parkinson said staff are implementing new policies and writing procedures and forms. She reported positive reactions to the new library card application and card options, and that eliminating the practice of calling patrons to renew certain cards has freed staff time for more productive work.

Ms. Johnson asked about the difference between a library specialist and a library clerk. Ms. Linder-Parkinson explained that specialists work at both the reference and circulation desks and on the first and second floors, while clerks work only at the circulation desk and phones on the first floor.

Ms. Crist asked whether there is a policy on wearing name tags, saying she appreciates when staff wear them. Ms. Linder-Parkinson said all staff have name tags and should wear them at public desks, acknowledged that she herself often forgets, and said staff will work on being more consistent.

Ms. Johnson asked about the new Sunday hours. Ms. Linder-Parkinson said they have been popular and positive. She said one full-time staff member works Sundays, helping prepare crates for partner libraries, pulling holds, and handling transfers, along with a safety specialist and herself. She said having the extra time from 9:00 a.m. to 1:00 p.m. without having to staff the phones has allowed staff to accomplish meaningful work.

Ms. Johnson asked if there were further questions and thanked Ms. Linder-Parkinson.

DIRECTOR REPORT

Ms. Dissmeyer invited questions on her written report and highlighted the work of Ms. Linder-Parkinson. She reported positive responses to the library's presence at back-to-school and

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parent-teacher conference nights, where staff met with parents and helped them resolve account issues so that more families could return to the library at the start of the school year. She also described changes to how overdue and hold-pickup notices are sent. Notices will no longer be mailed unless an item has been billed, which saves staff time and postage. This change required coordination with the state, which Ms. Linder-Parkinson handled, and frees staff for other patron-related activities.

Mr. Patrick asked whether there is a way to confirm that patrons receive emailed notices. Ms. Dissmeyer said patrons are not required to reply, but that the library receives a report when an email bounces two or three times, allowing staff to follow up as needed. Ms. Linder-Parkinson confirmed.

Ms. Crist said she supports eliminating unnecessary postage but noted that the email announcing the change seemed last-minute and rushed, and asked why. Ms. Dissmeyer said the timing resulted from internal communication and the wording of the notice, and that responsibility for this rested with her.

Ms. Johnson asked about the $4,500 in fines referenced under fine forgiveness, noting that she thought the library was fine-free. Ms. Dissmeyer said the amount consists mostly of lost books.

GFPL FOUNDATION REPORT
No report given.

CHAIR REPORT
No report given.

BOARD REPORT
No reports given.

VIII. OLD BUSINESS
No old business discussed.

IX. NEW BUSINESS
BULLETIN BOARD POLICY
Ms. Johnson said she had contacted Ms. Dissmeyer with questions about parts of the Bulletin Board Policy, particularly the sections on criteria and approval, which she felt were less clear than what Ms. Dissmeyer had explained to her in conversation. She said they had discussed reorganizing some of the policy, and she invited Ms. Dissmeyer to comment before the Board considered a motion.

Ms. Dissmeyer said she appreciated Ms. Johnson's input and agreed that some key sentences and phrases had been missed. She said she had also found a few typographical errors that spell check had not caught and would like the opportunity to proofread and correct them. She added

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that if something is unclear to a Board member, it may be unclear to members of the community as well, and that she was willing to make the changes discussed.

Ms. Johnson suggested that the Board table the item until the next meeting so that a revised version could be presented. Ms. Dissmeyer said the matter was not urgent and that she had spoken with the staff involved, who were in agreement.

Mr. Patrick suggested two wording changes: that the second item under event board priorities read "the library maintains a separate bulletin board…," and that the third bullet read "bulletin board…".

Ms. Crist asked whether the first item refers to Mr. Sorich, the communications specialist, and Ms. Dissmeyer confirmed that it does. Ms. Johnson said this was one of the items she had discussed with Ms. Dissmeyer. She suggested moving the first bullet out of the list and placing it either above or below it, since it relates more closely to the sections on endorsements and appeals than to the checklist.

Ms. Crist moved that the Great Falls Public Library Board of Trustees table the Bulletin Board Policy until the next meeting, when it can be revised and clarified. Mr. Patrick seconded the motion. Ms. Johnson opened for any public comment or board discussion. Upon hearing none, she called for a vote. Motion passed by unanimous vote of members present.

MONTANA STATE LIBRARY COOPERATIVE SERVICES AGREEMENTS

Ms. Dissmeyer introduced the Montana State Library Cooperative Services Agreements, explaining that the agreements cover services the library already receives, some of which predate her tenure. She said the agreements would not change current operations but would put in writing arrangements between the library and the state that currently have no written agreement. She directed questions beyond that to Sean Anderson of the Montana State Library.

Mr. Anderson said he manages grants and contracts for the State Library, including the contracts supporting the shared catalog, the partner sharing group, and the courier service. He explained that the lack of consistent agreements between the State Library and participating libraries is a liability for all parties. Most of the services date to the early 2000s, with the shared catalog beginning in 2004, and agreements have been started and stopped over the years without being maintained comprehensively. He said Great Falls has become a heavy user of these services in recent years. He asked the Board to authorize Ms. Dissmeyer to sign a single agreement documenting the relationship, and noted that an FAQ document in the packet explains the details.

Ms. Crist asked what OCLC stands for. Mr. Anderson said it is the Online Computer Library Center, which supports the library's cataloging and much of its automated acquisitions work.

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Mr. Patrick noted that the termination provision in the second paragraph under Terms on page one of the agreement stated both thirty and ninety days. Mr. Anderson said this was left over from an earlier draft. He explained that the agreement was changed to require six months' notice, because most cities and counties set budgets around the beginning of the calendar year while state contracts run on the fiscal cycle, and the notice period helps with planning. He said the State Library would accept shorter notice in an emergency, such as funding cuts. He added that the provision will read 180 days. He believed the notice period had previously appeared in each addendum but should now appear only in the umbrella agreement, and said he would review the documents and correct them.

Ms. Crist referred to the language on page 42 of the packet about the library's representative on the MSC Members Council and asked who that representative is. Ms. Dissmeyer said she is the representative and that she or Ms. Linder-Parkinson has attended the periodic shared catalog meetings.

Mr. Patrick and Ms. Johnson asked about the costs to the library. Ms. Johnson noted that the FAQ and addenda refer to costs but do not state amounts or the formula, and said she was uncomfortable agreeing to costs she could not see. Mr. Anderson explained that the agreement is intentionally general so that an amendment is not required each time a contract is renewed or costs rise two to five percent. He said the State Library sets a cost-share formula each year, which has been based on factors such as library size, number of cardholders, and collection size, and is revised frequently to keep costs equitable. He offered to work with Ms. Dissmeyer to gather the library's specific costs.

Mr. Patrick said the services are needed for patrons, that he had no concerns with the agreement, and that the Board's records should show what the library has paid in recent years. Ms. Dissmeyer said she could estimate the last year's costs, but that OCLC costs are set by OCLC and courier costs vary monthly with usage. She noted that these costs are budgeted. Ms. Johnson asked that the Board be given the annual totals for the past two or three years so it could see the changes.

Mr. Patrick moved that the Great Falls Public Library Board of Trustees approve the Montana State Library Cooperative Services Agreements as amended, including the umbrella agreement and Addenda A through E as presented. Ms. Olson seconded the motion. Ms. Johnson opened for public comment.

Richard Irving, a Great Falls resident and library cardholder, addressed the Board. He said he would like to hear a discussion of how much of what the Board approved is standard and how much is optional or differs from the State's standard pattern. He also commented that those who regard artificial intelligence as helpful should be aware that an AI-generated answer to the question "What does OCLC mean?" was incorrect. He thanked the Board.

Ms. Johnson asked for board discussion. She said that, in response to the public comment, her understanding from Mr. Anderson was that the agreements are standard, that the services

have existed since the early 2000s, and that the State Library wants to formalize them. Mr. Anderson agreed and explained that the shared catalog is used by more than 200 libraries statewide, the courier service supports interlibrary loan, and Montana Library2Go provides downloadable eBooks and audiobooks. He said having the State Library handle contracting on behalf of these libraries is a significant efficiency, and that he is glad to strengthen the relationship between the State Library and local libraries.

Ms. Johnson asked if there was further discussion. Hearing none, she called for a vote. Motion passed by unanimous vote of members present.

X. PROPOSALS/COMMENTS FROM TRUSTEES

No proposals or comments were given.

XI. ADJOURNMENT

Ms. Olson moved that the Great Falls Library Board of Trustees adjourn the meeting. Ms. Crist seconded the motion. Ms. Johnson called for a vote. Motion passed by unanimous vote of members present.

Ms. Johnson adjourned the meeting at 5:16 pm.

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2220 - Income Statement

Through 10/31/26
Detail Listing
Include Rollup Account/Rollup to Object

Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category	**Governmental Funds**						
Fund Type	**Special Revenue Funds**						
Fund	**2220 - LIBRARY**						
REVENUE							
31101	REAL CURRENT AD VALOREM	2,468,564.00	.00	.00	2,468,564.00	0	2,448,728.73
31103	REAL DELINQUENT AD VALOREM	10,000.00	4,927.57	12,194.11	(2,194.11)	122	117,117.81
31121	MOBILE HOME TAXES	5,000.00	507.46	1,457.00	3,543.00	29	8,458.62
31122	OTHER PERSONAL PROPERTY	26,000.00	(9.53)	372.86	25,627.14	1	34,705.44
31200	DELINQUENT TAX PENALTY & INTEREST	3,000.00	517.90	980.64	2,019.36	33	5,472.12
33415	MISCELLANEOUS CULTURE & RECREATION GRANT	35,526.00	.00	.00	35,526.00	0	36,479.87
33500	COAL TAX LIBRARY APPORTIONMENT	2,017.00	.00	.00	2,017.00	0	2,099.03
33620	ON BEHALF REVENUE-NET PENSION LIABILITY	.00	.00	.00	.00	+++	26,713.00
33800	LIBRARY SUPPORT	177,000.00	.00	.00	177,000.00	0	177,000.00
33900	PAYMENT OF LIEU OF TAXES MISCELLANEOUS	.00	.00	.00	.00	+++	4,248.51
34316	OFF-STREET LOTS TRANSIENT	1,600.00	50.00	724.00	876.00	45	1,648.00
34691	LIBRARY FEES MISCELLANEOUS	12,790.00	400.00	1,600.00	11,190.00	13	13,000.00
34692	LIBRARY SERVICE CHARGES MISCELLANEOUS	5,500.00	538.00	1,831.75	3,668.25	33	5,337.29
34693	LIBRARY EQUIPMENT CHARGES MISCELLANEOUS	14,000.00	1,476.35	6,677.65	7,322.35	48	16,147.04
34694	LIBRARY FACILITY CHARGES MISCELLANEOUS	1,200.00	30.00	510.00	690.00	43	1,530.00
34836	CONVENIENCE FEE	.00	9.28	35.38	(35.38)	+++	60.50
35134	COLLECTION AGENCY FINES	.00	25.00	35.00	(35.00)	+++	326.98
35220	LOST BOOK FINES	5,000.00	727.00	2,886.07	2,113.93	58	5,708.98
36210	USBP CREDITS	.00	.00	.00	.00	+++	47.06
36510	CONTRIBUTIONS & DONATIONS	12,000.00	.00	.00	12,000.00	0	53,500.00
36700	SALE OF SCRAP & SURPLUS MISCELLANEOUS	.00	406.60	406.60	(406.60)	+++	.00
36829	REFUNDS & REIMBURSEMENTS	.00	.00	.00	.00	+++	62.00
37110	REGULAR INTEREST	16,000.00	4,507.04	15,302.12	697.88	96	58,352.02
	REVENUE TOTALS	$2,795,197.00	$14,112.67	$45,013.18	$2,750,183.82	2%	$3,016,743.00

2220 - Income Statement

Through 10/31/26
Detail Listing
Include Rollup Account/Rollup to Object

Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
EXPENSE							
41110	SALARIES & HOURLY	1,608,214.00	120,513.40	535,454.76	1,072,759.24	33	1,481,834.58
41210	OVERTIME - REGULAR FULL-TIME	.00	88.58	380.47	(380.47)	+++	266.63
41315	VACATION TERMINATION	.00	.00	2,876.39	(2,876.39)	+++	34,382.12
41325	SICK LEAVE TERMINATION	.00	.00	97.79	(97.79)	+++	11,363.08
41360	HEALTH INSURANCE	339,409.00	27,283.12	120,962.60	218,446.40	36	302,541.90
41365	HEALTH INSURANCE CONTINGENCY	15,318.00	.00	.00	15,318.00	0	.00
41370	LIFE INSURANCE	2,263.00	184.00	738.32	1,524.68	33	2,175.24
41389	RELOCATION AND MOVING	.00	.00	.00	.00	+++	15,000.00
41410	UNEMPLOYMENT INSURANCE	7,237.00	422.11	1,885.79	5,351.21	26	6,815.85
41420	WORKERS COMPENSATION	8,677.00	510.10	2,392.55	6,284.45	28	7,574.30
41430	FICA	99,709.00	6,964.21	31,119.06	68,589.94	31	89,816.06
41435	MEDICARE	23,319.00	1,628.73	7,277.82	16,041.18	31	21,005.47
41445	PERS	163,764.00	12,249.72	54,770.02	108,993.98	33	156,341.11
41510	MISCELLANEOUS PENSIONS	20,688.00	1,647.75	7,393.43	13,294.57	36	20,635.87
41919	ON-BEHALF PENSION EXPENSE	.00	.00	.00	.00	+++	26,713.00
41921	ACCRUED PAYROLL ADJUSTMENT	.00	.00	(56,956.28)	56,956.28	+++	56,956.28
42110	PAPER & FORMS	3,000.00	608.90	1,101.24	1,898.76	37	3,119.69
42120	COMPUTER ACCESSORIES	7,500.00	746.06	4,266.87	3,233.13	57	9,046.21
42190	OTHER OFFICE SUPPLIES & MATERIALS	8,000.00	710.18	2,004.10	5,995.90	25	7,850.22
42310	GAS, OIL, DIESEL FUEL, GREASE, ETC	7,000.00	656.96	1,917.87	5,082.13	27	4,615.53
42390	OTHER REPAIR & MAINTENANCE SUPPLIES	12,500.00	1,073.44	5,254.57	7,245.43	42	12,251.70
43110	POSTAGE, BOX RENT, ETC.	5,500.00	.00	5,500.00	.00	100	5,512.22
43320	BOOKS & SUBSCRIPTIONS - NEWSPAPERS	80,000.00	25,289.63	29,554.50	50,445.50	37	79,612.69
43350	MEMBERSHIPS & DUES	2,000.00	60.90	60.90	1,939.10	3	1,175.00
43410	TELEPHONE	10,080.00	124.89	2,515.59	7,564.41	25	4,602.89
43412	FAX & OTHER TELEPHONE LINES	7,420.00	.00	96.06	7,323.94	1	3,693.18
43420	ELECTRIC UTILITY	45,000.00	1,489.15	13,114.68	31,885.32	29	48,676.52

2220 - Income Statement

Through 10/31/26
Detail Listing
Include Rollup Account/Rollup to Object

Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
43430	GAS UTILITY	13,500.00	504.81	2,276.80	11,223.20	17	13,549.55
43440	CITY SANITATION DISPOSAL	3,000.00	213.00	852.00	2,148.00	28	2,964.50
43450	WATER UTILITY	3,000.00	592.96	2,305.52	694.48	77	2,935.67
43460	SEWER UTILITY	1,500.00	152.88	611.52	888.48	41	1,386.41
43470	STORM DRAIN UTILITY	1,550.00	151.80	607.20	942.80	39	1,781.96
43550	COMPUTER PROGRAMMING	62,000.00	1,268.40	40,914.95	21,085.05	66	49,118.53
43590	OTHER PROFESSIONAL SERVICES MISCELLANEOUS	15,000.00	779.44	4,023.37	10,976.63	27	23,485.42
43620	BUILDING REPAIR & MAINT	7,000.00	3,240.88	5,556.52	1,443.48	79	10,770.36
43630	MAINTENANCE AGREEMENTS	23,000.00	676.99	4,732.72	18,267.28	21	24,749.87
43920	RECRUITMENT COSTS	.00	.00	.00	.00	+++	4,384.23
45320	OFFICE EQUIPMENT RENTALS	1,600.00	.00	369.69	1,230.31	23	1,478.76
45515	CREDIT CARD FEES	1,500.00	279.90	693.11	806.89	46	1,440.79
45920	REFUNDS & REIMBURSEMENTS	300.00	35.00	35.00	265.00	12	427.61
48130	CASH OVER/SHORT	.00	(.25)	(1.47)	1.47	+++	2.87
48611	HUMAN RESOURCES	52,832.00	4,402.67	17,610.68	35,221.32	33	47,459.04
48637	VEHICLE & EQUIPMENT MAINT	3,869.00	322.42	1,289.68	2,579.32	33	3,710.04
48652	FISCAL SERVICES	28,161.00	2,346.75	9,387.00	18,774.00	33	26,202.00
48658	CENTRAL INSURANCE	85,493.00	.00	85,493.00	.00	100	88,990.00
48695	INFORMATION TECHNOLOGY	3,621.00	301.75	1,207.00	2,414.00	33	3,408.96
48696	COMPUTER NETWORK	46.00	3.83	15.32	30.68	33	86.04
48697	COMPUTER EQUIPMENT MAINT	1,800.00	.00	1,800.00	.00	100	1,489.00
	EXPENSE TOTALS	$2,785,370.00	$217,525.06	$953,558.71	$1,831,811.29	34%	$2,723,398.95
	Fund **2220 - LIBRARY** Totals						
	REVENUE TOTALS	2,795,197.00	14,112.67	45,013.18	2,750,183.82	2%	3,016,743.00
	EXPENSE TOTALS	2,785,370.00	217,525.06	953,558.71	1,831,811.29	34%	2,723,398.95
	Fund **2220 - LIBRARY** Net Gain (Loss)	$9,827.00	($203,412.39)	($908,545.53)	$918,372.53	(9,245%)	$293,344.05

2221 - Income Statement

Through 10/31/26
Detail Listing
Include Rollup Account/Rollup to Object

Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category	**Governmental Funds**						
Fund Type	**Special Revenue Funds**						
Fund	**2221 - LIBRARY FOUNDATION**						
REVENUE							
36510	CONTRIBUTIONS & DONATIONS	707,000.00	4,665.79	26,003.18	680,996.82	4	683,951.02
36513	DL THOMSON TRUST	41,000.00	.00	27,218.00	13,782.00	66	26,655.45
37110	REGULAR INTEREST	7,000.00	677.56	2,279.09	4,720.91	33	8,584.81
	REVENUE TOTALS	$755,000.00	$5,343.35	$55,500.27	$699,499.73	7%	$719,191.28
EXPENSE							
42120	COMPUTER ACCESSORIES	15,000.00	.00	.00	15,000.00	0	689.49
42140	INSTRUCTIONAL & SAFETY SUPPLIES	20,000.00	1,019.67	7,667.79	12,332.21	38	24,389.69
42190	OTHER OFFICE SUPPLIES & MATERIALS	15,000.00	1,267.05	10,630.19	4,369.81	71	18,133.40
42390	OTHER REPAIR & MAINTENANCE SUPPLIES	15,000.00	.00	2,358.66	12,641.34	16	9,722.63
43320	BOOKS & SUBSCRIPTIONS - NEWSPAPERS	100,000.00	7,402.37	36,885.14	63,114.86	37	89,024.47
43350	MEMBERSHIPS & DUES	5,000.00	.00	.00	5,000.00	0	3,500.00
43550	COMPUTER PROGRAMMING	55,000.00	490.39	3,623.27	51,376.73	7	13,544.88
43590	OTHER PROFESSIONAL SERVICES MISCELLANEOUS	460,000.00	16,204.59	18,276.59	441,723.41	4	359,836.26
43790	MISCELLANEOUS TRAVEL EXPENSE	25,000.00	.00	.00	25,000.00	0	.00
43945	SPONSORED EVENT - ACTIVITY	45,000.00	5,029.73	20,537.59	24,462.41	46	61,390.44
	EXPENSE TOTALS	$755,000.00	$31,413.80	$99,979.23	$655,020.77	13%	$580,231.26
	Fund **2221 - LIBRARY FOUNDATION** Totals						
	REVENUE TOTALS	755,000.00	5,343.35	55,500.27	699,499.73	7%	719,191.28
	EXPENSE TOTALS	755,000.00	31,413.80	99,979.23	655,020.77	13%	580,231.26
	Fund **2221 - LIBRARY FOUNDATION** Net Gain (Loss)	$0.00	($26,070.45)	($44,478.96)	$44,478.96	+++	$138,960.02

Great Falls Public Library Vendor Summary (2220)
OCTOBER 2026
11/16/2026

Vendor Name		MTD	FYTD
Albany County Public Library	(Reimbursement)	$ 35.00	$ 35.00
Alert Security Systems	(Security Camera System)	$ -	$ 100.00
Amazon	(Supplies - All Departments)	$ 1,685.52	$ 4,541.20
AT Klemens Inc	(Building Repair)	$ 2,795.25	$ 2,795.25
BookPage	(Jobber)	$ -	$ 438.00
Bronson, Bill	(Board Meeting Councel)	$ -	$ 450.00
Cascade Electric	(Maintenance Supplies/Service)	$ -	$ 106.47
Century Link	(Public ElevatorTelephone)	$ 124.89	$ 497.22
Chemnet	(Drug Testing)	$ -	$ 53.00
City of Great Falls	(Fuel classification adjustment)	$ 594.30	$ 1,795.63
City of Great Falls	(HR Internal Service Charge Adjustment)	$ 2,626.92	$ 10,507.68
CNA Surety	(Notary Fees)	$ -	$ 40.00
Dakota Supply Group	(Maintenance Supplies)	$ 350.63	$ 350.63
De Lage Landen	(Copier Agreement)	$ 676.99	$ 3,070.34
Encompass Supply	(Maintenance Supplies)	$ 416.32	$ 883.07
Envisionware	(Software)	$ -	$ 633.94
Fisher's Technology	(Copier Agreement)	$ -	$ 1,662.38
Gale/Cengage	(Jobber)	$ -	$ 776.00
Great Falls ACE Hardware	(Maintenance Supplies/Service)	$ -	$ 13.45
Ingram Library Services	(Jobber)	$ 273.41	$ 1,549.70
MASCO	(Maintenance Supplies/Service)	$ -	$ 162.18
Mastercard	(Supplies - All Departments)	$ 2,194.53	$ 12,292.50
National Laundry	(Maintenance Supplies/Service)	$ 44.94	$ 147.24
North 40 Outfitters	(Maintenance Supplies/Service)	$ -	$ 246.37
OCLC Online	(Annual Service, Lending Key)	$ 632.60	$ 7,718.81
Overdrive	(MT Library 2 Go)	$ 20,427.96	$ 20,427.96
Paper Shredders	(Shredding Service)	$ -	$ 70.00
Pitney Bowes	(Mailing Machine lease & Ink)	$ -	$ 504.13
Pye-Barker Fire & Safety	(Annual Alarm Inspection)	$ -	$ 901.71
Ron Hall Sprinklers	(Sprinkler Repairs/Winterize, lawn service)	$ -	$ 712.25
Showcases	(Tech Services Supplies)	$ -	$ 142.34
State of Montana	(Montana Shared Catalog)	$ -	$ 30,193.81
T-Mobile	(Outreach HotSpot)	$ -	$ 96.06
TC Glass	(Building/Door Repair)	$ 95.00	$ 370.08
USPS	(Postage for mailing unit)	$ -	$ 5,500.00
Vision Net, Inc	(Internet & Phone Service)	$ -	$ 2,018.37
Wendt Advertising	(Website Maintenance)	$ -	$ 616.25
Western Peaks	(Courier Service)	$ 779.44	$ 1,717.41
WX COX	(Jobber)	$ 4,513.18	$ 4,580.34
		$ 38,266.88	$ 118,716.77

Great Falls Public Library Vendor Summary (2220)
OCTOBER 2026
11/16/2026

Mastercard Transaction Breakdown

Amarican Assoc. of Notaries	Cowhick Renewal Stamp	$	35.90
Dollar Tree	Custodian Appreciation Day	$	4.50
Double G Engraving	Business Cards	$	31.13
Dragonfly Dry Goods	Custodian Appreciation Day	$	16.00
GF Tribune	Materials Purchased	$	15.08
Google	Google Services	$	635.80
Meet Geek	Transcription Software	$	15.99
Montana Secretary of State	Cowhick Notary Renewal	$	25.00
Notarystamps.com	Notary books	$	142.79
Staples	Office Supplies	$	178.17
Staples	Tech Services Supplies	$	975.22
Target	Office Supplies	$	18.99
UPS Store	Tech Services Supplies	$	33.64
Walmart	Office Supplies	$	6.32
Western Ag Reporter	Materials Purchased	$	60.00
	TOTAL:	$	2,194.53

2220 - Detail General Ledger Report

G/L Date Range 10/01/26 - 10/31/26
Include Sub Ledger Detail
Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number **2220.61.614.42110 PAPER & FORMS**								Balance To Date:	$492.34
10/19/2026	2027-00002457	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	1,008.86		1,501.20
Invoice Number	*Vendor*		*Description*		*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
4664/101926	MC PROCESSING CORP PAY SYSTEMS		4664		10/19/2026	Check	395844	168.72	33.64
5850/101926	MC PROCESSING CORP PAY SYSTEMS		5850		10/19/2026	Check	395846	2,480.93	975.22
							Total	$2,649.65	$1,008.86
10/19/2026	2027-00002457	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE		399.96	1,101.24
Invoice Number	*Vendor*		*Description*		*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
5850/101926	MC PROCESSING CORP PAY SYSTEMS		5850		10/19/2026	Check	395846	2,480.93	(399.96)
							Total	$2,480.93	($399.96)
						Month **October 2026** Totals		$1,008.86	$399.96	$1,101.24
						Account **PAPER & FORMS** Totals		$1,008.86	$399.96	$1,101.24
G/L Account Number **2220.61.614.42120 COMPUTER ACCESSORIES**								Balance To Date:	$3,520.81
10/09/2026	2027-00002155	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	146.69		3,667.50
Invoice Number	*Vendor*		*Description*		*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
1NQ4CCWKH1NP	AMAZON.COM		ACCT: A169EW4Q2K9QDA		09/23/2026	Check	395437	146.69	146.69
							Total	$146.69	$146.69
10/19/2026	2027-00002457	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	599.37		4,266.87
Invoice Number	*Vendor*		*Description*		*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
1HGKGWRR7TRR	AMAZON.COM		ACCT: A169EW4Q2K9QDA		10/15/2026	Check	395790	599.37	599.37
							Total	$599.37	$599.37
						Month **October 2026** Totals		$746.06	$0.00	$4,266.87
						Account **COMPUTER ACCESSORIES** Totals		$746.06	$0.00	$4,266.87
G/L Account Number **2220.61.614.42190 OTHER OFFICE SUPPLIES & MATERIALS**								Balance To Date:	$1,293.92
10/19/2026	2027-00002457	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	741.17		2,035.09
Invoice Number	*Vendor*		*Description*		*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
5850/101926	MC PROCESSING CORP PAY SYSTEMS		5850		10/19/2026	Check	395846	2,480.93	362.26
9458/101926	MC PROCESSING CORP PAY SYSTEMS		9458		10/19/2026	Check	395845	761.70	51.63
17RTYTL1K494	AMAZON.COM		ACCT: A169EW4Q2K9QDA		10/01/2026	Check	395790	57.59	88.58
1HD14YJRDXC9	AMAZON.COM		ACCT: A169EW4Q2K9QDA		10/17/2026	Check	395790	71.92	71.92
1DXD7RWFTTG7	AMAZON.COM		ACCT: A169EW4Q2K9QDA		10/16/2026	Check	395790	34.10	34.10
1DPCLXJ7HJNG	AMAZON.COM		ACCT: A169EW4Q2K9QDA		10/13/2026	Check	395790	62.69	62.69
1WQMXK34T3KV	AMAZON.COM		ACCT: A169EW4Q2K9QDA		10/13/2026	Check	395790	69.99	69.99
							Total	$3,538.92	$741.17

10/19/2026	2027-00002457	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE		30.99	2,004.10
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
17RTYTL1K494	AMAZON.COM	ACCT: A169EW4Q2K9QDA			10/01/2026	Check	395790	57.59	(30.99)
							Total	$57.59	($30.99)
							Month **October 2026** Totals	$741.17	$30.99	$2,004.10
							Account **OTHER OFFICE SUPPLIES & MATERIALS** Totals	$741.17	$30.99	$2,004.10
G/L Account Number	**2220.61.614.42310 GAS, OIL, DIESEL FUEL, GREASE, ETC**							Balance To Date:	$1,201.33
10/31/2026	2027-00002703	JE	GL	OCT 2026 FUEL/PARTS		ADJE - ADJUSTING JOURNAL	594.30		1,795.63
							Month **October 2026** Totals	$594.30	$0.00	$1,795.63
							Account **GAS, OIL, DIESEL FUEL, GREASE, ETC** Totals	$594.30	$0.00	$1,795.63
G/L Account Number	**2220.61.614.42390 OTHER REPAIR & MAINTENANCE SUPPLIES**							Balance To Date:	$4,181.13
10/19/2026	2027-00002457	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	612.18		4,793.31
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
1FDYMY4KG7P1	AMAZON.COM	ACCT: A169EW4Q2K9QDA			10/02/2026	Check	395790	47.98	47.98
1GNY9NGNFTJM	AMAZON.COM	ACCT: A169EW4Q2K9QDA			09/30/2026	Check	395790	232.37	232.37
1VKYV433M6YY	AMAZON.COM	ACCT: A169EW4Q2K9QDA			10/17/2026	Check	395790	331.83	331.83
							Total	$612.18	$612.18
10/20/2026	2027-00002457	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	245.94		5,039.25
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
125800	ENCOMPASS SUPPLY LLC	MAINTENANCE SUPPLIES			09/09/2026	Check	395811	201.00	201.00
S11572	NATIONAL LAUNDRY	ACCT: 790-00000	MAINTENANCE TOWELS		10/12/2026	Check	395864	44.94	44.94
							Total	$245.94	$245.94
10/26/2026	2027-00002457	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	215.32		5,254.57
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
127689	ENCOMPASS SUPPLY LLC	MAINTENANCE SUPPLIES			10/20/2026	Check	395811	170.90	170.90
127705	ENCOMPASS SUPPLY LLC	MAINTENANCE SUPPLIES			10/21/2026	Check	395811	44.42	44.42
							Total	$215.32	$215.32
							Month **October 2026** Totals	$1,073.44	$0.00	$5,254.57
							Account **OTHER REPAIR & MAINTENANCE SUPPLIES** Totals	$1,073.44	$0.00	$5,254.57
G/L Account Number	**2220.61.614.43320 BOOKS & SUBSCRIPTIONS - NEWSPAPERS**							Balance To Date:	$4,264.87
10/19/2026	2027-00002457	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	75.08		4,339.95
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
4664/101926	MC PROCESSING CORP PAY SYSTEMS	4664			10/19/2026	Check	395844	168.72	75.08
							Total	$168.72	$75.08

2220 - Detail General Ledger Report

G/L Date Range 10/01/26 - 10/31/26
Include Sub Ledger Detail
Exclude Accounts with No Activity

10/20/2026	2027-00002457	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	25,056.65		29,396.60
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
99805289	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/02/2026	Check	395832	35.12	35.12
99250229	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			09/11/2026	Check	395832	60.60	60.60
99937141	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/08/2026	Check	395832	19.79	19.79
3169753	WX COX INFORMATION SERVICES	ACCOUNT: 2060555			10/19/2026	Check	395898	4,513.18	4,513.18
CD0152626225088	OVERDRIVE INC	CUSTOMER ID: 1526-0029			07/01/2026	Check	395869	20,427.96	20,427.96
							Total	$25,056.65	$25,056.65
10/26/2026	2027-00002505	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	157.90		29,554.50
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
30085399	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/14/2026	Check	395984	17.68	17.68
30085402	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/14/2026	Check	395984	22.65	22.65
30085404	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/14/2026	Check	395984	34.99	34.99
30085411	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/14/2026	Check	395984	22.65	22.65
30075605	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/14/2026	Check	395984	18.21	18.21
30106862	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/15/2026	Check	395984	21.46	21.46
30106863	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/15/2026	Check	395984	20.26	20.26
							Total	$157.90	$157.90
						Month **October 2026** Totals		$25,289.63	$0.00	$29,554.50
						Account **BOOKS & SUBSCRIPTIONS - NEWSPAPERS** Totals		$25,289.63	$0.00	$29,554.50
G/L Account Number **2220.61.614.43350 MEMBERSHIPS & DUES**									Balance To Date:	$0.00
10/19/2026	2027-00002457	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	60.90		60.90
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
5850/101926	MC PROCESSING CORP PAY SYSTEMS	5850			10/19/2026	Check	395846	2,480.93	60.90
							Total	$2,480.93	$60.90
						Month **October 2026** Totals		$60.90	$0.00	$60.90
						Account **MEMBERSHIPS & DUES** Totals		$60.90	$0.00	$60.90
G/L Account Number **2220.61.614.43410 TELEPHONE**									Balance To Date:	$2,390.70
10/26/2026	2027-00002457	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	124.89		2,515.59
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
333978927/111926	CENTURYLINK	333978927 - OCT 19 - NOV 18			10/19/2026	Check	395918	124.89	124.89
							Total	$124.89	$124.89
						Month **October 2026** Totals		$124.89	$0.00	$2,515.59
						Account **TELEPHONE** Totals		$124.89	$0.00	$2,515.59
G/L Account Number **2220.61.614.43550 COMPUTER PROGRAMMING**									Balance To Date:	$39,646.55

10/19/2026	2027-00002457	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	635.80		40,282.35
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
5850/101926	MC PROCESSING CORP PAY SYSTEMS	5850			10/19/2026	Check	395846	2,480.93	635.80
							Total	$2,480.93	$635.80
10/20/2026	2027-00002457	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	632.60		40,914.95
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
1000518311	OCLC ONLINE COMPUTER LIBRARY CENTER INC	ACCT: 23522 - LENDING KEY			08/20/2026	Check	395868	632.60	632.60
							Total	$632.60	$632.60
						Month **October 2026** Totals		$1,268.40	$0.00	$40,914.95
						Account **COMPUTER PROGRAMMING** Totals		$1,268.40	$0.00	$40,914.95
G/L Account Number	**2220.61.614.43590 OTHER PROFESSIONAL SERVICES MISCELLANEOUS**								Balance To Date:	$3,231.93
10/20/2026	2027-00002457	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	779.44		4,011.37
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
1284WPL0983764	WESTERN PEAKS LOGISTICS LLC	ACCT: 1284WPL - COURIER SERVICE			09/30/2026	Check	395897	779.44	779.44
							Total	$779.44	$779.44
						Month **October 2026** Totals		$779.44	$0.00	$4,011.37
						Account **OTHER PROFESSIONAL SERVICES MISCELLANEOUS** Totals		$779.44	$0.00	$4,011.37
G/L Account Number	**2220.61.614.43620 BUILDING REPAIR & MAINT**								Balance To Date:	$2,315.64
10/09/2026	2027-00002155	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	95.00		2,410.64
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
53247	TC GLASS DISTRIBUTOR INC	FRONT DOOR REPAIR			09/30/2026	Check	395522	95.00	95.00
							Total	$95.00	$95.00
10/26/2026	2027-00002457	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	3,145.88		5,556.52
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
S105996385001	DAKOTA SUPPLY GROUP INC	MAINTENANCE SUPPLIES			10/15/2026	Check	395804	350.63	350.63
SH14310	A T KLEMENS AND SONS	CHILLER & BOILER			10/12/2026	Check	395786	2,795.25	2,795.25
							Total	$3,145.88	$3,145.88
						Month **October 2026** Totals		$3,240.88	$0.00	$5,556.52
						Account **BUILDING REPAIR & MAINT** Totals		$3,240.88	$0.00	$5,556.52
G/L Account Number	**2220.61.614.43630 MAINTENANCE AGREEMENTS**								Balance To Date:	$4,055.73
10/09/2026	2027-00002155	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	676.99		4,732.72
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
598927709	DE LAGE LANDEN FINANCIAL SERVICES INC	COPIER SERVICE AGREEMENT			10/07/2026	Check	395448	676.99	676.99
							Total	$676.99	$676.99

2220 - Detail General Ledger Report

G/L Date Range 10/01/26 - 10/31/26
Include Sub Ledger Detail
Exclude Accounts with No Activity

						Month **October 2026** Totals		$676.99	$0.00	$4,732.72
						Account **MAINTENANCE AGREEMENTS** Totals		$676.99	$0.00	$4,732.72
G/L Account Number	**2220.61.614.45920 REFUNDS & REIMBURSEMENTS**								Balance To Date:	$0.00
10/09/2026	2027-00002155	JE	AP	A/P Invoice Entry		Accounts Pavable	AP - ACCOUNTS PAYABLE	35.00		35.00
Invoice Number	*Vendor*	*Description*				*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
103	ALBANY COUNTY PUBLIC LIBRARY	SOPHIE'S HEART #236383177				09/15/2026	Check	395568	35.00	35.00
								Total	$35.00	$35.00
						Month **October 2026** Totals		$35.00	$0.00	$35.00
						Account **REFUNDS & REIMBURSEMENTS** Totals		$35.00	$0.00	$35.00
G/L Account Number	**2220.61.614.48611 HUMAN RESOURCES**								Balance To Date:	$7,880.76
10/01/2026	2027-00001933	JE	GL	HUMAN RESOURCES		2027 MONTHLY ISC	ADJE - ADJUSTING JOURNAL	2,626.92		10,507.68
						Division **LIBRARY LEVY** Totals		$38,266.88	$430.95	

Great Falls Public Library Foundation Vendor Summary (2221)
OCTOBER 2026
11/16/2026

Vendor Name		MTD	FYTD
Age of Learning	(ABC Mouse)	$ -	$ 3,132.88
Amazon	(Supplies - All Departments)	$ 1,077.13	$ 8,379.66
AT&T Mobility	(Bookmobile HotSpot Service)	$ 242.46	$ 480.36
Baisch, Erika	(Youth Services Program)	$ -	$ 90.00
Bound to be Good Books	(Materials Purchased)	$ -	$ 50.00
Brown, Monica Nellie	(Adult Programs)	$ -	$ 400.00
CenterPoint	(Jobber)	$ 49.14	$ 192.96
Coburn, Dugan	(Adult Programs)	$ -	$ 100.00
Cushing Terrell	(Library Remodel Project)	$ 3,079.59	$ 3,079.59
Disalvatore, Chris	(Adult Programs)	$ -	$ 400.00
Downtown Great Falls	(Parade of Lights)	$ -	$ 50.00
Encompass Supply	(Youth Services Supplies)	$ 14.98	$ 29.96
Friends of MT Shakespeare in	(Summer Performance)	$ -	$ 5,020.00
Fry, Ashly Holland	(Music in the Park)	$ -	$ 1,500.00
Gale/Cengage	(Jobber)	$ 302.10	$ 459.60
InfoUSA Marketing	(MT Business Directory)	$ -	$ 520.00
Ingram Library Services	(Jobber)	$ 6,602.07	$ 25,807.44
KTGF/KRTV/KRTV D2	(Advertising)	$ 500.00	$ 1,088.00
LinkedIn Learning	(Subscription)	$ 13,125.00	$ 13,125.00
Martin, Christina	(Adult Programs)	$ -	$ 400.00
Mastercard	(Supplies - All Departments)	$ 2,079.62	$ 15,641.70
McGinty, Skye	(Adult Programs)	$ -	$ 100.00
Midwest Tape	(Jobber)	$ -	$ 8,000.00
MNI Manufacturers' News Inc	(Subscription)	$ -	$ 121.90
Montana Vending	(Vending Supplies, Maintenance)	$ -	$ 485.00
National Laundry	(Adult Programing - Table Cloths)	$ -	$ 58.59
Okii Eats	(Adult Programs)	$ 431.25	$ 431.25
Parsons, Clayton	(Music in the Park)	$ -	$ 1,200.00
Penguin Random House	(Indigenous Education)	$ -	$ 367.92
Penworthy Company	(Jobber)	$ 299.48	$ 602.92
Pollo Loco	(Music in the Park)	$ -	$ 750.00
Pressure Pros	(Cleaning front and side of building)	$ -	$ 1,322.00
Rasmussen, Susan	(Youth Services Program)	$ -	$ 400.00
Rocky Mountain Portables	(Porta-potty for Adult Programs)	$ -	$ 240.00
St. Pierre, Jennifer	(Youth Services Program)	$ -	$ 280.00
Swank Motion Pictures	(Adult Programs)	$ 3,861.00	$ 3,861.00
Trimble, Sarah	(Youth Services Program)	$ -	$ 420.00
U of M - Montana Repertory T	(KP/YA Performance)	$ -	$ 750.00
Upham, Lailani	(Adult Program)	$ 100.00	$ 391.52
Vincent Draco Management	(Music in the Park)	$ -	$ 600.00
		$ 31,763.82	$ 100,329.25

Great Falls Public Library Foundation Vendor Summary (2221)
OCTOBER 2026
11/16/2026

Mastercard Transaction Breakdown			
ALA	Training (Dissmeyer)	$	397.50
Albertsons	Adult Programming	$	82.97
Albertsons	Armchair Traveler	$	25.19
Amazon	Youth Services Programming	$	106.69
AT&T	Bookmobile Hotspot	$	490.39
Chico Hot Springs	MLA Training (Dissmeyer)	$	330.27
E-Bay	Vending Machine Repair	$	119.78
Let's Play Games	Adult Programming	$	58.50
Lifetime Arts	Training (Dissmeyer)	$	35.00
Sam's Club	Adult Programming	$	61.82
Sam's Club	Indigenous Programming	$	14.98
Sprig of Hope	Materials Purchased	$	28.68
Walmart	Adult Programming	$	28.46
Walmart	Indigenous Programming	$	97.35
Walmart	Office Supplies	$	142.04
Walmart	Youth Services Programming	$	60.00
	TOTAL:	$	2,079.62

2221 - Detail General Ledger Report

G/L Date Range 10/01/26 - 10/31/26
Include Sub Ledger Detail
Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number **2221.61.613.42140 INSTRUCTIONAL & SAFETY SUPPLIES**								Balance To Date:	$6,648.12
10/09/2026	2027-00002155	JE	AP	A/P Invoice Entry LB262102 - KP-YA BOOK-A-THON	Accounts Payable	AP - ACCOUNTS PAYABLE	838.00		7,486.12
Invoice Number	*Vendor*			*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
1HFM9HG67G7M	AMAZON.COM			ACCT: A169EW4Q2K9QDA	09/30/2026	Check	395437	838.00	838.00
							Total	$838.00	$838.00
10/19/2026	2027-00002457	JE	AP	A/P Invoice Entry LB262001 - READY2READ REACHOUT	Accounts Payable	AP - ACCOUNTS PAYABLE	106.69		7,592.81
Invoice Number	*Vendor*			*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
4280/101926	MC PROCESSING CORP PAY SYSTEMS			4280	10/19/2026	Check	395847	404.34	106.69
							Total	$404.34	$106.69
10/19/2026	2027-00002457	JE	AP	A/P Invoice Entry LB262102 - KP-YA BOOK-A-THON	Accounts Payable	AP - ACCOUNTS PAYABLE	60.00		7,652.81
Invoice Number	*Vendor*			*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
4664/101926	MC PROCESSING CORP PAY SYSTEMS			4664	10/19/2026	Check	395844	168.72	60.00
							Total	$168.72	$60.00
10/20/2026	2027-00002457	JE	AP	A/P Invoice Entry LB262102 - KP-YA BOOK-A-THON	Accounts Payable	AP - ACCOUNTS PAYABLE	14.98		7,667.79
Invoice Number	*Vendor*			*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
124954	ENCOMPASS SUPPLY LLC			YOUTH SERVICES SUPPLIES	08/24/2026	Check	395811	14.98	14.98
							Total	$14.98	$14.98
						Month **October 2026** Totals		$1,019.67	$0.00	$7,667.79
						Account **INSTRUCTIONAL & SAFETY SUPPLIES** Totals		$1,019.67	$0.00	$7,667.79
G/L Account Number **2221.61.613.42190 OTHER OFFICE SUPPLIES & MATERIALS**								Balance To Date:	$9,363.14
10/19/2026	2027-00002457	JE	AP	A/P Invoice Entry LB261403 - CONTRIBUTIONS AND DONATIONS FOUNDATION	Accounts Payable	AP - ACCOUNTS PAYABLE	1,024.59		10,387.73
Invoice Number	*Vendor*			*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
4280/101926	MC PROCESSING CORP PAY SYSTEMS			4280	10/19/2026	Check	395847	404.34	35.00
9458/101926	MC PROCESSING CORP PAY SYSTEMS			9458	10/19/2026	Check	395845	761.70	633.27
5850/101926	MC PROCESSING CORP PAY SYSTEMS			5850	10/19/2026	Check	395846	2,480.93	356.32
							Total	$3,646.97	$1,024.59
10/20/2026	2027-00002457	JE	AP	A/P Invoice Entry LB261403 - CONTRIBUTIONS AND DONATIONS FOUNDATION	Accounts Payable	AP - ACCOUNTS PAYABLE	242.46		10,630.19
Invoice Number	*Vendor*			*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*

287309752986X100	AT&T MOBILITY NATIONAL ACCOUNTS LLC	ACCT: 287309752986			10/01/2026	Check	395914	242.46	242.46
							Total	$242.46	$242.46
							Month **October 2026** Totals	$1,267.05	$0.00	$10,630.19
							Account **OTHER OFFICE SUPPLIES & MATERIALS** Totals	$1,267.05	$0.00	$10,630.19

G/L Account Number **2221.61.613.43320 BOOKS & SUBSCRIPTIONS - NEWSPAPERS** Balance To Date: $29,482.77

10/19/2026	2027-00002457	JE	AP	A/P Invoice Entry LB262201 - MATERIALS 403	Accounts Pavable	AP - ACCOUNTS PAYABLE	120.90		29,603.67
Invoice Number	*Vendor*			*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
11RL1XT3Q93M	AMAZON.COM			ACCT: A169EW4Q2K9QDA	10/13/2026	Check	395790	120.90	120.90
							Total	$120.90	$120.90
10/19/2026	2027-00002457	JE	AP	A/P Invoice Entry LB262203 - MATERIALS 404	Accounts Pavable	AP - ACCOUNTS PAYABLE	28.68		29,632.35
Invoice Number	*Vendor*			*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
4280/101926	MC PROCESSING CORP PAY SYSTEMS			4280	10/19/2026	Check	395847	404.34	28.68
							Total	$404.34	$28.68
10/20/2026	2027-00002457	JE	AP	A/P Invoice Entry LB261402 - DLT INTEREST PROJECT	Accounts Pavable	AP - ACCOUNTS PAYABLE	2,106.70		31,739.05
Invoice Number	*Vendor*			*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
0621814IN	THE PENWORTHY COMPANY			CUSTOMER #: 005260051001 - MATERIALS PURCHASED	10/05/2026	Check	395888	299.48	299.48
999103597787	GALE			ACCT: 100298524 MATERIALS PURCHASED	09/25/2026	Check	395817	52.50	52.50
2276601	CENTER POINT INC			MATERIALS PURCHASED	10/01/2026	Check	395800	49.14	49.14
99497278	INGRAM LIBRARY SERVICES LLC			ACCT: 20U4102 - MATERIALS PURCHASED	09/21/2026	Check	395832	25.40	25.40
99703667	INGRAM LIBRARY SERVICES LLC			ACCT: 20U4102 - MATERIALS PURCHASED	09/29/2026	Check	395832	21.35	21.35
99703669	INGRAM LIBRARY SERVICES LLC			ACCT: 20U4102 - MATERIALS PURCHASED	09/29/2026	Check	395832	15.75	15.75
99703671	INGRAM LIBRARY SERVICES LLC			ACCT: 20U4102 - MATERIALS PURCHASED	09/29/2026	Check	395832	40.80	40.80
99703676	INGRAM LIBRARY SERVICES LLC			ACCT: 20U4102 - MATERIALS PURCHASED	09/29/2026	Check	395832	52.70	52.70
99703677	INGRAM LIBRARY SERVICES LLC			ACCT: 20U4102 - MATERIALS PURCHASED	09/29/2026	Check	395832	72.01	72.01
99703678	INGRAM LIBRARY SERVICES LLC			ACCT: 20U4102 - MATERIALS PURCHASED	09/29/2026	Check	395832	56.94	56.94
99703679	INGRAM LIBRARY SERVICES LLC			ACCT: 20U4102 - MATERIALS PURCHASED	09/29/2026	Check	395832	28.44	28.44
99714667	INGRAM LIBRARY SERVICES LLC			ACCT: 20U4102 - MATERIALS PURCHASED	09/29/2026	Check	395832	33.82	33.82
99714668	INGRAM LIBRARY SERVICES LLC			ACCT: 20U4102 - MATERIALS PURCHASED	09/29/2026	Check	395832	16.91	16.91
99714669	INGRAM LIBRARY SERVICES LLC			ACCT: 20U4102 - MATERIALS PURCHASED	09/29/2026	Check	395832	16.91	16.91
99714670	INGRAM LIBRARY SERVICES LLC			ACCT: 20U4102 - MATERIALS PURCHASED	09/29/2026	Check	395832	39.90	39.90
99714671	INGRAM LIBRARY SERVICES LLC			ACCT: 20U4102 - MATERIALS PURCHASED	09/29/2026	Check	395832	12.95	12.95
99714672	INGRAM LIBRARY SERVICES LLC			ACCT: 20U4102 - MATERIALS PURCHASED	09/29/2026	Check	395832	12.15	12.15
99714673	INGRAM LIBRARY SERVICES LLC			ACCT: 20U4102 - MATERIALS PURCHASED	09/29/2026	Check	395832	19.65	19.65
99714674	INGRAM LIBRARY SERVICES LLC			ACCT: 20U4102 - MATERIALS PURCHASED	09/29/2026	Check	395832	43.71	43.71

99714678	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			09/29/2026	Check	395832	91.70	91.70
99714685	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			09/29/2026	Check	395832	393.61	393.61
99714686	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			09/29/2026	Check	395832	55.05	55.05
99714689	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			09/29/2026	Check	395832	143.12	143.12
99714690	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			09/29/2026	Check	395832	188.88	188.88
99805287	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/02/2026	Check	395832	42.49	42.49
99805290	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/02/2026	Check	395832	20.24	20.24
99805291	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/02/2026	Check	395832	16.47	16.47
99805292	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/02/2026	Check	395832	41.29	41.29
99805293	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/02/2026	Check	395832	16.47	16.47
99805296	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/02/2026	Check	395832	18.67	18.67
99937140	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/08/2026	Check	395832	43.83	43.83
99937142	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/08/2026	Check	395832	21.30	21.30
99937144	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/08/2026	Check	395832	16.41	16.41
99937145	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/08/2026	Check	395832	19.74	19.74
99937146	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/08/2026	Check	395832	44.64	44.64
99937149	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/08/2026	Check	395832	22.28	22.28
							Total	$2,106.70	$2,106.70
10/20/2026	2027-00002457	JE	AP	A/P Invoice Entry	Accounts Pavable	AP - ACCOUNTS PAYABLE	53.65		31,792.70

LB261403 - CONTRIBUTIONS AND DONATIONS FOUNDATION

Invoice Number	*Vendor*	*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
99714679	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	09/29/2026	Check	395832	53.65	53.65
					Total	$53.65	$53.65

10/20/2026	2027-00002457	JE	AP	A/P Invoice Entry	Accounts Pavable	AP - ACCOUNTS PAYABLE	3,998.50	35,791.20

LB262203 - MATERIALS 404

Invoice Number	*Vendor*	*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
99703665	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	09/29/2026	Check	395832	26.36	26.36
99703666	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	09/29/2026	Check	395832	23.13	23.13
99703668	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	09/29/2026	Check	395832	20.70	20.70
99703670	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	09/29/2026	Check	395832	56.15	56.15
99703672	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	09/29/2026	Check	395832	56.20	56.20
99703673	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	09/29/2026	Check	395832	44.45	44.45
99703674	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	09/29/2026	Check	395832	48.72	48.72
99703675	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	09/29/2026	Check	395832	20.99	20.99
99703680	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	09/29/2026	Check	395832	23.09	23.09
99714663	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	09/29/2026	Check	395832	40.42	40.42
99714664	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	09/29/2026	Check	395832	265.35	265.35
99714665	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	09/29/2026	Check	395832	281.31	281.31
99714666	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	09/29/2026	Check	395832	152.10	152.10

99714675	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			09/29/2026	Check	395832	15.16	15.16
99714676	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			09/29/2026	Check	395832	38.76	38.76
99714677	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			09/29/2026	Check	395832	36.47	36.47
99714680	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			09/29/2026	Check	395832	231.27	231.27
99714681	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			09/29/2026	Check	395832	79.75	79.75
99714682	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			09/29/2026	Check	395832	369.58	369.58
99714683	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			09/29/2026	Check	395832	204.00	204.00
99714684	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			09/29/2026	Check	395832	241.71	241.71
99714687	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			09/29/2026	Check	395832	249.16	249.16
99714688	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			09/29/2026	Check	395832	194.16	194.16
99714691	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			09/29/2026	Check	395832	358.86	358.86
99714692	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			09/29/2026	Check	395832	468.75	468.75
99805288	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/02/2026	Check	395832	19.29	19.29
99805294	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/02/2026	Check	395832	19.30	19.30
99805295	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/02/2026	Check	395832	95.83	95.83
99805297	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/02/2026	Check	395832	22.65	22.65
99882546	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/06/2026	Check	395832	14.40	14.40
99937139	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/08/2026	Check	395832	203.00	203.00
99937143	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/08/2026	Check	395832	37.48	37.48
99937147	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/08/2026	Check	395832	19.27	19.27
99937148	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/08/2026	Check	395832	20.68	20.68
							Total	$3,998.50	$3,998.50

10/26/2026	2027-00002457	JE	AP	A/P Invoice Entry LB262203 - MATERIALS 404	Accounts Payable	AP - ACCOUNTS PAYABLE	249.60		36,040.80

Invoice Number	*Vendor*	*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
999103663497	GALE	ACCT: 100298524 MATERIALS PURCHASED	10/08/2026	Check	395817	249.60	249.60
					Total	$249.60	$249.60

10/26/2026	2027-00002505	JE	AP	A/P Invoice Entry LB261402 - DLT INTEREST PROJECT	Accounts Payable	AP - ACCOUNTS PAYABLE	566.63		36,607.43

Invoice Number	*Vendor*	*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
30085398	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	10/14/2026	Check	395984	21.81	21.81
30085410	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	10/14/2026	Check	395984	19.77	19.77
30085408	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	10/14/2026	Check	395984	27.50	27.50
30085405	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	10/14/2026	Check	395984	12.85	12.85
30085406	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	10/14/2026	Check	395984	221.95	221.95
30075597	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	10/14/2026	Check	395984	80.85	80.85
30075598	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	10/14/2026	Check	395984	10.19	10.19
30075599	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	10/14/2026	Check	395984	27.67	27.67
30075600	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED	10/14/2026	Check	395984	19.24	19.24

30075601	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/14/2026	Check	395984	9.62	9.62
30075602	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/14/2026	Check	395984	22.92	22.92
30075603	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/14/2026	Check	395984	22.92	22.92
30075604	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/14/2026	Check	395984	40.01	40.01
30075606	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/14/2026	Check	395984	19.11	19.11
30075607	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/14/2026	Check	395984	10.22	10.22
							Total	$566.63	$566.63
10/26/2026	2027-00002505	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	277.71		36,885.14
				LB262203 - MATERIALS 404					
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
30085397	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/14/2026	Check	395984	62.55	62.55
30085407	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/14/2026	Check	395984	76.79	76.79
30085409	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/14/2026	Check	395984	16.94	16.94
30085400	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/14/2026	Check	395984	21.19	21.19
30085401	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/14/2026	Check	395984	19.50	19.50
30085403	INGRAM LIBRARY SERVICES LLC	ACCT: 20U4102 - MATERIALS PURCHASED			10/14/2026	Check	395984	80.74	80.74
							Total	$277.71	$277.71
							Month **October 2026** Totals	$7,402.37	$0.00	$36,885.14
							Account **BOOKS & SUBSCRIPTIONS - NEWSPAPERS** Totals	$7,402.37	$0.00	$36,885.14
G/L Account Number	**2221.61.613.43550 COMPUTER PROGRAMMING**								Balance To Date:	$3,132.88
10/19/2026	2027-00002457	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	490.39		3,623.27
				LB261403 - CONTRIBUTIONS AND DONATIONS FOUNDATION					
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
5850/101926	MC PROCESSING CORP PAY SYSTEMS	5850			10/19/2026	Check	395846	2,480.93	490.39
							Total	$2,480.93	$490.39
							Month **October 2026** Totals	$490.39	$0.00	$3,623.27
							Account **COMPUTER PROGRAMMING** Totals	$490.39	$0.00	$3,623.27
G/L Account Number	**2221.61.613.43590 OTHER PROFESSIONAL SERVICES MISCELLANEOUS**								Balance To Date:	$2,072.00
10/09/2026	2027-00002155	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	3,079.59		5,151.59
				LB262401 - 1762.5 RFQ A/E LIBRARY REMODEL DESIGN					
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
216912	CUSHING TERRELL	PROFESSIONAL SERVICES FOR SEPTEMBER 2026			09/30/2026	Check	395447	3,079.59	3,079.59
							Total	$3,079.59	$3,079.59
10/09/2026	2027-00002155	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	13,125.00		18,276.59
				LB261404 - OTHER LIBRARY FOUNDATION APPROVED PROJECTS					
Invoice Number	*Vendor*	*Description*			*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*

10113335725	LINKEDIN CORP			LINKED IN LEARNING LIBRARY	10/04/2026	Check	395479	13,125.00	13,125.00
							Total	$13,125.00	$13,125.00
							Month **October 2026** Totals	$16,204.59	$0.00	$18,276.59
							Account **OTHER PROFESSIONAL SERVICES MISCELLANEOUS** Totals	$16,204.59	$0.00	$18,276.59
G/L Account Number	**2221.61.613.43945 SPONSORED EVENT - ACTIVITY**								Balance To Date:	$15,507.86
10/09/2026	2027-00002155	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	3,861.00		19,368.86
				LB261300 - DL THOMSON TRUST					
Invoice Number	*Vendor*			*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
INV10149705	SWANK MOTION PICTURES INC			PUBLIC PERFORMANCE SITE LICENSE	10/01/2026	Check	395520	3,861.00	3,861.00
							Total	$3,861.00	$3,861.00
10/09/2026	2027-00002155	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	931.25		20,300.11
				LB261404 - OTHER LIBRARY FOUNDATION APPROVED PROJECTS					
Invoice Number	*Vendor*			*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
15425791	KTGF / KRTV D2 / KRTV			KRTV ADVERTISING	09/30/2026	Check	395476	500.00	500.00
1032	OKII LLC			OCTOBER 11 - SOUP AND STORY	09/29/2026	Check	395570	431.25	431.25
							Total	$931.25	$931.25
10/16/2026	2027-00002250	JE	AP	Void Payment Transaction	Void Payment	AP - ACCOUNTS PAYABLE		291.52	20,008.59
				LB261404 - OTHER LIBRARY FOUNDATION APPROVED PROJECTS					
Invoice Number	*Vendor*			*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
92326-1	LAILANI UPHAM			OCTOBER 11 - SOUP AND STORY	09/23/2026			291.52	(291.52)
							Total	$291.52	($291.52)
10/19/2026	2027-00002457	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	231.75		20,240.34
				LB261300 - DL THOMSON TRUST					
Invoice Number	*Vendor*			*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
4280/101926	MC PROCESSING CORP PAY SYSTEMS			4280	10/19/2026	Check	395847	404.34	169.93
9458/101926	MC PROCESSING CORP PAY SYSTEMS			9458	10/19/2026	Check	395845	761.70	61.82
							Total	$1,166.04	$231.75
10/19/2026	2027-00002457	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE	255.75		20,496.09
				LB261404 - OTHER LIBRARY FOUNDATION APPROVED PROJECTS					
Invoice Number	*Vendor*			*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
9458/101926	MC PROCESSING CORP PAY SYSTEMS			9458	10/19/2026	Check	395845	761.70	14.98
1CWFQ6DD3KFX	AMAZON.COM			ACCT: A169EW4Q2K9QDA	10/16/2026	Check	395790	118.23	118.23
4280/101926	MC PROCESSING CORP PAY SYSTEMS			4280	10/19/2026	Check	395847	404.34	122.54
							Total	$1,284.27	$255.75
10/19/2026	2027-00002457	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE		58.50	20,437.59
				LB261300 - DL THOMSON TRUST					
Invoice Number	*Vendor*			*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*

4280/101926	MC PROCESSING CORP PAY SYSTEMS		4280			10/19/2026	Check	395847	404.34	(58.50)
								Total	$404.34	($58.50)
10/20/2026	2027-00002457	JE	AP	A/P Invoice Entry	Accounts Payable	AP - ACCOUNTS PAYABLE		100.00		20,537.59

LB261404 - OTHER LIBRARY FOUNDATION APPROVED PROJECTS

Invoice Number	*Vendor*	*Description*	*Invoice Date*	*Payment Type*	*Payment Number*	*Amount*	*Distribution Amount*
9232612	LAILANI UPHAM	SPEAKER HONORARIUM	10/14/2026	Check	395937	100.00	100.00
					Total	$100.00	$100.00

Division **LIBRARY FOUNDATION** Totals $31,763.82 $350.02

GREAT FALLS PUBLIC LIBRARY DONATIONS

2221 LIBRARY FOUNDATION FUND

OCTOBER 2026 DONATIONS

FOUNDATION

$ 1,000.00		BEST USE - PASSTHROUGH
$ 3,079.59		CUSHING TERREL

OTHER

Patrons	$ 586.20		Best Use Donations (Till Donations, Withdrawn Books, Vending Machine, Etc.)

TOTAL: $ 4,665.79

Community Engagement Coordinator Report
Board Meeting 11.24.26

Programming

- Indigenous Peoples Day – Great Falls: The Library hosted our second Soup and Story. We had 3 native storytellers join us and share indigenous health history, the importance of eagle feathers, and stories about Big Foot. We had 47 people attend.
- Memory Café – This program is in partnership with MSU Extension to provide a space for folks with memory loss and their caregivers to come and learn together and from each other. Over the last year and a half, we have seen new folks come and go, but we are seeing a steady increase in folks joining averaging over 20 at each program.
- Author Talks – Upcoming Author Talks after this meeting: Mayor Wilmot Collins for his new book, *Run.* Kyle Skalisky *A Sky Less Traveled.* Mark Spragg during our Stories From the River Series. Working on getting Waubgishig Rice down from Canada.
- Book Clubs – We currently have 3 traditional book clubs hosted by the Library, and 1 Silent Books Club that I run. We will be running these through May/June, depending on the book club and the Silent Book Club runs year round. The latest one is Pages and Pictures: Middle East History led by a volunteer. This will pair nonfiction books with films that are based on the same topic. The lineup is almost complete.
- Summer Music in the Library Park – Summer Music 2026 was a huge success. We hosted 1,829 people throughout the season, which is a weekly average of 228 people. We had an average of 177 in 2025. Our sponsors for this year were the GFPL Foundation, TDS Fiber, First Interstate Bank, Montana Arts Council, Greater Good Health, Northwestern Energy, and Scheels. I have started conversations with bands already for 2027 and our main band is Cary Morin & Ghost Dog. He has music specifically about CM Russell and the Montana landscapes.
- Documentaries –IndiLens Productions is putting on another season of free documentaries. I am planning on hosting all 4 of their available shows. They are: *In Our Own Image, Jane Elliot, Who Moves America,* and *Harvest.*
- Armchair Traveler – This program has been a huge hit last season and this. We are getting close to 30 people every month, and adding food to the program has been a great bonus.
- Black Heritage Evening – We are working with a group of local folks who put together the BHE every year. It is scheduled for February 4th from 6-8 PM in the Cordingley Room.
- Charlie Cart Cooking – We are working with the CM Russell Museum to host Cooking with Charlie programs based on images from the collection and a meal being prepared. Youth Services has also used the cart a few times for various programs and has plans for more in the future. We are also bringing Carly in from Okii Eats to do an Indigenous cooking class.
- Aldo Leopold Week – We were chosen to host a community read during Aldo Leopold Week in March. The Foundation is sending us 50 copies of *A Sand County Almanac* and giving us $500 to use as needed for programming. We are working with Sun River Watershed Group and Montana Discovery Foundation to do panel discussions about the book with FWP, USFS, and other conservation organizations.
- There are currently 145 programs scheduled for 2027 including unplanned book clubs, Armchair Travelers, and other recurring programs that we host.

Community Partnership

We have worked with a variety of organizations in the last few months to increase our outreach and partnership. Here are some of those groups:

- Alzheimer's Association – We work with the Association in conjunction with MSU to do Memory Café. We also helped out with the Alzheimer's Walk this year providing tables and chairs, the Storywalk, and advertising.
- Great Falls Emergency Services – Every second and fourth Friday to do blood pressure checks, medication review, etc.
- Indigenous Peoples Day – Great Falls – We are represented on the planning committee for IPD and helped with logistics for the weekend long celebration.
- Little Shell Tribe – I am constantly trying to find ways to work closely with the Little Shell Tribe. Helping with IPD was a great addition to that, and I am hoping t make Soup and Story a monthly or quarterly event.
- Scheels has once again invited us to be a part of their Shop for a Cause event. We have gone the last few times and done card sign-ups with a raffle for an author signed book.
- Museum Consortium – We are a part of the Consortium and help put together the annual museum showcase in April.
- Touro – Touro has provided volunteers many times over the years for larger projects that need more hands. They have been great to work with.
- Let's Play Games and Toys – They sponsor our Board Game night on the fourth Sunday of every month
- Food Trucks – Throughout the summer we bring in food trucks during Shakespeare in the Parks and Summer Music. It has been a wonderful partnership with various businesses.
- University of Providence – UP has donated the lawn space for Shakespeare in the Parks and has agreed to host us again in 2027.
- Sun River Watershed Group – We partner with them to host the Stories From the River program, which was very successful last year. We currently have 4 of the 5 programs scheduled and ready to go.

I am working on creating a formalized partnership outline so that we are following the same procedure for all partners. This will be a tiered system with an online application requesting detailed information. I do believe that this will streamline our partnership system and make it more level for all.

Volunteer Management

I am working on the 2027 Volunteer Dinner. That is scheduled for January 12 from 12-1 PM. Electric City Catering will once again cater. I do invite all of our board members to join us at this, as it is a great way to learn who our volunteers are. We currently have 167 volunteers on our roster, completing 3,707 Volunteer hours between January and October.

Art in the Library

November & December –Studio 706 Artist Guild
January & February – Tyson H.
May & April – GFPS Youth Art Month
May & June – Open
July & August – Plein Air Painters of Great Falls
September & October – GFPL Staff Showcase

Other Projects

Tool Share Project

In partnership with NeighborWorks Great Falls and Leadership Great Falls, we are working to get a tool share started here at the Library. This would open up doors for local home owners to do small projects without having to spend hundreds on new tools. We are still working through the details, but there is an MOU.

GREAT FALLS PUBLIC LIBRARY

PERSONNEL REPORT
AS OF NOVEMBER 14, 2026

NEW HIRES

None

RESIGNATIONS/TERMINATIONS/LAY-OFFS

Katherine Altizer
Full-Time Library Specialist – Youth Services
Effective: 11/12/26

REHIRES

None

TRANSFERS/PROMOTIONS

None

Director's Report
Great Falls Public Library
November 2026

1. **BULLETIN BOARD POLICY:** In working on the Bulletin Board Policy, we discovered that there were more locations in the library that house public information and rather than rush the policy or rewrite it again in a short amount of time, I felt it was better to take another look at the whole picture and include all aspects of public information in one policy. As I mentioned, this isn't an urgent topic, so we hope to bring a revision in January.

2. **FOUNDATION UPDATE:** The Great Falls Public Library Foundation Finance Committee approved our recommended projects on October 28th. The full Foundation meeting for voting has not yet been scheduled.

3. **CITY MEETINGS:** I continue to have my regular monthly meetings with City Administrator Greg Doyon and HR Director Gaye McInerney. With other departments, we continue to discuss future growth in Great Falls and how it might impact our workflows. The Library's annual report to the City Commission is tentatively scheduled for February.

4. **CONTINUING EDUCATION:** Earlier this month, I attended an online class on gathering, presenting and utilizing data to make informed decisions on library services. I also attended a webinar on non-user input in strategic planning. Starting in January, I will be part of a small cohort of library directors meeting quarterly to develop better relationships with our local government officials. This cohort will be led by Tracy Cook from the Montana State Library.

Library Board Meeting Date: November 24, 2026

GREAT FALLS PUBLIC LIBRARY
BOARD AGENDA REPORT

Item:	Financial Reports - Discussion
Presented By:	Amy Dissmeyer, Library Director
Action Requested:	None; Discussion only

Suggested Motion:
NONE

Background: Board members and members of the public have told me the monthly financial reports are confusing. I find them confusing at times as well. Two specific concerns are that important information is hard to find without highlighting specific lines, and that some of the pages are presented in landscape orientation while others are in portrait.

I would like to use this agenda item to discuss what the Board wants to see in these reports, including the level of detail and the best way to present it. No action is requested at this time; this is a discussion item.

After the discussion, I will weigh the Board's input and any public comment against Fiscal's reporting capabilities and staff time. If revisions are feasible, I will bring recommendations to the Board in January.

Library Board Meeting Date: November 24, 2026

GREAT FALLS PUBLIC LIBRARY
BOARD AGENDA REPORT

Item:	*2027 Library Holiday Schedule*
Presented By:	Amy Dissmeyer, Library Director
Action Requested:	Approve the *2027 Library Holiday Schedule*

Suggested Motion:

MOTION…THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/NOT APPROVE THE *2027 LIBRARY HOLIDAY SCHEDULE* AS PRESENTED.

Background: The Library Board of Trustees sets the Library Holiday closure schedule each year. Library is required to provide holiday leave for staff as negotiated between the City of Great Falls and both the Crafts Union (custodial staff) and Montana Federation of Public Employees union. At times, the Library's dates and times of closure may differ from the official federal or city observed holidays because we are a seven-day operation.

Attachments/Exhibits:

- Proposed 2027 Library Holiday Schedule
- City Memo Dated October 22, 2026 re: City Observed 2027 Holidays

Library Holiday Schedule
2027

Holiday	Dates Library is Closed
New Year's Day	Friday, January 1, 2027
Martin Luther King Jr. Day	Monday, January 18, 2027
Presidents' Day	Monday, February 15, 2027
Easter	Sunday, March 28, 2027
Memorial Day	Monday, May 31, 2027
Independence Day	Saturday, July 3, 2027 Sunday, July 4, 2027
Labor Day	Monday, September 6, 2027
Veterans Day	Thursday, November 11, 2027
Thanksgiving	*Wednesday, November 24, 2027 (Close at 3pm)* Thursday, November 25, 2027 Friday, November 26, 2027
Christmas	*Friday, December 24, 2027 (Close at 3pm)* Saturday, December 25, 2027 Sunday, December 26, 2027

DRAFT

MEMO

To: All Departments
From: Jeri Meyer, Payroll Specialist (455-8426)
Subject: 2027 Holidays
Date: October 22, 2026

Unless otherwise recognized under a collective bargaining agreement, the regularly observed holiday schedule for calendar year 2027 is:

DATE HOLIDAY IS OBSERVED	HOLIDAY
Friday, January 1, 2027	New Year's Day
Monday, January 18, 2027	Martin Luther King Jr. Day
Monday, February 15, 2027	Presidents' Day
Monday, May 31, 2027	Memorial Day
Monday, July 5, 2027	Independence Day
Monday, September 6, 2027	Labor Day
Monday, October 11, 2027	Columbus Day
Municipal Court & Animal Shelter Only	
Thursday, November 11, 2027	Veterans Day
Thursday & Friday, November 25 & 26, 2027	Thanksgiving
Municipal Court & Animal Shelter work on 11/26/2027	
Friday, December 24, 2027	Christmas Day
Friday, December 31, 2027	2028 New Year's Day

Items to Note:

Part-time Employees receive a prorated amount of holiday pay based on the employee's assigned hours per pay period. Payroll will assist in determining the appropriate number of hours paid.

Per most Collective Bargaining Agreements, union employees' paid holidays are considered worked hours for the purpose of calculating overtime. Please refer to respective CBAs for these guidelines.

Per FLSA regulations, non-union employees' paid holidays are ***not*** considered working hours for the purposes of calculating overtime.

Should you have questions, please don't hesitate to call or email me. Thank you!

Library Board Meeting Date: November 24, 2026

GREAT FALLS PUBLIC LIBRARY
BOARD AGENDA REPORT

Item:	Approve Proposed *2027 Library Board Meeting Schedule*
Presented By:	Amy Dissmeyer, Library Director
Action Requested:	Approve the *2027 Library Board Meeting Schedule*

Suggested Motion:

MOTION…THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/NOT APPROVE THE *2027 LIBRARY BOARD MEETING SCHEDULE* AS PRESENTED.

Background: The Library Board sets the Library Board meeting schedule each year.
The *By-Laws of the Great Falls Public Library Board of Trustees* state that meetings be held on the fourth Tuesday of each month at 4:30pm. *The Great Fall Public Library Board of Trustees Rules of Conduct and Procedure of Board of Trustee Meetings* also states that the board generally omits one monthly meeting each year, on a month determined by the board.

The Board can make changes to these dates and times if needed during the year as long as proper notice is provided to the public

Attachments/Exhibits:

- *2027 Library Board Meeting Schedule*

Proposed
Library Board Meeting Schedule
2027

4th Tuesday of the Month
Great Falls Public Library
4:30 pm

Tuesday January 26, 2027

Tuesday February 23, 2027

Tuesday March 23, 2027

Tuesday April 27, 2027

Tuesday May 25, 2027

Tuesday June 22, 2027

Tuesday July 27, 2027

Tuesday August 24, 2027

Tuesday September 28, 2027

Tuesday October 26, 2027

Tuesday November 23, 2027

December – No Meeting

DRAFT

PATRON COMPLIMENTS OCTOBER - NOVEMBER 202

10/23/2026 – A patron said, “We are so lucky to have such an amazing library & children’s program at Great Falls Public Library. Amazing staff & programming!”

10/28/2026 – A woman came up the Circulation Desk to tell a staff member that GFPL is the nicest library she’d ever been in. She said she used to be a preschool teacher & would take kids to the library in Kalispell. The patron said that it was always a mess. She walked around the main floor at GFPL, & she was in awe! Then, she headed upstairs, shaking her head at how nice everything is in our library. She mentioned it at least 3 times!





Shannon McDowell

Andrew Weine

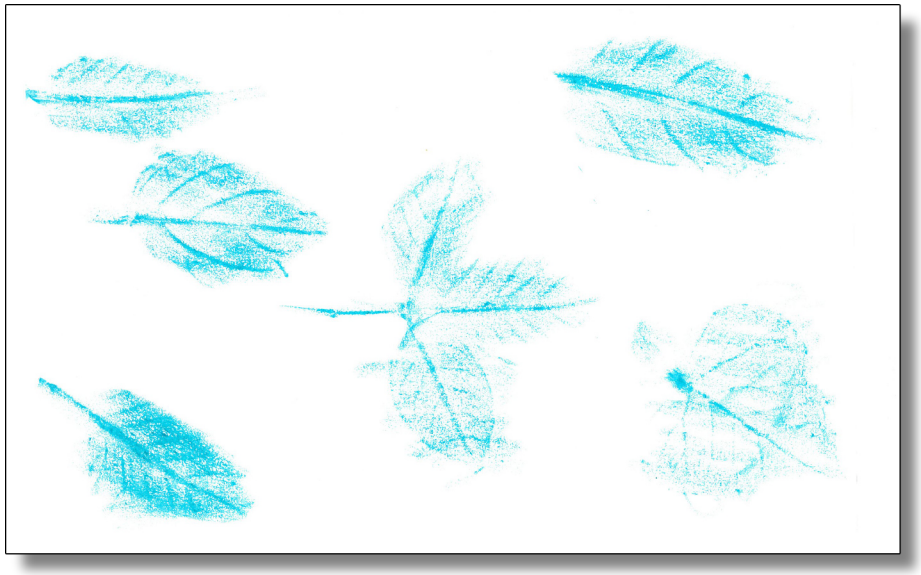
We ♡ your support!

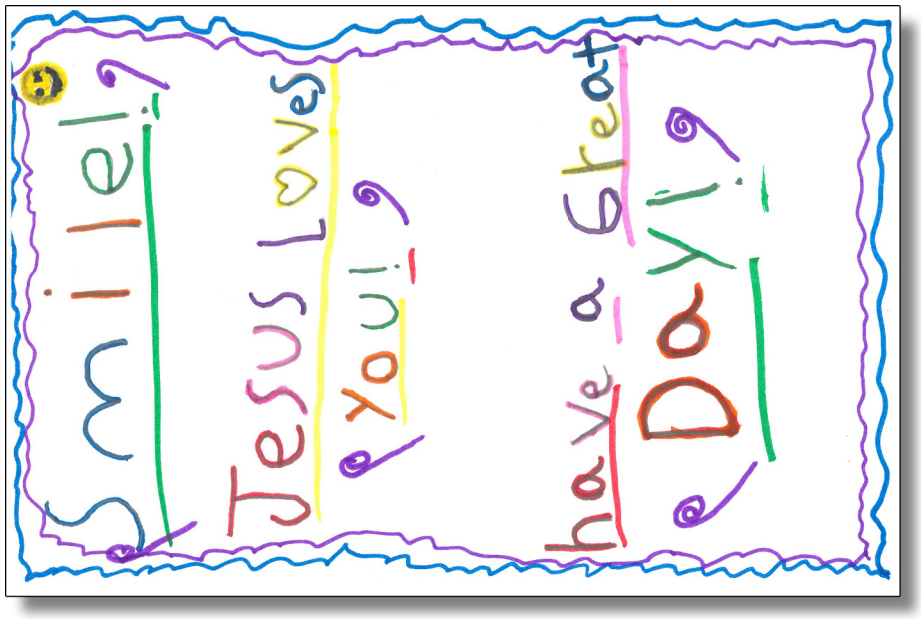
Thanks & Thanks

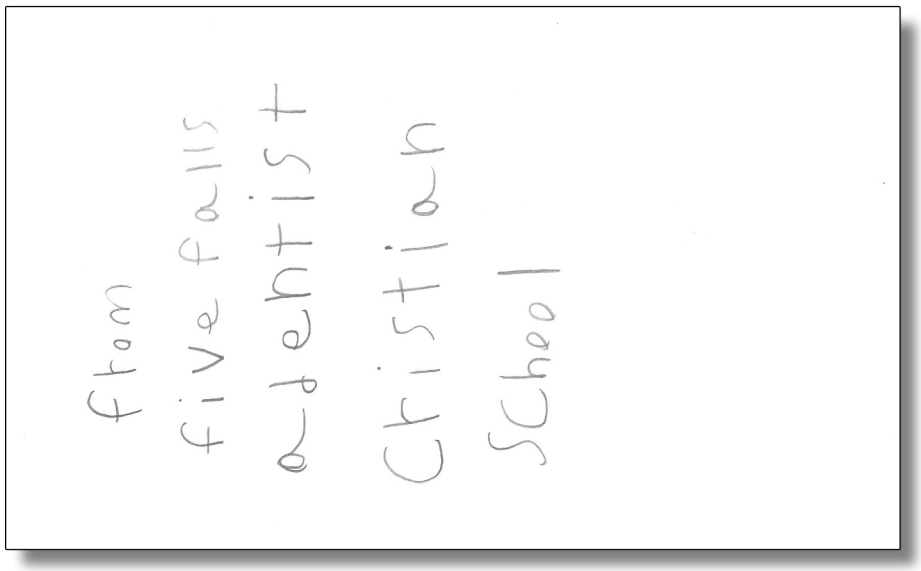
Many Thanks!
Hailey

Thank!
Sandy

Thank you!
- Sydney




Smile!
Jesus Loves you!
have a Great Day!


from
five falls
adventist
Christian
School